

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Services Committee held in The Guildhall on Wednesday 13th July 2016 at 7.00 p.m.

PRESENT: Councillors: R Austin, Mrs J Dent, (Deputy Mayor, ex-officio), J Ellison, Mrs S Hooper MBE, D Yates (Chairman).

ALSO PRESENT: Councillors: Bickford, Phillips, 3 Members of the public, 1 Member of the press, J Virgo – Grounds and Premises Warden, R Lane - Town Clerk.

APOLOGIES: Councillors: M Coot, Mrs H Frank, (Mayor, ex-officio), Mrs S Hooper MBE – Late, L Russell.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

26/16/17 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

27/16/17 DECLARATIONS OF INTEREST

- a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. To consider dispensations required.

Councillor	Item	Pecuniary/Non-pecuniary	Reason
None			

28/16/17 QUESTIONS FROM THE PUBLIC

A member of the public asked why the council had resolved not to put 2 names on the war memorial at St Stephens Church.

Councillor Dent replied to state that the names are on the town war memorial.

When the war memorial at St Stephens Church was erected a decision was made not to put them on for whatever reason at that time.

The council did not consider it appropriate to reverse the decision made at that time in the 21st Century.

It was **RESOLVED** that all interested parties involved in the issue confer and produce a fact statement for the Burial Board to consider further at its meeting to be held in December.

29/16/17 FINANCE

a. Current Committee budget statement.

It was **RESOLVED** to note.

b. Current Committee budget statement proposals for spending changes.

It was **RESOLVED** to:

1. Vire budget 5569 – Pillmere Estate Allotments into 5568 – Pillmere Estate and to reconsider the need for an allotment budget in the next precept following the outcome of a residents' poll.
2. Merge the 5324 - Festive Lights Replacement and 5536 – Hire of Festive Lights budgets and rename the new budget subject to the Chairman consulting the Finance Officer.

30/16/17 OUTSTANDING ITEMS FROM MEET YOUR COUNCILLORS

No report.

31/16/17 PUBLIC TOILETS

a. Operational toilets:

i. Alexandra Square

Members considered the options of either converting the toilet block into a unisex toilet and storage area or the refurbishment of the existing ladies and gents sections.

It was **RESOLVED** to seek quotes for the conversion of the block into a unisex toilet and storage area for approval by Full Council.

ii. Belle Vue

Councillor Mrs J Dent reported the toilets are now fully operational.

It was **RESOLVED** to note.

iii. Longstone Park

Councillor Mrs J Dent reported that the Mayor proposed STC sign up to participate in International Toilet Day.

It was **RESOLVED** to defer to a future meeting pending further information.

iv. Waterside

Councillor Mrs J Dent reported that the block is now being locked and unlocked on a daily basis.

Councillor Bickford stated that the times are not compatible with community use of the waterside.

It was **RESOLVED** that Ward Councillors determine opening and closing times for toilets in their own wards.

The Chairman reported that the toilets are not DDA compliant.

It was **RESOLVED** that the issue be considered by the Guildhall and Property Working Group.

b. Disused Toilets:

i. Belle Vue (upper)

Councillor Mrs J Dent informed members CIC are negotiating the use of the toilets with Cornwall Council.

It was **RESOLVED** the council have no further interest in the disused toilet block.

ii. Callington Road

It was **RESOLVED** to note awaiting progress by Cornwall Council for the devolution transfer.

iii. St Stephens

It was **RESOLVED** to note awaiting progress by Cornwall Council for the devolution transfer and that they are currently being used by St Stephens Church for storage.

32/16/17

REPORTS FROM WORKING GROUPS

a. Saltash Town Centre Improvement Group (STIG)

No report.

b. Saltash Publicity Local Action Team (SPLAT)

Councillor Bickford updated members on the production progress of a town promotional leaflet.

It was **RESOLVED** to note.

c. DOG

No report.

d. Memorial Peace Garden – Mrs Sue Hooper MBE

It was **RESOLVED** that Hine Bros will be contracted to conduct all maintenance works in the garden within the available EMF budget.

e. Regatta

Councillor Bickford reported that the regatta had been successful and thanked councillors and staff for their assistance with preparation works for the event.

He reported that despite the additional cuts to the greens provided by the Community Payback Scheme for the regatta the grass was again in need of cutting.

Councillor Austin reported that Cormac are only contracted to cut it 3 times per year.

It was **RESOLVED** that the Devolution Options Group consider supplementary cutting to all high profile green areas of the town.

33/16/17

FESTIVE LIGHTS

a. Report on lights installed on the Queen's Birthday on Waterside Green.

It was **RESOLVED** to note.

b. To consider a proposal for a replacement Merry Christmas sign (to come from EMF).

It was **RESOLVED** to approve.

c. To consider a proposal for the hire of Christmas lights.

It was **RESOLVED** to:

1. Not approve the extension of the lights.
2. Approve a 1 year contract and to consider a 3 year contract at the next meeting if savings can be achieved on having an annual contract.

d. To consider a proposal for extending festive lights along the Waterside.

It was **RESOLVED** to approve up to a cost of £2000.

34/16/17 CCTV – BRIEF FROM CHAIRMAN

Councillor Austin reported that talks are ongoing with the police and the ASBO Committee.

It was **RESOLVED** to note.

35/16/17 ALLOTMENTS – REPORT FROM ALLOTMENT SOCIETY CHAIRMAN

No report.

36/16/17 STREET WEEDING – REPORT FROM CHAIRMAN

The Chairman reported that the next weed spray will take place in September.

It was **RESOLVED** to note.

37/16/17 BUS SHELTERS – REPORT FROM COUNCILLOR AUSTIN

The Town Clerk updated members on the impasse of the current providers negotiating their contracts.

Councillor Austin updated members on the progress for the procurement and installation of a shelter on Liskeard Road.

It was **RESOLVED** to note.

38/16/17 THE WATERFRONT – COUNCILLOR BRADY

No report.

39/16/17 BEACON – COUNCILLOR MRS FRANK

It was **RESOLVED** to refer the item to a future meeting pending a detailed costed options report.

40/16/17 CARKEEL ROUNDABOUT DESIGN – UPDATE FROM COUNCILLOR AUSTIN. (Pursuant to Minute Nr. 16/16/17 Services 11.05.16.)

Councillor Austin and Chris Wells – Design Artist presented potential designs for the roundabout to be considered by Highways England.

It was **RESOLVED** Councillor Austin and Chris Wells– Design Artist progress design proposals with Highways England.

41/16/17 NOTICE BOARDS: NOTICE BOARD TO BE DISPLAYED BY FIREMAN'S GRAVE IN ST STEPHENS CHURCHYARD – COUNCILLOR MRS J DENT. (Pursuant to Minute Nr. 17/16/17 Services 11.05.16.)

It was **RESOLVED** to defer the item to a future meeting.

42/16/17 PILLMERE

a. Play Parks

The Grounds and Premises Warden updated members on safety and maintenance works conducted to date.

Councillor Ellison reported that he was awaiting the decision of Cornwall Council to relocate the existing equipment and that the site must remain as a play area due to an S106 planning requirement.

It was **RESOLVED** ward members will conduct a survey of all residents to identify options for the future community use of the site.

b. Allotments

It was **RESOLVED** ward members will conduct a survey of all residents to determine the community demand for an allotment site.

c. Other maintenance items.

Councillor Ellison referred to a list of outstanding and regular maintenance works identified by the Residents Association.

It was acknowledged that the volume and regularity of work is beyond the resources of the Community Payback Scheme.

It was **RESOLVED** that the approved grounds maintenance contractor be directed to conduct the outstanding and regular maintenance works.

d. Access Vehicle.

(Pursuant to minute Nr. 18/16/17 Services 11.05.16.)

It was **RESOLVED** to defer the item to a future meeting.

43/16/17 TO REPORT CORRESPONDENCE FROM THE PLANNING INSPECTORATE REGARDING:

a. Addition of a footpath from Waterside to Coombe Road.

It was **RESOLVED** to note.

b. Addition of a footpath from Fairmead Road Grid Ref: SX41307 58886 to 25 metres East of Spire Hill Park Grid Ref: SX41250 58866.

It was **RESOLVED** to note.

44/16/17 CAR PARKING – COUNCILLOR AUSTIN – FINANCIAL HISTORY
(Pursuant to minute NR.23/16/17 Services 11.05.2016.)

Councillor Austin updated members on activity to date.

It was **RESOLVED** the Finance Officer produce a financial activity and budget status report for the next meeting.

45/16/17 BRIDGE MODEL INSTALLATION

Councillor Bickford updated members on the progress of the bridge model and welcome to Saltash sign installation.

It was **RESOLVED** to note and approve all necessary funding within budget.

46/16/17 INITIAL OUTLINE PROPOSALS FOR WILD FLOWER PLANTING SCHEMES

Councillor Mrs S Hooper MBE informed members about a potential scheme for planting.

It was **RESOLVED** to defer to a future meeting.

47/16/17 CARKEEL ENVIRONMENTAL IMPROVEMENTS INCLUDING GRASS CUTTING – COUNCILLOR BRADY

No report.

48/16/17 STREET FURNITURE AND BENCHES

It was **RESOLVED** to note the Premises and Grounds Warden has a refurbishment works programme in place with the Community Payback Scheme.

- 49/16/17** **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**
To resolve that Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
- 50/16/17** **AS REQUIRED OR IF NECESSARY**
- 51/16/17** **PUBLIC BODIES (Admission to Meetings) Act 1960**
To resolve that the public and press be re-admitted to the meeting.
- 52/16/17** **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

None
- 53/16/17** **PRESS RELEASES OR ARTICLES REQUIRED**

None
- 54/16/17** **DATE OF NEXT MEETING**

Wednesday 14th September 2016 at 7.00 p.m.

Rising at 9.30 p.m.

Signed: _____
Chairman

Dated: _____