

Agenda no:	Item	Page no.	Notes
	Town Council Agenda 21.02.2017	2	
6c	<b>Planning:</b> PA17/00192 Unit 3 Enterprise Park, Moorlands Trading Estate PL12 6LX	7	
6c	PA17/00315 – Land west of 41 Home Park Road	8	
6c	PA17/00430 – 125 St Stephens Road PL12 4NQ	9	
6c	PA17/00447 – 1 Carkeel Barns PL12 6PR	10	
6c	PA17/00861 – Land East of Trehan Farm, St Stephens PL12	11	
6c	PA17/01074 – 15 St Annes Road PL12 6EJ	12	
6di	PA17/00805 – 1 Clover Walk PL12 4UU	13	Tree application
6di	PA17/00950 – 14 Lower Fore Street PL12 6JX	14	Tree application
6f	Westward Housing new build site – street naming consultation	15	
7	Cornwall Council – Notice of Intention from Licencing – re the re-adoption of legislation	16	



# Saltash Town Council

Konsel An Dre Essa



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

15<sup>th</sup> February 2017

Dear Councillor,

I write to summon you to a meeting **of Saltash Town Council** to be held at the Guildhall on **Tuesday 21<sup>st</sup> February 2017 at 6.15pm**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website [www.cornwall.gov.uk](http://www.cornwall.gov.uk).

Members of the public may view planning applications during normal working hours of 9.30 am – 4.30 pm daily at the Guildhall or at Saltash Library on Saturday mornings. Any member of the public wishing to speak during the meeting must complete a slip and hand to the Town Clerk prior to the meeting.

Yours sincerely,

R Lane

Town Clerk

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Saltash North	Saltash South	Saltash East	Saltash West
J Brady	M Coot	R Bickford	R Austin
J Ellison	Mrs H Frank	D Holley	Mrs G Challen
W Phillips	Mrs S Hooper MBE	J Shepherd	Mrs J Dent
VACANCY	A Killeya	Mrs J Rance	D Yates

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1. Health and safety announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting
3. Apologies
4. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
  - c. To consider dispensations required
  - d. To Note an on-going dispensation for Councillor Shepherd to act as Chairman of the Saltash Team for Youth.
5. Questions from the public
6. Planning:
  - a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
  - b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
  - c. Applications for consideration:

**PA17/00192**

**Unimains Ltd – Unit 3 Enterprise Park, Moorlands Trading Estate, Callington Road PL12 6LX**

Change of use from redundant non-residential education facility to warehouse storage and distribution (Class D1 to B8).

**Ward: North**

**Date received: 18.01.2017**

<http://planning.cornwall.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

**PA17/00315\***

**P Phelps – Land West of 41 Home Park Road**

New detached dwelling to include demolition of garden buildings.

**Ward: East**

Date received: 20.01.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OJPJIUFGQLQD00>

\*There is pre-application advice regarding this application.  
The link to **PA16/03085/PREAPP** is as follows:

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OFNNTQFG0KM00>

**PA17/00430**

Ms J Meekings – **125 St Stephens Road PL12 4NQ**

First floor extension at the rear of the property to provide a toilet next to the bedrooms.

**Ward: South**

Date received: 19.01.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OJXNAQFGGWS00>

**PA17/00447**

S Slavin – **1 Carkeel Barns, Carkeel PL12 6PR**

Installation of a wood or solid fuel burner in the main living room area on the upper floor of the property.

**Ward: North**

Date received: 02.02.2017

<http://planning.cornwall.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

**PA17/00861**

Mr and Mrs M Greet – **Land East of Trehan Farm, St Stephens PL124QN**

Conversion of 2 barns to residential accommodation.

**Ward: West**

Date received: 10.02.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OKLKFNFG1OU00>

**PA17/01074**

S Cox, House to Home Improvements – **15 St Annes Road PL12 6EJ**

Side extension and loft alteration.

**Ward: East**

Date received: 14.02.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OKWTXDFGL8Y00>

- d. Tree applications/notifications:
  - i. Applications

**PA17/00805****1 Clover Walk PL12 4UU**

Crown reduce an Ash tree.

**Ward: West**

Date received: 02.02.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OKFTV9FG1OU00>

**PA17/00950****B Smith, Hi Line – 14 Lower Fore Street PL12 6JX**

0062 – Lucombe Oak, Prune lateral and sub lateral branches to provide approximately 500mm clearance from adjacent overhead BT service line only. Branches no greater than 75 mm max will be removed to achieve the above clearances from the service line. Reason: To provide sufficient clearance from the service line in order to prevent and/or alleviate damage to the service provided.

**Ward: East**

Date received: 03.02.2017

<http://planning.cornwall.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

- ii. Notifications- none
- e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

**PA16/11063**

W Benn - **12 Essa Road, PL12 4ED**. Variation of condition 2 (in accordance with approved plans) of application PA16/04702 dated **30.03.16**. (Material Amendment to convert existing Annexe into two new dwellings in place of demolition).

**Ward: East**

Date received: 15.12.2016.

**At the Town Council Meeting on 5<sup>th</sup> January 2017 it was resolved to RECOMMEND REFUSAL.**

**Object due to design that is out of keeping with the street scene particularly with respect to the roof.**

**Note: We have no objection in principle to the increase in height or the proposal to convert rather than demolish.**

**Having held a Poll on this planning application the result is:**

<b>Stick with our original position and request call-in</b>	<b>4 votes</b>
<b>Accept the Officer's position</b>	<b>10 votes</b>
<b>Abstain</b>	<b>0 votes</b>

**THEREFORE THE COUNCIL HAS VOTED TO ACCEPT THE OFFICER'S POSITION AND APPROVE THE PLANNING APPLICATION.**

**04.02.17. DECISION RECEIVED FROM CORNWALL COUNCIL: APPROVED WITH CONDITIONS.**

- f. Westward Housing new build site – Street naming consultation
7. Cornwall Council – Notice of Intention from Licencing regarding the re-adoption of legislation
8. Station Building
9. Public Bodies (Admission to Meetings) Act 1960  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
10. To consider any items referred from the main part of the agenda
11. Public Bodies (Admission to Meetings) Act 1960  
To resolve that the public and press be re-admitted to the meeting.
12. To consider urgent non-financial items at the discretion of the Chairman
13. Press releases
14. Date of next meeting: Thursday 2<sup>nd</sup> March 2017 upon the rising of the Annual Meeting with Parishioners, which starts at 6.00pm
15. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.



Mr Ray Lane  
Clerk To Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

**Your ref:**  
**My ref:** PA17/00192  
**Date:** 16 January 2017

Dear Mr Lane

<b>Application Proposal</b>	PA17/00192 Change of use from redundant non-residential education facility to warehouse storage and distribution (Class D1 to B8)
<b>Location</b>	Unimains Ltd Unit 3 Enterprise Park Moorlands Trading Estate Callington Road
<b>Applicant</b>	Unimains Ltd
<b>Grid Ref</b>	241107 / 59967

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

1. You can access the application on which we are inviting your comments using the following link: <http://planning.cornwall.gov.uk/online-applications>
2. Retrieve the application by entering the reference quoted above and then clicking the "Search" button.
3. Details can then be found by clicking the "Documents" tab and then selecting "View Associated Documents".
4. If possible we would prefer that comments are submitted online by registering then selecting the "submit comments" icon and completing the online form which will immediately update our database and ensure that your comments are made available to the public.

If your response is likely to be longer than the equivalent of one side of A4 paper, please also submit a short executive summary of your comments.

If you are unable to submit comments online, any views you may have on the application should be emailed to [planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk) quoting reference number PA17/00192 by 6 February 2017.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Kind regards

**Steve Jefferson**  
**Development Officer**  
**Planning and Sustainable Development Service**  
**Email: [planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk)**

Planning and Sustainable Development Service  
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Mr Ray Lane  
Clerk To Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

**Your ref:****My ref:****Date:**

PA17/00315

20 January 2017

Dear Mr Lane

<b>Application</b>	PA17/00315
<b>Proposal</b>	New detached dwelling to include demolition of garden buildings
<b>Location</b>	Land West Of 41 Home Park Road Saltash Cornwall
<b>Applicant</b>	Mr Paul Phelps
<b>Grid Ref</b>	243103 / 59149

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

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Kind regards

**Steve Jefferson**  
**Development Officer**  
**Planning and Sustainable Development Service**  
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**Tel: 01579 341427**

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Mr Ray Lane  
Clerk To Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

**Your ref:**  
**My ref:** PA17/00430  
**Date:** 19 January 2017

Dear Mr Lane

<b>Application</b>	PA17/00430
<b>Proposal</b>	First floor extension at the rear of the property to provide a toilet next to the bedrooms.
<b>Location</b>	125 St Stephens Road Saltash Cornwall PL12 4NQ
<b>Applicant</b>	Ms Jessica Meekings
<b>Grid Ref</b>	242088 / 58571

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

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If your response is likely to be longer than the equivalent of one side of A4 paper, please also submit a short executive summary of your comments.

If you are unable to submit comments online, any views you may have on the application should be emailed to [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk) quoting reference number PA17/00430 by 9 February 2017.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Kind regards

**Josep Sandercock**  
**Development Technical Officer**  
**Planning and Sustainable Development Service**  
**Email: [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk)**

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Mr Ray Lane  
Clerk To Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

**Your ref:**  
**My ref:** PA17/00447  
**Date:** 1 February 2017

Dear Mr Lane

<b>Application Proposal</b>	PA17/00447 Installation of a wood or solid fuel burner in the main living room area on the upper floor of the property.
<b>Location Applicant Grid Ref</b>	1 Carkeel Barns Carkeel Saltash Cornwall Mr Scott Slavin 241096 / 60450

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

1. You can access the application on which we are inviting your comments using the following link: <http://planning.cornwall.gov.uk/online-applications>
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If your response is likely to be longer than the equivalent of one side of A4 paper, please also submit a short executive summary of your comments.

If you are unable to submit comments online, any views you may have on the application should be emailed to [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk) quoting reference number PA17/00447 by 22 February 2017.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Kind regards

**Josep Sandercock**  
**Development Technical Officer**  
**Planning and Sustainable Development Service**

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Mr Ray Lane  
Clerk To Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

**Your ref:**  
**My ref:** PA17/00861  
**Date:** 10 February 2017

Dear Mr Lane

<b>Application</b>	PA17/00861
<b>Proposal</b>	Conversion of 2 barns to residential accommodation.
<b>Location</b>	Land East Of Trehan Farm St Stephens Cornwall
<b>Applicant</b>	Mr And Mrs M Greet
<b>Grid Ref</b>	240350 / 57940

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

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If your response is likely to be longer than the equivalent of one side of A4 paper, please also submit a short executive summary of your comments.

If you are unable to submit comments online, any views you may have on the application should be emailed to [planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk) quoting reference number PA17/00861 by 3 March 2017.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Kind regards

**James Hills**  
**Senior Development Officer**  
**Planning and Sustainable Development Service**  
**Email:** [planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk)  
**Tel:** 01579 341454

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Mr Ray Lane  
Clerk To Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

**Your ref:****My ref:****Date:**

PA17/01074

13 February 2017

Dear Mr Lane

<b>Application</b>	PA17/01074
<b>Proposal</b>	Side extension and loft alteration
<b>Location</b>	15 St Annes Road Saltash PL12 6EJ
<b>Applicant</b>	Mr Steven Cox House to Home Improvements
<b>Grid Ref</b>	242115 / 59370

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

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If your response is likely to be longer than the equivalent of one side of A4 paper, please also submit a short executive summary of your comments.

If you are unable to submit comments online, any views you may have on the application should be emailed to [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk) quoting reference number PA17/01074 by 6 March 2017.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Kind regards

**Josep Sandercock**  
**Development Technical Officer**  
**Planning and Sustainable Development Service**  
**Email: [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk)**  
**Tel: 01208 265614**

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Mr Ray Lane  
Clerk To Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

**Your ref:**  
**My ref:**  
**Date:**

PA17/00805  
2 February 2017

Dear Mr Lane

**Application** PA17/00805  
**Proposal** Crown reduce an Ash tree  
**Location** 1 Clover Walk Saltash Cornwall PL12 4UU  
**Applicant**  
**Grid Ref** 240994 / 59174

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

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If you are unable to submit comments online, any views you may have on the application should be emailed to [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk) quoting reference number PA17/00805 by 23 February 2017.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Kind regards

**Josep Sandercock**  
**Development Technical Officer**  
**Planning and Sustainable Development Service**  
**Email:** [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk)  
**Tel:** 01208 265614

Planning and Sustainable Development Service  
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Mr Ray Lane  
Clerk To Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

**Your ref:**  
**My ref:** PA17/00950  
**Date:** 3 February 2017

Dear Mr Lane

<b>Application Proposal</b>	PA17/00950 0062- Lucombe Oak, Prune lateral and sub lateral branches to provide approximately 500mm clearance from adjacent overhead BT service line only. Branches no greater than 75mm max will be removed to achieve the above clearances from the service line. Reason: To provide sufficient clearance from the service line in order to prevent and/or alleviate damage to the service provided
<b>Location Applicant Grid Ref</b>	14 Lower Fore Street Saltash PL12 6JX Mr Benjamin Smith Hi Line 243142 / 58828

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

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If your response is likely to be longer than the equivalent of one side of A4 paper, please also submit a short executive summary of your comments.

If you are unable to submit comments online, any views you may have on the application should be emailed to [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk) quoting reference number PA17/00950 by 24 February 2017.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Kind regards

**Josep Sandercock**  
**Development Technical Officer**

Planning and Sustainable Development Service  
Cornwall Council  
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[planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk)  
Tel: 0300 1234 151 [www.cornwall.gov.uk](http://www.cornwall.gov.uk)

**Agenda no.6f**

Westward Housing new build site – Street naming consultation

As consulted by David McManus on 24.11.16, please ask the town clerk to confirm to me that the town council would be happy to name the new street

Church View as suggested by Kier.

If I do not hear anything back, then I will consider the original email on 24.11.16 to be the required consultation and proceed with the street name as proposed.

Kind Regards

Fiona

**Fiona Lee**

Technician Applications and Data - Address Management

Customer Access and Digital Services

Customer and Support Services

Cornwall Council

**Subject:** NOTICE OF INTENTION FROM LICENCING - REGARDING THE RE- ADOPTION OF LEGISLATION

Hello

On the 23<sup>rd</sup> November 2016 Cornwall Council confirmed its intention to pass a resolution in accordance with section 45(2) of the Local Government (Miscellaneous Provisions) Act and authorised the Licensing Team Manager to publish and serve notice in accordance with section 45(3) of the Local Government (Miscellaneous Provisions) Act. This Notice has been served on all Town and parish Councils, a read receipt will be requested to provide evidence that the following notice has been served correctly as prescribed in the Act.

**NOTICE OF INTENTION TO ADOPT PART II OF THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 ("the 1976 Act")**

NOTICE IS HEREBY GIVEN, pursuant to Section 45 (3) of the Local Government (Miscellaneous Provisions) Act 1976, that the Cornwall Council intends to pass a resolution that the provisions of Part II of the 1976 Act are to apply to the area of the Cornwall Council.

Previous adoptions by the former Cornwall District / Borough Councils are still valid. However, the purpose of re-adopting the legislation is to have one combined resolution for the whole Cornwall Council area.

The resolution will have the effect of confirming the area of the Cornwall Council as a 'controlled district' for the purposes of the 1976 Act, thus empowering the Council to control the licensing of Hackney Carriage and Private Hire Vehicles, Drivers and Operators.

A copy of this Notice will also be placed in the Town and Parish Newsletter.

If you have any questions regarding the content of my email or the notice issued to you then please don't hesitate in contacting me on the details contained in my footer below.

Kind regards

**Byron Kevern**

Senior Licensing Officer (East)

Public Protection

Cornwall Council, Chy Trevail, Beacon Technology Park, Bodmin PL31 2FR