

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Tuesday 19th January 2016 at 6.15 p.m.

PRESENT: Councillors: W Phillips (Chairman), R Austin, R Bickford, J Brady, Mrs G Challen, Mrs J Dent, J Ellison, Mrs. H Frank, D Holley, Mrs S Hooper, MBE, A Killeya, Mrs J Rance, J Shepherd.

ALSO PRESENT: 1 Member of the public (part), Mrs A Browne – Finance Officer, R Lane - Town Clerk.

APOLOGIES: Councillors: Coot, Bickford (late), Mrs S Hooper M.B.E. (late), Russell, Shepherd (late), Yates.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

405/15/16 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

406/15/16 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
Killeya	9	Pecuniary	Heritage Centre Trustee
Mrs S Hooper M.B.E.	9	Pecuniary	Heritage Centre Trustee

407/15/16 TO NOTE AN ON-GOING DISPENSATION FOR COUNCILLOR SHEPHERD TO ACT AS CHAIRMAN OF THE SALTASH TEAM FOR YOUTH

It was **RESOLVED** to note.

408/15/16 QUESTIONS FROM THE PUBLIC

None

409/15/16 PLANNING

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. It was noted that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

PA15/11802

Mr Matthew Bryant – **Manor Farm, Trematon, Saltash, Cornwall.**

Lift condition 4 in respect of decision notice PA14/02315 (construction of new dwelling and associated works and cart house style garage) in order to use oak effect upvc windows instead of timber windows.

Ward: West

Dated received 04.01.2016.

It was resolved to **RECOMMEND REFUSAL (DUE TO CONDITION 4) Out of keeping with area and to stay in line with original condition.**

PA15/10197

Mr & Mrs Louise Lowrie – **Clynton Cottage, A388 between A38 roundabout and Dirty Lane, Carkeel, Cornwall.**

Alterations to barn to provide ancillary accommodation to dwelling including gallery.

Ward: North

Date received: 04.01.2016.

It was resolved to **RECOMMEND REFUSAL Due to:**

1. Exacerbation of existing problems relating to lack of safe and viable access onto (A388) highway.
2. Lack of parking.
3. Over development of site.

PA15/11625

Mr Jamie Charlesworth, Waitrose Ltd – **Waitrose Ltd, Tamar View Industrial Estate, Prideaux Close, Saltash.**

The installation of new external seating and 6 no. weatherproof banners and stainless steel posts.

Ward: North

Date received 04.01.2016.

It was resolved to **RECOMMEND APPROVAL** Subject to condition no net loss of disabled parking bays.

PA15/11626

Mr Jamie Charlesworth, Waitrose Ltd – **Waitrose Ltd, Tamar View Industrial Estate, Prideaux Close, Saltash.**

Advertisement consent for external café Banners and stainless steel support posts.

Ward: North

Date received 04.01.2016.

It was resolved to **RECOMMEND APPROVAL**

PA15/11980

Mr Dean Luxton – **7 Babis Farm Way, Saltash, Cornwall, PL12 4TA.**

Two storey link extension, alterations and external works to the rear garden.

Ward: South

Date received 11.01.2016.

It was resolved to **RECOMMEND APPROVAL**

PA15/11312

Mr Guy Habens G & A Ventures Ltd – **The Old Mill, Antony Passage, St Stephens, Saltash.**

Listed Building consent for the removal of three internal non load-bearing stud partition walls to create more practical accommodation on the ground floor and removal of existing fitted kitchen and fitting of new kitchen.

Making good all affected plasterwork.

Fitting new wooden flooring to ground floor to replace existing modern fitted carpeting.

There were no internal partition walls in the building at the time of its Grade 2 listing in 1982, it being a disused and derelict tidal mill used for storage purposes only.

All existing external walls in The Old Mill are non load-bearing stud partitions constructed during the conversion to a residential dwelling in 1988 Cornwall Planning Reference E2/88/21237/LB. All plasterwork dates from that time as well.

There are no plans at this time to alter any external features of the building, either specified in the listing or created as part of the 1988 conversion.

Ward: West

Date received: 11.01.2016.

It was resolved to **RECOMMEND APPROVAL**

d. Tree applications/notifications:

i. Applications

PA15/11736

Mrs Amanda Smee – **Berry Park Amenity Area Management Company – Land at the rear of 24-25 Dellohay Park, Saltash, PL12 6AQ.**

Works to a tree subject to a tree preservation order. Trimming of two overhanging branches to 2.5 metres and 4 metres.

Ward: North

Date received 07.01.2016.

It was resolved to **RECOMMEND APPROVAL Subject to the approval of the Tree Officer.**

ii. Notifications - None

Councillor Mrs S Hooper M.B.E. joined the meeting.

e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

PA15/10750

Mr & Mrs P Hibbert – **16 Deer Park, Saltash, Cornwall, PL12 6HE.**

Construction of a garage/store to the rear lower ground floor with a flat roof forming a terrace/balcony

Ward: East

Date received 02.12.2015

At the Town Council meeting on 15th December 2015 it was resolved to RECOMMEND REFUSAL DUE TO OVERLOOKING ON BOTH SIDES.

Having held a Poll on this planning application the result is:

Stick with original plan and request call-in	2 votes
Accept the Officer's position	7 votes
Abstain	0 votes

THEREFORE THE COUNCIL HAS VOTED TO ACCEPT THE OFFICER'S POSITION AND APPROVE THE PLANNING APPLICATION WITH SCREENING CONDITION.

It was **RESOLVED** to note.

f. Contrary Decisions

Re: PA15/09710

Mr Darren Bennetts – **Old Drill Hall, Elwell Road, Saltash, Cornwall.**
Erection of five number apartments.

Ward: East

Date received: 05.11.2015.

Deferred from Full Council 17th November 2015.

It was resolved to **RECOMMEND APPROVAL SUBJECT TO:**

1. ONE UNIT SHOULD BE AN AFFORDABLE UNIT RATHER THAN A FINANCIAL CONTRIBUTION.
2. LIGHT COLOURED WALL TILES ON N.E. STAIRWELL EXTERIOR WALL.
3. 2ND FLOOR ARRANGEMENT OF ROOMS TO HAVE LIVING ROOMS ON NORTH ROAD SIDE AND BEDROOMS FACING LOCKYEAR TERRACE.
4. HOURS OF WORKING TO BE WORKING DAYS AND NO LONGER THAN 1 PM SATURDAY, NO WORKING SUNDAYS OR BANK HOLIDAYS.
5. NO DELIVERIES BEFORE 9 AM IN MORNING.
6. ANY FENCING TO LANE AT REAR TO NOT OVERBEAR THE BACK GARDENS OF LOCKYEAR TERRACE.

**THE FOLLOWING DECISION WAS RECEIVED FROM CORNWALL COUNCIL ON 04.01.16 (WEEKLY LIST DATED 24.12.2015):
REFUSED**

It was **RESOLVED** to note.

Councillors Bickford and Shepherd joined the meeting.

410/15/16 THE ESTABLISHMENT OF A DEPUTY OR ASSISTANT TOWN CLERK FULL-TIME POST

It was **RESOLVED** that:

1. The Administration Officer post be made full time as of 1st February 2016.
2. Administration Officer post to include responsibility for minute taking and production of minutes for the Full Council, Planning, Policy and Resources, Burial Board/Authority and Services committees as of 1st February 2016.
3. Minute taking and production of minutes for working groups and other associated official council meetings be considered at the next meeting of the Staffing Committee.
4. Should the Senior Administration Officer return to work the Administration Officer to have a temporary uplift of duties and salary by two scale points to reflect the additional responsibilities for a fixed period up to 30th April 2016 to support the rehabilitation and integration of the Senior Administration Officer back into the team.
5. The Administration Officer to receive training for any enhanced responsibilities.

411/15/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

Councillors Mrs S Hooper, M.B.E. and Killeya declared an interest in the next item and left the meeting.

412/15/16 CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

413/15/16 TO RECEIVE A COMMERCIAL IN CONFIDENCE PROPERTY REPORT FROM THE CHAIRMAN

Members considered a report from the Chairman on a potential opportunity for the re-location of the council administration offices and heritage centre.

It was **RESOLVED** to submit a Community Right to Bid application at no expense to the council.

414/15/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
It was **RESOLVED** that the public and press be re-admitted to the meeting.

Councillors Mrs S Hooper, M.B.E. and Killeya were invited and returned to the meeting.

415/15/16 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

None

416/15/16 PRESS RELEASES AND FUTURE ARTICLES REQUIRED

None

417/15/16 DATE OF NEXT MEETING

Thursday 4th February 2016 at 7.00 p.m.

418/15/16 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 7.55 p.m.

Signed: _____
Chairman

Dated: _____