



# Saltash Town Council

Konsel an Dre Essa



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

15<sup>th</sup> February 2017

Dear Councillor,

I write to summon you to a meeting of the **Policy and Resources Committee** to be held at the Guildhall on **Tuesday 21<sup>st</sup> February 2017 at 7.00pm.**

Yours sincerely,

R Lane  
Town Clerk

To:

W Phillips (Chairman)	Mrs H Frank (Mayor Ex Officio)
R Bickford	Mrs J Dent (Deputy Mayor Ex Officio)
J Ellison (Vice Chairman)	
Mrs S Hooper MBE	
A Killeya	
Mrs J Rance	
J Shepherd	
D Yates	All other councillors for information

## AGENDA

1. Health and Safety Announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting
3. Apologies
4. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
  - c. To consider dispensations required
  - d. To Note an ongoing dispensation for Councillor Shepherd to act as Chairman of the Saltash Team for Youth.
5. Questions from the public
6. Finance:
  - a. Report from Finance Officer
  - b. To receive the current Committee budget statement
  - c. To receive a report on investments.
  - d. VAT
  - e. VAT partial exemption – years ended 31.03.2015 and 31.03.2016
7. Clerks report on delegated authority to spend
8. To consider the Community Chest and Festival Fund approval process
9. To consider Community Chest and Festival Fund applications
  - a. Community Chest

208	Saltash Rotary Club	£750
209	Saltash Maritime Cadets	£1500
210	Tamar Trotters Juniors	£555
  - b. Festival Fund

	Cornwall International Male Choral Festival 2017	£250
--	--	------
10. S106 funding
11. Transportation (Bus/Train/Road)
12. Service Devolution and Asset Transfers
  - a. Notes from DOG meeting held on 26<sup>th</sup> January 2017
  - b. To consider accommodation options for Waterfront and Town Warden

13. Maurice Huggins Room
  - a. Building upgrade
  - b. Hire and lettings
14. Review of hall lettings & Registration of Guildhall as a Civic Ceremonies Venue (deferred from 13.12.2016)
15. To consider quotes for replacement of the Guildhall boiler Pursuant to FTC 05.01.2017 Minute no. 398/16/17
16. Mayor Making Ceremony (Councillor Mrs Frank)
17. Ashtorre Rock – request for defibrillator to be installed outside public conveniences on Waterfront and offer of donation towards cost
18. To consider all future Remembrance Day Services to be held at Wesley Church (Councillor Mrs Frank)
19. Saltash Publicity Local Action Team – to consider options and prices for producing a Saltash Town Guide (Councillor Bickford)
20. To receive reports from Working Groups and Outside Bodies
  - a. Neighbourhood Plan Steering Group
  - b. Road Safety Committee
  - c. Anti-social Behaviour
  - d. Guildhall Property Maintenance and Marketing Working Party
    - i. Report on Heritage Centre
    - ii. Notes from meeting held 19<sup>th</sup> January 2017
21. Public Bodies (Admission to Meetings) Act 1960: To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
22. As required or if necessary.
23. Public Bodies (Admission to Meetings) Act 1960: To resolve that the public and press be re-admitted to the meeting.
24. Urgent non-financial matters brought forward at the discretion of the Chair
25. Press Releases
26. Date of next meeting – Tuesday 18<sup>th</sup> April 2017