

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 7th April 2016

PRESENT: Councillors: W Phillips, (Chairman), R Austin, R Bickford (part), J Brady, Mrs G Challen, M Coot, Mrs Jean Dent, J Ellison, Mrs. H Frank, Mrs S Hooper MBE, A Killeya, Mrs J Rance, L Russell, J Shepherd, D Yates.

ALSO PRESENT: Rev M Parkman, P Thistlethwaite – CIC, PCSO Jaycock, 4 members of the public, 3 members of the press, R Lane – Town Clerk.

APOLOGIES: Councillors: R Bickford (late arrival), D Holley.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

1/16/17 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

PRAYERS

Rev Michelle Parkman, Mayor's Chaplain, led the prayers.

2/16/17 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

Councillor	Agenda Item		Pecuniary/Non Pecuniary	Reason
Ellison	PA16/01861		Non Pecuniary	Directly affected.
Challen	PA16/01861		Non Pecuniary	Family friend.
Frank	PA16/01861		Non Pecuniary	Friend of objector

3/16/17 To note an on-going dispensation for Councillor Shepherd to act as Chairman of the Saltash Team for Youth.

It was **RESOLVED** to note.

4/16/17 **CHAIRMAN'S REPORT**

Since the last Town Council meeting, the Mayor has attended the following:

Friday 4 th March	Clean for the Queen litter pick at Bishop Cornish School in the morning and St. Stephen's School in the afternoon.
Saturday 5 th March	Community Clean for the Queen litter pick at the Waterside.
Wednesday 9 th March	Saltash Live at Home Scheme AGM at Saltash Baptist Church.
Friday 11 th March	Official opening of 18 Belle Vue Road by Saltash Gateway CIC.
Monday 14 th March	Raising of the Commonwealth Flat by the Brunel Bust.
Friday 18 th March	Miss Amy Farnworth's 100 th Birthday Celebrations at the Saltash Wesley Church.
Friday 18 th March	Page2Stage performance of Disney's Beauty and the Beast at Saltash.net Community School.
Tuesday 22 nd March	Saltash Blind & Partially Sighted Club Celebrations at Ashtorre Rock.
Monday 4 th April	25 th Anniversary Celebrations of the China Fleet Club attended by HRH The Princess Royal.
Tuesday 5 th April	Official opening of Westcountry Funeral Services on Fore Street.

The Deputy Mayor has attended:

Saturday 2 nd April	Saltash Spring Fare at Saltash Guildhall.
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It was **RESOLVED** to note.

5/16/17

POLICE REPORT

a. Police Report

In the absence of a written report to follow PCSO Jaycock gave a verbal report on current crime statistics and police activity.

It was **RESOLVED** to note.

6/16/17

REPORT BY COMMUNITY ENTERPRISES PL12

a. To receive report and consider any actions arising.

Although our legal entity remains *Saltash Gateway Community Interest Company* we are now wishing to promote our “brand” more forcefully in the public eye as our portfolio of **community enterprises** expands. It would assist us greatly if the Council could reinforce the use of this latter term from now on.

4 Fore Street

As promised last time, I can now outline the revised plans for opening:

<p><i>Tuesday 1000-1400</i> Dementia Voice Drop-In Cafe (may be renamed) <i>Wednesday 1000-1400</i> Information/Bookings/Stalls <i>Thursday – Saturday 0930-1600</i> As Wednesday, plus greengrocer and other stalls The Local Food Market will continue on the first Friday of each month. Volunteer Service every Thursday</p>
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18 Belle Vue Road

The official opening of our Belle Vue project took place on Friday March 11. It proved to be a sunny day, and a happy and successful occasion. The building did look good after its refurbishment.

Thanks to the Mayor for officiating and for helping with the informal networking afterwards; and to the council for allowing use of the Council Chamber for a VIP lunch beforehand. It was also good to observe how the tenants made visitors welcome in their new places of work. I also appreciated the support of the CIC Directors on the day – a good team effort.

Directors are now concentrating on the implementation of the longer-term business plan. We will need to have a clear view of the way forward by summer 2017.

Although the refurbishment was generally straightforward, two big problems have now arisen. Firstly, we were surprised that the alarm systems inherited from Cornwall had not been maintained to standard, resulting in unanticipated expenditure rectifying them. Then, in the Citizens Advice offices which were not part of the refurbishment, a concrete lintel failed requiring immediate replacement. As a consequence we have now exceeded our budget for refurbishment – a setback we could have done without. We are looking at ways in which we may be able to secure some additional financial help.

One small office on the first floor remains unlet, and is ready for occupation. We would be grateful if this opportunity could be promoted in your networks.

Community Transport

We are expecting delivery of the new bus before the end of June, and Directors will be receiving a draft Business Plan for Transport at the end of this month, prepared by Tony Parry and Mike Finch who take responsibility for this. The plan is likely to have to address: firstly, whether we can afford to try to run two buses; and, secondly, whether we can obtain “pump priming” funds to cushion the financial risks of what we hope can be an ambitious plan (see below).

Councillors are probably already aware that we are seeking public views about a scheduled service operating between the town and the Derriford area. At the time of writing we have had over 130 responses, and there seems to be a lot of interest. We would be pleased if councillors could promote the survey within their networks, and complete the questionnaire themselves. I hope to have a printed copy before you at the meeting, but the survey can also be accessed online at: <http://www.smartsurvey.co.uk/s/TTR26/>

Or via our website at:

<http://www.communityenterprisespl12.co.uk/>

Dementia Voice PL12

I attach a copy of the first Newsletter from the project, which will bring you all up to date. I’m happy to try to answer your questions. Printed copies also available.

Maurice Huggins Room

The Agreement between the Council and ourselves for 2015/16 has just expired, and the financial outturn has been as expected (break even, more or less...the uncertainty being that Cornwall Council has yet to decide whether to grant some discretionary relief on Business Rates).

Income prospects for the new financial year are currently negligible, and Directors have decided that we cannot continue the current Agreement given the burden, however slight, of rates, fuel and minor maintenance in the new financial year. An operating loss is inevitable. Also, we believe

that both an investment in the fabric of the building and a marketing programme are needed to make the project more viable.

We look forward to working with the Council and any other stakeholders in finding a way forward. In the meantime, we remain happy to manage bookings/keys etc via 4 Fore Street, and to promote the facility via our website and routine publicity, to keep use “ticking over”.

Peter Thistlethwaite, Chair April 6 2016

It was **RESOLVED** to note.

b. Maurice Huggins Room Management Agreement.

It was **RESOLVED** to note the Devolution Options Group are progressing negotiations with the CIC for the ongoing management of the room that will be reported to Full Council for a decision.

7/16/17

CORNWALL COUNCIL REPORT

a. To receive report for noting or matters arising.

Cornwall Council has now slipped uneventfully into a new financial year. However with the so-called Cornwall Deal with the Government on the one hand and devolution of assets and services to local councils on the other, radical changes are starting to sweep (or should it be creep?) across Cornwall.

The most notable change of the Cornwall Deal will be integration of the Adult Social Care Service with the National Health Service as represented by Kernow Commissioning Group. 2% of your Council Tax, amounting to £21 million by 2019 is going to pay for this – in theory, bed-blocking should become a thing of the past, but success of this integration will depend on the willingness of powerful groups to share or even give up their budgets. Remember that implementation of the National Living Wage for low-paid care workers will absorb 80% of that £21 million.

I would like to say that devolution of assets and services to local town and parish councils is equally revolutionary, but it continues to be painfully slow. As you know Saltash increased its precept accordingly by 38% to almost £600,000 – as Cornwall was limited to a 2% increase, and because we could do so without being capped. Towns throughout Cornwall have done the same. Rumours suggest that parish councils may also be capped by DCLG by 2018.

As from April, Saltash will operate the three existing public toilets, and during the year will almost certainly re-open Alexandra Square toilets. Cornwall is also desperate to devolve Saltash Library to local control,

and Saltash is currently exploring methods of operation and likely to commission a survey of the building as an asset. The Saltash Leisure Centre, together with eleven others across Cornwall, is likely to go out to tender for privatisation during this year.

Meanwhile, Cornwall Council is in detailed negotiation with Saltash Town Council to devolve assets and services on the Waterside. There is a strong business case for doing so, as identified by the Coastal Community Team. After refurbishment, the pontoon is due to pass to Saltash, together with the dinghy park, and the Jubilee Green car park. Saltash will also take on the management of the pontoon, the various beaches, the ferry pier and the two slips. It is agreed that local management by Saltash is far preferable to remote management from Truro. This will happen in the coming financial year.

On the same principle of better local management, Cornwall is also starting to talk to Saltash about ownership and maintenance of the children's' play areas across the town. In part this stems from Saltash's acquisition of all the Green Spaces at Pillmere, including the large derelict adventure play park. A quiet revolution has begun to take place.

Cllr. Joe Ellison

It was **RESOLVED** to note.

8/16/17 QUESTIONS FROM THE PUBLIC

A resident expressed concern and asked if anything could be done about speeding vehicles in Oakland's Drive.

The Chairman replied that he will refer the matter to Councillor Holley for consideration by the Speed Watch Team.

Councillor Mrs H Frank replied that she will report the issue to the next meeting of the Road Safety Committee.

The resident also spoke about her embarrassment regarding the lack of maintenance and the overall neglected condition of the Waterfront whilst showing visitors around the area.

Councillor Ellison replied that the Waterfront area is currently the responsibility of Cornwall Council as the owners.

However a study has recently been conducted with a view to Saltash Town Council taking over the operational running and management of the area.

It was **RESOLVED** that in order to address immediate issues affecting the Waterfront:

1. Councillor Brady and the Grounds and Premises Warden conduct an inspection to investigate the feasibility of Saltash Town Council conducting supplementary cleaning and maintenance works for the interim.
2. Councillor Brady submit the report to the Services Committee.
3. In the event no budget is available for any works identified in the report as agreed by Services Committee then the report be put to Full Council for budget consideration.

9/16/17 MINUTES

The minutes of the meetings of the Town Council on Thursday 25th February 2016, Thursday 3rd March 2016, Wednesday 9th March 2016 and Tuesday 15th March 2016 were confirmed and signed as a correct record.

Subject to minute 513/15/16 (2) of the meeting held on Wednesday 9th March 2016 to read:

“That Councillor Mrs S Hooper M.B.E. in her private capacity independent of Saltash Town Council forms and leads a Community Flood Risk Forum to support the work of the Neighbourhood Plan Working Group”.

It was **RESOLVED** to approve the minutes.

10/16/17 MATTERS ARISING FROM THE MINUTES

None.

11/16/17 FINANCE

- a. To advise the following receipts in:

- i. February 2016

	Details	Net	VAT	Gross	S106
Allotment Income		£305.00	£0.00	£305.00	
Barclays	Loyalty Reward	£15.23	£0.00	£15.23	
Citybus	Memorial Peace Garden Donation	£500.00	£0.00	£500.00	
Guildhall Hire Income		£888.75	£0.00	£888.75	
HMRC	VAT Refund	£0.00	£8,420.37	£8,420.37	

Llemsulu Accountants	Memorial Peace Garden Donation	£50.00	£0.00	£50.00	
Memorial Peace Garden	Donation	£100.00	£0.00	£100.00	
Pengellys Funeral Services	Memorial Peace Garden Donation	£200.00	£0.00	£200.00	
Photocopying Fees	Photocopying Fees	£0.42	£0.08	£0.50	
Public Sector Deposit Fund	Interest	£70.96	£0.00	£70.96	
Quickstore	Memorial Peace Garden Donation	£100.00	£0.00	£100.00	
Quickstore	Memorial Peace Garden Donation	£50.00	£0.00	£50.00	
Richardson's Funeral Directors	Churchtown Cemetery Income	£930.00	£0.00	£930.00	
Saltash C of C	Donation - Christmas Event 2015	£250.00	£0.00	£250.00	
St Stephen's	Burial Fees - January 2016	£600.00	£0.00	£600.00	
The Cooperative Funeralcare	Churchtown Cemetery Income	£300.00	£0.00	£300.00	
The Cooperative Funeralcare	Churchtown Cemetery Income	£930.00	£0.00	£930.00	
UK Teck	S106 Cinema - Advertising Income	£50.00	£10.00	£60.00	S106 Waitrose
Waitrose	Donation - Christmas Event 2015	£240.00	£0.00	£240.00	
Zurich	Insurance Claim	£2,436.00	£0.00	£2,436.00	

b. To advise the following payments in:

i. February 2016

Supplier	Details	Net	VAT	Gross	S106
Able Drainage Ltd	CCTV Drainage	£160.00	£32.00	£192.00	
Backbone Media	Town Messenger	£300.00	£0.00	£300.00	
Barclaycard	Credit Card Payment	£163.02	£0.00	£163.02	
Barclays	Bank Charges	£60.91	£0.00	£60.91	
Bookshelf Tea Rooms	Cornish Flags	£84.00	£0.00	£84.00	
Bookshelf Tea Rooms	S106 Parking Refund Scheme	£25.60	£0.00	£25.60	S106 Waitrose

Bookshelf Tea Rooms	S106 Parking Refund Scheme	£3.00	£0.00	£3.00	S106 Waitrose
Bookshelf Tea Rooms	S106 Parking Refund Scheme	£8.50	£0.00	£8.50	S106 Waitrose
Bookshelf Tea Rooms	S106 Parking Refund Scheme	£6.50	£0.00	£6.50	S106 Waitrose
Bookshelf Tea Rooms	S106 Parking Refund Scheme	£26.10	£0.00	£26.10	S106 Waitrose
Bookshelf Tea Rooms	S106 Parking Refund Scheme	£5.00	£0.00	£5.00	S106 Waitrose
Cecil Arms	Community Toilet Scheme	£200.00	£0.00	£200.00	
Chubb Fire Ltd	Rental Fees - Fire Extinguishers	£31.92	£6.38	£38.30	
Consortium	Stationary	£150.97	£6.80	£157.77	
Coop	S106 Parking Refund Scheme	£38.90	£0.00	£38.90	
Coop	S106 Parking Refund Scheme	£38.40	£0.00	£38.40	
Coop	S106 Parking Refund Scheme	£40.00	£0.00	£40.00	
Cormac	Cleaning - Waterside - Dec 2015	£332.25	£66.45	£398.70	
Cormac	Cleaning - Waterside - Jan 2016	£332.25	£66.45	£398.70	
Cornwall Council	Rates - Waterside	£84.00	£0.00	£84.00	
Cornwall Farmers	Replace Equipment	£146.85	£29.37	£176.22	
Cornwall Pension Fund	Pension Payment - January 2016	£2,811.04	£0.00	£2,811.04	
Councillor Travel Expenses		£18.00	£0.00	£18.00	
Crown Copiers	Copier Maintenance	£224.31	£44.86	£269.17	
Cube Services	Air Conditioning Service	£60.00	£12.00	£72.00	
David Wilson Partnership	SCCT Grant	£4,000.00	£800.00	£4,800.00	
Deltor	Cemetery Brochure Packs	£667.00	£133.40	£800.40	
Dementia Voice PL12	Community Chest	£1,000.00	£0.00	£1,000.00	
DLJ Electrical	Guildhall - Repairs and Maintenance	£25.00	£0.00	£25.00	

DLJ Electrical	Guildhall - Repairs and Maintenance	£25.00	£0.00	£25.00	
EON	Guildhall - Electricity	£397.47	£79.49	£476.96	
EON	Churchtown Cemetery - Electricity	£21.81	£1.09	£22.90	
Glendale Grounds Maintenance	Grounds Maintenance	£1,403.91	£280.78	£1,684.69	
Groundwork	Youth Work	£3,500.00	£700.00	£4,200.00	
HMRC	PAYE - January 2016	£3,454.41	£0.00	£3,454.41	
ICOM	Telephone Charges	£58.03	£11.61	£69.64	
IRQ Systems	IT Maintenance	£209.25	£41.85	£251.10	
IRQ Systems	Senior Admin Laptop	£915.00	£183.00	£1,098.00	
Leander Architectural	Blue Plaques Project	£1,123.37	£224.67	£1,348.04	S106 Lidl
Mayors Allowance		£320.00	£0.00	£320.00	
Oakland's Community Centre	Electricity - Street Light	£65.00	£0.00	£65.00	
OTIS	Lift Maintenance	£481.63	£96.32	£577.95	
Pertemps	Temp Admin Officer	£251.40	£50.28	£301.68	
Pertemps	Temp Admin Officer	£251.40	£50.28	£301.68	
Pertemps	Temp Admin Officer	£282.83	£56.57	£339.40	
Pertemps	Temp Admin Officer	£251.40	£50.28	£301.68	
Petty Cash		£78.29	£0.00	£78.29	
Public Works Loan Board	Loan Payment	£10,692.33	£0.00	£10,692.33	
Richer Sounds	Paperless Planning Equipment	£1,500.27	£300.05	£1,800.32	
Saltash CIC	Christmas Event Expenses	£50.00	£0.00	£50.00	
Saltash Heritage	Community Chest	£640.00	£0.00	£640.00	
Saltash News	S106 Parking Refund Scheme	£6.80	£0.00	£6.80	S106 Waitrose
Saltash Window Cleaning	Window Cleaning	£45.00	£0.00	£45.00	
South West Training Solutions	First Aid at Work Training	£250.00	£50.00	£300.00	

South West Water	Fairmead Allotments	£51.79	£0.00	£51.79	
Staff Salaries		£10,550.97	£0.00	£10,550.97	
Staff Travelling Expenses		£167.97	£0.00	£167.97	
Tamar Medical Services	Christmas Event Expenses	£175.00	£0.00	£175.00	
UK Fuels	Petrol - Ride on Mower	£35.91	£7.17	£43.08	
Volunteer Service PL12	Community Chest	£550.00	£0.00	£550.00	
Western Web	Website Maintenance	£30.00	£6.00	£36.00	

- c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.

None.

- d. To note that bank reconciliations up to 29th February 2016 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.

It was **RESOLVED** to note.

12/16/17 **PLANNING**

- a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

PA16/01957

Mr & Mrs C Nodder – **Heron Cottage, Antony Passage, St Stephens, Saltash.**

Demolition of existing extensions, construction of replacement extension, alterations to existing dwelling and associated external works including new sewage treatment plant and off road parking.

Ward: West

Date received 17.03.2016.

It was resolved to **RECOMMEND APPROVAL SUBJECT TO:**

- 1. A transport delivery scheme being put in place.**
- 2. Balcony not to overlook Beach Cottage.**

PA16/01608

Mr Ben Kerr – **29 Lander Road, Saltash, Cornwall, PL12 6BY.**

Two storey rear extension and decking.

Ward: East

Date received 24.03.2016.

It was resolved to **RECOMMEND APPROVAL.**

Prior to the next application Councillors Ellison, Mrs H Frank and Mrs G Challen declared an interest and left the meeting.

PA16/01861

Mr Darren Bennetts – **(The Sheds) Land At Elwell Road, Saltash, Cornwall.**

Development of five residential apartments with off street parking.

Ward: East

Date received 29.03.2016.

It was resolved to **RECOMMEND DEFERRED TO NEXT MEETING.**

Councillors Ellison, Mrs H Frank and Mrs G Challen were invited and returned to the meeting.

PA16/02703

Westward Housing Group – **Land Off Briansway, Churchtown Vale, St Stephens, Saltash, Cornwall.**

Non-material amendment for reduction in unit sizes in respect of decision notice PA14/1031 (PA14/1031 attached to PA16/02703).

Ward: West

Date received: 29.03.2016.

It was resolved to **RECOMMEND DEFERRED TO NEXT MEETING.**

d. Tree applications/notifications:

i. Applications – None.

ii. Notifications:

PA16/02308

Mrs Isabel Bannerman – **Trematon Castle, Castle Hill Forder Cornwall.**

Various tree works to trees within a conservation area – ‘Treeline’ Survey commissioned by The Duchy which identifies trees on the boundary deemed to be a liability and in poor, diseased and damaged condition.

It was resolved to **NOTE**.

- e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

PA16/00599

Mr Darren Bennetts – **(The Sheds) Land At Elwell Road, Saltash, Cornwall.**

Variation of condition 2 attached to decision PA14/06720 (Erection of 4 no. detached dwellings on the land adjacent to the cadets centre formally known as the sheds) in order to substitute plans with revised fenestration.

Ward: East

Date received: 29.01.2016.

At the Town Council Meeting on 16th February 2016 it was resolved to **RECOMMEND REFUSAL on the grounds that the two first floor windows on the North East face of the triangular bay overlook unacceptably the bedroom windows and back yard/garden areas of the adjacent houses of Lockyer Terrace. Further the Council has given concern about the corresponding two ground floor windows which may also add to the overlooking.**

08.03.16 Decision received from Cornwall Council via the Weekly List: **Planning Application WITHDRAWN.**

It was resolved to **NOTE**.

PA16/00153

Mrs G Smale – **149 Callington Road, Saltash, Cornwall, PL12 6JA.**

Construction of two dwellings in garden of 149 Callington Road.

Ward: North

Date received 18.01.2016.

At the Town Council Meeting on 4th February 2016 it was resolved to RECOMMEND APPROVAL.

Having held a Poll on this planning application the result is:

Stick with our original position and request call-in	3 votes
Accept the Officer's position	7 votes
Abstain	1 vote

THEREFORE THE COUNCIL HAS VOTED TO ACCEPT THE OFFICER'S POSITION AND REFUSE THE PLANNING APPLICATION.

11.03.16 Decision received from Cornwall Council via the Weekly List: **REFUSED** due to flood risk and contamination, the applicant has failed to provide the required level of detail. Environmental protection has objected to the scheme. As the scheme proposes a net gain of two (or more) dwellings, the affordable housing team are in this case seeking a financial contribution. This does not form part of the proposal. On the basis of the above, we are not in a position to support the scheme at the present.

It was resolved to **NOTE**.

PA16/00203

Mr Chris Saxby – **1 Bronsley Villas, Fairmead Road, Saltash.**
Extension and alterations to existing dwelling.

Ward: North

Date received 15.01.2016.

At the Town Council Meeting on 4th February 2016 it was resolved to RECOMMEND REFUSAL due to the concern of the existing back wall of 2 Bronsley Villas will now be exposed to a larger second storey extension from 1 Bronsley Villas which extends past the 45 degree angle from the centre point of the bedroom window of 3 Bronsley Villas.

Having held a Poll on this planning application the result is:

Stick with our original position and request call-in	3 votes
Accept the Officer's position	8 votes
Abstain	2 votes

THEREFORE THE COUNCIL HAS VOTED TO ACCEPT THE OFFICER'S POSITION AND APPROVE THE PLANNING APPLICATION.

18.03.16 DECISION RECEIVED FROM CORNWALL COUNCIL (VIA THE WEEKLY LIST): APPROVED.

It was resolved to **NOTE**.

13/16/17 TO CONSIDER OPTIONS AND UPGRADE COSTS FOR AUDIO AND HEARING LOOP SYSTEM. SYSTEMS TO INCLUDE OMNI DIRECTIONAL MICROPHONES FOR THE CHAMBER AND GUILDHALL. Pursuant to Minute Nr.460/15/16 – FTC 16.02.16.

It was **RESOLVED** that Councillors Yates, Mrs S Hooper and Mrs J Dent investigate further options and systems for consideration.

14/16/17 **TO CONSIDER UPGRADE OPTIONS FOR AUDIO SPEAKER EQUIPMENT FOR THE GUILDHALL.** Pursuant to Minute Nr.461/15/16 – FTC 16.02.16.

It was **RESOLVED** that Councillors Yates, Mrs S Hooper and Mrs J Dent investigate further options and systems for consideration.

15/16/17 WATERSIDE MANAGEMENT PROPOSAL – COUNCILLOR
ELLISON. Pursuant to Minute Nr.498/15/16 – FTC 03.03.16.

It was **RESOLVED** to note agenda item 17 will be considered as its recommendation in the Policy and Resources Committee minutes of Tuesday 15th March 2016.

The Chairman notified members that the next item of business would be Policy and Resources Committee Meeting of Tuesday 15th March 2016 minute 122/15/16 Saltash Waterfront CCT – RECOMMENDATIONS.

SALTASH WATERFRONT CCT – RECOMMENDATIONS

These proposals for Full Council stem from Options Proposals in the Final Report of CCT Consultants David Wilson Partnership/Space Design.

1. **That Saltash Town Council negotiate with Cornwall Council to assume ownership of waterside assets comprising:**
 - The Jubilee Pontoon * Cornwall Council refurbishment est. £23,000 prior to handover.
 - The Dinghy Park adjacent to Jubilee Green.
 - The Tender Rack do
 - Four Garages do
 - Long Boat Bays do
 - The Car Park north of the Tamar Bridge.
 - Brunel Play Train play area.
2. **That Saltash Town Council assume responsibility for maintenance of the above assets.**

Estimated Revenue Costs

Cleaning Slipways	£1,125
Play area maintenance and inspection	£410
Pontoon maintenance	£1,000 * Capital refurbishment prior to handover.
Car Park/Boat Park	£300
Dog/Litter Bins	(£590) Waived by Cornwall Council.
Duchy Fee for Pontoon Fundus	£2,500 funded by Local Devolution Fund.

3. That Saltash Town Council assume responsibility for all waterfront management and administration services including:

- Dinghy Park, tender rack, and four garages.
- Jubilee Pontoon.
- The beaches adjacent to Brunel Green and Sand Quay north of the Tamar Bridge and south of the Royal Albert Bridge.
- Two slipways on Jubilee Green and adjacent to Ashtorre Rock.
- Ferry Pier and Town Pier.

Estimated Saltash Town Council administration costs for collection of annual fees for pontoon berths, dinghy park berths, beach moorings and seasonal fees for slipway launching and pier landing fees:

Staff	£9,043	(20 hrs pw 1040 hrs pa)
Employee specific costs	£2,200	
Admin support ½ days p.w.		

Estimated income generation

Beach moorings	£3,600	(@£50 pa)
Pontoon moorings	£12,000	(@£1,000 pa)
Dinghy Park	£10,350	(@ £230 pa)
Garages & Racks	£3,890	
Launching Fees	£6,500	Seasonal passes and day passes.

It was **RESOLVED** that Saltash Town Council agree in principle and negotiate with Cornwall Council to confirm details for final consideration

by Full Council a detailed package of Waterside devolution comprising of what:

1. Saltash Town Council is to assume ownership of.
2. Maintenance responsibility Saltash Town Council is to assume for the above assets.
3. The management and administration of the Waterfront Saltash Town Council is to assume responsibility for.

16/16/17 PILLMERE ESTATE ADVENTURE PLAY PARK PROPOSAL – COUNCILLOR ELLISON

Councillor Ellison informed members that the play park is in such a state of disrepair that it is uneconomic to refurbish it and that following consultation with residents it has been identified their preferred option is for the area to be utilised as a landscaped open space.

However it has been identified that a planning condition is in place that restricts the area to sole use as a play park.

It was **RESOLVED** that Councillor Ellison submit a planning application to seek removal of the planning condition restricting the area to be used as a play park only in order to develop and provide a landscaped open space for the residents.

17/16/17 TO NOTE A REPORT IS IMMINENT ON THE FUTURE OF THE RAILWAY STATION

It was **RESOLVED** that the report be considered under agenda item 28 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

18/16/17 CONSIDERATION OF LICENSE APPLICATIONS

None.

19/16/17 CONSIDER OPERATING HOURS AND CLEANING FOR LONGSTONE PARK AND BELLE VUE TOILETS – COUNCILLOR MRS J DENT

- a. Update.

It was **RESOLVED** that:

1. A tender for the cleaning and maintenance of all toilets be advertised to include costings for current operational hours and that of extended hours of opening in the winter of 9 a.m. to 4 p.m. weekdays for Longstone Park.
2. A contract be entered into with Cormac for all toilets for a period of 3 months upon official transfer to ensure continuity of cleaning and maintenance until a tender operator is appointed.

20/16/17 SALTASH TOWN IMPROVEMENT GROUP

- I. S106 funding applications for Spring & Summer Baskets 2017 and 2018 – Councillor Austin.

It was **RESOLVED** to adopt and approve applications for 2017 only.

- II. S106 funding application for Arts Festival – Councillor Austin.

It was **RESOLVED** to adopt and approve the application.

- III. To consider an honorarium to appoint a minute taker – Councillor Mrs J Dent. **Pursuant to Minute Nr.76/15/16 C – Staffing 16.02.16.**

It was **RESOLVED** to:

1. Approve an honorarium of £200 each to the Saltash Town Improvement Group and the Anti-Social Behaviour Group for the appointment of a minute taker.
2. The posts to be advertised through all free media means.

21/16/17 CORNWALL COUNCIL – COMMUNITY ASSET TRANSFER OFFER OF LAND ADJACENT TO 47 CULVER ROAD

It was **RESOLVED** to:

1. Accept the transfer of land with an uplift of 50% from Cornwall Council subject to there being no costs including legal fees to Saltash Town Council.
2. The land be referred to the Services Committee for its future use and management.

22/16/17 SALTASH NEIGHBOURHOOD PLAN

- a. Discussion of protocol for meeting developers.

It was **RESOLVED** to approve the protocol subject to approval by Calc and that full and thorough public notification exercise take place.

23/16/17 CORRESPONDENCE

The Mayor informed Members of the correspondence received from Lodge Zetland 1071 of the Our Sesqui-Centenary Anniversary held on Saturday 30th April 2016.

It was resolved to **NOTE**.

24/16/17 APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES

The minutes of the meeting of the Services Committee on the 9th March 2016, Policy & Resources on the 15th March 2016 and Burial Board on the 16th March 2016 were confirmed and signed as a correct record.

Subject to:

1. The minutes of the meeting of the Services Committee held on the 9th March 2016. Remove Councillor J Shepherd from the list of apologies.
2. The minutes of the meeting of the Policy & Resources held on the 15th March 2016 minute 118/15/16 delete recommendation 3.

It was **RESOLVED** to approve the minutes and recommendations therein.

25/16/17 MEET YOUR COUNCILLORS:

- a. Arrangements for future meetings

It was **RESOLVED** that Councillors Yates, Coot and Austin will attend the meeting to be held in Fore Street on Saturday 9th April 2016.

Councillor Mrs S Hooper left the meeting.

Councillor Bickford joined the meeting.

26/16/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

27/16/17 CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

Report of the Station Working Group.

Members considered a report received from the Station Working Group.

It was **RESOLVED**:

1. That Council authorise the Station Working Group to continue detailed negotiations around the potential agreement as it is currently emerging for a period of up to three months, within which the group would need to bring a more detailed proposal to the Council or seek further time with clear reasons for this.
2. That Council authorise the Working Group to spend money in the council's 'legal advice' budget header if approved by the Mayor and Clerk as necessary to its work as above.

28/16/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

Councillor Brady left the meeting.

29/16/17 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

Consideration of a license application.

Member's considered a license application received after the issue of the agenda with a response date prior to the next council meeting.

Waitrose Tamar View Industrial Estate – Minor Variation to premises plan.

It was **RESOLVED** to note.

30/16/17 PRESS RELEASES AND FUTURE ARTICLES REQUIRED

None

31/16/17 DATE OF NEXT MEETING

Tuesday 19th April 2016 at 6.15 p.m.

32/16/17 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 10.35 p.m.

Signed: _____
Chairman

Dated: _____