

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Burial Board held on Tuesday 7<sup>th</sup> October 2008 at 6.30pm at The Guildhall

**PRESENT:** Reverend A Butler (Chairman) D Holley, R Austin, Mrs S Hooper MBE

**ALSO PRESENT:-** Mr J Reid (St PStephens PCC)  
Mr D Fowell (Funeral Director)  
Mrs M Small (Town Clerk)

**APOLOGIES** Councillor P Stephens ISM, Mr B Jones (St Stephens PCC)

---

#### **09/08/09      DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **10/08/09      EXTENSION TO CEMETERY**

Councillor Austin reported that the final plan has been produced and is now ready to be submitted to Planning, but will not be released until the intentions of the Estate are known regarding sewerage and water. Councillor Austin has met with County Highways as they are a little concerned about the width of the Lane. A reply is awaited from Mr P Cressey of Antony Estates giving the final price required for the land.

It was **AGREED:-**

- (a) the Burial Board meet once all the information is available.
- (b) Councillor Austin follows up with the County Council, the making up of the Lane
- (c) the Town Clerk continues to chase a response from Mr Cressey
- (d) a copy of cemetery management and administration for Local Councils is ordered at a cost of £27

#### **11/08/09      CUTTING BACK HEDGING**

The Clerk reported that complaints have been received that the hedge to the cemetery in Farm Lane is overgrowing. It was **RECOMMENDED** that a quotation from Hine Bros to cut back the ivy and vegetation to the wall and remove the waste is accepted in the sum of £420.

It was also reported that a team of volunteers from the Church had cleared an area to the front of the Church which had been overgrown for many years. As this was an area for which the Town Council is responsible, the removal of the waste had been paid by the Burial Board as a matter of urgency. In undertaking the work, it now revealed that there are 10 sycamores growing, which are putting pressure on the stone work and should be removed. Also, there is concern about a tomb of the Tucker

family (next to the lynch gate), which has become dangerous. There are no remaining members of the family

It was **AGREED** that:

- (a) the payment of £340 to Silvanus is endorsed and that the volunteers are thanked.
- (b) the trees are marked by Mr Reid and the Town Clerk will obtain quotations for the removal of the trees and their treatment to kill the remaining stumps as it will damage the stone work to remove the stumps.
- (c) the Clerk speaks with Mr Price from the District Council and decide if the tomb is on the area maintained by the District Council or the Town Council.
- (d) Mr Reid puts up red and white tape around the tomb with a notice stating “dangerous structure”
- (e) a check is made to see if the tomb is “listed”
- (f) an approach is made to English Heritage to see if a grant is available to repair the roof of the tomb
- (g) an advertisement is placed in a local paper to see if there are any remaining family members and if not, the Town Council should take on responsibility for maintaining the tomb.

**12/08/09      REVIEW RULES OF CEMETERY**

The Clerk circulated a copy of the rules of cemetery which were on file but she believed there was a more up to date copy. It was **AGREED** to review at the next meeting.

**13/08/09      ANNUAL REVIEW OF FEES FOR BURIAL BOARD**

The Clerk reported that the current fee for burial at St Stephens cemetery was £225 for a burial and £100 for the burial of ashes. Mr Fowell reported that the burial fees in Plymouth (which included use of the Chapel) were £1,324 and at Torpoint the burial fee was £500. It was **RECOMMENDED** that with effect from the 1<sup>st</sup> January 2009, the burial and cremation fees are increased to the same as Torpoint.

**14/08/09      PRECEPT 2009/2010**

Assuming that it is legally possible to do so, it was **RECOMMENDED** that the Town Council arrange for a stone mason to put up right falling head stones of 4 or 5 graves a year, commencing in front of the church.

15/08/09

**BADGERS**

The problems caused by badgers are increasing and it was **AGREED** that the Town Council arranges a meeting with an Officer at the District Council and a representative of Church Town Farm to see if anything can be done.

16/08/09

**RESERVATION OF PLOT**

The Clerk reported that she had received an enquiry about the reservation of a plot. Reverend Butler stated that the person should make application to the Incumbent, who will take the request to the Parochial Church Council of St Stephens, who will decide whether they will allow such a request to go forward to the Chancellor of the Diocese but it should be noted that such requests are not encouraged.

17/08/09

**DATE OF NEXT MEETING**

Tuesday 6<sup>th</sup> January 2009 at 6.30 pm at The Guildhall  
Agenda item – replacement of beech trees

Signed: .....  
Chairman

Dated: .....