

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 17<sup>th</sup> May 2016 at 7.00pm.

**PRESENT:** Councillors: Mrs H Frank (Mayor, ex-officio), Mrs J Dent (Deputy Mayor, ex-officio), J Ellison, R Bickford, Mrs S Hooper MBE, W Phillips, Mrs J Rance, J Shepherd, D Yates.

**ALSO PRESENT:** Ray Lane – Town Clerk, Mrs S Burrows - Administration Officer and Mrs A Browne – Finance Officer.

**APOLOGIES:** Councillor: A Killeya.

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Councillor Mrs H Frank in the Chair

#### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

**1/16/17** **TO APPOINT A CHAIRMAN**

It was **RESOLVED** that Councillor Phillips be appointed Chairman.

Councillor Phillips in the Chair.

**2/16/17** **TO APPOINT A VICE CHAIRMAN**

It was **RESOLVED** that Councillor Ellison be appointed Vice Chairman.

**3/16/17** **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

**4/16/17** **DECLARATIONS OF INTEREST**

- a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. To consider dispensations required.
- d. To note a Full Council ongoing dispensation for Councillor J Shepherd to act as Chairman of the Saltash Team for Youth.

Councillor	Item	Pecuniary/Non-pecuniary	Reason
Yates	11.b	Non-pecuniary	Church member – shared facility
Bickford	11.a	Non-pecuniary	Daughter in Cadets
Mrs H Frank	11.a (Festival Fund)	Non-pecuniary	Member of Regatta committee
Bickford	11.a (Festival Fund)	Non-pecuniary	Member of Regatta committee

**5/16/17      QUESTIONS FROM THE PUBLIC**

None.

**6/16/17      FINANCE**

a. Report from Finance Officer.

It was **RESOLVED** to note.

b. To receive the current Committee budget statement.

It was **RESOLVED** to note.

c. To receive a report on investments.

It was **RESOLVED** to note.

d. VAT.

It was **RESOLVED** to note.

**7/16/17      CLERKS REPORT ON DELEGATED AUTHORITY TO SPEND**

No report.

**8/16/17      REQUEST FROM FINANCE OFFICER TO UPLIFT PETTY CASH FROM £200 TO £300 WITH IMMEDIATE EFFECT DUE TO THE INCREASE IN FEES PAID TO THE TOWN CRIER, TOWN SERGEANT AND MACE BEARER**

The Town Clerk informed members of the requirement to uplift petty cash from £200 to £300 to cover the increase in fees paid.

It was **RESOLVED** to approve the uplift of petty cash from £200 to £300 with immediate effect.

Councillor Bickford declared an interest in the next agenda item and left the meeting.

9/16/17

**TO CONSIDER COMMUNITY CHEST AND FESTIVAL FUND APPLICATIONS**

a. To consider Community Chest applications.

204. Saltash Sailing Club requesting £937.60 to purchase 4 new sails for Topper sailing dinghies.

It was **RECOMMENDED** that £937.60 be awarded.

Councillor Bickford was invited and returned to the meeting.

Councillor Yates declared an interest in the next agenda item and left the meeting.

205. St Nicholas & St Faith Preschool requesting approximately £655 (dependant on quote) for modernisation to the entrance of the SSNF Community Hall after a longstanding leak.

It was **RESOLVED** to refuse the application on the basis that the Local Government Act 1894 s8 (l) does not permit the council to award funds for repair works and for St Nicholas & St Faith Preschool to submit an application for a children's changing table.

Councillor Yates was invited and returned to the meeting.

206. Tamar Protection Society (Elliot's) requesting £850. This is a 25% contribution towards Modes Compact system (total for system £1,805) and display cabinet.

It was **RECOMMENDED** that £850 be awarded.

b. To consider Festival Fund applications.

67. Chamber of Commerce requesting £600 for Love Saltash Festival.

It was **RECOMMENDED** that £600 be awarded subject to the Chamber of Commerce providing their accounts for Saltash Town Council's approval.

Councillors Mrs H Frank and Bickford declared an interest in the next agenda item and left the meeting

68. Saltash Regatta Committee requesting £1512 for Saltash Regatta 2016.

It was **RECOMMENDED** that £1,512 be awarded.

Councillors Mrs H Frank and Bickford were invited and returned to the meeting.

**10/16/17**      **S106 FUNDING**

No report.

**11/16/17**      **SERVICE DEVOLUTION AND ASSET TRANSFERS**

No report.

**12/16/17**      **TRANSPORTATION (BUS/TRAIN/ROAD)**

No report.

**13/16/17**      **MAURICE HUGGINS ROOM**

No report.

**14/16/17**      **WHEATSHEAF – TO CONSIDER A REPORT FROM COUNCILLOR BRADY**

Wheatsheaf Report

The Wheatsheaf currently presents a major eyesore on the Waterside and presents a dangerous environment as access into the building is comparatively easy. Much of the guttering and signs are steel/metal and some parts have dropped off. To the naked eye there are a number of areas with regard to guttering and overhead fixings that look clearly unsafe. Access to the building is quite easy and windows on the first floor are open. There have been confirmed reports the building is regularly used by 'dossers'.

The rear wall is bowed outwards at first floor level and there are no safety barriers around the building.

Overall the building is unsightly, and adds to the detriment of the Waterside. I urge the Town Council to support enforcement action on the owners with immediate effect to include the installation of 2 metre wooden hoardings around the property to be in place by June 1<sup>st</sup>.

Kind regards,  
Councillor Brady.

Councillor Ellison updated members of Councillor Brady's report on the Wheatsheaf and issue of section 215.

It was **RESOLVED** that Saltash Town Council supports the section 215 application.

**15/16/17**      **MINUTES OF SALTASH YOUTH WORKING GROUP MEETING**

It was **RESOLVED** that Councillor Shepherd circulates a report updating members on the progress to date.

**16/16/17**      **TO RECEIVE REPORTS FROM WORKING GROUPS AND OUTSIDE BODIES**

a. Neighbourhood Plan Steering Group.

It was **RESOLVED** to note.

b. Road Safety Committee.

No report.

c. Anti-social Behaviour.

Councillors Shepherd, Phillips and Mrs J Rance updated members of the recent meeting.

It was **RESOLVED** to note.

d. Saltash Strategic Transportation Working Party.

The Town Clerk informed members of Councillor Ellison's wishes to step down from the Saltash Strategic Transportation Working Party.

It was **RESOLVED** that Councillor Ellison steps down from Saltash Strategic Transportation Working Party and that Councillors Austin and Holley were voted onto the Saltash Strategic Transportation Working Party.

e. Guildhall Property Maintenance and Marketing Working Party – report on Heritage Centre.

The Town Clerk advised members that a meeting is required to consider property maintenance works to the Guildhall and to accommodate the devolution requirements.

It was **RESOLVED** that a meeting is arranged over the coming months.

**17/16/17**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**18/16/17**      **AS REQUIRED OR IF NECESSARY**

**19/16/17**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that the public and press be re-admitted to the meeting.

**20/16/17**      **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

None.

**21/16/17**      **TO CONSIDER IF ANY PRESS REPORTS OR ARTICLES ARE REQUIRED**

Wheatsheaf

A press release to be issued upon the approval of the section 215 application.

**22/16/17**      **DATE OF NEXT MEETING**

Tuesday 19<sup>th</sup> July 2016 at 7.00 p.m.

Rising at 20:08

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_