

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 19th January 2016 at 7.00pm.

PRESENT: Councillors: W Phillips (Mayor, ex-officio), Mrs H Frank (Deputy Mayor, ex-officio), R Bickford, Mrs G Challen, J Ellison, Mrs S Hooper MBE, A Killeya, J Shepherd.

ALSO PRESENT: Councillors: Austin, Mrs J Dent, Mrs A Browne – Finance Officer, Ray Lane – Town Clerk

APOLOGIES: Councillors: D Yates.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

89/15/16 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

90/15/16 DECLARATIONS OF INTEREST

- a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. To consider dispensations required

Councillor	Item	Pecuniary/Non-pecuniary	Reason
Mrs S Hooper M.B.E.	8a	Pecuniary/Non Pecuniary	Trustee Saltash Heritage
	10 ii	Pecuniary/Non Pecuniary	Trustee Saltash Heritage
	6f	Pecuniary/Non Pecuniary	Trustee Saltash Heritage Youth Council STC Representative.

Bickford	6f	Pecuniary/Non Pecuniary	CIC Member
Killeya	8a	Pecuniary/Non Pecuniary	Heritage Centre Trustee
Austin	6f	Pecuniary/Non Pecuniary	CIC Member

91/15/16 QUESTIONS FROM THE PUBLIC

None

92/15/16 FINANCE:

- a. Report from Finance Officer.

It was **RESOLVED** to note.

- b. To receive the current Committee budget statement.

It was **RESOLVED** to note.

- c. To receive a report on investments.

It was **RESOLVED** to note.

- d. VAT.

It was **RESOLVED** to note.

- e. To set the P & R budget for 2016/17 and to note audit regulations now require a three year forecast.

It was **RESOLVED** that the attached budget for 2016/17 be put to Full Council subject to any further costs relating to devolution of services.

- f. To finalise and recommend to Full Council, the council budget and fees and charges for 2016/17.

It was **RECOMMENDED** that Full Council approve the attached council budget and fees and charges for 2016/17.

It was **NOTED** Councillor Mrs S Hooper M.B.E. declared interests and left the meeting returning to the meeting by invitation upon the conclusion of budget setting for the Youth Council and with Councillor Killeya for the Heritage Centre item.

- g. To finalise and recommend to Full Council the precept for 2016/17.

It was **RECOMMENDED** that Full Council approve a precept of £594,108 for 2016/17.

93/15/16 CLERKS REPORT ON DELEGATED AUTHORITY TO SPEND

No report.

94/15/16 TO CONSIDER COMMUNITY CHEST AND FESTIVAL FUND APPLICATIONS

- a. To consider Community Chest applications.

Councillors Mrs S Hooper M.B.E. and Killeya declared an interest in the next item and left the meeting.

200. Saltash Heritage requesting £640 for production of 10,000 leaflets to promote the “Saltash Blue Plaque Trail”.

It was **RECOMMENDED** to award £640

Councillors Mrs S Hooper M.B.E and Killeya were invited and returned to the meeting.

201. St Nicholas & St Faith Church requesting £1,500 to replace boiler in the Church & Community Hall.

It was **RESOLVED** that the Local Government Act 1894 s8 (l) does not permit the council to award funds to the church.

Councillors Austin and Bickford declared an interest in the next item and left the meeting.

202. Volunteer Service PL12 – part of Community Enterprises PL12 requesting £550 for advertising the service, stationery, printer ink, etc., for flyers, posters and promotional material.

It was **RECOMMENDED** to award £550

Councillors Austin and Bickford were invited and returned to the meeting.

- b. To consider Festival Fund applications.

None

95/15/16 TRANSPORTATION (BUS/TRAIN/ROAD)

No Report.

96/15/16 SERVICE DEVOLUTION AND ASSET TRANSFERS:

i. Devolution Options Group Report.

The Chairman updated members on activity to date and the forthcoming Waterfront consultation taking place at Ashtorrrre Rock.

It was **RESOLVED** to note.

ii. Devolution – Kingsleigh House.

It was **RESOLVED** that the council note the property is for sale and that there are items of antiquity and historical interest within the house and grounds.

97/15/16 TOWN MESSENGER

No report

98/15/16 TO CONSIDER AN INCREASE OF THE TENDER THRESHOLD FROM £5,000 TO £10,000 AND ADJUSTMENTS TO THE SCHEME OF DELEGATION AND FINANCIAL STANDING ORDERS

It was **RESOLVED** that:

The Town Clerk shall have delegated authority to disperse other monies with the authority of Full Council, or otherwise under the following restrictions:

1. The new tender threshold of £10,000 continue to be subject to the existing requirement for three quotes as required by Standing Orders.
2. Adjustments to the Scheme of Delegation and Financial Standing Orders be referred to the next meeting of the Policy & Resources Committee and further consideration.

99/15/16 MINUTES OF SALTASH YOUTH WORKING GROUP MEETING

No report.

100/15/16 TO RECEIVE REPORTS FROM WORKING GROUPS AND OUTSIDE BODIES

a. Neighbourhood Plan Steering Group.

No report.

b. Road Safety Committee.

No report.

c. Anti-social Behaviour.

No report.

101/15/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

102/15/16 AS REQUIRED OR IF NECESSARY

103/15/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To resolve that the public and press be re-admitted to the meeting.

104/15/16 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR

None

105/15/16 TO CONSIDER IF ANY PRESS REPORTS OR ARTICLES ARE REQUIRED

None

106/15/16 DATE OF NEXT MEETING

Tuesday 15th March 2016

Rising at 10.30 p.m.

Signed: _____
Chairman

Dated: _____