

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 16th October 2008 at 7.00 pm**

**PRESENT:** Councillors D Holley (Chairman), R Austin, R Bickford, N Challen, P Clements, G Ellison (for part of meeting), M Gee, Mrs S Hooper MBE, A Killeya, C Oakes, B Reid, C Riches, P Stephens ISM, D Yates

**ALSO PRESENT** PC S Fletcher  
Mr L Bradley (Gateway Community Interest Company)  
Reverend N Slateford (Mayor's Chaplain)  
Mrs A-J Thomas (Administration Officer)

**APOLOGIES:** Councillor Mrs F Knight (holiday)  
County Councillor B Preston, County Councillor Mrs J Mepsted  
Sgt A Dunstan  
Mrs M Small (Town Clerk, Society of Clerks meeting)

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### **PRAYERS**

Prayers were offered by the Mayor's Chaplain.

### **CHAIRMAN'S REPORT**

The Chairman reported a very busy month. He had attended a lot of very pleasant engagements including the AGM of the Music, Speech and Drama Festival and was pleased to see so many people working hard for the town. He had been particularly pleased to visit Deltor today and start their new press.

### **POLICE REPORT**

PC Fletcher reported that there had been 65 recorded crimes this month, as compared to 58 for the same period last year. 35 were vehicle related, there was one burglary from a dwelling and 8 arrests for drunkenness. He reported that Sergeant Dunstan had spoken to with the British Transport Police who had looked at their logs and would support the inclusion of the station in the Designated Place Order. He is now talking with Steve Dobinson at Caradon District Council to see if this can be done but the Town Council also need to request it.

Following the recent traffic issues in Gilston Road, PC Fletcher reported that there had been a successful prosecution of two individuals who had been fined. As a result, the problems in Gilston Road had been reduced which was a positive result gained from a number of agencies working together. Councillor Holley asked what would happen if the offences recurred and PC Fletcher replied that he understood that the Court had come close to withdrawing the offenders licences and would come down hard on any further offences.

In response to previous questions he reported that the Shadow Boxing Scheme at K2 has started with a local coach. It is open to both boys and girls and is being well attended.

Following the report from Councillor Ellison at the last meeting of problems at playgrounds on the Pillmere estate, PC Fletcher reported that police had visited the area and found no-one there but will continue to monitor the area.

Councillor Killeya asked if the Police were aware of problems with an individual riding a motorbike along a footpath near Cunningham Way that was causing a danger. PC Fletcher said that he was not aware of this and would note the report.

Councillor Austin reported that there were problems with youths riding on a garage roof behind Sunningdale. PC Fletcher noted this.

Councillor Stephens said that he had received an email from a resident of Beatrice Avenue regarding the continuing problems with car vandalism. PC Fletcher confirmed that the Police are aware of this. Councillor Austin asked if it might be possible to add Beatrice Avenue to the Designated Place Order. Councillor Killeya suggested that the area may be added at a later date if it is felt appropriate. Councillor Holley reminded Councillors that the Designated Place Order is not an Alcohol Prohibition order.

### **SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

A brief for the month of October was circulated. Mr Bradley reported that a meeting of the Steering Group would be held shortly to monitor the progress of the Regeneration Study. It was hoped that Mr Peter Noakes would join the Steering Group.

The CIC had met with the Primary Care Trust regarding the Health Strategy and the forthcoming Health Fair in the Guildhall. The CIC were concerned at the apparent lack of publicity for the event. Councillor Mrs Hooper reported that a lot of information had gone to the Parish Councils. Councillor Reid reported that his local surgery was now displaying posters advertising the event.

Councillor Reid reported that there will be a lot of news regarding St Barnabas Hospital at the evening session and encouraged Councillors to attend. Councillor Holley added that a number of agencies will be represented, not just the PCT.

Mr Bradley reported that the CIC Directors had now written to the agents for the Broadmoor Farm landowner and were awaiting a response. Councillor Killeya reported that the Head of the Community School had received positive feedback from Colin Breed MP on progress.

A SWRDA funded Business Survey is to be led by Caradon District Council. Mr Bradley asked if the Town Council would be happy to be represented by a CIC nominated representative on the Steering Group.

Mr Bradley confirmed that the minutes of all CIC meetings and finance details are available on the website and that a number of members of the public had attended a recent meeting.

Following a question from a Councillor, Councillor Holley clarified why no decisions can be made by the Town Council during the report. He suggested that item 16 on the agenda could be brought forward to be considered after the Declarations of Interest and that this be trialled for two months.

### **COUNTY COUNCIL REPORT**

There was no report as no County Councillors were present.

## **DISTRICT COUNCIL REPORT**

Councillor Killeya reported that the Sainsburys/Carkeel applications had been refused at a meeting of the Planning Committee held last night. Councillor Austin commended Councillor Killeya for his final resume of the application. Councillor Holley reminded Councillors that Sainsburys may choose to appeal against the decision. Councillor Riches reported that he and District Councillor Beamont did not take part in the Sainsbury application debate and abstained on the vote as, having proposed and seconded refusal for the Carkeel playing fields, they may have been deemed to have predetermined their decision on the Sainsburys vote.

Councillor Stephens reported that the information regarding the Forder Tree investigation has now been gathered and the Head of Services has been asked to compile a report for the Scrutiny Panel. Councillor Austin reported that one outcome of this matter has been that Parish Councillors will be invited to training on Tree Preservation Orders on October 21<sup>st</sup>. Councillor Killeya commented that it is unfortunate that the session is being held during the daytime and that an evening session needs to be available.

## **QUESTIONS**

Mrs Keith told Councillors that there are still problems being caused by the grass cutting and asked if any response had yet been received from the District Council following her comments at the last meeting. The Administration Officer reported that an answer was awaited.

Councillor Riches told Mrs Keith that he has spoken to the District Council about this matter. They have been employing sub-contractors who do not have the same equipment as Council employees and that this is the cause of the problem. However, whilst aware of the problem, the priority is to get the grass cut.

### **141/08/09      DECLARATIONS OF INTEREST**

Councillor Austin declared a personal interest in planning application number 08/01444/FUL as the applicant is known to him.

Councillor Holley declared a personal interest in planning application number 08/01444/FUL as both the applicant and architect are known to him.

Councillor Mrs Hooper declared a prejudicial interest in Civic Amenities Minute No. 126/08/09(a) regarding quotations for blinds at the Guildhall as her husband works for South West Blinds who had submitted a quotation but did not leave the meeting as the item was not discussed.

Councillor Killeya reminded Councillors who were members of the Community Interest Company that that they should declare a personal interest in all items relating to CIC and asked that this is recorded automatically at the beginning of every meeting in future.

### **142/08/09      MINUTES**

It was **RESOLVED** that the minutes of the meetings held on 18<sup>th</sup> September and 14<sup>th</sup> October 2008 be confirmed and signed as a correct record subject to the following additions:

In the CIC report and Questions (b) "Councillor" Tait is amended to "Mr" Tait.

133/08/09 The date of the Health Fair is amended to the 21<sup>st</sup> October at the Guildhall and the meeting of the PCT is on the 22<sup>nd</sup> October.

137/08/09 Councillor Mrs Hooper is added to the list of Councillors declaring a personal interest in planning application no. 08/01396/FUL

## 143/08/09 MATTERS ARISING

Questions Councillor Riches has not yet heard from Mr Tait.

ICTT 89/08/09 – Councillor Bickford requested that the contribution from the Town Council is increased from £1000 and following discussion it was unanimously **RESOLVED** to increase the contribution to £2750.

Burial Board 14/08/09 – Councillors asked that the status of the graveyard when full is clarified in relation to the new extension.

## 144/08/09 FINANCE

(a) The following receipts in September 2008 were noted:

	£
Burial Board	225.00
Guildhall Hire	896.86
Insurance claim – Callington Road bus shelter	1760.40

(b) The following payments in September 2008 were noted:

	£ p	£ p	
	Gross	Excl VAT	Remarks
Caradon District Council	42.76		Garage rent
H3G	15.00	12.77	Mobile phone
Caradon District Council	635.00		Guildhall rates
J&M Garden Machinery Ltd	32.50	27.66	Strimmer line
Post Office Ltd	215.82	205.82	Gas Guildhall
J&M Garden Machinery Ltd	542.00	461.28	Strimmer
Caradon District Council	304.84		Spring Messenger
P Spurle	90.00		Clean bus shelters
Mr Carpenter	40.00		Guildhall windows
Greenbarnes Ltd	44.07	37.50	Lettering
Simon Shaw Plumber	285.00		Water heater repairs Guildhall
Post Office Ltd	1124.05	956.64	Electricity Guildhall
Cornwall Centre for Vol.	245.02	208.53	First Aid Course
Eclipse Internet	23.95	20.38	Broadband
Silvanus	235.00	200.00	Cemetery survey
Post Office Ltd	52.53		Water allotments
Post Office Ltd	215.82	192.93	Gas Guildhall
Consortium	226.69		Cleaning materials/stationery
Petty cash	250.00		Petty cash
2 <sup>nd</sup> Saltash Scouts	500.00		Delivery of Messenger
Staff salaries	6018.22		Staff salaries

- (a) It was noted that District Councillors voted upon the information before them at this meeting but in the light of subsequent information received at the District Council, Councillors may vote differently at that meeting.
- (b) Applications for consideration:

<b>Date received</b>	<b>Application no.</b>	<b>Details of application</b>
10.10.2008	08/01403/FUL	Mr F Phillips – <b>Brunel Heights 132 – 134 Fore Street</b> – extension to shops on ground floor level to provide disability access. Provision of off-road cycle and motorcycle parking. <b>It was RESOLVED by 10 in favour, 1 against and 2 absentions (Councillors Holley and Riches) to RECOMMEND APPROVAL subject to no neighbour objection subject to the cycle rack on the site being returned to the Town Council.</b>
09.10.2008	08/01433/FUL	Dr MM Ohnchein - <b>14 Tower View, St Stephens</b> - construction of double garage to side of dwelling (resubmission of <b>withdrawn application (08/00939/FUL)</b> <b>It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and the fence height being reduced to improve visibility and ensure safe ingress and egress of traffic.</b>
10.10.2008	08/01444/FUL	Mr M Eglinton - <b>The Sheds, North Road Lane</b> - construction of two dwellings (demolition of existing business premises). <b>It was RESOLVED by 10 in favour with 2 absentions (Councillors Austin and Holley) to RECOMMEND REFUSAL due to overlooking. The Town Council recognised that this was a much improved application.</b>
10.10.2008	08/01445/FUL	Mr A Laker and Mrs N Screech - <b>12 Harbour View, Valley Road</b> - proposed alteration to form rooms in roof formation of gables to front and rear and proposed dormer to side elevation. <b>It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection.</b>

- (c) 08/01358/TPO - **25 Snell Drive, Latchbrook** - consent to carry out works to one Common Ash tree protected by Tree Preservation Order. **It was unanimously RESOLVED to RECOMMEND APPROVAL subject to the works being agreed by the County Forester.**
- (d) The Administration Officer reported that the District Council had refused permission for planning application no 08/01129/FUL which the Town Council had recommended for approval.

**146/08/09      CORRESPONDENCE**

- (a) A letter was received from Mrs Sheila Lennox-Boyd tendering her resignation from the Town Council. Councillor Holley expressed the thanks of the Town Council for her hard work as a Councillor and told Councillors that he had written to her.
- (b) It was noted that the County Council is to place a Vehicle Activated Sign (VAS) on New Road. It was **RESOLVED** to ask the County Council for a summary of the data from the new VAS and also for data from the recent temporary VAS placed at Carkeel and St Stephens.
- (c) The adoption of the Local Development Framework by South Hams District Council was noted.
- (d) A letter from “Unlock Democracy” was reported. It was **RESOLVED** that Councillor Riches reviews this and reports back at a future meeting.

**(Councillor Ellison arrived.)**

**147/08/09      INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE**

It was **RESOLVED** that the Minutes of the Industry, Commerce, Transportation and Tourism Committee held on the 22<sup>nd</sup> September 2008 be confirmed and signed as a correct record subject to Mr B Carter (CIC) being added as also present and that the recommendations contained therein be endorsed.

**148/08/09      CIVIC AMENITIES COMMITTEE**

It was **RESOLVED** that the Minutes of the Civic Amenities Committee held on 1<sup>st</sup> October 2008 be confirmed and signed as a correct record subject to Councillor Riches being added to the list of apologies and Councillor Yates being added to the list of those present; “RECOMMENDED” being highlighted in Minute no 133/08/09 and that the recommendations contained therein be endorsed.

**149/08/09      BURIAL BOARD COMMITTEE**

It was **RESOLVED** that the Minutes of the Burial Board Committee held on the 7<sup>th</sup> October 2008 be confirmed and signed as a correct record and that the

recommendations contained therein be endorsed. The recommendation to increase the burial fees was approved by 13 in favour to one against.

**150//08/09      POLICY AND RESOURCES COMMITTEE**

It was **RESOLVED** that the Minutes of the Policy and Resources Committee held on the 7<sup>th</sup> October 2008 be confirmed and signed as a correct record, and that the recommendations contained therein be endorsed.

**151/08/09      GATEWAY COMMUNITY INTEREST COMPANY**

It was **RESOLVED** that Mr Les Williams of the CIC also represents the Town Council on the Business Survey Steering Group.

**152/08/09      ERNESETTLE WASTE INCINERATOR**

A letter was reported giving details of a public exhibition being held in the Guildhall on Monday 20<sup>th</sup> October.

Councillor Ellison reported that an action group against the plans had been formed and he is on the steering group representing the Tamar Protection Society and Saltash Waterside Residents Association. It was **RESOLVED** that Councillor Riches represents the Town Council with Councillor Ellison.

**153/08/09      NALC CONFERENCE**

One Cornwall is an item on the agenda of the NALC conference being held in London in November.

It was **RESOLVED** that Councillor Riches attends the NALC Conference and that the MCTi are also invited to send a representative.

**154/08/09      ROAD SAFETY**

Councillors Holley and Riches had met with the County Surveyor at a site on Callington Road, opposite the Police station. It was felt that there is a danger to pedestrians in the narrow part of the road from buses and lorries. It was **RESOLVED** that the Town Council writes to the County Council asking them to investigate and take appropriate action.

**155/08/09      PRESS RELEASES**

There were no press releases.

**156/08/09      COMMON SEAL**

It was unanimously **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.