

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 5th January 2017 at 7.00 p.m.

PRESENT: Councillors: Mrs Hilary Frank, (Chairman), R Austin, R Bickford, J Brady, Mrs G Challen, M Coot, Mrs Jean Dent, J Ellison, D Holley, Mrs S Hooper MBE, A Killeya, W Phillips, Mrs J Rance, D Yates.

ALSO PRESENT: 20 Members of the public, 2 Members of the press, P Thistlethwaite - CIC, M Finch – CIC, R Lane - Town Clerk.

APOLOGIES: Councillor: J Shepherd.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

378/16/17 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

Councillor Mrs G Challen informed the Chairman that she would be recording agenda item 12 Questions.

PRAYERS

Reverend Michelle Parkman led the prayers with special reference to Chris Tandy, previously Mayor's Cadet, who was seriously ill in hospital.

379/16/17 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. To consider dispensations required:

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
Mrs S Hooper M.B.E.	12	Non Pecuniary	My husband will ask a question regarding agenda item 21.

380/16/17 To approve a dispensation to all Committees and Full Council to allow setting of budgets and the precept without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business.

It was **RESOLVED** to approve.

381/16/17 To note an on-going dispensation for Councillor Shepherd to act as Chairman of the Saltash Team for Youth.

It was **RESOLVED** to note.

The Chairman announced that in consideration of the number of members of public attending and the distance some had travelled to the meeting for agenda item 21 it would be taken as item number 10.

CHAIRMAN'S REPORT

Since the last meeting, the Mayor has attended:

Friday 2 nd December	Bishop Cornish Christmas Fayre.
Friday 2 nd December	Whole school production of "Billy Elliot" at Saltash.net
Saturday 3 rd December	Saltash Christmas Event.
Sunday 4 th December	The Licensing of The Rev'd Catherine Sigrist at St. Stephen-by-Saltash Church.
Monday 5 th December	Girlguiding Saltash Nativity and Carol Service at Stephen's Church.
Tuesday 6 th December	Saltash Floral Art Club demonstration at Saltash.net
Wednesday 7 th December	Bishop Cornish School Christmas Production.
Wednesday 7 th December	St. Luke's Hospice "Light up a Life" Service at Saltash Wesley Church.
Thursday 8 th December	Abbeyfield Christmas Coffee morning.

Thursday 8 th December	Saltash & District Age Concern Lunch Club Christmas Luncheon at Burraton Community Centre.
Friday 9 th December	Lunch and Passing Out Parade at HMS Raleigh, Torpoint.
Saturday 10 th December	Switching on the lights at Forder Christmas Service.
Monday 12 th December	An Evening of Christmas Music at Saltash Wesley Church in aid of Dementia Voice PL12.
Tuesday 13 th December	Bishop Cornish Christingle Service at St. Stephens Church.
Wednesday 14 th December	Saltash Rotary Christmas Meal at St. Mellion Golf & Country Club.
Thursday 15 th December	Presentation of a prize from JunkYard Skatepark at St. Stephen's School.
Friday 16 th December	St. Barnabas Hospital League of Friends "Blessing of the Crib" Service.
Friday 23 rd December	Devonport Royal Dockyard Christmas Carol Service.
Friday 23 rd December	Devonport Royal Dockyard Christmas Carol Service.
Saturday 24 th December	Christmas visit to St. Barnabas Hospital.

The Deputy Mayor has attended:

Friday 2 nd December	St. Petroc's Society Carol Service at Truro.
Saturday 10 th December	RWindband Christmas Concert at Saltash Wesley Church.
Friday 16 th December	Lord Mayor of Plymouth's "Carols by Candlelight".

Thursday 20th December

Duke of Edinburgh Award
Presentation Evening at Saltash
Guildhall.

It was **RESOLVED** to note.

MONTHLY CRIME FIGURES

Monthly Crime Figures (October 2016)

Crime types reported:

Anti-social behaviour	39
Bicycle theft	1
Burglary	5
Criminal damage and arson	5
Drugs	0
Other crime	1
Other theft	14
Possession of weapons	0
Public order	0
Robbery	0
Shoplifting	2
Theft from the person	0
Vehicle crime	1
Violence and sexual offences	18

It was **RESOLVED** to note.

REPORT BY COMMUNITY ENTERPRISES PL12

a. To receive a report for noting or matters arising.

Mr P Thistlethwaite and Mr M Finch updated members on CIC activity to date and the new bus service to Derriford Hospital.

It was **RESOLVED** to note.

382/16/17

PHILLIP CONFUE, CHIEF EXECUTIVE OF THE CORNWALL PARTNERSHIP NHS FOUNDATION TRUST – THE FUTURE OF ST. BARNABAS HOSPITAL

Mr P Confue spoke and responded to members' questions on the NHS Sustainability and Transformation Plan to engage and consult with the public on health and social care needs.

He went on to respond to members' questions regarding the temporary closure of St Barnabas MIU stating that the closure was due to not being able to recruit trained nursing staff as there are not enough trained nurses available.

He also commented that due to the age of the property, long term investment proposals are being reviewed against the suitability of the building as an MIU, especially given its proximity to Derriford Hospital.

In closing, he stated that he will send further and updated information to members.

It was **RESOLVED** to note.

383/16/17 **WAR MEMORIALS**

a. Ownership.

The Chairman presented the following report and recommendations:

War Memorial Trust guidance states that ownership of memorials must be established before any names are added. While there is evidence showing that the Great War and Second World War memorials situated by the Church of St. Nicholas and St. Faith were conveyed to the Borough of Saltash (as it was at the time) from the Church in 1925, there are no documents showing that the War Memorial in St. Stephen's was conveyed in to Borough ownership.

The Town Clerk has accordingly been in contact with the Diocese to establish ownership of the St. Stephen's War Memorial. The response received from the Diocese in December suggests that since the Memorial is on consecrated ground within the churchyard of St. Stephen's Churchyard it actually belongs to the Diocese.

We as a Town Council therefore have no legal ownership of the War Memorial in St. Stephens. Anyone wishing to have names added to that Memorial is advised to apply to the Diocese, through the PCC.

Having noted that, I would like to make a proposal from the Chair, that STC supports any decision reached by the Diocese regarding the addition of names to the St. Stephen's War Memorial, and that in the event that the Diocese decides that names should be added to the War Memorial, that Saltash Town Council bears the financial costs, to a reasonable sum, of having those names added.

b. Research

Guidance from the War Memorial Trust also states that before any additions or alterations are made to any War Memorial, research must be made in to details such as names and dates to ensure that information is accurate. A tremendous amount of research has been carried out, both by councillors and by members of the public. I would like to pay tribute to all their research, especially as it has been conducted on a voluntary basis.

Turning to the research conducted by Mr. Peter Clements: he has discovered that there are possibly as many as 51 people from Saltash who died in the service of their country but whose names are not recorded. 24 of these are actually buried within St. Stephen's Churchyard. He has discovered other anomalies too, such as inaccurate spellings.

I am keen for an accurate position to be established as soon as possible to enable us to properly honour those who have given their lives. I would therefore like to propose that at the forthcoming meeting to set the precept for the next financial year we set aside a sum of money sufficient to employ a freelance researcher to expedite the research. The Town Clerk has had preliminary discussions with Peter Clements about this, but I'd like to ask that the Town Clerk brings an estimate of costs involved to the precept meeting to enable us to have a reasoned debate.

Further, I would like the precept meeting to discuss setting aside a sum of money to enable us to honour those sons and daughters of Saltash who have paid the ultimate sacrifice but whose names are not recorded anywhere. Accordingly, I'd like to ask the Town Clerk to bring estimates of costs, including the erection of a new memorial, to the precept meeting.

To summarise:

Recommendation 1: that STC agrees to support any decision reached by the Diocese regarding the inclusion of names on the St. Stephen's War Memorial, and that in the event the Diocese decides that names should be added, that Saltash Town Council bears the financial costs, to a reasonable sum, of having those names added.

Recommendation 2: that at its forthcoming precept meeting STC debates the expenditure for paid research, with a view to including such expenditure in the precept for the financial year 2017/18.

Recommendation 3: that at its forthcoming precept meeting STC debates the expenditure necessary to honour those from Saltash who have paid the ultimate sacrifice but whose names are not currently recorded on any war memorial, with a view to including such expenditure in the precept for the financial year 2017/18.

Following the report the Chairman agreed to take agenda item 12 Questions from the public as the next item of business.

6 members of the public presented questions related to the agenda item regarding War Memorials.

1. Ownership

RECOMMENDATION 1.

That STC agrees to support any decision reached by the Diocese regarding the inclusion of names on the St. Stephen's War Memorial, and that in the event the Diocese decides that names should be added, that Saltash Town Council bears the financial costs, to a reasonable sum, of having those names added.

Following a debate, the results of the recorded vote were as follows:

<u>Councillor</u>	<u>Vote</u>
Austin	Against
Bickford	For
Brady	For
Challen	For
Coot	For
Dent	Against
Ellison	For
Frank	Abstained
Holley	Against
Hooper	For
Killeya	For
Phillips	For
Rance	For
Shepherd	Absent
Yates	For

10 for, 3 against, 1 abstention.

It was **RESOLVED** that Saltash Town Council applies to the Diocese to have the names of Bernard Jasper and Leslie Tibbs added to the St. Stephen's War Memorial; and that in the event the Diocese decides the names should be added, STC bears the financial costs, to a reasonable sum.

2. To consider a report and recommendations from the sub group regarding Fire Fighters killed in 1941 WW2 (Pursuant to Burial Board minute number BB40/16/17)

NOTED.

3. To consider a letter from Mr P Clements regarding the war memorials and Roll of Honour.

Letter from Mr Peter Clements dated 2nd December 2016.

Dear Saltash Town Councillors.

At the 15th November 2016 Saltash Town Council meeting the individual names on the Royal British Legion, Saltash and District Branch 'Roll of Honour' for Saltash and St. Stephens by Saltash parishes were read out aloud. These 'Rolls of Honour' are based on the individuals whose names are on the Saltash and St. Stephens by Saltash War Memorials.

At the end of reading the lists of individual names all there said 'We will remember them'.

Because they were are and were named individually and remembered as individuals, not as an autonomous group of the war dead, I must ask: Do you know who all those individuals named on the 'Roll of Honour' and War Memorials are?

If so, please could you tell me who:

The St. Nicholas & St. Faith War Memorial has 'First' name initials only.
(The Saltash Branch of the Royal British Legion 'Roll of Honour' does have some first names)

First World War.

C BUCKINGHAM	(Charles?)
G E FREEMAN	(Gilbert E?)
P G GILBERT	(?)
S E GOULD	(Sidney E?)
J C (or G) C. LAMERTON	(?)
R A PRESTON	(Robert A?)

Second World War

W BAILEY	(Wilfred?)
M MITCHELL	(Merrick?)
W PAISH	(William?)
E A PIECE	(Evelyn A?)
W C RICHARDS	(William C?)
E ROGERS	(Eric?)
G W SMITH	(George W?)
G WESTON	(George?)

The St. Stephens by Saltash War Memorial does have 'First' names.

First World War

BOND Frederick
COOMBE William
CROOK Samuel
DYER Herbert H
GORMAN Frederick
HEATH Robert M^o

Second World War
(CUMMINGS is an incorrect spelling. It should be CUMMINS (no 'G'))

WILLIAMS George.

are?

There is one name on the Saltash 1939-1945 War Memorial that is not on the 'Roll of Honour'.

R J WIDDECOMBE

The Commonwealth War Graves Commission shows that he was Ronald James Widdecombe. Flying Officer, 124521, 199 Sqdn., Royal Air Force Volunteer Reserve who died on 24 August 1943 Age 22. The son of Alfred Stanley Horrell Widdecombe and Eva Jennie Widdecombe, of Saltash, Cornwall.

Please can his name also be included on any list read out aloud at future Civic Remembrance Services and other Saltash Town Council meetings whenever those lists are used?

There are also over 50 Saltash and St. Stephens by Saltash Great and Second World War Casualties not named on Saltash or St. Stephens War Memorials or included in the 'Roll of Honour'.

I have identified the following Names of First and Second War Casualties with a St. Stephens by Saltash or Saltash connection: whose names are not on Saltash Parish or St. Stephens by Saltash Parish or Borough of Saltash War Memorials.

Buried in St. Stephens Churchyard

WW1:
AMBROSE. T. T.
BENNY. C.
HOCKING. Walter Norman.
LOVELL. R.
MUCKLER. J.
PENNA. R. J.
RACKHAM. B. J.
READ. Harry Croad.
ROBINSON. M. H.
TAMBLYN. F. T.
TOFTS. John Richard.
WIDDICOMBE. William Henry.

WW2:
BLACKMAN. Alfred William.
DALE. William J.
EDWARDS. Alfred.
LONGHURST. William George.
MASEY. Alfred Vernon Samuel.
MILLS. Hedley Thomas.
MOORMAN. Leonard William.
STATTON. Thomas.
STONE. George.
THORN. Albert Edward.

Among the Saltash Civilian War Casualties listed by the Commonwealth War Graves Commission are two whose names, *unlike the other seven Saltash civilian war casualties who died on the same night*, are not on the War Memorial.

BROOKING. Aaron
EALES. Walter

There are Great World War and Second World War Casualties: who have no known grave or are buried elsewhere, with connections to St. Stephens by Saltash Parish or Borough of Saltash; whose names are not on the Borough of Saltash or St. Stephens by Saltash Parish War Memorials.

WW1
BALSDON. Morley.
BENNETT. W G S.
BILLING. Frederick.
CHAPMAN. Louis.
DAWE. George Herbert.
FLETCHER. Jacob.
HARRIS. William.
HOSKING. William Alfred.
LANGMAID. William.
LUCAS. John Henry.
MARTIN. Fairlie Russel.
MUNRO. Donald.
NORMAN. William Henry.
PEARCE. Charles Guy.
TRETHERWEY. James Bassett.
WHITBURN. Herbert Claud.
WHITE. W.

WW2
BENNETT. William Arthur James.
DAVIS. Sidney C.
DEACON. William John.
FOOT. Rodney Collum.
GODFREY. William Alexander.
LOCK. Edward James.

REES. Thomas Edward Lionel
SCRIPPS. Terence Austin.
SOBEY. William Raby.
VINCENT. Clifford Edward.

This is not a definitive list of Saltash and St. Stephens by Saltash War Casualties not on 'our' War Memorials – there may be more.

Before any additions, alterations or corrections are made to Saltash or St. Stephens by Saltash War Memorials please can proper 'research' be conducted?

Researching and establishing 'ownership'; the history of the war memorial and all the names, dates, facts and details - making sure these are correct, especially the spellings.

And please can this be done **before**, not after, any additions, alterations or corrections are made.

Thank you

Yours sincerely.
Peter Clements.

We will remember them.

RECOMMENDATION 2

That at its forthcoming precept meeting STC debates the expenditure for paid research, with a view to including such expenditure in the precept for the financial year 2017/18.

It was **RESOLVED** that at its forthcoming precept meeting STC debates the expenditure for paid research, with a view to budgeting for such expenditure.

RECOMMENDATION 3

That at its forthcoming precept meeting STC debates the expenditure necessary to honour those from Saltash who have paid the ultimate sacrifice but whose names are not currently recorded on any war memorial, with a view to including such expenditure in the precept for the financial year 2017/18.

It was **RESOLVED** that at its forthcoming precept meeting STC debates the expenditure necessary to honour those from Saltash who have paid the ultimate sacrifice but whose names are not currently recorded on any war memorial, with a view to budgeting for such expenditure.

Councillor Brady left the meeting.

384/16/17 **CORNWALL COUNCIL REPORT**

- a. To receive report from Saltash Cornwall Councillors.

Cornwall Council Report to Saltash Town Council - January. 2017

COMMUNITY INFRASTRUCTURE LEVY

Cornwall Council is asking residents, businesses and developers for their views on proposals to introduce a planning charge on new developments in Cornwall which can then be used to fund infrastructure projects such as new or safer road schemes, flood defences, new schools and health facilities. The charges apply to retail development and all sizes of housing development and will be used to part replace funding collected through S106 agreements. The consultation period ends on 14th February. People can give their views via the online survey at www.cornwall.gov.uk/CIL or can visit their local library and one stop shop where paper copies of the survey will be available

RENEWABLE ENERGY

Over the past four years the Council has worked with partners to introduce a range of innovative projects designed to make the most of Cornwall's natural resources. As a result, Cornwall now produces around 32% of the electricity required to light its homes and run its businesses from renewable energies. Specific Cornwall Council-led projects include solar energy (Cornwall became the first local authority in the UK to develop its own solar farm) and electric cars (Cornwall secured Government funding to create the most comprehensive electric vehicle charging network in rural Europe, with charging points installed at 26 locations across Cornwall).

MOVE FROM 3 TO 4 DIRECTORATES

Cornwall Council is currently in a transition phase of moving from three to four Directorates. The following permanent appointments were announced in December:

Service Director for Environment - Peter Marsh.

Service Director for Commercial Services - Kieran Topping.

Service Director for Strategy and Engagement - Jessie Hamshar.

Service Director for Housing - Jon Lloyd-Owen.

RECYCLING RATES

Data released in December indicates that the combined recycling and composting rate for waste from households in the UK stood at 44.3% in 2015 – falling from the 44.9% rate recorded in 2014. You can help reverse this trend by increasing your recycling. Full recycling information on how, what and where you can recycle can be found on the Cornwall Council website. Real Christmas trees will be collected for free in the weeks starting 9th and 16th January. Put your tree out on your normal rubbish collection day on the alternate week to your recycling collection. The trees will be shredded and composted.

It was **RESOLVED** to note.

385/16/17 COMMUNITY NETWORK AREA REPORT

a. Community Network Area Report for noting or matters arising.

It was **RESOLVED** to note the next meeting will be held in the Guildhall on the 12th January 2017 at 7.30 p.m. which will be a one item meeting to consider the NHS Sustainability and Transformation Plan Options to be preceded by a drop in session from 5.30 p.m.

386/16/17 QUESTIONS FROM THE PUBLIC

All questions were taken under agenda item 10 War Memorials.

387/16/17 MINUTES

The minutes of the meetings of the Town Council held on Thursday 1st December 2016 and Tuesday 13th December 2016 were confirmed and signed as a correct record.

It was **RESOLVED** to approve subject to the minutes of the meeting of the Town Council held on Thursday 1st December 2016 page 4082 line 11 delete "and re-mortgaged their homes".

388/16/17 MATTERS ARISING FROM THE MINUTES

None.

389/16/17 FINANCE

a. To advise the following receipts in:

i. November 2016

	Details	Net	VAT	Gross	S106
Barclays	Loyalty Reward	£7.82	£0.00	£7.82	
Replacement Mayors Badge Income		£24.16	£4.83	£28.99	
Guildhall Income		£638.12		£638.12	
Photocopying Fees		£7.33	£1.47	£8.80	
Public Sector Deposit Fund	Interest	£49.62	£0.00	£49.62	
St. Stephens	Burial Fees - October 2016	£600.00	£0.00	£600.00	
Zurich	Insurance Payment - Ride on Mower	£1,279.00	£0.00	£1,279.00	

b. To advise the following payments in:

i. November 2016

Supplier	Details	Net	VAT	Gross	S106
Able Print	Civic Prints	£20.00	£0.00	£20.00	
Backbone Media	Town Messenger	£300.00	£0.00	£300.00	
Barclays	Bank Charges	£31.27	£0.00	£31.27	
Chris Wells	Churchtown - Burial Plots Plan	£495.00	£0.00	£495.00	
Chubb Fire Ltd	Fire Extinguisher Rental Fees	£31.92	£6.38	£38.30	
Coop Saltash	Saltash Parking Scheme	£280.00	£0.00	£280.00	S106 Waitrose
Cormac Solutions Ltd	Repairs to Toilets	£310.81	£62.16	£372.97	
Cormac Solutions Ltd	Longstone - Cleaning Charges - Sept 2016	£700.47	£140.09	£840.56	
Cormac Solutions Ltd	Belle Vue - Cleaning Charges - Sept 2016	£423.07	£84.61	£507.68	
Cormac Solutions Ltd	Waterside - Cleaning Charges - Sept 2016	£608.00	£121.60	£729.60	
Cormac Solutions Ltd	Longstone - Cleaning Charges - Oct 2016	£700.47	£140.09	£840.56	
Cormac Solutions Ltd	Waterside - Cleaning Charges - Oct 2016	£608.00	£121.60	£729.60	
Cormac Solutions Ltd	Belle Vue - Cleaning Charges - Oct 2016	£423.07	£84.61	£507.68	
Cormac Solutions Ltd	Repairs to Toilets	£40.00	£8.00	£48.00	
Cornwall Council	Pensions - October 2016	£2,929.94	£0.00	£2,929.94	
Cornwall Council	Rates - Maurice Huggins	£77.60	£0.00	£77.60	
Cornwall Council	Rates - Guildhall	£690.00	£0.00	£690.00	
Cornwall Council	Rates - Waterside	£85.00	£0.00	£85.00	
Cornwall Farmers	Strimmer Repairs	£71.43	£14.29	£85.72	
Cotton Taxis	Staff Travelling Expenses	£18.00	£0.00	£18.00	

Cotton Taxis	Staff Travelling Expenses	£18.00	£0.00	£18.00	
Councillor Travelling Expenses		£30.60	£0.00	£30.60	
Crown Copiers	Printer Maintenance	£237.21	£47.44	£284.65	
D C Ryland	Summer Hanging Baskets	£1,510.00	£0.00	£1,510.00	S106 Lidl
Ellis Whittam Ltd	Legal Expenses Insurance	£163.50	£0.00	£163.50	
Ellis Whittam Ltd	Fees	£2,250.00	£450.00	£2,700.00	
EON	Electricity - Guildhall	£289.46	£57.89	£347.35	
EON	Electricity - Churchtown	£12.43	£0.62	£13.05	
EON	Electricity - Churchtown	£5.64	£0.28	£5.92	
EON	Electricity - Guildhall	£144.52	£28.90	£173.42	
Ftas Group Ltd	Road Closure Deposit - Christmas Event	£170.63	£34.13	£204.75	
Glendale Grounds Maintenance	Grounds Maintenance – November 2016	£1,403.91	£280.78	£1,684.69	
Glendale Grounds Maintenance	Tree Works - Pillmere	£450.00	£90.00	£540.00	
Hine Brothers	Memorial Peace Garden	£720.00	£0.00	£720.00	
Hine Brothers	Memorial Peace Garden	£120.00	£0.00	£120.00	
Hine Brothers	Elwell Woods - Tree	£50.00	£0.00	£50.00	
Hine Brothers	Memorial Peace Garden	£200.00	£0.00	£200.00	
HMRC	PAYE Payment - October 2016	£2,840.19	£0.00	£2,840.19	
Hudson Accounting	Internal Audit	£325.00	£0.00	£325.00	
ICOM	Telephone Charges	£56.79	£11.36	£68.15	
IRQ Systems Ltd	IT Upgrade	£210.00	£42.00	£252.00	
IRQ Systems Ltd	IT Maintenance	£240.25	£48.05	£288.30	
Junkyard	Youth Work	£3,500.00	£0.00	£3,500.00	
Kalan Gwav 2016	Festival Fund	£1,000.00	£0.00	£1,000.00	
Livewire	Youth Work	£5,000.00	£0.00	£5,000.00	

Mayors Allowance		£320.00	£0.00	£320.00	
Michael Spiers	Repairs to Civic Regalia	£300.00	£60.00	£360.00	
MP Landscaping	Cemetery Wall Repairs	£3,850.00	£0.00	£3,850.00	
OTIS	Lift Maintenance	£491.26	£98.25	£589.51	
Outlook South West	Refund of Overpayment on Room Bookings	£150.75	£0.00	£150.75	
P & O Removals	Heritage Centre	£420.00	£0.00	£420.00	
Peter	Summer Arts Festival	£50.00	£0.00	£50.00	S106 Waitrose
Petty Cash		£47.24	£0.00	£47.24	
Plymouth City College	Staff Training	£150.00	£0.00	£150.00	
Quickstore	Heritage Centre - Storage	£50.88	£10.18	£61.05	
Quickstore	Heritage Centre - Storage	£87.68	£17.54	£105.22	
Royal British Legion	Wreath	£100.00	£0.00	£100.00	
Royal British Legion	Wreath	£25.00	£0.00	£25.00	
SafeLincs	Cemetery Storage	£259.99	£52.00	£311.99	
Saltash DIY	Various Equipment for Guildhall Misc Maintenance	£145.72	£29.14	£174.86	
Saltash Town Band	Remembrance Sunday	£200.00	£0.00	£200.00	
Saltash Window Cleaning	Window Cleaning	£45.00	£0.00	£45.00	
Saltash Youth Council	Grant	£3,000.00	£0.00	£3,000.00	
Screwfix	Fire Door Repairs	£99.99	£20.00	£119.99	
South West Water	Water - Guildhall	£115.76	£0.00	£115.76	
Staff Salaries		£60.00	£0.00	£10,650.09	
Staff Travelling Expenses		£107.45	£0.00	£107.45	
Tartendown Nurseries	Summer Hanging Baskets	£864.00	£172.80	£1,036.80	S106 Lidl
The Bookshelf	Saltash Parking Scheme	£100.80	£0.00	£100.80	S106 Waitrose
ToiletTwinning.org	Toilet Twinning Fee	£60.00	£0.00	£64.00	
TV License - Guildhall		£145.50	£0.00	£145.50	

UK Fuels	Petrol - Cemetery Equipment	£78.27	£15.65	£93.92	
W C Rowe	Saltash Parking Scheme	£56.00	£0.00	£56.00	S106 Waitrose
Westcare	Stationery	£68.37	£13.67	£82.04	
Westcare	Stationery	£25.98	£5.20	£31.18	
Western Web	Website Maintenance	£60.00	£12.00	£72.00	
WPS Insurance	Insurance	£180.21	£0.00	£180.21	

- b. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.

None.

- d. To note that bank reconciliations up to 30th November 2016 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.

It was **RESOLVED** to note.

390/16/17 PLANNING

- a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

PA16/11063

W Benn - **12 Essa Road, PL12 4ED.**

Variation of condition 2 (in accordance with approved plans) of application PA16/04702 dated 30.03.16. (Material Amendment to convert existing Annexe into two new dwellings in place of demolition).

Ward: East

Date received: 15.12.2016.

It was resolved to **RECOMMEND REFUSAL:**

Object due to design that is out of keeping with the street scene particularly with respect to the roof.

Note: We have no objection in principle to the increase in height or the proposal to convert rather than demolish.

PA16/11486

Diocese of Plymouth – **67 Hillside Road, PL12 6EZ.**

Alterations to the single attached garage.

Ward: East

Date received: 16.12.2016.

It was resolved to **RECOMMEND APPROVAL.**

d. Tree applications/notifications:

i. Applications – None.

ii. Notifications:

1 Elmside, Marina Villas, Saltash.

To note a Variation Order to the Tree Preservation Order 2015.

Following a review of the 1 Elmside Marina Villas Saltash Tree Preservation Order 2015 the Cornwall Council has decided to vary it in order to rectify some minor errors, including changing the Schedule to correctly reflect the number of Beech trees in G1 as 3 rather than 5, and a new map to show the minor revision to the position of T1.

It was **RESOLVED** to note.

e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken: None.

391/16/17 CONSIDERATION OF LICENSE APPLICATIONS

Premises name and address: Co-op, 51-59 Fore Street, Saltash, PL12 6AL.

Applicant: Co-operative Group Food Limited.

Application Accepted: 9th December 2016.

Application Type: Minor Variation – restructure of the shelving units inside the premises.

Licensable Activities: Amendment to plan.

Ref: 00107PL14P

Case Officer: Claire Green, Bodmin – (01579) 341239

It was **RESOLVED** note.

392/16/17 **CORRESPONDENCE**

None.

393/16/17 **TO REPORT THE RESIGNATION OF A WARD COUNCILLOR AND CONSIDER OPTIONS FOR FILLING THE VACANCY**

It was **RESOLVED** that as there is limited time to fill the vacancy due to elections taking place in May to appoint a new council the vacant seat will not be filled.

The Chairman recorded the thanks of the council for all the hard work and time Mr Russell had dedicated during his time as a councillor.

394/16/17 **APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES**

The minutes of the meetings of the Burial Authority held on Wednesday 7th December 2016, the Burial Board held on Wednesday 7th December 2016 and the Policy and Resources Committee held on Tuesday 13th December 2016 were confirmed and signed as a correct record.

Burial Authority Wednesday 7th December 2016 Information to Full Council

Minute 23/16/17

To consider a request for the purchase of cemetery land.

It was **NOTED** that the Burial Authority Committee will investigate the sale of land at Churchtown Cemetery.

Minute 24/16/17

To receive the current committee budget statement.

It was **RESOLVED** that an Apprentice be considered for Churchtown Cemetery at the next Staffing Committee.

Policy and Resources Committee Recommendations 13th December 2016

Councillors Mrs S Hooper MBE, Mrs J Rance and Coot declared interests in the next agenda items and left the meeting.

Minute 90/16/17

To consider Festival Fund applications.

1. Saltash Music, Speech and Drama Festival requesting £1000 for a competitive festival for young people and adults, schools and clubs, in the Arts of Speech, Drama, Singing and Instrumental.

It was **RESOLVED** to refuse the application at this stage due to current surplus funds however STC will consider any future applications including within the current financial year.

2. Saltash May Fair requesting £3,000 to support the May Fair event plans to introduce a professional stage and increase the amount of popular entertainment acts.

It was **RESOLVED** that:

- a. STC supports the festival fund application.
- b. STC approve funding of items not covered by S106 funding.
- c. STC fund up to a maximum value of £2,000.
- d. Quotes are received for review by the Chairman of The Policy & Resources Committee, The Mayor and Town Clerk prior to disbursement of funds.

Councillors Mrs S Hooper MBE, Mrs J Rance and Coot were invited and re-joined the meeting.

Minute 97/16/17

To receive a report on Guildhall Loop System and Quotation Including Conference Microphone System.

It was **RESOLVED** that Funds of £1,000 be allocated from General Reserves to EMF Guildhall Maintenance to cover the cost of the hearing loop.

Minute 99/16/17

Finance

It was **RESOLVED** that funds of £5,000 be allocated from General Reserves to EMF Robes and Civic Regalia to cover the cost of the Civic Robes.

395/16/17 COUNCIL TAX REFERENDUM PRINCIPLES 2015-17 (PREVIOUSLY CIRCULATED) UPDATE

The Chairman reported that the Secretary of State for Communities and Local Government had announced the publication of the provisional 2017/18 Local Government Finance Settlement.

Within this announcement he had said that the proposed introduction of Council Tax referendum limits to Larger Town and Parish Councils will be deferred in 2017/18.

He did however state that the Government will continue to monitor the situation and that he would expect Town and Parish Councils to clearly demonstrate restraint and that the Government would look to make excessive increases more transparent.

It was **RESOLVED** to note.

396/16/17 PUBLIC CONSULTATION – NON EMERGENCY PATIENT TRANSPORT

NHS Kernow would like draw your attention to a public consultation regarding the future of non-emergency patient transport.

The public consultation will run for 12 weeks from 12 December 2016 until 6 March 2017. More details of the engagement, including a link to the full engagement document and how you can have your say, can be found on the NHS Kernow website at:

<https://www.kernowccg.nhs.uk/get-involved/consultation/non-emergency-patient-transport/>

The above web page also contains a link to a survey that we would like as many people as possible to complete.

Will you please cascade this information to people in your network, and anyone else that you think might be interested?

Yours sincerely
Neal Chambers

Neal Chambers
Patient and Public Involvement Manager
NHS Kernow Clinical Commissioning Group
Sedgemoor Centre, St Austell.

It was **RESOLVED** to note.

397/16/17

CCTV – BRIEFING EVENING 31.01.2017. AT THE LISKEARD ONE STOP SHOP

CCTV Briefing Evening: 31 January 2017, Liskeard, 7-9pm (Initial Invitation)

You/your Council are invited to attend a briefing session about CCTV, to be held on 31 January 2017, from 7-9pm at the Liskeard One Stop Shop, Luxstowe House, Liskeard, PL14 3DZ.

A further, identical session will be arranged in February, elsewhere in East Cornwall, for those of you who cannot make the January date or travel to Liskeard.

Further details will be provided in the New Year, but the evening will include:

- A presentation from Cornwall Fire, Rescue & Community Safety Service on the successful Town Centre CCTV service they provide to several towns in Cornwall.
- An introduction to the potential opportunities for local communities, large and small, to benefit from this service in the future, should they wish to do so.
- A briefing from the Office of the Police & Crime Commissioner about the potential support available to help such communities provide new and/or improve existing CCTV provision.

Coffee and tea will be available on arrival, together with pasties and light refreshments.

Please could you let your Community Link Officer know by **16 January** whether you will be able to attend (or would like to attend the 2nd session) and how many representatives you will be sending.

Kind regards,

Steve

Steve Foster
Communities Area Manager, East Cornwall
Community Link Officer, Caradon CNA

It was **RESOLVED** to note.

398/16/17 **TO CONSIDER THE REPLACEMENT OF THE GUILDHALL BOILER – COUNCILLOR PHILLIPS (Pursuant to FTC 03.11.16. minute number 310/16/17)**

It was **RESOLVED** to defer to the next Policy and Resources Committee Meeting for further consideration of new information.

399/16/17 **CARKEEL ROUNDABOUT CENTRE DISPLAY – UPDATE FROM COUNCILLOR AUSTIN**

Councillor Austin updated members on proposals for a roundabout display on the Carkeel Roundabout.



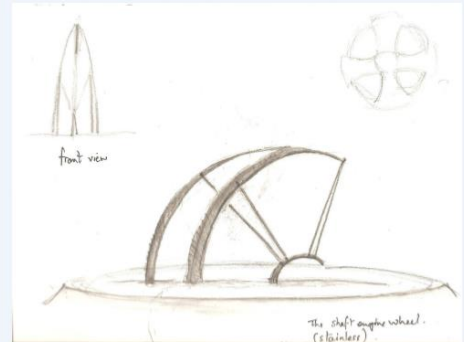
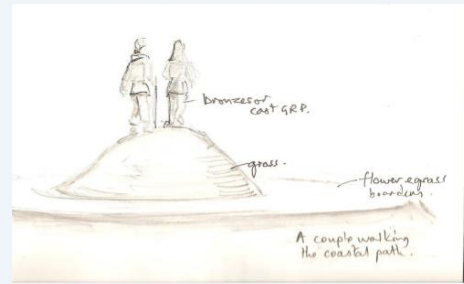
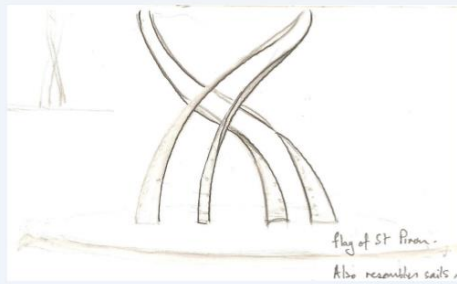
Set out below is a series of sketches we came up with and above is the favourite so far so I will go into the details we are thinking of.

1. Materials - stainless steel with stainless wire for the net.
2. Placed on a circular platform 2 mtrs high by 10 mtrs diameter (to overcome the chevron signs) with a concave diameter wall (to suite safety requirements).
3. We would need a 240v supply at the base of the net which would need transforming down to about 12v to suite the LED display.
4. Display – the net will be wired LED coloured lights driven by a microprocessor and SD card. Displaying various designs eg. Cornish flag, mine engine house, sailing boat, walkers, map of Cornwall, happy Christmas/new year.

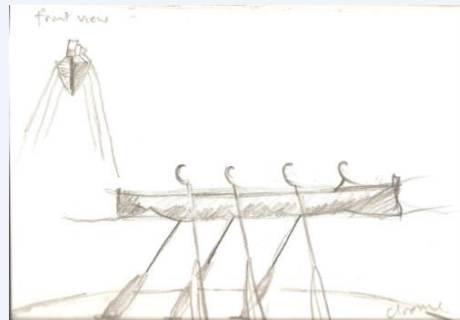
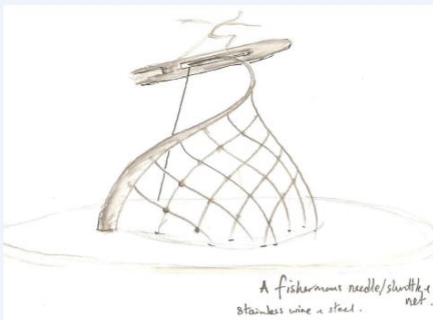
Bob Austin
Town & Cornwall Councillor
Saltash West

Carkeel Roundabout Top design

1



2



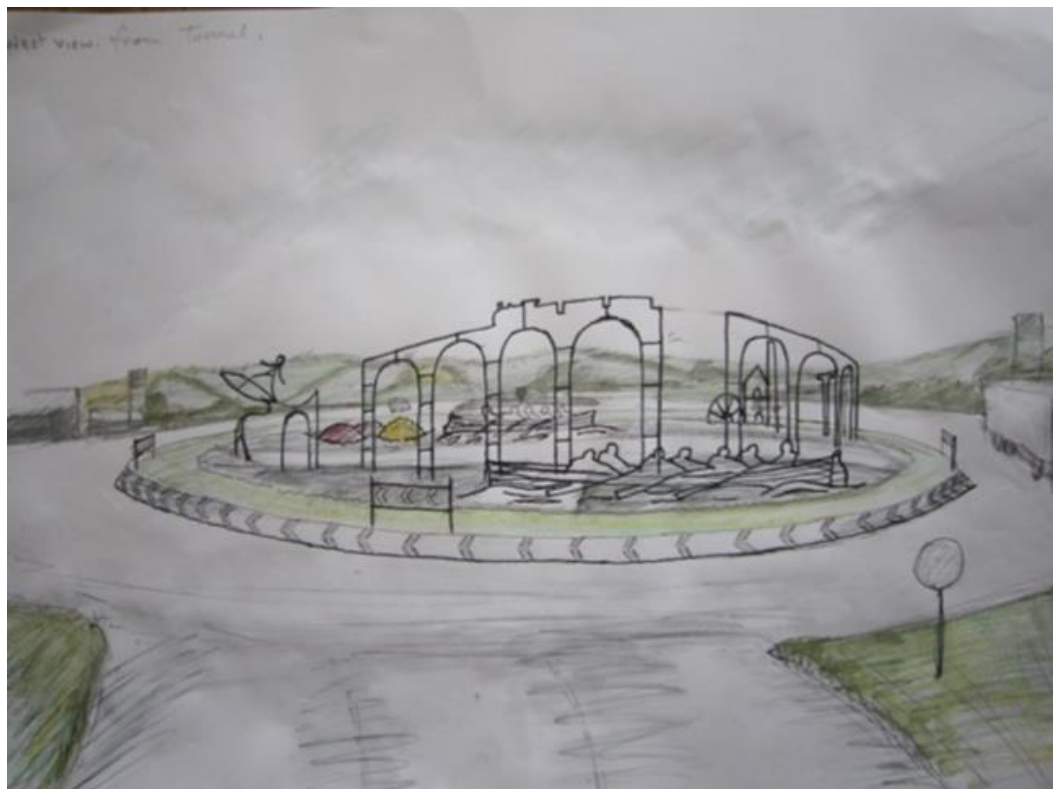
Aerial View



View from west (Services area)



View from East (From Tunnel)



View from North (Waitrose)



View from South from Saltash



It was **RESOLVED** to note.

400/16/17 MEET YOUR COUNCILLORS:

- a. Arrangements for future meetings.

It was **RESOLVED** Councillors Phillips, Dent and Yates will attend the next meeting in Fore Street to be held on Saturday 7th January.

401/16/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

402/16/17 CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

Saltash Station

Councillor Bickford Chairman of the Saltash Station Working Group updated members on progress to date.

It was **RESOLVED** to note.

403/16/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

404/16/17 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

None.

405/16/17 PRESS RELEASES AND FUTURE ARTICLES REQUIRED

1. Co-op Closure from 2 p.m. on 19th January to 3rd February 2017 to allow refurbishment works to take place.
2. Decision not to fill the vacant north ward seat due to the lack of time leading up to the council elections in May.
3. War Memorial resolutions as passed at this meeting.

406/16/17 **DATE OF NEXT MEETING**

Tuesday 17th January 2017 at 6.15 p.m.
Thursday 2nd February 2017 at 7.00 p.m.

407/16/17 **COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 10.30 p.m.

Signed: _____
 Chairman

Dated: _____