

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 2nd December 2008 at 7:30pm

PRESENT:- Councillors M Gee (Chairman), R Austin, N Challen, Clements, A Killeya, C Riches, P Stephens ISM, D Yates

ALSO PRESENT:- Councillors R Bickford, G Ellison
Mrs M Small (Town Clerk)

APOLOGIES:- Councillors D Holley (Mayoral duty), Mrs S Hooper MBE ,

145/08/09 DECLARATIONS OF INTEREST

Saltash Waterfront Residents Association Application for Community Chest Funding

Councillor Gee declared a personal interest, as he is treasurer but the application does not directly affect him. Councillor Ellison declared a prejudicial interest as it relates to a mirror at the top of the road where he lives. Councillor Bickford declared a personal interest as he works closely with SWRA

Caradon Pilot Gig Club Application for Community Chest Funding

Councillor Ellison declared a personal interest, as he is Chairman of the Regatta Committee. Councillor Bickford declared a personal interest, as he works closely with the Gig Club.

Gateway Community Interest Company (CIC)

Councillors Killeya and Clements declared personal interests in minute number 148/08/09 as Members of CIC. Councillors Austin, Bickford and Ellison declared a prejudicial interest in Minute No. 148/08/09 (CIC) as they are Directors of CIC.

Councillor Stephens declared a personal interest in the application for Community Chest Funding for Tamar Trotters as they are involved with the Mayfair Committee of which he is Chairman. Councillor Austin declared a personal interest in Saltash Ladies Choir as he has links with the choir. Councillor Killeya declared a personal interest in minute number 150/08/09 as he is on the Allotment waiting list. Councillor Stephens declared a personal interest when discussing the Precept minute number 146/08/09 as he is Chairman of the Saltash Youth Council.

146/08/09 PRECEPT 2009/2010

The committee reconsidered its draft Precept for 2009/2010 and made the following amendments:

	Precept Cut £	Carry f/w £	Predicted budget £
Advertising	500		
Legal fees		5000	
Travelling expenses	0		

Crime reduction	0	2500	
Community Chest Fund	to be £20,000		
Town Messenger	4000		
Guildhall Maintenance	4000		
New tables/trolley	1000		
Telephone	1100		
Office equipment	3000		4000
GIS Mapping Precept	0		
but Councillor Bickford still pursues the license agreement with the County Council for mapping			
Security/fire alarms	0	2000	
Clothing allowance	0	200	

147/08/09

COMMUNITY CHEST FUNDING

The following applications were considered and assessed on strength of project (4 points maximum), sustainability (2 points maximum), track record (1 point maximum), cost-effectiveness (1 point maximum), contribution by applicant (1 point maximum) and benefits to Saltash Town Council in terms of publicity, support for events or projects involving the Town Council (1 point maximum).

Following assessment, it was **RECOMMENDED** that:-

- (i) applications scoring under 5 are not considered for Community Chest Funding on this occasion.
- (ii) the following awards are made:-

<u>Organisation</u>	<u>Project</u>	<u>Award</u>
86. Brunel Ladies Harmony Choir	To purchase sheet music and pay for copyright on some teaching CD's	£150.00

A proposal was put that a donation of £150 is granted and an amendment was put that £200 be granted. On being put to the vote the amendment was lost by 3 votes in favour to 4 against and the original proposal of £150 donation was then unanimously resolved.

87. SWRA	To purchase convex mirror for junction of Westbourne Terrace & Old Ferry Road	£180.00
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(Councillor Ellison left the meeting having a declared a prejudicial interest)

88. Saltash Ladies Choir	Travelling to rehearsal areas	£400.00
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(Councillor Killeya abstained)

89. Caradon Pilot Gig Club	Renovation of Training Gig and to fund the purchase of a new racing gig	£1,000.00
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90. Saltash ATC	Purchase training equipment, incl. a lap-top computer and a power	£1,000.00
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point projector

91. Tamar Trotters To obtain marketing materials and safety equipment £493.00

(Councillor Stephens declared a prejudicial interest and left the meeting as the applicant is known to him)

92. Saltash Bowls Club To purchase a security container to Store petrol driven green cutting equipment £1,000.00

148/08/09 SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

A letter was received from the Finance Director requesting the transfer of the third year's funding from the Town Council towards the Project Co-ordinator and Projects and also asking to clarify the position with regard to the future possible funding for CIC. It was unanimously **RESOLVED** to defer consideration of this item, to obtain a detailed breakdown of what money has been spent so far on both the Project Co-ordinators and the Projects.

(Councillors Austin, Bickford and Ellison left the meeting having declared a prejudicial interest)

(Councillor Challen left the meeting)

149/08/09 CORNWALL BLIND ASSOCIATION FUNDING

A letter was received from the Cornwall Blind Association requesting a contribution to their funding. It was **AGREED** that the Association should apply for Community Chest Funding but relating only towards the Saltash Area.

150/08/09 CEMETERY EXTENSION

Councillor Austin reported that there is a meeting with Mr Cressey from Anthony Estates this Thursday, to discuss the extension further. The planning application has also been submitted and is with the Town Council for comment. The Clerk reported that she had received information regarding the use of the land for allotments which is, if the land is purchased for funerary purposes then if used for allotments in the interim, it is at best temporary allotments land, When temporary allotment land is required to be returned to its original purpose, then twelve months notice of termination of allotment tenancies is required, pursuant to the provisions of Section One, subsection (1) paragraph a, allotments at 1922 as amended section 1, allotments at 1950. Councillor Austin explained that in considering the planning application, it should be pointed out to the Planning Authority that the Town Council does not own all the area but it is the Church and secondly that the land is acquired for cemetery use and that the allotments shown on the plan are temporary use.

151/08/09 DIGITAL MAPPING SYSTEM

This was considered during the item relating to the Precept, which shows the item being deleted from the budget but that Councillor Bickford will still pursue with the County Council the licence to allow mapping to take place.

152/08/09 **REQUEST FOR CIVIC EVENT**

A letter was reported from Mr Ken Spear who is organising, on behalf of the Ashtorre Committee, a short depiction of Prince Albert opening the Saltash Railway Station in 1859 to be held on the afternoon of Monday 4th May 2009. He would like to include the full Mayoral party as it would have been in those days and would like the current incumbents of these positions to re-enact their former selves. However, in that period it would have been unheard of for a lady to be a Town Clerk and wondered if it would be possible for the current Town Clerk to exchange roles with her husband and she becomes a fashionable Victorian wife for the afternoon. It was **AGREED** that the event is a civic event but that the request to alter the role of the Town Clerk is not permitted.

153/08/09 **CEMETERY**

The clerk reported that she had begun to gather information on conditions and regulations for the new cemetery and this would be an ongoing process.

154/08/09 **LOAN TO SALTASH UNITED FOOTBALL CLUB**

The Clerk outlined the background to the loan to the club and that this had resulted in Councillors meeting with the club during the life of the last Council. A letter was also reported from a resident enquiring about the loan. It was **AGREED** that the Clerk gather more information and speak to the Councillors concerned, to report back next month.

155/08/09 **GUILDHALL**

- (a) The Clerk reported an outstanding invoice from TM Retail and stated that whilst the room was booked and the group did not arrive, the Council's policy was that an organisation would be charged if a booking was cancelled within one month of the date of booking. It was **AGREED** that the payment of the invoice is pursued.
- (b) It was noted that funding for the upgrade of the toilet for the disabled is included within repairs to the Guildhall. In the first instance quotations are received for the replacement of the boiler with an instant heater above or below the sink.

156/08/09 **PRESS REPORTS**

It was **AGREED** that no press reports are required.

15708/09 **CHRISTMAS**

The Clerk asked if the Council wished the offices to be open on the afternoon of Christmas Eve. It was **AGREED** that employees may take annual leave and the office is closed from 12:30pm.

158/08/09 **DATE OF NEXT P&R and PRECEPT MEETINGS**

Precept meeting: Wednesday 10th December at 7:00pm
Full Policy and Resources meeting: 6th January 7:30pm