

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 3rd November 2016 at 7.00 p.m.

PRESENT: Councillors: Mrs Hilary Frank, (Chairman), R Austin, R Bickford, J Brady, Mrs G Challen, Mrs Jean Dent, J Ellison, D Holley, A Killeya, Mrs J Rance, J Shepherd.

ALSO PRESENT: 2 Members of the press, P Thistlethwaite - CIC, Reverend Michelle Parkman, R Lane - Town Clerk, Mrs S Burrows - Administration Officer.

APOLOGIES: Councillors: M Coot, Mrs S Hooper MBE, W Phillips, L Russell, D Yates.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

296/16/17 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

PRAYERS

Reverend Michelle Parkman led the prayers.

297/16/17 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
Killeya	6	Pecuniary	If there is any discussion of school expansion etc as my employer
Killeya	20	Pecuniary	Saltash Heritage Member

298/16/17 To note an on-going dispensation for Councillor Shepherd to act as Chairman of the Saltash Team for Youth.

It was **RESOLVED** to note.

CHAIRMAN'S REPORT WITH GUEST VISITORS – MRS ISOBEL BRYCE AND MS KATE LITTLEDYKE

Since the last meeting, the Mayor has attended:

22 nd October	Saltash Branch RNA annual Trafalgar Dinner.
25 th October	Visit to Zero Gravity.
26 th October	Mrs. Winifred Thicke's 100 th Birthday.
29 th October	Rededication of TS Mount Edgcumbe Gravestone at St. Stephen's Churchyard.
29 th October	Saltash Branch RBL Festival of Remembrance.

The Deputy Mayor has attended:

15 th October	Saltash Ladies Choir Concert at Burraton Church.
17 th October	Brunel Harmony Chorus Dress Rehearsal.

Mrs Isobel Bryce talked about her time at Saltash.Net as Head Teacher and thanked her colleagues, governors, supporting groups, community of the town, family and friends for their support throughout the 14 years as Head Teacher.

The Mayor presented Mrs Isobel Bryce with a civic print, and paid tribute to the outstanding work and commitment she has given to Saltash.net and the community over the years.

It was **RESOLVED** to note the Council's thanks to Mrs Isobel Bryce for her outstanding work at Saltash.net and commitment to the community and to welcome Mrs Kate Littledyke into her new role as Head Teacher at Saltash.net.

MONTHLY CRIME FIGURES (AUGUST)

Monthly Crime Figures – August 2016

Crime types reported:	
Anti-social behaviour	28
Bicycle theft	1
Burglary	13
Criminal damage and arson	13
Other crime	1
Other theft	16
Public order	3
Shoplifting	3
Vehicle crime	3
Violence and sexual offences	18
Total crime: 99	

Data taken from www.police.uk

It was **RESOLVED** that Councillor Brady, Holley and Ellison meet to seek a solution to traffic and speeding issues on Taylor Road and within the North Ward of the town.

REPORT BY COMMUNITY ENTERPRISES PL12

a. To receive report for noting or matters arising.

Report to Saltash Town Council, November 3 2016

All our enterprises are progressing satisfactorily, and there is little I need to highlight for you this month.

We are finding the task of setting up the Derriford bus service quite taxing, and we have taken a cautious approach and decided not to try to launch it until January. We should have everything in place by then to ensure it runs smoothly from the start. Setting up the necessary administration and IT support requires detailed attention in the immediate future.

Following publicity in Love Saltash and newspapers, we have received a number of contacts from potential bus customers, which is encouraging; and three people have put themselves forward to be drivers. We will be building on this.

I attended Cornwall Council's "Localism Summit" this week. In particular, it enabled me to refresh contacts with people who helped secure the Belle Vue project, and to receive advice on how best -during 2017- to make the case to obtain the freehold under a Community Asset Transfer. The Summit also provided several good project ideas which we may find of value in Saltash.

Councillors may wish to know that a meeting with our MP has been arranged for this Friday afternoon for three representatives of Patient Participation Groups in East Cornwall, and I shall be one of them. The purpose is to explore the draft Plan for the NHS in Cornwall, which I mentioned at your last meeting. We wish to reinforce the message that the Plan is not viable without additional resources over the transitional period.

Peter Thistlethwaite, Chair
November 1 2016

It was **RESOLVED** to note.

299/16/17 CORNWALL COUNCIL REPORT

a. To receive report from Saltash Cornwall Councillors.

**CORNWALL COUNCIL REPORT FOR THE MEETING OF SALTASH
TOWN COUNCIL 3RD NOVEMBER 2016**

I am sitting in the end stages of the debate at County Hall about the Parliamentary Boundary Review. Basically the substantial majority of the council supported the leader in the making of representations at a Boundary Commission hearing to oppose a new MP's constituency in the north east of the county, half in Cornwall and half in Devon (approximately). This was opposed by the conservative group of 12 with the exception of three of their members who supported the motion. Your three Cornwall Councillors present supported the motion to make representations to the Commission.

Saltash Town Council, as you know, also support opposing the Boundary Commission recommendation.

Many councillors expressed their acute disappointment that the current six Cornish MPs have not supported in any meaningful way maintaining the integrity of Cornwall's historic borders. Surprisingly Devon also has not been supportive about maintaining its traditional borders. It was suggested this may be because of the disparate and fragmenting governing system in Devon with three unitaries, several district councils and a county council.

Earlier last month the council approved the first of three recommendations to establish in four and a half years' time a member number in the 105 to 115 range, or thereabouts. The whole process was interesting in that the officer responsible admitted that the figure had been plucked out of the air and was not the result of careful evidence-based research. In actual fact Cornwall's residents are less well represented than all except a handful of the UK's local authorities, about five only have a higher resident to councillor ratio. So the comparative evidence actually says our residents are under-represented and we

should have more councillors! The pressure to reduce has come from an electoral review which also pulled a figure out of a hat. Little more comment is appropriate.

The Local Plan is grinding inexorably to a conclusion and the last consultation is about to end. The Saltash section has some of the best photographs kindly provided by the Reverend Jonathan Budd.

Derek Holley CC

It was **RESOLVED** to note.

300/16/17 CNA REPORT

- a. CNA report of the meeting of 27th October 2016 for noting or matters arising.

Cornwall Gateway Community Network Panel – 27 October 2016 **Council Chamber, Saltash Town Council**

Presentations from 2 guest speakers;

Ffion Stanton, Community Development Worker, Young People Cornwall

Contact details; Tel: 07422 505598 / Email: ffions@ypc.org.uk

- Works with young people aged 11-19, volunteers and staff who run community projects in East Cornwall.
- If you know of any community groups who would like help with training, volunteer recruitment, safeguarding, policies, fundraising or need advice, please ask them to contact Ffion.
- Pilot event to be held in Saltash to try and engage young people with the Neighbourhood Planning process. If successful, will look at feasibility of rolling it out to other areas.

Andrew George, Director, Cornwall Community Land Trust

Contact details; Tel: 01872 243554 / andrew@cornwallclt.org

- Cornwall Community Land Trust (CCLT) set up in 2007 by local people. It is a community-led organisation which works to;
 - establish and support local CLTs (12 so far in Cornwall) and;
 - to build permanently affordable homes to meet the long-term needs of Cornish communities.
- Cornwall is one of the most successful areas in the country for CLTs and is part of a movement of over 170 across the country.
- CLTs don't just meet local housing need. Some have re-opened local pubs, started a community-owned bakery and even established a community farm.
- Concerns were raised that the properties at the Landrake development were not allocated to local residents. CCLT to investigate.

Other items also discussed;

- An additional Community Network Meeting will be arranged to discuss a consultation on '**Shape our future - the NHS Sustainability and Transformation Plan**' for Cornwall and the Isles of Scilly. This outlines plans to transform local health and care services over the next five years. Public consultation will be running from the 9th November to 9th January.
- **South East Cornwall Economy** – Business Workshop to be held on 14 November at Liskeard Town Council from 6pm-8pm to clarify priorities and to make a case for moving forward. Notices to be sent out by the South East Cornwall Collective Chambers of Commerce.
- Towns and Parishes gave an update on the progress of their **Neighbourhood Plans** and the work of the **Coastal Community** Teams. Some concerns were raised at how parishes are expected to meet the housing allocation requirement as stated in the Local Plan if they do not have the sites available and how this impacts their Neighbourhood Plans. Guidance to be sought from Cornwall Council Planning Department.
- **Town and Parish Council newsletter** – Communities and Devolution newsletter is issued monthly from Cornwall Council to Town and Parish Clerks and includes information that we consider will be useful or interesting to Clerks, Chairmen and Councillors. If you would like to be added to the distribution list, please let Lisa or Catherine know.
- **Parliamentary Boundary Review** - Initial proposals from the Boundary Commission have proposed a Bideford, Bude and Launceston cross-border parliamentary constituency. A series of Public Inquiry Events are being held including at New County Hall on the 10th and 11th November.

Next meeting - Wednesday 11 January at 6.30pm – venue to be confirmed.

It was **RESOLVED** to note.

301/16/17 QUESTIONS FROM THE PUBLIC

None.

302/16/17 MINUTES

The minutes of the meetings of the Town Council on Thursday 6th October 2016 and Tuesday 18th October 2016 were confirmed and signed as a correct record.

It was **RESOLVED** to note.

303/16/17 MATTERS ARISING FROM THE MINUTES

None.

304/16/17 FINANCE

a. To advise the following receipts in:

i. September 2016

	Details	Net	VAT	Gross	S106
Barclays	Loyalty Reward	£5.32	£0.00	£5.32	
Cornwall Council	Precept - 2nd Payment	£299,554.00	£0.00	£299,554.00	
Cornwall Council	CTS Grant - 2nd Precept	£13,775.03	£0.00	£13,775.03	
Guildhall Income		£454.07	£0.00	£454.07	
Photocopying Fees		£2.50	£0.50	£3.00	
Public Sector Deposit Fund	Public Sector Deposit Fund Interest	£64.38	£0.00	£64.38	
Tesco	Grass Cutting Income - Carkeel	£824.00	£164.80	£988.80	
Waitrose	Memorial Peace Garden	£386.00	£0.00	£386.00	

b. To advise the following payments in:

i. September 2016

Supplier	Details	Net	VAT	Gross	S106
Able Print	Passport for Sport Expenses	£240.00	£48.00	£288.00	
Able Print	Summer Arts Festival Expenses	£30.00	£0.00	£30.00	S106 Waitrose
Amazon	Laptop Bag & Mouse	£26.63	£5.32	£31.95	
Barclays	Bank Charges	£21.26	£0.00	£21.26	
Chubb	Fire Extinguisher - Rental Fees	£31.92	£6.38	£38.30	
Chubb	Maurice Huggins Room Extinguisher	£70.00	£14.00	£84.00	

Consortium	Cleaning Products	£179.41	£35.91	£215.32	
Cormac	2nd Weed Spraying	£3,293.06	£658.01	£3,951.07	
Cormac	Public Toilet Repairs	£396.61	£79.32	£475.93	
Cormac	Cleaning - Belle Vue Toilets	£401.42	£80.28	£481.70	
Cormac	Cleaning - Waterside Toilets	£445.58	£89.12	£534.70	
Cormac	Cleaning - Longstone Park	£533.29	£106.66	£639.95	
Cornish Times Ltd	Summer Arts Festival Expenses	£224.91	£44.98	£269.89	S106 Waitrose
Cornwall Council	Pensions - August 2016	£2,821.58	£0.00	£2,821.58	
Cornwall Council	Rates - Guildhall	£690.00	£0.00	£690.00	
Cornwall Council	Rates - Waterside	£85.00	£0.00	£85.00	
Cornwall Farmers	New Cemetery Equipment	£3,780.40	£756.08	£4,536.48	
Cornwall Farmers	New Cemetery Equipment	£72.00	£14.40	£86.40	
Cornwall Farmers	Repairs on Lawn Mower	£50.45	£10.09	£60.54	
Cotton Taxis	Staff Travelling Expenses	£30.00	£6.00	£36.00	
CRC Probation Ltd	Community Payback Scheme	£373.33	£74.67	£448.00	
Devon Contract Waste Ltd	Rubbish Collection	£255.00	£51.00	£306.00	
EDF - Christmas Lights 1	Electricity	£13.64	£0.68	£14.32	
EDF - Christmas Lights 2	Electricity	£9.97	£0.50	£10.47	
EDF - Christmas Lights 3	Electricity	£14.59	£0.73	£15.32	
EDF - Christmas Lights 4	Electricity	£14.59	£0.73	£15.32	
EDF - Christmas Lights 5	Electricity	£10.92	£0.55	£11.47	
EDF - Christmas Lights 6	Electricity	£12.69	£0.63	£13.32	
EDF - Elwell Woods	Electricity	£39.41	£1.97	£41.38	
EON	Electricity - Guildhall	£204.32	£10.22	£214.54	
EON	Electricity - Churchtown Cemetery	£13.12	£0.66	£13.78	

FD Builders	Temp Repairs - Cemetery	£195.00	£39.00	£234.00	
FTAS Group	Remembrance - Road Closure	£325.00	£0.00	£325.00	
Geoff Taylor	Summer Arts Festival Expenses	£200.00	£0.00	£200.00	S106 Waitrose
Hine Brothers	Planting - Elwell Woods	£251.00	£0.00	£251.00	
HMRC	PAYE - August 2016	£2,764.71	£0.00	£2,764.71	
ICOM	Phone Line Setup	£160.00	£32.00	£192.00	
ICOM	Telephone Charges	£60.82	£12.16	£72.98	
IRQ Systems	Monthly IT Maintenance	£240.25	£48.05	£288.30	
IRQ Systems	Laptop	£605.00	£121.00	£726.00	
JC Whitlock	Summer Arts Festival Expenses	£60.00	£0.00	£60.00	S106 Waitrose
Land Registry	Waterfront Lights Installation Expenses	£91.96	£18.40	£110.36	
Martin Luck	Rehabilitation Chair	£385.00	£77.00	£462.00	
Mayors Allowance		£320.00	£0.00	£320.00	
Peter Crawford	Summer Arts Festival Expenses	£60.00	£0.00	£60.00	S106 Waitrose
Petit Pain	Summer Arts Festival Expenses	£40.00	£0.00	£40.00	S106 Waitrose
Saltash Cards	Summer Arts Festival Expenses	£30.00	£0.00	£30.00	S106 Waitrose
Saltash CIC	18 Belle Vue Road	£3,500.00	£0.00	£3,500.00	S106 Lidl
Saltash DIY	Various DIY Items	£158.19	£31.64	£189.83	
Saltash Observer	Summer Arts Festival Expenses	£200.00	£0.00	£200.00	S106 Waitrose
Saltash Window Cleaning	Window Cleaning	£45.00	£0.00	£45.00	
Senior Quartet	Summer Arts Festival Expenses	£100.00	£0.00	£100.00	S106 Waitrose
Staff Salaries		£10,738.69	£0.00	£10,738.69	
UK Fuels Ltd	Petrol - Ride on Mower	£56.96	£11.39	£68.35	
Vickery Holman	Station Building Legal Fees	£500.00	£100.00	£600.00	
Westcare	Stationery	£12.95	£2.59	£15.54	
Westcare	Stationery	£120.86	£24.17	£145.03	
Wilf Dawes Tyres	Repairs on Ride on Mower	£10.00	£2.00	£12.00	

- b. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.

None.

- d. To note that bank reconciliations up to 30th September 2016 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.

It was **RESOLVED** to note and that the Policy and Resources Committee at its next meeting consider further opportunities and arrangements for members to have access to the Guildhall direct line phone set up.

305/16/17 PLANNING

- a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

PA16/08715

M Langley – **52 Biscombe Gardens, PL12 6EG.**

Replace white timber framed windows with white uPVC double glazed windows.

Ward: East

Date received: 20.10.2016.

It was resolved to **RECOMMEND APPROVAL**

PA16/09264

Mr and Mrs R Walker – **2 North Park Villas, Callington Road, PL12 6LP.**

Construction of a projecting bay window to the front and construction of conservatory to the rear.

Ward: North

Date received: 20.10.2016.

It was resolved to **RECOMMEND APPROVAL**

PA16/09265

Mr and Mrs R Walker – **2 North Park Villas, Callington Road, PL12 6LP.**

Certificate of Lawful Development for an existing use of converted building to a residential unit for the applicant's mother.

Ward: North

Date received: 24.10.2016.

It was resolved to NOTE and state there is no reason not to believe its use is other than that recorded.

However it is recommended that if possible the use of accommodation is tied to the user (mother) and that the use of the building is tied to and ancillary to the main house.

PA16/09706

L Blair – **15 Deer Park, PL12 6HE.**

Proposed loft conversion including construction of dormers and a Juliet balcony.

Ward: East

Date received: 25.10.2016.

It was resolved to **RECOMMEND APPROVAL** subject to:

1. **An amendment to the planning application that the South East facing window of bedroom number two be obscure glazing.**
However Reservations were expressed regarding off road parking as this is not stated or sufficiently detailed in the planning application and will result in less street parking spaces.

PA16/09724

R Kingsnorth – **Cronick Road from Castle Hill to Trehan House, Trehan, PL12 4QN.**

To provide an enclosed glazed porch/greenhouse on the existing flat roof outside the existing kitchen door.

Ward: West

Date received: 26.10.2016.

It was resolved to **RECOMMEND APPROVAL**

d. Tree applications/notifications:

- i. Applications – None.
- ii. Notifications – None.

e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken: None.

Councillor Mrs G Challen left the meeting.

306/16/17 PA16/00016/NDP
R Woodley, Millbrook Parish Council - **Rame Peninsula.**
Plan proposal received for the designated Neighbourhood Plan area of Rame Peninsula.
Ward: N/A
Date received: 20.10.2016.
It was **RESOLVED TO NOTE** and respond with no comment.

307/16/17 CONSIDERATION OF LICENSE APPLICATIONS

None.

Councillor Mrs G Challen returned to the meeting.

308/16/17 SCHOOL CROSSING PATROLS
(Pursuant to FTC Minute no. 184/16/17 (3) 04.08.2016.)

Councillor Austin updated members on the National School Crossing Patrol and letter to Cormac Solutions Ltd:

I have been working on this both with the Head of Burraton School and the SCP concerned both for future funding and the safety "hole" this will leave if these cuts are made.

There is a great deal of controversy over this decision as you can imagine with public awareness e.g. A "38 degrees" poll of 1600 signatures, details attached of objectors against this decision.

Statistics

We have also been trying to understand the figures which have been the deciding factors in this situation.

Burraton School is the largest Junior school in Saltash with 415 pupils so why are the figures so low compared with the rest of Saltash Schools?

Fairmead Road/Oaklands Drive.

It is considered that this SCP is in the wrong place to carry out the job. The SCP is on the southern side of Oaklands Drive, parents and children will always take the shortest route and will go on the north side of Oaklands drive direct to the school and not use the SCP. Hence reduction of numbers.

As you know there has been a history of recorded accident incidents in this area (hence the reason for CORMAC putting up an extra sign - photo attached) plus, just recently a motorcycle turned left from Oaklands drive into fairway and very nearly hit the SCP lady, so we must think REALLY carefully before making this decision.

If this redundancy of the SCP is agreed, then there will definitely be a requirement to place a controlled crossing on Fairmead Road but on the North side of Oakland drive Junction.

Liskeard Road

This is a very busy road and pupils are arriving from the Pillmere area, Burraton village and South Pill, so they either cross Liskeard Road at the Traffic Lights (No pedestrian crossing) or close to the double roundabout at the junction of Fairmead Road, the traffic is too fast for them to cross anywhere else. Parents who have the opportunity to use their cars do so rather than take these risks, hence the serious parking situation that exists outside the school.

So if this redundancy situation is agreed it is my belief that the school parking situation will only get worse. Therefore, again I will be asking for a controlled crossing between Burraton traffic lights and the double roundabout.

Funding

I am afraid I have come to a brick wall; the school has no money in their budget for funding this project. The Town Council's view would be if they funded this how many more patrols would follow and would open the flood gates which I must agree it is not the TC responsibility to fund this. I have spoken with the head about walking buses which they have already tried and it works for a couple of terms then the novelty wears off. I have also asked the question about volunteers and suggested free training and got a nil reply.

Conclusion

If CORMAC decide to carry on making these redundancies, then as Cornwall Council/CORMAC we must seriously consider the safety aspect we are putting these 415 children in, especially as both areas have accident records and I fear the worst if the SCP's are absent from the area at school movement times. I feel the least we could do is supply controlled crossing at both points at CORMAC expense. The cost of which ought to be compared with cost of keeping on the two SCP's!

It was **RESOLVED** that the Mayor will write to all schools inviting them to a meeting to investigate alternative resource and funding opportunities.

309/16/17 CORRESPONDENCE

Saltash BT Phone Boxes

The Mayor informed members of a letter received from Sheryll Murray MP regarding closure of BT phone boxes in the Saltash area.

It was **RESOLVED** to note.

310/16/17 APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES

The minutes of the meeting of the Policy and Resources Committee held on 18th October 2016, were confirmed and signed as a correct record subject to Minutes 62/16/17 and 63/16/17 being resolved items and all recommendations resolved as listed below:

Finance Recommendations:

a. Civic Occasions Budget

- i. £400.00 be approved to be drawn down from General Reserves to cover the remaining costs for Remembrance Sunday 2016 and any additional costs for Civic Events this financial year 2016-17.

It was **RESOLVED** to approve the drawdown of £400.00 from General Reserves.

b. Civic Regalia Valuation and Insurance

- i. The Civic Regalia including paintings and Civic chairs are revalued and a new valuation book is produced to comply with insurance requirements - Option 1.

It was **RESOLVED** to approve.

- ii. Funding of £3,000 be allocated from General Reserves to cover costs.

It was **RESOLVED** to approve the drawdown of £3,000 from General Reserves.

c. Buildings and Premises Valuation

- i. Insurance cover is kept at an increase of a minimum of 10% for all Council Land and Buildings.

It was **RESOLVED** to approve.

2016-17 Health and Safety policy Recommendation:

Full Council to approve the 2016-17 Health and Safety Policy.

It was **RESOLVED** to approve.

Land at Grassmere Way – Boundary Issue Recommendations:

- a. Transfer the strip of land at Grassmere Way to clarify and rectify a land registry error that occurred between the developer, selling agent and the property owner prior to the land being gifted to this Council when the developer became insolvent.

It was **RESOLVED** to approve the transfer request without setting any precedent.

- b. The transfer be subject to there being no costs whatsoever, including legal fees, attributable to Saltash Town Council relating to the transfer of the strip of land.

It was **RESOLVED** to approve.

Property Maintenance and Marketing Working Party Recommendations:

- a. Approve replacement of the Guildhall boiler and control panel with immediate effect.
- b. Funding up to a value of £8,000 be allocated to EMF Guildhall Maintenance.

It was **RESOLVED** to defer to a future meeting pending further information.

Registration of the Guildhall for Civil Ceremonies and Fees and Business Options Recommendations:

- a. Full Council approve the registration of the Guildhall for Civil Ceremonies.

It was **RESOLVED** to approve.

- b. The application cost of £1,525.00 be allocated to – General Reserves.

It was **RESOLVED** to approve.

- c. Councillor Mrs J Dent and Mrs S Yates be appointed to progress the registration and establishment of commercial links to produce a recommended appointment list of traders.

It was **RESOLVED** to approve.

Councillor Killeya declared an interest in the next agenda item and left the meeting.

Heritage Centre Lease Renewal Request Recommendations:

- a. The lease is reviewed by the Council's Solicitor.

It was **RESOLVED** to approve.

- b. A new lease be agreed and that the term be increased to 30 years from 25 years to allow for future grant applications by Saltash Heritage Centre.

It was **RESOLVED** to approve.

- c. Rent remains at a peppercorn rate.

It was **RESOLVED** to approve.

- d. Legal fees to be paid jointly by Saltash Heritage and Saltash Town Council.

It was **RESOLVED** to approve.

Councillor Killeya was invited and returned to the meeting.

- 311/16/17 **TO APPROVE THE AUDITED ANNUAL RETURN 2015/16 FROM GRANT THORNTON.** (Pursuant to Policy and Resources Committee 18.10.2016 Minute no. 62/16/17).

It was **RESOLVED** to approve.

- 312/16/17 **TO APPROVE THE INTERIM INTERNAL AUDIT REPORT.** (Pursuant to Policy and Resources Committee 18.10.2016 Minute no. 63/16/17).

It was **RESOLVED** to approve.

- 313/16/17 **LONGSTONE PARK DEPOT – TO CONSIDER A LEASE FROM CORNWALL COUNCIL**

It was **NOTED** the item had been covered under P and R minute 310/16/17 and will be considered in detail at a future Full Council meeting once the Surveyor's Report has been received by P and R.

- 314/16/17 **TO CONSIDER DESIGNATING THE CHRISTMAS FESTIVAL PARADE A CIVIC EVENT**

It was **RESOLVED** to approve the Christmas Festival 2016 Parade as a Civic Event.

315/16/17 MAYORAL CHAIN – TO AUTHORISE SPEND TO UNDERTAKE ESSENTIAL REPAIR

The Mayor informed members of essential works required to the Mayoral Chain.

It was **RESOLVED** to approve repairs up to the value of £500 to include:

1. The clasp be repaired as per the jeweller's recommendations.
2. A safety chain to be added by a small link and pin behind one of the laurel leaves and for the pin to attach to clothing.
3. The link in between the enamel plaque on the back of the pendant be repaired.
4. £500 be drawn down from General Reserves.

316/16/17 MEET YOUR COUNCILLORS:

- a. Arrangements for future meetings.

It was **RESOLVED** that Councillors Killeya, Austin and Ellison attend the meeting to be held in Fore Street on Saturday 5th November 2016.

317/16/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

318/16/17 CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None.

319/16/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

320/16/17 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

Parliamentary boundaries for England

Councillor Killea updated members on the response he had submitted to the Boundary Commission on behalf of STC and an anti-Devonwall protest he had attended (against the cross-border seat) held in Launceston.

It was **RESOLVED** to note.

321/16/17 PRESS RELEASES AND FUTURE ARTICLES REQUIRED

It was **RESOLVED** to issue the following press releases:

1. School Crossing Patrols – The Mayor
2. Speeding in Saltash – The Mayor
3. South East Collective Chambers of Commerce – The Mayor

322/16/17 DATE OF NEXT MEETING

Tuesday 15th November 2016 at 6.15 p.m.

Thursday 1st December 2016 at 7.00 p.m.

323/16/17 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 21:20

Signed: _____
Chairman

Dated: _____