

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 7th October 2008 at 7:30pm

PRESENT:- Councillors M Gee (Chairman), R Austin (for part of meeting),
P Clements, Mrs S Hooper MBE, A Killeya, C Riches, D Yates

ALSO PRESENT:- Councillor R Bickford, D Holley
Mrs M Small (Town Clerk)

APOLOGIES:- Councillors N Challen (holiday), P Stephens ISM

118/08/09 DECLARATIONS OF INTEREST

Councillor Mrs Hooper declared a prejudicial interest in Minute No. 126/08/09(a) regarding quotations for blinds at The Guildhall and will leave the meeting as her husband works for South West Blinds who had submitted a quotation.

119/08/09 CEMETERY EXTENSION

Councillor Austin reported that there had been no response from Mr Cressey at Antony Estates regarding the submission of their application for planning permission for the remaining part of the site. The Town Council's application is ready to be submitted but information on how the Estate plan to deal with sewerage and water needs to be known. Concern was expressed by County Highways about the amount of traffic that could be using Farm Lane. It is suggested that the parking bays are for close family only and that there is a lockable post in the centre of the road. It was also suggested at the Burial Board meeting that those people who will have an allotment at the site should not be able to park their cars at the site but could arrange with the Grounds Person to have vehicle access for when necessary.

120/08/09 DIGITAL MAPPING SYSTEM

Councillor Bickford reported that he had received demonstration software from Pear Technology and now wanted to add some information and see the result. A question was asked as to how up-to-date the maps are. Councillor Bickford stated that he had also spoken with the County Council about receiving free maps, which could be readily updated. It was **AGREED** that Councillor Bickford continues to research the digital mapping system.

121/08/09 DESIGNATED PUBLIC PLACES ORDER

It was noted that Sgt Dunstan had reported that Parkesway had been included in the Order because of the area around Cross Park Spar shop/St Stephens Road. It was **AGREED** that a further update is given regarding the inclusion of the station in the Order at the full Town Council meeting.

122/08/09 **CONSULTATION WITH THE PUBLIC**

The clerk stated that it was necessary to look at alternative ways of consulting with the public if the Town Council is to retain its quality status. It was felt that whilst the Saturday morning consultations with the public at the Guildhall had not been a success, this should be re-started in Fore Street.

It was **AGREED**:

- (a) that the Mayor and two Councillors should have a table in Fore Street from 9 am – 12 noon on one Saturday in the month with a different theme, to include a questionnaire on the stall. The first date to be 25th October.
- (b) Councillors to give the Town Clerk a list of organisations to approach, to see if they would allow Councillors to attend the end of one of their meetings to meet with members and visitors.
- (c) a six monthly open forum meeting at the Guildhall when a Councillor could address the meeting. First forum to be held on Wednesday 14th January 2009 – agenda to be decided.
- (d) Town Council to have its own stall at the Community Showcase event
- (e) to investigate with the Community.net school if the Mayor could meet the students during a general studies period

123/08/09 **FURTHER SUBMISSION TO CARADON FROM EXTRA FUNDING AVAILABLE**

It was **RECOMMENDED** that the Town Council put £1000 into the £3000 requested for the toilet for the disabled at The Guildhall.

124/08/09 **PRINCE OF WALES CUP**

It was **RECOMMENDED** that:-

- (a) an estimate of a permanent repair to the Prince of Wales Cup is obtained
- (b) the re-valuation of all the Council's civic regalia is undertaken
- (c) insurance valuation is adjusted accordingly

125/08/09 **LONDON ASSEMBLY FOR LARGER COUNCILS**

The Assembly is to be held on the 20th and 21st November in London. It was **AGREED** that the Clerk will obtain the cost and report at the full Council meeting when Councillors will decide whether to attend.

126/08/09 **GUILDHALL**

- (a) The Clerk reported that two quotations had been received for blinds in the Guildhall. The fabric chosen at the last meeting is not suitable for the top of the windows as it cannot be stitched and a white fabric in the alternative material will not be suitable as "black out" curtains.

Therefore, blue is suggested. The Clerk pointed out that this will result in different colours in the Guildhall. It was **AGREED** to obtain a quotation for blinds for all windows.

- (b) The Clerk reported that the Crime Prevention Officer had visited the Guildhall and considers that no other measures than currently in place are required, other than a personal safety alarm which can be attached to the desk. There is also a wrist alarm which could be suitable for the Grounds Person. It was **AGREED** that:
 - (i) 3 desk alarms and one wrist alarm are purchased.
 - (ii) the Clerk will formally write up the guidance currently given to staff regarding their safety
- (c) It was **AGREED** that a quotation is obtained for the replacement of the large heater in the toilet for the disabled with a smaller over sink instantaneous hand washer.
- (d) Councillor Yates reported that the piano at the Burraton Community Centre is not good and they would be willing to have the piano. However, the Centre is damp. Councillor Mrs Hooper reported that Mr Edward Jacobs had contacted her to suggest that Burraton Methodist Chapel would be pleased to have the piano to use at the concerts which are to take place at the Chapel.

In view of the dampness at the Burraton Community Centre and the greater community use, it was **RECOMMENDED** that the piano is loaned to the Burraton Methodist Chapel with a view that it might be purchased in the future and that they insure the piano.

127/08/09 **PRECEPT FOR 2009/10**

Consideration was given to additional items which need to be included in the precept for the coming year. It was **AGREED** that:-

- (a) the One Cornwall meeting should consider a budget relating to One Cornwall requirements for the coming year(s) and report to the Policy and Resources Committee.
- (b) a quotation is obtained for new tables at The Guildhall
- (c) £5,000 is included for new computers, including a larger screen laptop.

128/08/09 **PRESS REPORTS**

It was **AGREED** that no press reports were required.

129/08/09 **DATE OF NEXT MEETING**

Tuesday 4th November 2008 at 7:30pm.
Tuesday 18th November 2008 at 7 pm to consider precept
Agenda: Review Community Chest criteria