

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 4th November 2008 at 7:30pm

PRESENT:- Councillors M Gee (Chairman), R Austin, R Bickford, P Clements, Mrs S Hooper MBE, A Killeya, C Riches, P Stephens ISM, D Yates

ALSO PRESENT:- Mrs M Small (Town Clerk)

APOLOGIES:- Councillor N Challen, D Holley

130/08/09 DECLARATIONS OF INTEREST

No declarations of interest were declared.

131/08/09 CEMETERY EXTENSION

Councillor Austin gave an update on the cemetery extension. The District Council is preparing the planning application. There is a need to carry out a percolation test. It was **RESOLVED** that the test is carried out at a cost of £235.

132/08/09 DIGITAL MAPPING SYSTEM

Councillor Bickford reported that he was waiting a response from the County Council on whether a map could be obtained from them.

133/08/09 COMMUNITY CHEST

The criteria for the Community Chest Fund had been previously circulated. It was **AGREED** that Councillors Gee and Yates will draft changes required and report back to a future meeting.

134/08/09 CONSULTATION WITH THE PUBLIC

Councillor Holley thanked Councillors who helped with the consultation in Fore Street, which had been a success and will be continued. Issues raised are being followed up by various Councillors.

135/08/09 CIVIC REGALIA

The Clerk reported that Fattorini had stated that all items would have to be sent to them but initially they could look at photographs. There would be a charge of 1% of value plus VAT plus cost of transporting them and to Birmingham and insurance. Michael Spiers will come to the Guildhall for £50 to undertake the valuation. There is a 2% charge of the valuation plus VAT but no transportation/insurance costs. They have also valued the Plymouth City Regalia.

It was **RECOMMENDED** that Michael Spiers undertakes the valuation subject to confirming if photographs will be taken and obtaining the value of precious metal. The items to be valued are the 2 Buller Maces, 2 oar maces,

Town Sgt mace, Mayor and Mayoress chains, 2 Deputies Medallions, 3 replicas, seal and seal box, GH key, Prince of Wales cup, Citizen of the Year cup. Also, the three chairs should be valued at some point.

136/08/09 **GUILDHALL**

The Clerk reported on two quotations for blinds for the whole of the Guildhall. It was **RECOMMENDED** that the quotation of Rogers Blinds is accepted in the sum of £2374.99p

137/08/09 **REPLACEMENT HATS**

The Clerk reported that a price had been obtained for the hats for the Town Sergeant and Macebearer. Consideration was given to renewing the braid on the cloaks to match the hats or to have new cloaks. It was **AGREED** that to preserve the historic value of the capes, prices should be obtained for new capes.

138/08/09 **IMPLEMENTATION OF NATIONAL SALARY AWARDS**

It was **RESOLVED** that the National Salary Awards are implemented for all staff and backdated to 1st April 2008.

139/08/09 **INTERNAL AUDIT**

The Clerk reported that the internal auditor had been in to undertake an interim audit, which included the checking of documentation. The only specific item is to look again at the Fidelity Guarantee and the asset register needs to be completed. The general reserves had been discussed and that the reserves would be much lower at the end of the current financial year.

140/08/09 **PRECEPT FOR 2009/10**

The budget for the Committee for 2009/10 was considered and will be put forward to the special precept meeting.

141/08/09 **PRESS REPORTS**

It was **AGREED** that no press reports were required.

142/08/09 **DATE OF NEXT MEETING**

Tuesday 2nd December 2008 at 7:30pm.

Signed:
Chairman

Dated: