

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 4<sup>th</sup> August 2016 at 7.00 p.m.**

**PRESENT:** Councillors: Mrs Hilary Frank, (Chairman), R Austin, R Bickford, J Brady, Mrs G Challen, Mrs Jean Dent, J Ellison, D Holley, Mrs S Hooper MBE, W Phillips, Mrs J Rance, L Russell, D Yates.

**ALSO PRESENT:** 2 Members of the public, 2 Members of the press, P Thistlethwaite, CIC, R Lane, Town Clerk, Mrs S Burrows, Administration Officer.

**APOLOGIES:** Councillors: M Coot, A Killeya, J Shepherd.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Mayor informed those present of the actions required in the event of a fire or emergency.

### **182/16/17      RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

### **PRAYERS**

Reverend Michelle Parkman, Mayor's Chaplain, led the prayers.

### **183/16/17      DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non Pecuniary</b>	<b>Reason</b>
Holley	PA16/06105	Non Pecuniary	Know the applicant very well.

## **CHAIRMAN'S REPORT INCLUDING GUEST VISITORS**

Since the last meeting the Mayor has attended:

Friday 8 <sup>th</sup> July	May Fair AGM.
Sunday 10 <sup>th</sup> July	Mayor's Teddy Bears Picnic at Longstone Park.
Tuesday 12 <sup>th</sup> July	Livewire Youth Project AGM.
Wednesday 13 <sup>th</sup> July	Tamar Trotters Junior Athletics Club Presentation.
Friday 15 <sup>th</sup> July	Civic Reception for Caradon Gig Sailing Club.
Saturday 16 <sup>th</sup> July	Youth Day at The Core, Saltash.
Saturday 16 <sup>th</sup> July	Open Day at Churchtown Farm Nature Reserve.
Saturday 16 <sup>th</sup> July	Geraldine Lamb Dance School Summer Fete at Saltash Baptist Church.
Saturday 16 <sup>th</sup> July	RWindband Concert at Saltash Social Club.
Saturday 16 <sup>th</sup> July	Off the Grid Challenge for Shelter Box.
Sunday 17 <sup>th</sup> July	Torpoint Civic Service.
Sunday 17 <sup>th</sup> July	Community Picnic in Victoria Gardens.
Sunday 18 <sup>th</sup> July	Chernobyl Children at Saltash Fire Station.
Thursday 21 <sup>st</sup> July	Opening of new foam landing pit at Zero Gravity Academy
Thursday 21 <sup>st</sup> July	Beacon of Harmony Handover at the Tamar Bridge.
Sunday 24 <sup>th</sup> July	Beacon of Harmony Concert, Dobwalls.
Tuesday 26 <sup>th</sup> July	Chairman's Lunch at the China Fleet Club.
Saturday 30 <sup>th</sup> July	Saltash Chronicles Embroidery Project Grand Opening at Saltash Baptist Church.

Sunday 31 <sup>st</sup> July	Ceremony at Saltash Memorial Peace Garden.
Thursday 4 <sup>th</sup> August	Diamond Wedding Celebrations for a local couple.

The Deputy Mayor has attended:

Sunday 10 <sup>th</sup> July	Lord Mayor of Plymouth's Sea Sunday Service.
Saturday 16 <sup>th</sup> July	30 <sup>th</sup> Anniversary of St. Petroc's Society at Truro Cathedral.

Yvonne Oake talked about The Saltash Chronicles Embroidery Project, a work of more than 100ft long embroidered art that includes more than 50 scenes from the town's history from the Stone Age right up to present times.

The project is a 'living' community project bringing together local volunteers, historians, artists, embroiderers, school children and youth groups.

The work took 3 years to complete and was unveiled to the public on Saturday 30<sup>th</sup> July 2016. The work is now open to the public for viewing at Saltash Baptist Church, Culver Road, every Saturday throughout August and September from 10:00 – 13:30. Admission is free.

Following the presentation the Mayor awarded The Saltash Chronicles Embroidery Project a certificate in Recognition of Outstanding Achievement and Commitment to the Community.

It was **RESOLVED** to note and to invite Andrew Tritton the designer to January's Full Council meeting to consider future options to store the Saltash Chronicles Embroidery Project.

### **MONTHLY CRIME FIGURES**

#### July 2016 Crime Statistics provided by Devon and Cornwall Police for Saltash

Theft Offences x 11 (all unrelated)

Burglary x 5 (including non-dwelling & attempts. All unrelated)

Assault x 9 (including domestic related)

Assault with injury x 10 (including domestic related)

Criminal Damage x 7 (all unrelated)

Sexual Assault x 2 (1 of which is historical. The other has no wider community impact).

Harassment & Public order offences x 5

Communications offences x 4

It was **RESOLVED** to note.

### **REPORT BY COMMUNITY ENTERPRISES PL12**

d. To receive report and consider any actions arising.

#### **Report to Saltash Town Council, August 4 2016**

A short update on this occasion:

- Our AGM was held as planned, and provided opportunity for a fruitful exchange of views by all present. With the resignation of our Publicity Director, Helen Neville, we now have two Director vacancies. However, two Members came forward during the meeting to express an interest in these vacancies, which we are now following up. The Chair's report and our finance report will be available on our website. A Special Resolution was made to add a sentence to our Memorandum of Association to clarify further our not-for-profit status.
- There was strong support at the AGM for the opportunistic take-over by the company of the Fruit and Veg stall at the Community Market. Members could see much potential for developing the focus of this project for wider public benefit, and we will start to work on this.
- Our hoped-for acquisition of 18 Belle Vue Road at the end of next year was also strongly supported by Members at the AGM, and a couple of Members with relevant experience in community asset transfer offered to help when we prepare to negotiate with Cornwall Council.
- We have just learned that our new minibus is almost ready for us. We will not put it on the road until September 1, by which time we ought to have settled our business plan. If we opt for the Derriford service, we will then give ourselves a month to market it.
- We are in the process of setting up the management of the first "pop-up shop" in Fore Street, which should open this month. We are pleased to be able to undertake this responsibility, and hope it goes well. I will report in more detail at your next meeting.

**Peter Thistlethwaite,**  
**Chair**  
**August 1 2016**

It was **RESOLVED** to note.

**184/16/17     CORNWALL COUNCIL REPORT**

- a. To receive report from Saltash Cornwall Councillors.

**School Crossing Patrols**

The national School Crossing Patrol (SCP) Service Guidelines were updated by central government in November 2014. This led to a review of Cornwall Council's SCP guidelines, with new guidelines being approved by Cabinet in July last year.

There are currently 115 school crossing patrol sites in Cornwall, determined by the criteria of pedestrian numbers and vehicle flows, as set out in national guidelines. Following the update to the national guidelines, a review was carried out across the 115 SCP sites Cornwall to ensure that they meet the national criteria.

As a result, a number of sites across Cornwall have been identified as falling short of the national numerical criteria required to justify a patrol, including two crossings in Saltash attached to Burraton School.

Burraton School was advised (12th July) that the two patrols will be suspended at the end of the summer term. Myself and other CC's have been lobbying to get this decision reconsidered, and have managed to defer the suspension until November 2016. This will give us time to assess the various options. We have been in continuing communications with the Head of the School (Lisa Tamblyn).

**The issues we are looking at are: -**

1. A number of children are sent to school alone and expecting them to cross a very busy road is unacceptable, but legally it is the parent's responsibility to ensure that children arrive and leave school safely.
2. The school (which is not an academy) has no money to pay the SCP's in lieu of CC's contribution.
3. A 20 mph limit was introduced recently to all schools in Saltash as it was deemed the area was at risk. Conversely, the stricter speed limit means the area is now deemed to be safer.
4. Why has a school patrol notice been recently been erected in Oakland's Drive?
5. The usage rate is very low at Burraton compared with the Cornwall average especially the Saltash area: Burraton 42 crossings per day, Brunel 147, St Stephens 425.

6. There are two crossings for one school why? How does this affect the figures?

7. There have been two accidents reported at the Oakland's Drive crossing.

8. There has been a public petition raised with 1,576 signatures on the 38 degrees website.

9. There are issues with traffic management at all of the schools in Saltash.

Options:-

1. To find funding from another alternative source.
2. To plead our case with CC
3. CC will provide training, clothing and equipment free of charge.

**Introduction of Government's Benefit Cap**

I wanted to let you know about the next phase of the Government's Welfare Reforms which involves the introduction of a benefit cap from the autumn of this year and this may affect some of the residents of Saltash.

As part of the Welfare Reform and Work Act 2016, the current benefit cap levels are being reduced nationally in autumn 2016. An exact date is still to be confirmed by the Department for Work and Pensions (DWP), although it is expected to be implemented nationally from November this year.

The DWP has written to all customers nationally who are likely to be affected by the new benefit cap levels. All letters were sent by 10 June 2016.

In Cornwall, based on current data, 625 customers are likely to be impacted. This figure includes those customers whose Housing Benefit is currently capped. Further analysis has been undertaken to fully understand the impact on our 625 residents which has shown that 84 of them reside in Cornwall Housing properties. We are working closely with Cornwall Housing and all other Registered Providers within Cornwall and have shared appropriate data to ensure they are aware of the impact on their tenants. By working together, we hope to provide information and advice to reduce the impact on individuals and the Council.

## **Carkeel Roundabout**

The work on the roundabout has now been delayed till after the summer holidays for obvious reasons. The budget has been agreed and the contractors should be all set to go in the autumn. I have yet to see the final set of drawings. I have some designs done by Chris Wells a local artist for an artwork for the top of the roundabout. Chris has given up his own time to produce these drawings free of charge - Thanks Chris.

## **Brexit**

There has been a recent all members briefing on the effects that Brexit is having on the Cornish economy. This is all bad news I am afraid, is not good for Cornwall and is certainly not good for Cornwall Council.

For example herewith are the results so far for the EU funding programme 2014-2020:-

The European Social fund which CC were going to get £71M is now officially at risk.

The European Redevelopment fund which CC were going to get £303M is now officially at risk.

The Agricultural Fund where CC were going to get £89M is now officially at risk.

Are these funds going to be replaced by this Conservative Government?

Cllr Bob Austin 2/8/2016

It was **RESOLVED** that:

1. The Mayor issues a letter to Cornwall Council copying in Sheryll Murray MP raising concerns regarding the loss of Burraton School Crossing Patrols.
2. Councillors Yates, Brady, Mrs J Dent and Mrs G Challen expressed an interest in taking part in any meeting set up with the Head of Burraton School to discuss issues.
3. An update be provided and options considered at the October Full Council meeting.

- e. CNA report for noting or matters arising.

**Cornwall Gateway Community Network Panel Meeting – 28<sup>th</sup>**  
**July 2016**  
**Botus Fleming Church Hall**

3 guest speakers attended;

**Colin Garrick – Cornwall Wheels to Work**

- Supports people in Cornwall to access employment.
- A moped, electric bicycle or pedal bicycle will be loaned to eligible individuals who are unable to take up employment due to the lack of public or private transport.
- Any enquiries contact Colin Garrick on 01209 718888

**Edwina Hannaford CC and David Edmondson – Planning**

- Edwina and Senior Planning Officers are in the process of revisiting all of the 19 Community Network Panels to update towns and parishes on the initiatives they are currently working on and the focus for the coming year.

**Richard Martin, Office of the Police and Crime Commissioner**

- Consultation taking place over the next couple of months on policing in Devon and Cornwall and the Isles of Scilly.
- Views are being sought on the Police and Crime Plan which is the core document for which policing and spending priorities are focused.
- All encouraged to complete the online survey – input from the community is key – closing date: 9<sup>th</sup> September.

<http://www.devonandcornwall-pcc.gov.uk/about-us/police-and-crime-plan/>

Other items also discussed;

- Appointment of **Vice Chairman** of the Panel – Brian Hobbs appointed.
- **Engagement Plan** agreed identifying how the Community Network Panel will engage with communities.
- The first **Electoral Review** in Cornwall since the creation of the unitary Council is taking place. Any changes will not come into effect until the 2021 Cornwall Council Elections. The review will first decide the total number of Councillors followed by the number of electoral divisions, their names and their boundaries.



- Towns and Parishes gave an update on the progress of their **Neighbourhood Plans** and the work of the **Coastal Community Teams**.
- Information packs are available for anyone interested in standing to be a **Cornwall Councillor** – if you would like a copy please contact Catherine or Lisa – 01726 223604 / [lisa.grigg@cornwall.gov.uk](mailto:lisa.grigg@cornwall.gov.uk)

**Next meeting** – Thursday 27<sup>th</sup> October at 6:30pm – venue to be confirmed.

It was **RESOLVED** to note.

**185/16/17      QUESTIONS FROM THE PUBLIC**

None

**186/16/17      MINUTES**

The minutes of the meetings of the Town Council on Thursday 7<sup>th</sup> July 2016, Thursday 14<sup>th</sup> July, 2016 and Tuesday 19<sup>th</sup> July 2016 were confirmed and signed as a correct record.

It was **RESOLVED** to note.

**187/16/17      MATTERS ARISING FROM THE MINUTES**

None.

**188/16/17      FINANCE**

a. To advise the following receipts in:

i. June 2016

	<b>Details</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>	<b>S106</b>
Allotment Income		£23.34	£0.00	£23.34	
Barclays	Loyalty Reward	£5.34	£0.00	£5.34	
Cornwall Council	MPG Grant	£400.00	£0.00	£400.00	
Cornwall Council	Summer Arts Festival 2016	£3,300.00	£0.00	£3,300.00	<b>S106 Waitrose</b>
Guildhall Hire Income		£767.50	£0.00	£767.50	
Public Sector Deposit Fund	Interest	£83.72	£0.00	£83.72	
Saltash Regatta	Trailer Hire	£41.67	£8.33	£50.00	
Western Power	Wayleave Payment	£4.64	£0.00	£4.64	

b. To advise the following payments in:

i. June 2016

<b>Supplier</b>	<b>Details</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>	<b>S106</b>
Backbone Media	Town Messenger	£300.00	£0.00	£300.00	
Baker Coffee Shop	Community Toilet Scheme	£100.00	£20.00	£120.00	
Barclaycard	Credit Card Payment	£536.00	£0.00	£536.00	
Barclays	Bank Charges	£21.35	£0.00	£21.35	
CALC	Staff Training	£285.00	£57.00	£342.00	
Caradon Neighbourhood Watch	Donation	£50.00	£0.00	£50.00	
Chubb Fire Ltd	Rental Fees	£31.92	£6.38	£38.30	
Consortium	Stationery	£130.11	£26.02	£156.13	
Cormac	Saltash Remembrance Road Closure	£265.00	£55.00	£320.00	
Cornwall Council	Rates - Guildhall	£690.00	£0.00	£690.00	
Cornwall Council	Rates - Waterside Toilets	£85.00	£0.00	£85.00	
Cornwall Farmers	Repairs to Lawn Mower	£79.89	£15.98	£95.87	
Cornwall Farmers	Strimmer Cord	£92.00	£18.40	£110.40	
Cornwall Pension Fund	Pension - May 2016	£2,888.75	£0.00	£2,888.75	
David Ogilvie Engineering Ltd	Seat & Litter Bit - MPG	£1,217.75	£243.55	£1,461.30	
Devon Contract Waste	Bin Bags	£85.00	£17.00	£102.00	
EDF	Christmas Lights - Point 1	£17.83	£0.17	£18.00	
EDF	Christmas Lights - Point 2	£21.79	£0.21	£22.00	
EDF	Christmas Lights - Point 3	£16.84	£0.16	£17.00	
EDF	Christmas Lights - Point 4	£16.84	£0.16	£17.00	
EDF	Christmas Lights - Point 5	£20.80	£0.20	£21.00	
EDF	Christmas Lights - Point 6	£18.82	£0.18	£19.00	

EDF	Elwell Woods - Electricity	£60.98	£0.59	£61.57	
EON	Guildhall - Electric	£219.05	£43.81	£262.86	
EON	Churchtown - Electric	£12.36	£0.62	£12.98	
F D Builders	Repairs to Cemetery Door	£180.00	£0.00	£180.00	
F D Builders	Wall Repairs	£595.00	£119.00	£714.00	
Glendale Grounds Maintenance	Ground Maintenance	£1,403.91	£280.78	£1,684.69	
Glendale Grounds Maintenance	Tree Survey - Pillmere	£720.00	£144.00	£864.00	
Glendale Grounds Maintenance	MPG Maintenance	£168.75	£33.75	£202.50	
Graham Walker	Summer Arts Festival 2016	£50.00	£0.00	£50.00	<b>S106 Waitrose</b>
Grantham Piano Services	Piano Maintenance	£53.33	£10.67	£64.00	
Groundwork	Youth Work 2015-16	£3,000.00	£600.00	£3,600.00	
HMRC	PAYE - May 2016	£2,750.90	£0.00	£2,750.90	
ICOM	Telephone Charges	£55.95	£11.19	£67.14	
Information Commissioner's Office	Data Protection Fee	£35.00	£0.00	£35.00	
IRQ Systems Ltd	Laptop Repairs	£65.00	£13.00	£78.00	
IRQ Systems Ltd	Monthly IT Maintenance	£240.25	£48.05	£288.30	
Livewire	Youth Work 2015-16	£5,000.00	£0.00	£5,000.00	
Livewire	Electricity Contribution	£195.00	£0.00	£195.00	
Mayor Allowance		£313.00	£0.00	£313.00	
Pertemps	Temp Admin Staff	£251.40	£50.28	£301.68	
Pertemps	Temp Admin Staff	£477.66	£95.53	£573.19	
Pertemps	Temp Admin Staff	£251.40	£50.28	£301.68	
Royal British Legion	Wreath Fee	£25.00	£0.00	£25.00	
Royal British Legion	Wreath Fee	£25.00	£0.00	£25.00	
Royal British Legion	Wreath Fee	£25.00	£0.00	£25.00	
Saltash DIY	Various Repairs	£159.09	£31.81	£190.90	
Saltash Pharmacy	Parking Refund Scheme	£13.50	£0.00	£13.50	<b>S106 Waitrose</b>
Saltash Sailing	Community Chest	£937.60	£0.00	£937.60	

Saltash Window Cleaning	Window Cleaning	£45.00	£0.00	£45.00	
SLCC	LCA Book	£76.60	£0.00	£76.60	
South West Hygiene	Waste Transfer Fee	£54.10	£10.82	£64.92	
SSE Enterprises	Electricity Connection for Waterside Lighting	£350.00	£70.00	£420.00	
Staff Salaries		£10,811.42	£0.00	£10,811.42	
Tamar Protection Society	Tamar Protection	£850.00	£0.00	£850.00	
The Christmas Decorators	Bunting and Lighting at Jubilee/Waterfront	£2,300.00	£460.00	£2,760.00	
The Flowery	Mayor Choosing - Flowers	£82.50	£0.00	£82.50	
UK Fuels	Petrol - Ride on Mower	£74.53	£14.91	£89.44	
Western Web Ltd	Website Maintenance	£30.00	£6.00	£36.00	

- c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.
- d. To note that bank reconciliations up to 30<sup>th</sup> June 2016 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.

It was **RESOLVED** to note.

#### **189/16/17 PLANNING**

- a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.

None.

- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.

c. Applications for consideration:

**PA16/00047**

Downderry Group Ltd – **Land ESE of Eales Bungalow, Carkeel, Cornwall.**

Development for 17 dwellings with associated roads and parking.

**Ward: North**

Date received: 25.05.2016.

At Town Council meeting 21.06.2016 it was resolved to **RECOMMEND DEFERRAL to allow a meeting to take place with the Planning and Highways Officer and Downderry Group to determine further information upon which an informed decision can be made.**

At the Town Council meeting on 07.07.2016. It was resolved to **RECOMMEND deferral to allow the onsite meeting to take place with the Architect.**

At the Town Council meeting 19.07.2016. It was **RESOLVED to note that the Cornwall Council Officer requests to hold further action on this application pending further negotiation.**

It was resolved to **RECOMMEND REFUSAL due to the unsuitability for residential development with the unsafe access onto the A38.**

**PA16/05758**

Mr R Dymond, RD Investments Ltd – **Station Garage, 36 Culver Road PL12 4DR**

Demolition of existing garage/MOT Centre and construction of 4 apartments.

**Ward: East**

Date received: 25.07.2016

It was resolved to **RECOMMEND DEFERRAL and that a street scene and road plan from the North East to the South West, a street scene from the river, and a design and access statement be produced to allow the Council to properly consider the application.**

**PA16/05841**

Mr S Kent – **65 Hillside Road PL12 6EZ**

Alterations to provide: side extension, rear balcony, double garage and a new vehicular access.

**Ward: East**

Date received: 22.07.2016

It was resolved to **RECOMMEND REFUSAL due to the adverse affects of the high level balcony on the privacy amenity of the garden area of 67 Hillside Road. Saltash Town Council considers that an obscure glass screen would not address this adverse affect.**

**PA16/05961**

Mr S Kirkham – **4 Spire Hill Park, St Stephens PL12 4SR**

New rear raised deck to replace existing.

**Ward: West**

Date received: 25.07.2016

It was resolved to **RECOMMEND APPROVAL**

Councillor Holley declared an interest and left the meeting.

**PA16/06105**

Mr and Mrs D Wilson – **48 North Road PL12 6BB**

Retrospective application for the construction of a pitched roof to the rear extension instead of a flat roof.

**Ward: East**

Date received:

It was resolved to **RECOMMEND DEFERRAL** subject to the **Building Control and Planning Officers report**.

Councillor Holley was invited and returned to the meeting.

d. Tree applications/notifications:

- i. Applications – None
- ii. Notifications - None

e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken: None

**190/16/17     CONSIDERATION OF LICENSE APPLICATIONS**

None.

**191/16/17     SALTASH NEIGHBOURHOOD PLAN**

a. Update

The Neighbourhood Plan Theme Team work is now close to completion. Final reports are being written by each team summarising the work each team has done, the decisions made, listing objectives and giving the proposed sustainability appraisal scores for the defined objectives. The combined reports will form the basis for the next Neighbourhood Plan Workshop which is scheduled to take place on Thursday 27 September in the Council Chamber.

Regards  
David Yates

It was **RESOLVED** to note.

## **192/16/17     CORRESPONDENCE**

- a. Cornwall Council – Land adjacent to The Elms Care Centre, 108 Grenfell Avenue.

Cornwall Council were approached to let the land adjacent to The Elms Care Centre and adjoining land to provide an outside area for garden and sitting use which the Elms Care Centre do not have on site. Cornwall Council agreed letting terms to The Elms Care Centre for 10 years.

It was **RESOLVED** to object to the proposal going to private ownership as Saltash Town Council value the community amenity green space.

## **193/16/17     APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES**

The minutes of the meeting of the Services Committee held on Wednesday 13<sup>th</sup> July 2016 and the Policy & Resources Committee held on 19<sup>th</sup> July 2016 were confirmed and signed as a correct record and all recommendations resolved as listed:

### **SERVICES COMMITTEE**

None.

### **POLICY & RESOURCES COMMITTEE**

Councillor Mrs H Frank and Mrs J Dent declared an interest in the next items and left the meeting.

#### **1. Community Chest Recommendations**

- a) Saltash United Community Football Club requesting £1,500 towards cost of repair of floodlights.

It was **RESOLVED** to approve £1,000.

#### **2. Festival Fund applications**

- a) Passport to Sport

It was **RESOLVED** to approve £240.00.

- b) RBL Festival of Remembrance requesting £432.00 towards a concert followed by a Remembrance Service, this launches the Poppy Appeal in Saltash.

It was **RESOLVED** to approve £432.00.

Councillor Mrs H Frank and Mrs J Dent were invited and returned to the meeting.

3. Replacement Jackets for Town Sergeant & Mace Bearer Recommendations

- a) That the Town Sergeant and Mace Bearer jackets are replaced at a cost of £1,600.

It was **RESOLVED** to approve £1,600.

- b) That costs are allocated to EMF Robes and Civic Regalia.

It was **RESOLVED** to approve.

- c) That the remaining balance is allocated to General Reserves.

It was **RESOLVED** to approve the remaining balance to General Reserves.

4. The appointment of a Town Piper

1. Saltash Town Council appoints a Town Piper to play at the town events free of charge over the next three years.

It was **RESOLVED** to approve the appointment of a Town Piper to play at the town events free of charge over the next three years.

2. Saltash Town Council fund the purchase of a St Piran's Tartan kilt for the Town Piper.

It was **RESOLVED** to approve the purchase of a St Piran's Tartan kilt for the Town Piper.

3. The cost of the kilt at £420 be funded to budget code – EMF General Reserves.

It was **RESOLVED** to approve £420 for the cost of the kilt and allocate funds to EMF General Reserves.

194/16/17 **TO RECEIVE TENDERS FOR THE OPERATION AND CLEANING OF PUBLIC CONVENIENCES**

Councillor Brady and Councillor Phillips informed members of the tenders received for the operation and cleaning of public conveniences.



It was **RESOLVED** that the existing three monthly rollover contract with Cormac continues and the Staffing Committee consider in-house operation and cleaning of public conveniences.

**195/16/17     STATION BUILDING**

Councillors Mrs H Frank, Bickford and Brady updated members on the Station Building.

It was **RESOLVED** that:

1. The Town Clerk instigates a Compulsory Purchase Order through Cornwall Council at no cost to the council at this stage.
2. The Station Working Group meet to discuss future proposals.

**196/16/17     MEET YOUR COUNCILLORS:**

- a. Arrangements for future meetings.

It was **RESOLVED** that Councillors Yates, Mrs J Dent, Phillips and Mrs H Frank, attend the next meeting to be held in Fore Street on Saturday 6<sup>th</sup> August 2016.

**197/16/17     PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

**198/16/17     CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None.

**199/16/17     PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

**200/16/17     URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

None.

**201/16/17     PRESS RELEASES AND FUTURE ARTICLES REQUIRED**

None.

**202/16/17    DATE OF NEXT MEETING**

Tuesday 16<sup>th</sup> August 2016 at 6.15 p.m.

**203/16/17    COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 21.16

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_