

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 4th February 2016.

PRESENT: Councillors: W Phillips, (Chairman), R Austin, R Bickford, J Brady, Mrs G Challen, Mrs J Dent, J Ellison, Mrs. H Frank, D Holley, Mrs S Hooper MBE, A Killea, Mrs J Rance, L Russell, J Shepherd, D Yates.

ALSO PRESENT: 4 Members of the Public, 3 Members of the Press, Reverend M Parkman, Mr P Thistlethwaite - CIC, R Lane – Town Clerk, Mrs A Browne – Finance Officer, Mrs S Burrows – Admin Officer.

APOLOGIES: Councillors: M Coot.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

419/15/16 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

PRAYERS

Reverend Michelle Parkman, Mayor's Chaplain, led the prayers.

420/15/16 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

Councillor	Agenda Item		Pecuniary/Non Pecuniary	Reason
None				

421/15/16 **TO NOTE AN ON-GOING DISPENSATION FOR COUNCILLOR SHEPHERD TO ACT AS CHAIRMAN OF THE SALTASH TEAM FOR YOUTH**

It was **RESOLVED** to note.

CHAIRMAN'S REPORT

Since the last meeting, the Mayor has attended the following:

Thursday 14 th January	Saltash U3A Showcase Event at the Saltash Wesley Church
Thursday 21 st January	Burraton Community Players Pantomime
Friday 22 nd January	Saltash Sailing Club Cadet Presentation Evening
Monday 25 th January (a.m.)	Saltash Music, Speech & Drama Festival at the Wesley Church
Monday 25 th January (p.m.)	Saltash Music, Speech & Drama Festival Mayor's Drama Award

It was **RESOLVED** to note.

POLICE REPORT

a. Police Report

Hello and welcome to your monthly report from Saltash Police.
Good news! PC Mark Rothwell joins the team today as the new Neighbourhood Beat Manager for Saltash and the surrounding rural area. As you will know, this post has been vacant since last August so we are delighted to have Mark on board.

Mark joined Devon and Cornwall Police in 2009 as a PCSO in Plymstock, before starting as a Police Constable in 2013. Mark has spent the last 2 years as a response officer working from Liskeard covering Liskeard, Looe, Saltash and Torpoint so he already has a good working knowledge of the area.

Mark will spend his first week in this new role familiarising himself with working practices in the neighbourhood team, but you will then see him out and around the area. Mark can be contacted on mark.rothwell@devonandcornwall.pnn.police.uk

Sgt Angela Crow

Please refer to the Devon and Cornwall Police website for news, information and to:

- ☐ report a crime that has already happened
- ☐ ask us a question: Ask the Police
- ☐ advice on when to report a traffic accident/collision
- ☐ or complete a 101 non-emergency form
- ☐ make us aware of a policing issues in your local area
- ☐ contact local officers and or make an appointment
- ☐ get crime prevention advice
- ☐ contact a specialist department or team

The general enquiry email address is 101. Your email or form will be answered or forwarded to a specialist department within 24 hours. **Please ONLY phone 101 if it is a police related matter for example to:** report a crime that has just happened as long as life is not threatened; seek or provide crime related information or if you are worried or concerned for yourself, a neighbour, a family member, a friend, or a child's long term safety.

Monthly figures

Between **0001hrs 01/01/16** and **2359hrs 31/01/16**, the Control Room recorded **261 calls** from the public in Saltash and the surrounding rural parishes. A number of these were duplicate incidents; 79 were road-related incidents; 33 were concerns for welfare of individuals; 5 people were reported missing and 42 were domestic incidents. This shows just some of the variety of calls police attended. **28** incidents of anti-social behaviour were reported to us across the area. The majority of these calls were nuisance neighbours or nuisance customers in business premises. We have also had a few reports about egg-throwing in different streets and at different times of the day and night.

These 232 calls also include the **60** crimes recorded as being committed across Saltash and the surrounding rural areas over this period. Crime figures do not include historic crimes, and although figures are correct at time this bulletin is published, crime figures will change if there is a delay in reporting or recording of offences. Crime types by parish area as below –

Saltash - 52 - 11 thefts from shops, 5 thefts from vehicles, 4 other thefts, 10 criminal damages, 12 assaults (all categories incl domestic),1 sexual offence, 1 burglary dwelling, 1 burglary non-dwelling, 2 harassment / public order offences, 1 communications offence, 2 driving offences, and 1 animal-related incidents.

Landrake & St Erney / Notter / Tideford	- 3 (2 assaults, 1 animal incident)
St Germans/Polbathic	- 1 (animal incident)
St Mellion	- 0
St Dominick	- 0

Botus Fleming / Hatt	- 4 (1 arson, 2 criminal damages, 1 deposit waste)
Pillaton	- 0
Quethiock	- 0
Landulph/Cargreen	- 0

Devon and Cornwall Community Watch Association (DaCCWA)

Various community watch schemes are running throughout Devon, Cornwall and the Isles of Scilly. These are managed by Devon and Cornwall Community Watch Association (DaCCWA). The schemes in Saltash and the former Caradon area are managed by police volunteers working from Torpoint Police Station. If you would like more information please contact them at caradonnw@btconnect.com

It was **RESOLVED** to note.

b. Devon and Cornwall Police Guidelines for engagement with Town and Parish Councils

These guidelines have been produced after reviewing the consultation undertaken with town and parish councils in June 2015 and Sector Inspectors in September 2015.

We hope by providing these guidelines we are establishing an agreed level of engagement which is beneficial to both.

Sector Inspectors, neighbourhood teams and council representatives will each receive the guidelines to ensure everyone is aware of what level of engagement is expected.

The guidance below details the minimum engagement councils across Cornwall and Isles of Scilly can expect with Devon and Cornwall Police.

A local policing team may decide to increase the level of engagement with a council if they feel it is necessary, and in line with delivering our Force Mission.

Engagement:

- Smaller councils - a member of the neighbourhood policing team will attend an AGM or a similar meeting each year.
- Larger councils - a member of the neighbourhood policing team will attend a council meeting twice a year, and ideally these will be spaced evenly throughout the year.
- A council may ask for a member of the neighbourhood policing team to attend an additional meeting(s) outside the parameters if there is a particular issue in the council's area.

Police Liaison Groups:

- Each sector will create a Police Liaison Group and hold regular meetings.
- Councils will nominate a representative for the group who will attend the meeting and be the point of contact with Devon and Cornwall Police. The police representative will be the Sector Inspector or their deputy. Senior Officers can attend on invite, especially if issues to be discussed affect the whole force area.
- Each sector will determine the frequency and location of meetings, But suggest it is every 6 weeks or similar.
- These meetings will be used to communicate and consult on organisational change or officer/ staff movements which directly impact the councils.

Access to information:

- Each council will be provided with an information sheet detailing where they can find information about their local area including crime statistics.
- This information will also be made on the local policing section of the Devon and Cornwall Police website.
- The local policing team will not provide a report prior to each and every council meeting. Councils are encouraged to use this information sheet to find out information about their area for their council meeting.
- Information may be provided for a meeting if there is a specific need or issue, but this will be decided between the Sector Inspector and the council.

LPA Commander Newsletter

- Councils will receive a bi-annual newsletter from the LPA Commander. Councils can choose whether to receive this via email or in a printed format.

It was **RESOLVED** to note

REPORT BY SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

- a. To receive report and consider any actions arising

Apologies for not being able to attend the Council meeting in January. I shall be present this week, and willing to answer any queries which may have cropped up over the last two months.

These are the main points I wish to report:

4 Fore Street

The Community Market traded well in December as expected, although the effects of a diminished footfall in the town were noticed. Because January and February were expected to be quiet based on previous experience, it was decided to open the market in these months only from Thursday to Saturday.

Local Food Market will take place as usual on Friday Please join us.

A new programme of opening from March onwards is being developed, which will include a greater variety of activities in addition to market stalls, inc the opportunity for pop-up shops. This will be published later this month, and will also emphasise the “community hub” function. We have noticed increasing use of 4 Fore Street for people dropping in to book the Hopper, to enquire about volunteering, and seeking information more generally.

18 Belle Vue Road

Things have fallen into place since my comprehensive summary of progress in my December report. CFD Architects, Groundwork South, and British Rowing took up occupancy during December; and Hemsley Fraser also began their tenancy then, but will not move their staff in until later this month.

The two Cornwall social workers moved up from the Lower Ground Floor at the beginning of January. This enabled us to get on with the remodelling and refurbishment of that area, and I am pleased to say that the Foodbank warehouse was established there last week, and the Drop-In Centre for people in need will open shortly.

Full credit must be given to Devon and Cornwall Probation who responded very positively to our requests for labour during January.

Our Belle Vue project is therefore almost totally in full swing, and we are planning a Launch event on Friday March 11 – details will be provided as soon as they have been agreed, and invitations will follow. We have already given the date to the Leader of Cornwall Council as our key partner in this devolution project, and our local MP. The encouragement of Saltash Town Council will be fully acknowledged on the day.

Maurice Huggins Room

Our Agreement with Saltash Town Council expires at the end of March, and we will need to review it together to decide on how it might be continued. The room has had regular use during the last year, which has been nice to see. However, Gateway CIC has been lucky to have Saltash Creative Space there most weekdays throughout the year. This is unlikely to continue for another year, which means that the financial risks will have to be re-assessed before we can commit to continue. I suggest that the Mayor, Mayor Elect and Town Clerk meet with us this month to work out a plan, as occurred last year.

In the long-run, it may be that the fate of the Maurice Huggins Room will need to be settled in the context of an all-round vision for Victoria Gardens?

Community Transport

No news on the delivery of the new bus, but maintenance costs on the old **Hopper** have recently been high, probably reflecting increased use. We will shortly be giving consideration to whether a service to Derriford Hospital might be feasible in some guise later in the year. Assistance in working out the options for this would be greatly appreciated.

Dementia Voice PL12

We are continuing to be involved in this project, inc taking responsibility for the provision of regular reports to the Council. A survey of the experiences and needs of local people with dementia and their carers is being undertaken now.

A special breakfast meeting for local business people is going to take place on Tuesday February 23rd at the Saltash Social Club, when the idea of a dementia-friendly town will be explored. We hope to generate local interest and momentum through this. It is sponsored by a local business www.cbl.co.uk

A launch event aimed more at the general public is being planned for the afternoon of April 21.

Peter Thistlethwaite
Chair
February 2 2016

It was **RESOLVED** to note.

422/15/16 CORNWALL COUNCIL REPORT

- a. To receive report for noting or matters arising

Budget

Cabinet have agreed to recommend a Council Tax Increase of 3.97% for 2016-17. 2% of this will be ring fenced for Adult Social Care. Even with this increase there will be a £6 Million deficit this year - because despite promising fair funding, Central Government have cut the repayments to Cornwall more than they said and with the diversion from rural Councils to Urban (one hidden in the Autumn Statement) this has left a big hole in the budget. The solution of the Council is to use reserves and so there will be a "balanced" budget although we are building up problems for the coming years. In addition to this will be the police share which will be 1.99% and the TC input TBA. For more details check out the CC website.

Update on Carkeel Roundabout

Cornwall Councillors had a meeting last week with Cornwall Highways, Cormac & Curry & Brown (main contractors). They are still at the contract and design stage and are being held up with buying the land on the NE sector next to the services area and have to coordinate with six service providers to organise the underground works to suit the new roundabout. During this phase there are no plans to extend the dual

carriageway between Carkeel roundabout and Stoketon Cross or change the Tesco exit/Pillmere roundabout. With the delays they do not intend to start work until September 2016 and complete the works by Christmas 2017.

I did ask at the final stage of the meeting what would the final design of the roundabout be? The answer was just green turf with a maintenance access. It was agreed that because this would be the most important roundabout in Cornwall for tourist's first impressions of Cornwall, we want much more than that, so it was agreed that the Town Council should look at this and come back with a suitable drawing of what they would like within the bounds of Highways England regulations, which I am now led to believe could include trees. This could be perhaps a project for schools/college to take part in.

CORMAC Potholes & Road salting

Helpful links: - <https://vimeo.com/120368956>
<https://www.facebook.com/forCornwall/>
<https://www.youtube.com/user/forCornwall>

CNA Report from meeting Thursday 28th Jan

Inclusion Cornwall – among many of their functions is supporting the jobless in Cornwall. We as a Town Council have done nothing specific for the jobless in Saltash, and since the closure of the Job Centre some years ago, local support from this agency has reduced considerably. Inclusion Cornwall are very keen to help co-ordinate the issues of being unemployed with local job availability and community volunteering projects. The project was pioneered very successfully in Helston and the Lizard, and IC would like to roll it out in SE Cornwall. Councillors from Torpoint and Callington were also present at the meeting and both towns have each pledged £1,000 to Inclusion Cornwall and precepted for it for 2016/17. So all I am asking at this point is that we too set aside £1,000, with details of a joint three town project to be agreed at the next Policy & Resources meeting, possibly with input from STIG and/or Community Enterprises CIC.

Please check on their website <http://inclusioncornwall.co.uk/>
<http://inclusioncornwall.co.uk/helston-and-the-lizard-works/>

Cllr Bob Austin 2nd February 2016.

It was **RESOLVED** to:

1. Refer the design Carkeel roundabout to the next Services committee to be held on Wednesday 9th March 2016.
2. To establish a budget of £1,000 towards a joint three town Inclusion Project for the jobless to be considered in full at the next Policy & Resources committee to be held on Tuesday 15th March 2016.

423/15/16 QUESTIONS FROM THE PUBLIC

Longstone Park

A resident of the town asked:

Saltash Town Council to support the current petition for improving facilities at Longstone Park to include a woodland area, picnic benches and updated toilet facilities. The petition runs until the end of February 2016 whereupon it will be presented to Cornwall Council for consideration.

It was **RESOLVED** that Saltash Town Council support the petition and that Councillors Shepherd and Mrs H Frank research possibilities for a grant to support the establishment of a Longstone Park Friends Group and the funding of improvement works to Longstone Park.

424/15/16 MINUTES

The minutes of the meetings of the Town Council on Thursday 7th January 2016 and Tuesday 19th January 2016 were confirmed and signed as a correct record.

It was **RESOLVED** to approve.

425/15/16 MATTERS ARISING FROM THE MINUTES

None

426/15/16 FINANCE

a. To advise the following receipts in:

i. December 2015

	Details	Net	VAT	Gross	S106
Allotment Income		£1,380.00	£0.00	£1,380.00	
Barclays	Loyalty Reward	£8.60	£0.00	£8.60	
Guildhall Income		£598.50	£0.00	£598.50	
Pengellys Funeral Services	Churchtown Cemetery Income	£930.00	£0.00	£930.00	
Public Sector Deposit Fund	Interest	£76.02	£0.00	£76.02	
S106 Cinema	Polar Express Income	£101.67	£20.33	£122.00	S106 Waitrose

ii. January 2016

	Details	Net	VAT	Gross	S106
Allotment Income		£590.00	£0.00	£590.00	
China Fleet Club	MPG - Phase 2 Donation	£200.00	£0.00	£200.00	
Cooperative Funeralcare	MPG - Phase 2 Donation	£100.00	£0.00	£100.00	
Guildhall Income		£809.90	£0.00	£809.90	
Pengellys Funeral Services		£930.00	£0.00	£930.00	
Photocopy Charges		£1.76	£0.34	£2.10	
St. Stephens	Burial Income - Dec 2015	£630.00	£0.00	£630.00	

b. To advise the following payments in:

i. December 2015

Supplier	Details	Net	VAT	Gross	S106
B&M	Churchtown Grounds Maintenance	£40.00	£8.00	£48.00	
Backbone Media	Town Messenger	£300.00	£0.00	£300.00	
Backbone Media	Christmas Festival Expenses	£450.00	£0.00	£450.00	
Barclaycard	Credit Card Payment	£22.74	£0.00	£22.74	
Barclays	Bank Charges	£34.39	£0.00	£34.39	
Caffe Corradi	S106 Parking Refunds	£22.00	£0.00	£22.00	S106 Waitrose
Caffe Corradi	S106 Parking Refunds	£22.00	£0.00	£22.00	S106 Waitrose
Celebration Pyrotechnics	Christmas Festival Expenses	£500.00	£100.00	£600.00	
Chris Wells	Talking Bench Repairs	£25.00	£0.00	£25.00	S106 Waitrose
Christmas Decorators	Christmas Festival Expenses	£2,062.50	£412.50	£2,475.00	
Chubb Fire Ltd	Rental Fees - Fire Extinguishers	£31.92	£6.38	£38.30	

Clare Associates	Professional Fees - Pillmere Estate	£638.40	£120.00	£758.40	
Community Chest	Saltash Youth Football Club	£800.00	£0.00	£800.00	
Consortium	Stationary & Cleaning	£205.35	£41.09	£246.44	
Cormac Solutions	Salt Bin	£164.87	£32.97	£197.84	
Cormac Solutions	Repairs to Waterside Toilets	£357.22	£7.62	£364.84	
Cormac Solutions	Waterside - Cleaning	£332.25	£66.45	£398.70	
Cormac Solutions	Repairs to Waterside Toilets	£289.05	£57.81	£346.86	
Cormac Solutions	Waterside - Cleaning	£332.25	£66.45	£398.70	
Cornwall Council	Pension Payment - November 2015	£2,473.65	£0.00	£2,473.65	
Cornwall Council	Rates - Guildhall	£684.00	£0.00	£684.00	
Cornwall Council	Rates - Waterside	£84.00	£0.00	£84.00	
Cornwall Council	Road Closure - Christmas Festival	£42.00	£0.00	£42.00	
Cornwall Council	Training	£33.33	£6.67	£40.00	
David Wilson Partnership	Consultancy Contract - SCC	£2,800.00	£560.00	£3,360.00	
DLJ Electrical	Repairs - Guildhall	£85.00	£0.00	£85.00	
DLJ Electrical	Maurice Huggins Repairs	£112.00	£0.00	£112.00	
EDF	Xmas Lights - Point 1	£5.85	£0.00	£5.85	
EDF	Xmas Lights - Point 3	£3.89	£0.00	£3.89	
EDF	Xmas Lights - Point 4	£0.26	£0.00	£0.26	
EDF	Elwell Woods - Electricity	£54.79	£2.74	£57.53	
EON	Electricity - Guildhall	£301.86	£60.37	£362.23	
EON	Electricity - Cemetery	£18.69	£0.93	£19.62	
F1 Joinery	Front Door Repairs	£2,896.25	£579.25	£3,475.50	
Filmbank	Cinema License	£83.00	£16.60	£99.60	S106 Waitrose

Filmbank	Cinema License	£168.00	£33.60	£201.60	S106 Waitrose
Hine Bros	Memorial Peace Garden	£40.00	£0.00	£40.00	
HMRC	PAYE - November 2015	£2,460.94	£0.00	£2,460.94	
ICOM	Telephone - Guildhall	£64.72	£12.94	£77.66	
IRQ Systems Ltd	New router and Wifi Upgrade	£659.25	£131.85	£791.10	
IRQ Systems Ltd	Monthly IT Maintenance	£209.25	£41.85	£251.10	
Livewire	Youth Work	£5,000.00	£0.00	£5,000.00	
Martin & Sons	Memorial Peace Garden	£250.00	£50.00	£300.00	
Mayors Allowance		£320.00	£0.00	£320.00	
Mike Pitches	Christmas Festival Expenses	£30.00	£0.00	£30.00	
MNA	Ensign Flag	£79.60	£0.00	£79.60	
ParcSigns	Memorial Peace Garden	£982.25	£196.45	£1,178.70	
ParcSigns	Memorial Peace Garden	£267.66	£53.53	£321.19	
Pertemps	Temp Admin Officer	£241.80	£48.36	£290.16	
Pertemps	Temp Admin Officer	£248.00	£49.60	£297.60	
Pertemps	Temp Admin Officer	£248.00	£49.60	£297.60	
Petty Cash		£141.62	£0.00	£141.62	
RBS Software	Travelling	£147.60	£29.52	£177.12	
Royal British Legion	Memorial Peace Garden	£50.00	£0.00	£50.00	
Royal Mail	Neighbourhood Plan	£2.26	£0.45	£2.71	
Rubber Band	Christmas Festival Expenses	£150.00	£0.00	£150.00	
S A Plastering	Repairs - Guildhall	£34.00	£0.00	£34.00	
Saltash Band	Remembrance Sunday	£150.00	£0.00	£150.00	
Saltash Band	Christmas Lights Expenses	£150.00	£0.00	£150.00	
SECTA	Subscription	£45.00	£0.00	£45.00	
Staff Salaries		£10,317.68	£0.00	£10,317.68	

Staff Travelling Expenses		£27.37	£0.00	£27.37	
Stage Crew	Christmas Festival Expenses	£400.00	£80.00	£480.00	
Stage Effects	Christmas Festival Expenses	£334.17	£66.83	£401.00	
Truly Scrumptious	Christmas Festival Expenses	£20.00	£0.00	£20.00	
UK Fuels	Petrol - Ride on Mower	£47.65	£9.53	£57.18	
W C Rowe	S106 Parking Refunds	£10.10	£0.00	£10.10	S106 Waitrose

ii. January 2016

Supplier	Details	Net	VAT	Gross	S106
SS Nicholas & Faith Parish Church	Memorial Peace Garden	£150.00	£0.00	£150.00	

- c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

None

- d. To note that bank reconciliations up to 31st December 2015 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk

It was **RESOLVED** to note

427/15/16 PLANNING

- To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.

c. Applications for consideration:

PA16/00203

Mr Chris Saxby – **1 Bronsley Villas, Fairmead Road, Saltash**

Extension and alterations to existing dwelling.

Ward: North

Date received 15.01.2016.

It was resolved to **RECOMMEND REFUSAL** due to the concern of the **existing back wall of 2 Bronsley Villas will now be exposed to a larger second storey extension from 1 Bronsley Villas which extends past the 45 degree angle from the centre point of the bedroom window of 3 Bronsley Villas.**

PA16/00153

Mrs G Smale – **149 Callington Road, Saltash, Cornwall, PL12 6JA.**

Construction of two dwellings in garden of 149 Callington Road.

Ward: North

Date received 18.01.2016.

It was resolved to **RECOMMEND APPROVAL**

PA15/11354

Mrs Megan Walker – **Mill Cottage, Antony Passage, St Stephens, Saltash, Cornwall, PL12 4QT.**

Alteration and extension to existing house and construction of detached garage/home office.

Ward: West

Date received 25.01.2016.

It was resolved to **RECOMMEND APPROVAL**

PA16/00377

Mr Mark Wilson – **Wivelscombe Cottage, Elmgate, Saltash, Cornwall, PL12 4QY.**

Erection of single story side extension to existing garage. Conversion of existing garage to ancillary accommodation.

Ward: West

Date received 25.01.2016.

It was resolved to **RECOMMEND APPROVAL**

PA16/00378

Mr Mark Wilson – **Wivelscombe Cottage, Elmgate, Saltash, Cornwall, PL12 4QY.**

Listed Building Consent for the erection of a single story side extension to existing garage. Conversion of existing garage to ancillary accommodation.

Ward: West

Date received 25.01.2016.

It was resolved to **RECOMMEND APPROVAL**

d. Tree applications/notifications:

i. Applications

PA16/00361

Rosehill Management Company - **Cedar Court, Saltash, PL12 6DQ**
Removal of Irish Yew Tree

Ward: East

Date received 20.01.2015

It was resolved to **RECOMMEND REFUSAL unless Cornwall Council Tree Officer deems the tree to be unstable and unsafe.**

ii. Notifications - None

e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

PA15/10452

Mr Neville Devonport Hon Sec Saltash Sailing Club- **Saltash Sailing Club (Former Gas Station), Tamar Street, Saltash.**

To integrate a former gas works site with the existing Saltash Sailing Club site. To include removal of temporary (portakabin) buildings and erection of new club cadet building.

Ward: East

Date received 22.12.2015.

At the Town Council meeting on 7th January 2016, it was resolved to **RECOMMEND APPROVAL SUBJECT TO ALL ENVIRONMENT ASSESSMENTS BEING SATISFACTORY.**

The following was received from Cornwall Council on 22.01.16: **WITHDRAWN.**

It was **RESOLVED** to note.

428/15/16 CONSIDERATION OF LICENSE APPLICATIONS

Premises name and address: Trevethan Distillery, Unit 2, Prideaux Close, Tamar View Industrial Estate, Saltash, PL12 6LD

Applicant: Trevethan Distillery Ltd

Application Accepted: 13th January 2016

Application Type: New Alcohol

Licensable Activities: Supply of alcohol for consumption off the premises Monday to Saturday 09:00 - 17:30 Sunday 11:00 -16:00

It was **RESOLVED** to note.

The Chairman announced that agenda item 29 and 30 would be received as the next item of business.

429/15/16 APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES

Councillors Mrs S Hooper M.B.E and Killea left the meeting for Policy & Resources minute 94/15/16 a. 200 Saltash Heritage and returned by invitation to the meeting upon the conclusion of the item.

Councillors Austin and Bickford left the meeting for Policy & Resources minute 94/15/16 a. 202 Volunteer Service PL12 and returned by invitation to the meeting upon the conclusion of the item.

The minutes of the meeting of the Services Committee on Wednesday 13th January 2016 and the Policy & Resources Committee on Tuesday 19th January 2016 were confirmed and signed as a correct record.

Subject to Minute 92/15/16 of Policy & Resources Committee held on Tuesday 19th January 2016 to be recorded as:

It was **RESOLVED** that the attached budget for 2016/17 be put to Full Council subject to any further costs relating to devolution of services.

Minute 98/15/16 **RESOLVED** subject to

1. The new tender threshold of £10,000 continue to be subject to the existing requirement for three quotes as required by Standing Orders.
2. Adjustments to the Scheme of Delegation and Financial Standing Orders be referred to the next meeting of the Policy & Resources Committee and further consideration.

430/15/16 TO APPROVE THE BUDGET AND PRECEPT FOR 2016/17

Following a recorded vote it was **RESOLVED** to:

1. Approve the budget for 2016/17 as attached.
2. Approve a precept of £599,108 for 2016/17.

Recorded vote:

For: Mrs G Challen, Shepherd, Ellison, Yates, Mrs J Dent, Mrs H Frank, Mrs S Hooper M.B.E, Austin, Holley, Bickford and Mrs J Rance.

Against: Brady, Russell and Killeya

Abstentions: Phillips

431/15/16 PAPERLESS PLANNING – TO CONSIDER FUTURE ARRANGEMENTS, EQUIPMENT PROCUREMENT AND INTRODUCTION AT FULL COUNCIL ON 3RD APRIL 2016

It was **RESOLVED** to defer the item to the next committee meeting held on Tuesday 16th February 2016.

432/15/16 EVENTS TO MARK THE 90TH BIRTHDAY OF H.M. THE QUEEN – COUNCILLOR MRS H FRANK

National Celebrations

‘Clean for the Queen’ Nationwide litter picks	4, 5, 6 March (Fri, Sat, Sun)
Actual Birthday	21 April (Thursday)
Birthday Pageant (Windsor Castle)	12-15 May (Thursday – Sunday)
Official Birthday	28 May (Saturday)
National Service of Thanksgiving (St. Paul’s Cathedral)	10 June (Friday)
Birthday Parade (Horseguards’ Parade)	11 June (Saturday)
Picnic Lunch (The Mall)	12 June (Sunday)

Saltash

Litter Picks



A litter pick is being organised in conjunction with SEA on Saturday 5th March starting at the statue of Brunel on the Waterside at 10am, working up through Ellwell Woods and on to Fore Street finishing off with a tea party (venue to be confirmed).

Clean for the Queen will be sending rolls of litter bags to the Guildhall. These will be available to the general public to collect (free of charge).

Street dressing

There is enough money in this year's proposed precept to dress Fore Street with bunting.

* I recommend installing the bunting in the middle of March, to dress Fore Street in time for the Easter Holidays

* What colour and style should it be? Should it be, for example, red white and blue? Or Union Jacks? Or do we stick with Cornish colours of black and gold?

It was **RESOLVED** to approve the dressing of dress Fore Street with red, white and blue bunting to mark the 90th birthday of the Queen.

433/15/16 WASTE REDUCTION INCENTIVE SCHEME – COUNCILLOR MRS H FRANK

It was **RESOLVED** to note

434/15/16 SMALLER AUTHORITIES' AUDIT APPOINTMENTS

It was **RESOLVED** to approve to opt into the smaller Authorities Audit Appointments.

435/15/16 PROCUREMENT – TO APPROVE THE REVISION OF FINANCIAL STANDING ORDERS TO INCLUDE UPDATED LEGAL REGULATIONS FOR PROCUREMENT

It was **RESOLVED** adopt and approve the revision of Financial Standing Orders to include the updated legal regulation for procurement

436/15/16 TO APPROVE THE LIST OF STC SCHEDULE OF MEETINGS 2016/2017

It was **RESOLVED** to note

437/15/16 TO CONSIDER USE OF SALTASH LIDL S106 TRANSPORT FUNDS FOR THE PROVISION OF A BUS SHELTER ON LISKEARD ROAD

It was **RESOLVED** to:

1. Approve the pooling of Lidl sustainable transport funds for Saltash held by Cornwall Council and Saltash Town Council.
2. The combined funding be utilised to fund the introduction of the agreed Road Traffic Orders and provision of a bus shelter on Liskeard Road and other associated transport works.

438/15/16 STATION BUILDING – PROPOSAL COUNCILLOR BRADY

Councillor Bickford updated members on progress to date and that discussions are continuing with Cornwall Council and the developer with regard to the site.

Councillor proposed:

The Station Building - Proposal for the future

In England and Wales there is a legal function that allows certain Bodies which need to obtain land/property to do so without the owner's consent. It may be enforced if a proposed development is considered one for public betterment, ie when building motorways.

Similarly, if Town Councils wish to develop a Town Centre they may wish to issue a Compulsory Purchase Order.

I have decided to propose this initiative as the issue of the Station Building appears to be in a state of 'impasse' with neither party unable to 'give'. The Station Building and its future, has and is causing considerable embarrassment and debate within the Town and outside. This and previous Saltash Town Councils do not appear to have grasped the feelings of the residents of Saltash with regard to the Station Building and the image it presents of the Town.

Compulsory purchase will give the Town Council the opportunity to develop the site as the Town Museum/Heritage Centre on the ground floor and on the 1st floor provide several office suites as well as providing ancillary accommodation for the Town Council.

The CPO will also negate the need for the Town Council to enter into an extremely costly purchase of Kingsleigh House which was announced by the Mayor at the last planning meeting.

The CPO will offer the Town Council a new build, so not bogging the Council and ratepayers in a Listed building development which will double the costs of this initiative. I therefore recommend Saltash Town Council approve the proposal as follows:

'the Saltash Station Building working party be given 28 days to come to an agreement which will be acceptable to ALL parties for the good of Saltash. Failure to secure this agreement within the agreed time scale will invoke a CPO with immediate effect'.
John Brady.

It was **RESOLVED** to support the Station Working Group and consider implementing a Compulsory Purchase Order after three months if insufficient progress has been made with the developer.

439/15/16 CORNWALL COUNCIL – FURTHER SIGNIFICANT CHANGES TO DRAFT LOCAL PLAN CONSULTATION

It was **RESOLVED** that Councillors respond individually and that the Neighbourhood Plan Working Group draft a response for Council to consider submitting.

440/15/16 SALTASH NEIGHBOURHOOD PLAN

Councillor Yates updated members on progress to date.

It was **RESOLVED** to note.

441/15/16 CORNWALL COUNTYWIDE CAR PARK SIGNING REVIEW - SALTASH

It was **RESOLVED** to note.

442/15/16 CORNWALL COUNCIL COMMUNITY RESILIENCE TRAINING

It was **RESOLVED** to note.

443/15/16 CORRESPONDENCE

- a. To receive a letter from Truro City Council regarding Non Domestic Rates.

Dear Chairman and Clerk

Non Domestic Rates

The City Council has resolved that I write to you on this matter which is of particular concern.

The government is currently carrying out a review of non-domestic rates and organisations such as NALC are making representations on our behalf. The City Council considers that it is inequitable that

the three classes of property: public conveniences, cemeteries and churchyards, and libraries should be charged non domestic rates.

At the request of NALC the City Council and Falmouth have both written a case for the exclusion of public conveniences from such a charge.

The City Council considers that if the Mayors of Cornwall group were to support the case for the removal of the above three classes of property from non-domestic rates then this would carry considerable weight. It asks if you could consider your views on this subject at your forthcoming meeting and submit a letter to the relevant government department.

Yours sincerely
Roger Gazzard
Town Clerk

It was **RESOLVED** that the Mayor respond in support on behalf of the Council

Councillor Shepherd left and returned to the meeting.

444/15/16 TO CONSIDER NOMINATIONS FOR MAYOR ELECT 2016/17

It was **RESOLVED** that Councillor Mrs H Frank be elected Mayor Elect for 2016/17.

445/15/16 TO CONSIDER NOMINATIONS FOR DEPUTY MAYOR ELECT 2016/17

It was **RESOLVED** that Councillor Mrs J Dent be elected Deputy Mayor Elect for 2016/17

Cllr Brady left the meeting

446/15/16 TO CONSIDER MAYOR CHOOSING ARRANGEMENTS

It was **RESOLVED** that Mayor Choosing be held on Thursday 5th May 2016 and that Full Town Council be held on Tuesday 10th May 2016.

447/15/16 MEET YOUR COUNCILLORS:

a. Arrangements for future meetings

It was **RESOLVED** that Councillors Mrs J Dent, Yates and Phillips attend the next meeting to be held on Saturday 6th February in Fore Street.

448/15/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

449/15/16 CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None

450/15/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

451/15/16 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

None

452/15/16 PRESS RELEASES AND FUTURE ARTICLES REQUIRED

It was **RESOLVED** to issue press releases regarding:

1. Newly elected Mayor and Deputy Mayor for the ensuing year 2016/17.
2. Saltash Town Council 2016/17 schedule of meetings.
3. A litter pick event in conjunction with Celebrations for the 90th birthday of HM the Queen.

453/15/16 DATE OF NEXT MEETING

Tuesday 16th February 2016 at 7.00 p.m.
Thursday 3rd March 2016 following the Annual Meeting with Parishioners at 7.00 p.m.

454/15/16 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 22:15

Signed: _____
Chairman

Dated: _____