

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 19<sup>th</sup> July 2016 at 7.15pm.

**PRESENT:** Councillors: Mrs H Frank (Mayor, ex-officio), Mrs J Dent (Deputy Mayor, ex-officio), R Bickford, J Ellison (Vice Chairman), W Phillips (Chairman), Mrs J Rance, J Shepherd, D Yates.

**ALSO PRESENT:** Councillor B Austin, Ray Lane – Town Clerk, Mrs S Burrows, Administration Officer.

**APOLOGIES:** Councillors: Mrs S Hooper MBE, A Killeya.

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### HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

**23/16/17** **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

**24/16/17** **DECLARATIONS OF INTEREST**

- a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. To consider dispensations required.

Councillor	Item	Pecuniary/Non-pecuniary	Reason
Mrs Frank	8b ii	Pecuniary	Applicant for funding
Mrs Frank	8b i	Pecuniary	Member of committee
Mrs Dent	8b iii	Pecuniary	Member of RBL
Ellison	13F	Pecuniary	Livewire Management Committee
Shepherd	13F	Pecuniary	Chair of the Core

**25/16/17** **QUESTIONS FROM THE PUBLIC**

None

The Chairman announced that agenda item 13C would be received as the next item of business.

**26/16/17**      **TO RECEIVE REPORTS FROM WORKING GROUPS AND OUTSIDE BODIES**

a. Anti-social Behaviour.

- i. To consider request for funding for paint for graffiti wall project - Councillor Austin.

It was **RESOLVED** that:

1. Funding of £350 be approved
2. Allocation of funding to budget code - EMF Crime Reduction

The Chairman announced that agenda item 13F would be received as the next item of business.

Councillor Mrs J Rance and Ellison declared an interest in the next agenda item and left the meeting.

Councillor Austin left the meeting.

b. Saltash Team for Youth – report from Councillor Shepherd.

### **Introduction**

In March 2015 STC set a budget of £40,000 to commission between one and three agencies to provide professional youth work to support young people in Saltash. The outline specification for the service was set out as:

1. Service is to support young people resident in the PL12 area and to be focused on those who are in particular need of help.
2. Service to include 30 outreach/detached youth work sessions;
3. Service to include at least two nights a week open access youth provision;
4. Service to provide single issue work with groups of young people depending on issues identified by steering group or STC.
5. Delivery to be led by professionally qualified (JNC) youth workers
6. All youth workers, youth support workers and volunteers to receive professional supervision
7. Delivery agency(ies) to have all relevant policies and procedures in place to ensure the protection of all young people they work with.
8. All staff and volunteers to be subject to enhanced DBS checks.
9. Delivery agency(ies) to implement mechanisms for young people to guide service delivery.

10. Delivery agency (ies) to secure match funding equal to the amount received by Saltash Town Council.

Following an open tender process, three charities applied and all three were awarded contracts in July 2015. The three charities are Livewire, The Core (formerly known as K3) and Groundwork South. The service began on 1st September 2016 and ends on 31st August 2016.

### Summary

All organisations have employed professional youth workers and have policies and systems in place to ensure the work is professionally delivered and to ensure the wellbeing of young people.

Since the start of the contract in September, all three organisations have been attending a joint Saltash Team for Youth meeting each month with Cllr Shepherd. The meetings are used as an opportunity for each organisation to share what they have achieved over the previous period, share what is planned over the future months, explore areas of joint working and provide support for each other.

The three organisations have supported vulnerable young people to deal with a wide range of issues. Some of the more serious issues that the youth workers have dealt with include:

- Homelessness
- Pregnancy
- Suicide
- Unemployment
- Drug/Alcohol misuse
- Anxiety
- Depression
- Self-harm
- Sexuality
- Sexual health
- Bullying

As of the 30th May 2016, the following has been delivered by Saltash Team for Youth (combined figures from all three organisations):

<b>Original specification for whole service</b>	<b>Achieved by 31 May 2016</b>
1. 30 outreach sessions	34 + 3 events
2. 2 open access sessions per week	146 run in total = 3.7 pw ave Plus other activities and taster sessions
3. No. of single issue programmes run	8

4.	No. of young people receiving individual or group support	403
5.	No. of young people helped into or back into education, training or work	5
6.	No. of young people reported feeling more confident about their future	Not yet fully measured
7.	Number of young people referred to youth workers from other organisations	14
8.	Number of volunteer support worker hours	>2,000
9.	Match funding secured as a result of STC funds	£34,299

### **Additional activities:**

Both Livewire and The Core have been supporting students at Saltash.net providing a range of services to support individual young people. This includes helping excluded students to re-engage; providing information advice and guidance; providing employability skills; working with students with low self-esteem.

Over the summer months Livewire will also be supporting young people to work and play at festivals and events. They had two young people performing at the Guildhall volunteer event on June 8<sup>th</sup>, a number of young people performed at May Fair and Saltash Regatta and others will be performing and working at Port Elliot and Boardmasters festivals.

Livewire has also been running employability programmes for young people not in employment, education or training (NEET) and providing an open access job club once a week.

The Core is in the process of setting up a regular after-school drop-in service so young people can get personal advice and support that is not available at school or college. The Core has also set up a Young Carers group to provide relaxation time and support for young people having to care for their families.

Groundwork has organised a number of taster sessions for young people to try out different facilities available in Saltash. These include Junkyard Skatepark, Jack's Gym and the Sailing Club as well as introducing young people to Livewire and The Core. More sessions are planned over the summer.

The Core has also been working closely with Cornwall College Saltash to provide work experience for their catering students, supporting student union reps and providing a safe place for students to seek support.

## **The Core Youth Project - Report for Saltash Town Council**

What the money has been spent on and what has been delivered.

The money which Saltash Town Council awarded The Core Youth Project has been used to employ 1 Youth Work Co-ordinator and 1 Youth Support Worker. This has enabled the team to put in place the following youth work sessions;

To provide young people with two open access youth work sessions per week, a junior club for 11-14 year olds and a senior club for 14-18 year olds. These run all year, not closing for school holidays which we felt was important.

To enable a youth worker to support the climbing club sessions on Fridays.

To provide a youth worker at Saltash.net, TIC TAC lunchtime drop in session.

To work in partnership with Kernow Young Carers to set up a monthly young carers support group.

To provide Cornwall College students with access to information, advice and guidance for two days per week. In addition to this the youth worker has put in place activities for the students to participate in during their lunch hour.

Therefore as a result of this funding we have been able to offer over 20 hours of youth work per week, most of which is open access.

Match funding which has been secured.

Awards for All grant of £8,710

Howton Solar Farm grant of £4589.60

Cornwall Council grant of £1000

Totalling = £14,299

### **Outcomes and outputs achieved as outlined in original contract:**

Number of open access sessions delivered since beginning of contract = 180

Number of single issue programmes run = 4 (we have chosen one topic a month to focus on in the two open access groups e.g. bullying, drugs, sexual health)

Number of young people engaged (over 3 hours of engagement) = 90

Number of young people receiving individual/group support = 13

Number of young people helped back in to employment, training or work = 1

Number of young people reported to feel more confident about their future = 17

Number of young people referred to youth workers from other agencies = 7

Number of youth volunteer hours worked (e.g. fundraising at events; bonfire night, Xmas Fair, May Fair, plus we have young volunteers at our climbing club and in our cafe) = Over 200 hours.

Number of young people reported to feel more confident about their future = 9

Number of young people referred from other agencies = 6

### **Our plan for the remainder of the year:**

Across all the different youth work sessions we run an open access policy, where any young person is able to attend. The youth work programme is there if young people chose to take part but equally if they quite simply want to use the space as somewhere which is safe and warm to meet their friends then they are free to do so. As youth workers we build relationships and trust with the young people as a starting point and then from there discover what they enjoy doing, their skills and their background. We develop the programme around them and ensure they are central to the planning

process. For example with our senior youth club group they want to be able to access the centre, meet their friends, play pool and have something to eat, they do not want activities put on for them. However as part of the youth work curriculum we will initiate conversation around certain topics such as safer and healthier relationships, anti-social behaviour etc. and ensure we make the young people aware of services which are available to them.

For the next half term we are planning with our junior youth group to start an art club, with the Awards for All grant, have several outdoor activity evenings (such as a cook out at Churchtown farm), and put together a summer holidays activities programme.

Our young volunteers group will be supported to set up their own young people's management committee at The Core which will ensure they have some ownership over decision which are made at the centre. They will also be working towards our Children's and Young Peoples event in July.

The young carers group will continue to meet and develop as the young people need it to, and if we identify that there is a need for more regular meeting then we will look at a grant to support this group.

Our climbing club is growing and ensuring a youth worker is there during the sessions is an important link to other groups which the young people can also attend. Due to this link there has been a crossover of those attending climbing club and other youth sessions.

With the Awards for All monies we will be looking to develop our after school provision and open two afternoons per week where the cafe will be exclusively for young people and they will be able to access information, advice and guidance from the youth workers. This is to ensure that those young people seen in Tic Tac at Saltash.net are able to access continuous support for on-going issues in these sessions.

### **Examples of issues dealt with and joint working with outside agencies:**

Often the young people who access the centre are not attending any other youth provision. A vast majority of the young people who attend have experienced difficulties at school, been involved in anti-social behaviour or known to the police due to drug and alcohol abuse, are young carers to a family member, suffer anxiety/depression/self-harm and low self-esteem, are transgender or unsure about their sexuality and have experienced bullying, are looked after children, suffer with autism/aspergers syndrome or have a disability (learning or physical), are NEET or are just finding the transition from childhood to adulthood difficult and need some support.

We have found that young people enjoy the more relaxed approach at our open access sessions and have become very 'at home' in the centre, often dropping in at other times or coming into the cafe with their friends or family. They are also extremely willing to help out in the cafe or at events promoting the work we do here.

We work with a great deal of young people who have been through traumatic events in their lives and are experiencing a complexity of problems, by providing them with a safe space to come and access to professional trained youth workers they have begun to increase in confidence and develop as individuals.

We are able to offer professional 1:1 support to any young person who may be having difficulties and liaise with outside agencies who can support their individual needs. We are fortunate enough to have Young People Cornwall's IAG service based at the centre twice a week and they can deal with issues around homelessness, benefits and personal issues. Their youth worker also provides us with support at our open access sessions on Mondays and Thursdays.

We have set up our young carers group in partnership with Kernow Young Carers and also work closely with the school young carers support worker to promote this.

Other examples of joint working are with Tic Tac at Saltash.net, providing support to the session once a week and helping them to develop the service, the targeted youth support team, who refer young people to various youth work sessions and work with us to devise a programme of support for individual young people, working with Saltash.net with their PE refusers group and offering boxing and self-esteem group work sessions, working closely with Cornwall College providing work experience in our cafe for the catering students, supporting their student union reps and working with their sports dept. to put on sporting events for their students, setting up a media group with Backbone Media to develop young people's skills and offer a programme for young people who are NEET, work with Creative Space to set up art sessions with students from Cornwall College. We also work closely with Livewire and Groundwork as part of the Saltash Team for Youth.

In addition to working with these organisations we have develop strong links with the community through our cafe and room hire which enables us to forge links with new organisations and promote the work we do to the local community.

### **Groundwork – Report for Saltash Town Council**

Progress Report on Young Engagement.

1. In terms of what the budget for the project has been spent on, outside of salaries and overheads, are the Taster Sessions. We took direction from the partners, the local PCSO's and the Young People and arranged a variety of Free Taster Sessions for the Young People to try out. By far the most popular has been Junkyard and we are in the process of trying to fund a session once a week for our young people to be able to attend. We also held taster sessions at; Jacks Gym, Livewire, The Core and Saltash Sailing Club (Kayaking).
2. To my Knowledge there has been no match funding secured.
3. To date we have delivered 10 'in centre' sessions within the training room at Saltmill and Junkyard Skatepark and 34 Outreach Sessions excluding the 7 Taster Sessions that we have delivered/attended. We have also been in attendance at 3 Local Community Events.
4. We have engaged with numerous young people to date across various locations however have managed to engage with a known group of young people who were recognised as 'hanging around' on the streets ... We now engage with these young people weekly, as the weather has improved we are seeing these same young people at Saltmill Skatepark as riding is their hobby of choice, this group were also engaged in our taster sessions and want to regularly access the indoor skatepark. We have arranged for this group to meet with local councillors reference Saltmill, have engaged them with a local provision and recently had the following feedback from the local PCSO's "the recognised group that we are discussing have been much less on our radar since the introduction of detached youth work". We have had numerous positive conversations with our young people around; education, employment,

behaviour, parents and relationships. We also regularly signpost them towards local support avenues if we have felt that signposting has been necessary.

5. For us we have the regatta to attend with Junkyard and the mobile skate ramp, we have more outreach sessions to complete and we would also like to organise a summer programme of some sort during the Summer Holidays, something like a regular 'meet and greet' in an easy location for those who may want to have regular contact/support over the Summer Holidays away from a centre etc ... This is a working progress.
6. Behaviour and Respect have been our biggest issue really in terms of reinforcing positive attitudes and respect towards other professionals such as teachers and the police. We haven't witnessed any extreme anti-social behaviour however, when unacceptable behaviour has occurred we have had conversations around such behaviours. We have also conversed with 2 separate young people about their family and home lives, we offer an ear and support and signposting if necessary, largely though we are a source to 'vent' at which is okay within the remit that we work.
7. Outside of regular partnership meetings we have held taster sessions at both Livewire and The Core utilising and redirecting young people to what is on offer within both of these provisions. We have over the course of the project so far attending 'the first' youth club experience with some young ladies whom were too nervous to attend without a friendly face on hand as well as regularly having a presence within both youth clubs. We have also attended all local community events as a 'youth team' across all 3 provisions.

### **Livewire Youth Project - Report for Saltash Town Council**

The grant from Saltash Town Council of £15,000 has been used to pay for JNC qualified youth workers along with the match funding of £20,000 which was secured when our original bid for £20,000 went in to Saltash Town Council. The donor of the other £20,000 was happy for us the whole amount when we were granted £15,000 from Saltash Town Council. Evidence of the match funding has been seen by the Town Clerk.

The work delivered by youth work staff so far has included:

Running open access sessions at Livewire, during which a lot of targeted additional support takes place which is covered later in this report.

Co-ordinating a NEETs project funded by Lloyds.

One to one support work for young people referred by youth workers and social workers from Cornwall's CHIN team.

One to one support work for students referred by Saltash.net

Delivery of single issue programme workshops to all year 10 students and sixth formers at Saltash.net, the issues covered in these workshops were identified as needs by the school and adopted by the Saltash Team for youth to be a focus during our open access and outreach sessions. These issues were 1) Internet safety and sexting: which was the focus for the work with the year 10 students and carried over



into our open access sessions although for our Junior club the programme was just on internet safety.

2) Dealing with stress: This was the focus for the sixth form groups and also carried over into our open access sessions.

Apart from the two single issue programmes identified by Saltash.net we have also run a series of sessions around Drug and alcohol awareness and racism. The focus for these topics as single issue programmes was identified at the Saltash team for youth meetings.

### **Statistics from database for September 2015 to April 2016**

**Number of open access sessions:** September 11, October 12, November 13, December 8.

**PL12 attendance & participation:** The total participants have been estimated because we cannot separate the exact figure from the rest of the database which shows all the participants for the sessions, not only resident PL12. As overall participants is normally roughly one third of the total attendance we have estimated the same for PL12 residents, although the actual figure would most likely be slightly lower as PL12 residents generally attend more regularly than non PL12 residents due to ease of access to the project.

September: attendance: 337 estimated total participants: 115

October: attendance: 321 estimated total participants: 107

November: attendance: 339 estimated total participants: 113

December: attendance: 292 estimated total participants: 97

January: attendance: 436 estimated total participants: 145

February: attendance: 495 estimated total participants: 141

March: attendance: 429 estimated total participants: 143

April: attendance: 288 estimated total participants: 96

**Single issue programme:** Drug and alcohol awareness:

September: 0

October: 3 sessions, total participants: 31

November: 2 sessions, total participants: 7

December: 0

We didn't run any single issue sessions during September or December, however the numbers of participants for the workshops were lower than we expected but as we had already done a lot of work around drug and alcohol awareness earlier in the summer these were probably the numbers we should have been expecting.

January: Single issue programme: Racism: 3 sessions, total participants: 32

February: Single issue programme: Online safety and sexting: 4 sessions 2 at Saltash.net 2 at Livewire, total participants: 88

March: Single issue programme: Online safety and sexting: 9 sessions 6 at Saltash.net 3 at Livewire, total participants: 215

March: Single issue programme: Dealing with stress: 6 sessions 5 at Saltash.net 1 at Livewire, total participants: 75

April: Single issue programme: Dealing with stress: 3 sessions at Livewire, total participants: 26

## **Young people receiving individual or group support:**

We have defined this as young people who have accessed support from Livewire in any of the following areas.

One to One youth work support, Accreditation support, arts and drama workshops, benefit support/signpost, CAF screening or referral, sexual health advice including c-card registration or supplies, SUST screening/referral, housing support/signpost, health awareness support, job search/CV writing, 1<sup>st</sup> live performance preparation for musicians, music lessons, additional targeted support through music, smoking cessation advice, volunteering. Currently we have 16 young volunteers resident PL12; the volunteering opportunities include general support of youth work activities at junior club including arts and drama workshops, peer tutoring for young musicians (on junior and senior nights) organising live music at Livewire, events management, live sound and stage management, recording, photography and review writing. All of our young volunteers are working towards accreditation.

September: 137, max in one session was 20 lowest in one session was 5

October: 161, max in one session was 24 lowest in one session was 6

November: 202, max in one session was 28 lowest in one session was 6

December: 121, max in one session was 22 lowest in one session was 9

January: 211, max in one session 30 lowest in one session 6

February: 127, max in one session 21 lowest in one session 8

March: 220, max in one session 29 lowest in one session 8

April 204, max in one session 32 lowest in one session 1

NEET support increased in March and interventions with outcomes through the employability project 2 young people into work 2 young people into volunteering and 1 other feeling more confident about their future.

The next group of 8 NEET young people started the employability project in May.

The one to one youth work support that has taken place at Livewire over these past months has included: support for young people who self-harm, have eating disorders, behavioural issues, dealing with bereavement, low self-esteem (for various reasons), family problems, dealing with abuse, exam and career option stress.

## **Referrals from other organisations:**

September: 0

October: 1 from youth offending service support worker.

November: 1 from Saltash.net for 2 mornings a week support.

December: Saltash.net increased sessions to 4 mornings a week support.

January: 1 from Saltash.net 1 morning a week support.

February: 1 from Saltash.net 5 mornings a week support. 1 from social worker.

March: 2 from careers south west, 1 from youth offending service.

April: 1 from targeted youth support (CHIN team).

## **Number of volunteer support worker hours:**

September: 192

October: 198.5

November: 206.5

December: 96.5

January: 192

February: 201

March: 141  
April: 132  
Total: 1359.5

The above statistics have been taken from our database. Since September 2015 19 PL12 young people have achieved accredited outcomes and 32 are currently working towards accredited outcomes.

As well as meeting regularly with The Core and Groundwork we have all run the single issue programmes at the same time, we will identify the next issue to be covered at the next meeting. There was a taster session in music for the young people working with the groundwork team. Livewire will also be attending the youth activity day at The Core on 16<sup>th</sup> July.

Over the summer months in addition to our usual support and activities we will be supporting young people and giving them opportunities to work and play at festivals and events, we have 2 young people performing at the Guildhall volunteer event on June 8<sup>th</sup>, we will have a number of young people performing at Saltash Regatta, performing and working at Port Elliot festival and Boardmasters festival.

It was **RESOLVED** that:

1. The reports to be noted
2. Tenders be invited from existing and new organisations for 2016/17 be established companies.
3. A Working Party Group of Councillors Killeya, Ellison, Shepherd, The Mayor, a PCSO and Jenny Lightly.
4. The Working Party Group to report back to the P&R Committee.

Councillor Mrs J Rance and Ellison were invited and returned to the meeting.

The Chairman announced that agenda item 19 would be received as the next item of business.

**27/16/17**     **CRIME PREVENTION. TO CONSIDER REQUEST FOR FUNDING FOR YOUTH AWARD/ACTIVITY PROGRAMME**

It was **RESOLVED** that:

1. £5,000 funding be approved
2. Allocation of funding to budget code - EMF Crime Reduction
3. Match Funding be requested
4. At the end of the project a detailed report is provided to the P&R Committee.

Councillor Shepherd left the meeting.

**28/16/17**     **FINANCE**

a. Report from Finance Officer.

- All accounts and bank account reconciled up to 30<sup>th</sup> June 2016.
- Petty Cash is up to date and reconciled up to 30<sup>th</sup> June 2016.
- Petty Cash Limit of £200 has now been increased to £300 as per the last P & R meeting.
- The Annual Return has been sent for our External Audit and we are waiting to hear back.

It was **RESOLVED** to note

b. To receive the current Committee budget statement.

It was **RESOLVED** to note

c. To receive a report on investments.

£200,000 with Public Sector Deposit Fund

£350,000 with Barclays Active Saver

£101,607 with Lloyds Bank

We have £101,862 in our Lloyds Account that needs investing. The following rates are:

- 1 month – 0.43% pa
- 3 months – 0.65% pa
- 6 months – 0.80% pa
- 9 months – 0.90% pa
- 12 months – 1.05% pa

I recommend we invest for 12 months at 1.05% as we have been doing.

It was **RESOLVED** to approve the reinvestment of £101,862 with Lloyds for 12 months at 1.05% pa.

d. VAT.

VAT Return was submitted for the period 01/01/2016 – 31/03/2016 and we have now received the VAT refund. Our next VAT Return is due on 7<sup>th</sup> August 2016 for the period 01/04/2016 – 30/06/2016.

It was **RESOLVED** to note.

**29/16/17**      **CLERKS REPORT ON DELEGATED AUTHORITY TO SPEND**

None.

**30/16/17**      **TO CONSIDER COMMUNITY CHEST AND FESTIVAL FUND APPLICATIONS**

a. To consider Community Chest applications.

207. Saltash United Community Football Club - £1,500 towards cost of repair of floodlights.

It was **RECOMMENDED** that £1,000 be awarded.

b. To consider Festival Fund applications.

69. To note approval by Full Council to award £1,000 and adopt the Kalan Gwav Festival as a town event.

It was **RESOLVED** to note.

Councillor Mrs H Frank declared an interest in the next agenda item and left the meeting after informing members of the application.

70. Passport to Sport

It was **RECOMMENDED** that £240.00 be awarded.

Councillor Mrs H Frank was invited and returned to the meeting.

Councillor Mrs J Dent declared an interest in the next agenda item and left the meeting.

71. RBL Festival of Remembrance - £432.00 towards a concert followed by a Remembrance Service, this launches the Poppy Appeal in Saltash.

It was **RECOMMENDED** that £432.00 be awarded and to note the special status of the event in not setting a precedent for this type of award to benefit charities.

Councillor Mrs J Dent was invited and returned to the meeting.

**31/16/17**      **S106 FUNDING**

None

**32/16/17      TRANSPORTATION (BUS/TRAIN/ROAD)**

Councillor Bickford informed members of the GWR signalling meeting held on Friday 22<sup>nd</sup> July 12 Noon. Members are welcome to attend, further information to be circulated.

It was **RESOLVED** to note.

**33/16/17      SERVICE DEVOLUTION AND ASSET TRANSFERS**

No report.

**34/16/17      MAURICE HUGGINS ROOM**

No report.

**35/16/17      TO RECEIVE REPORTS FROM WORKING GROUPS AND OUTSIDE BODIES**

a. Neighbourhood Plan Steering Group

Councillor Yates informed members that Councillor Austin has arranged a meeting to discuss the Burraton Cross traffic lights. The meeting will be held on Wednesday 27<sup>th</sup> July. Members are welcome to attend, further information to be circulated.

It was **RESOLVED** to note

b. Road Safety Committee.

No report.

c. Saltash Strategic Transportation Working Party.

No Report

d. Guildhall Property Maintenance and Marketing Working Party.

It was **RESOLVED** that a meeting is held on Thursday 11<sup>th</sup> August at 2.30pm to consider the Property 5 year maintenance programme and that a Working Party Group is made up of Councillors Mrs J Rance, Phillips, Ellison, The Mayor and Deputy Mayor.

**36/16/17      THE WHEATSHEAF – UPDATE ON SECTION 215 APPLICATION**

It was **RESOLVED** that the Town Clerk reports the health issues to the Environmental Health Enforcement Officer arising from The Wheatsheaf.

**37/16/17      INSURANCES FOR THE TRAILER – COUNCILLOR MRS FRANK**

It was **RESOLVED** that this item is withdrawn from the agenda.

**38/16/17      TO CONSIDER QUOTATION FOR REPLACEMENT JACKETS FOR TOWN SERGEANT & MACE BEARER**

It was **RECOMMENDED** that:

1. The Town Sergeant and Mace Bearer jackets are replaced at a cost of £1,600.
2. Funds are allocated to EMF Robes and Civic Regalia.
3. The remaining balance is allocated to General Reserves.

**39/16/17      TO CONSIDER THE APPOINTMENT OF A TOWN PIPER**

The Town Piper is a resident of Saltash who plays the bagpipes. At recent town events, such as the service to commemorate the firemen killed in World War II, the Christmas Festival and Mayor Choosing, he has played free of charge.

The Town Piper has suggested that if STC funded the purchases of a kilt in the St. Piran's tartan he would continue to play at STC events free of charge for the next few years.



This kilt costs £420 at cornish Tartans.

Normally charges £120 to play the pipes at an event.

Prepared by Councillor Hilary Frank.

It was **RECOMMENDED** that:

1. Saltash Town Council appoints a Town Piper to play at the town events free of charge over the next few years.
2. Saltash Town Council fund the purchase of a St Piran's Tartan kilt for the Town Piper.
3. The cost of the kilt at £420 be funded to budget code – EMF General Reserves

**40/16/17**      **TO CONSIDER INSURANCE QUOTES FOR 2016/17**

Members considered renewal quotes for the council insurance for a 3 year period.

It was **RESOLVED** to accept the lowest insurance quote from WPS.

**41/16/17**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**42/16/17**      **AS REQUIRED OR IF NECESSARY**

**43/16/17**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that the public and press be re-admitted to the meeting.

**44/16/17**      **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

None

**45/16/17**      **TO CONSIDER IF ANY PRESS REPORTS OR ARTICLES ARE REQUIRED**

None

**46/16/17**      **DATE OF NEXT MEETING**

Tuesday 18<sup>th</sup> October 2016 at 7.00 p.m.



Rising at 20.35

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_