

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 20th November 2008 at 7.00 pm**

**PRESENT:** Councillors D Holley (Chairman), R Austin, R Bickford, N Challen, P Clements, G Ellison, M Gee, Mrs S Hooper MBE, A Killea, Mrs F Knight, C Oakes, D Yates

**ALSO PRESENT** County Councillor B Preston  
PC S Fletcher  
Mr S Tait (Saltash Gateway Community Interest Company (CIC)  
Reverend N Slateford (Mayor's Chaplain)  
Mrs M Small (Town Clerk)

**APOLOGIES:** Councillors B Reid (Holiday), C Riches (representing Town Council at Larger Local Councils meeting in London), P Stephens ISM  
Mr L Bradley (CIC), Sgt A Dunstan

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### **PRAYERS**

Prayers were offered by the Mayor's Chaplain.

### **CHAIRMAN'S REPORT**

Councillor Holley reported that he had had a very busy month attending many functions, including the Craft Fayre at the Wesley, the Swimming Gala and the launch of the Welcome Pack. He had also attended the dedication of the new Royal British Legion Standard, the Poppy Concert and the Remembrance Service, which was very well attended. In particular, he thanked the young people of Saltash who had taken part in the Remembrance Service. The Barn Dance had raised £400 for the Mayor's Charity Fund.

Councillor Holley stated that he had written to congratulate Saltash.net Community School on their Ofsted report which had been outstanding in most fields. He reminded Councillors that he would be in Fore Street for the second monthly opportunity for residents to meet Councillors and asked that a Councillor from each Ward joins him.

Councillor Mrs Hooper reported that as Deputy Mayor she had attended the Babcock Marine Apprenticeship Awards and the Sailing Club's annual presentation and dinner.

### **POLICE REPORT**

PC Fletcher reported that there had been 87 recorded crimes in the last month against 93 for the same period last year. There had been 1 dwelling burglary and 18 damage to vehicles.

A meeting had been held with the Town Council regarding anti-social behaviour and some of the issues raised with the Police in response to the PACT cards, which had been distributed by them, had been discussed. It had been agreed that the Police will put an article in the messenger to report back to residents.

At the last meeting, the issue of a bike being ridden along a footpath near Cunningham Way had been raised but the Police have received no reports. The Police continue to visit Sunningdale but as yet have not caught anyone on the roof of the garages.

Councillor Killeya stated that he had received reports of vandalism in Jubilee Close, Leanway and by the bus shelter in Wearde Road. The Police will visit these areas.

Councillor Holley stated that he had received reports of bicycles being ridden without lights, vandalism at Leanway, anti-social behaviour around the bus stop in Oaklands Drive and Waterside residents complain about boy racers around the Tamar Street area.

### **SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

A brief for the month of November 2008 was circulated. Scott Wilson have provided an interim report to the Fore Street Steering Group and public consultations will be held during the Cornwall College Open Evening on 27<sup>th</sup> November and the Christmas event on the 29<sup>th</sup> November. There has been no progress with the proposed master planning exercise by the principal landowner regarding Broadmoor Farm. Mr Tait reported that the CIC Project Review Panel has requested that a Town Councillor sits on the Panel and in January it is intended to give a presentation to the Town Council. A financial report was included which showed a sub total of £24,661.64p The Primary Care Trust has resolved to support the plans for improvements to health services in Saltash.

### **COUNTY COUNCIL REPORT**

County Councillor Preston reported that preparations are moving on for the new Unitary Authority. The five Corporate Directors are in the process of being appointed. Heads of Service are being appointed from staff at both District and County Councils. An announcement is still awaited from the Government on the date of the elections.

The County Council has produced a DVD to support migrant workers in the region and is available in English, Russian and Polish. It contains details on personal safety, evenings out, driving, stop and search, domestic violence and abuse and how to contact the Police. The fire section includes information on smoke alarms, kitchen safety, electrics, cigarettes, candles and what to do in the event of a fire. The ambulance service gives advice on how to call an ambulance, what to do if involved in a road traffic accident, chest pain, what to do if someone has collapsed or had an accident.

To support the Fire Fighters' Charity, the County Fire Brigade is holding a Ladies Driving Challenge on the 29<sup>th</sup> March next year. Registration costs £10 and entrants are asked to raise a minimum of £90 sponsorship.

Councillor Ellison referred to the consultation on the proposed increase in the cost of using the Tamar Bridge and Torpoint Ferry and asked if there is an apportioned cost of running the ferry and the bridge.

Councillor Bickford asked about the latest news regarding the Community Network Area. County Councillor Preston stated that they are waiting until they get the draft boundary scheme on the 2<sup>nd</sup> December.

### **DISTRICT COUNCIL REPORT**

Councillor Killeya reported that the Town Council's bid to the Community Improvement Fund had been successful and the Elwell Lane and finger sign projects had been granted. From the extra funding, the additional CCTV camera, the joint bid with Liskeard to update the control room and the separate applications to update the cameras in Saltash and Liskeard, and the

boundary stones had been successful. The bid to upgrade the toilet for the disabled did not score sufficient points.

The District Council had received an Officer report on the first hour car parking charge and its effect on businesses in the area. There had been a 24% response from businesses which has now increased to 30% and shows that the effect was good on the local economy. Councillor Yates asked that, in view of the apparent success of the first hour 10p parking charge, will the new Authority continue this. It was felt that it probably would not but there is now evidence on its positive impact on the local economy.

Councillor Austin reported that the Scrutiny Committee had examined all that had gone wrong with the Forder Tree consultation and a report has been produced. This report will now go before the District Council next week.

## **QUESTIONS**

Mr Anstey referred to the proposed increase in bridge tolls and urged the Town Council to consider all the issues before making a decision

### **167/08/09      DECLARATIONS OF INTEREST**

Councillors asked the Clerk to investigate if it was possible to put a sentence into the Agenda and Minutes stating as a permanent statement as to declarations by Directors of the Gateway Community Interest Company. The Clerk advised that this may be difficult as not all Councillors declared the same interest. She advised that having spoken with the Monitoring Officer at the District Council, the advice is that if Directors of the CIC are discussing finance or policy regarding the CIC, then they do have a prejudicial interest and should leave the meeting but other issues require just a personal interest.

### **168/08/09      MINUTES**

It was **RESOLVED** that the Minutes of the meetings held on 16<sup>th</sup> October, 4<sup>th</sup> November and 11<sup>th</sup> November 2008, be confirmed and signed as a correct record.

### **169/08/09      MATTERS ARISING**

146/08/09(d) It was reported that as Councillor Riches was representing the Town Council at another meeting, he will report back on the letter from Unlock Democracy at the next meeting.

154/08/09 The Clerk reported that she had spoken with the Mayor and they had agreed that a letter to be sent regarding the road opposite the Police Station

162/08/09(d) There was nothing further to report on the response in relation to the radiation fields relating to the proposed mast at the school but it was noted that the Planning Officer felt the application would be approved.

163/08/09(c) The Clerk circulated a floor plan which had been taken from a plan which two workman from the County Council had used

in looking at the possible presence of asbestos on the ground floor. The plan showed a new wall being put into the current Mayor's Parlour and the removal of the front wall of reception. Also circulated were the details of Brunel House which is available to rent and 43 Lower Fore Street, which is to let or for sale. Concern was expressed that if this is the proposal, it will have consequences for safety as it would not be possible to face the front door.

It was **RESOLVED** that:

- (a) Councillors Holley, Austin, Gee, Clements and the Town Clerk will meet with the One Cornwall Team on 26<sup>th</sup> November and put the points previously discussed in Minute No. 163/080/9 apart from point (x) as it is felt that at this stage the Council should eliminate themselves from taking the lead on renting either of the two properties in question.
- (b) 18 Belle Vue Road is raised for discussion at the meeting

#### 170/08/09 **SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

With reference to the report from the Gateway CIC, it was **RESOLVED** that the Mayor represents the Town Council on the Community Strategic Action Plan review of projects. Councillor Holley thanked Councillor Yates for representing the Town Council at the last meeting of the CIC. Councillor Yates referred to the Fore Street Re-generation Study interim report and stated that the school is getting very concerned on the development of Broadmoor Farm. Councillor Yates will discuss with the Chairman of Governors that a senior member of staff should be at the Broadmoor Farm meetings to champion their cause.

Councillor Holley stated that the Primary Care Trust had given them assurance that St Barnabas Hospital is not under threat but he will keep the hospital at the top of his agenda.

#### 171/08/09 **FINANCE**

- (a) The following receipts in October 2008 were noted.

	£	
Burial Board	1775.00	
Guildhall Hire	1905.55	
CCFV	35.00	Refund – First Aid course
Sue Hooper Charitable Foundation	44.21	Reimburse Festival Fund
Norwich Union	2894.38	Fore Street notice board
Caradon District Council	112.519.00	Precept

- (b) The following payments in October 2008 were noted.

	£ p	£ p	Remarks
	Gross	Excl VAT	
Caradon DC	42.76		Garage rent

H3G	15.00	12.77	Mobile phone
Caradon DC	635.00		Guildhall rates
Inland Revenue	1151.88		Tax & NI
Mr Bailey	80.00		Guildhall windows
Post Office Ltd	204.84		Guildhall water
Daniel King	140.00		Piper – Remembrance
J&M Garden Mach.	64.54	57.07	Tractor/Gas/Strimmer line
Cornwall CC	309.05	263.02	Installation of Notice Board
Crown Copiers Ltd	97.12	82.65	Copier
David Whittle	100.00		Mural repairs
Hine Brothers	3730.00		Footpaths/Grounds maintenance
Post Office Ltd	53.78	51.59	Street lights/Christmas lights
Chubb Fire Ltd	684.63	582.67	Fire Extinguishers
Parc Signs Ltd	6847.24	5827.44	Notice Board, Fore Street
Caradon DC	133.96	114.00	Black sacks
Caradon DC	850.00		Planning application – cemetery
Viking Direct	111.54	94.93	Ink
Staff salaries	6079.39		Staff salaries

## 172/08/09 PLANNING

- (a) It was noted that District Councillors voted upon the information before them at this meeting but in the light of subsequent information received at the District Council, Councillors may vote differently at that meeting.
- (b) Applications for consideration:

Date received	Application no.	Details of application
12.11.2008	08/01727/FUL	Mr S Hillman - <b>36 Longview Road</b> - retention of railings to flat roof area on south elevation. <b>It was unanimously RESOLVED to RECOMMEND APPROVAL</b> subject to no neighbour objection. <b>It should be noted that the flat roof area on the south elevation is in fact on the north elevation</b>
07.11.2008	08/01770/FUL	Mr M Hawkins - <b>Cadet Hall rear of Lockyer Terrace, Elwell Road</b> - change of use of vehicle garage to Cadets' classroom. <b>It was unanimously RESOLVED to RECOMMEND APPROVAL</b> subject to no neighbour objection.
07.11.2008	08/01779/FUL	Mr F Phillips – <b>15 Belle Vue Road</b> - alterations and renovations to dwelling and conversion of garage to provide bedsit. <b>It was unanimously RESOLVED to RECOMMEND REFUSAL</b> as (a) it does not meet design standards (b) over-development.

(Councillor Mrs Hooper declared a personal interest as the objector is known to her personally)

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| 07.11.2008 | 08/01792/FUL | Mrs S Berry – <b>46 Greenfield Road</b> - construction of porch. It was <b>unanimously RESOLVED to RECOMMEND APPROVAL</b> subject to no neighbour objection.   |
| 12.11.2008 | 08/01856/FUL | Mr and Mrs F Pollard - <b>5 Chapel Road, Latchbrook</b> - construction of rear extension to provide utility room and porch to front elevation. It was <b>unanimously RESOLVED to RECOMMEND APPROVAL</b> subject to no neighbour objection. |

(b) The Town Clerk reported that there were two decisions taken by Caradon District Council which were contrary to the recommendations made by the Town Council as follows:

- (i) planning application number 08/01177/FUL alteration of existing flat roof and new external spiral staircase, Waterside Inn Tamar Street. The Town Council recommended approval but this was refused by the District Council as the proposed development by reason of its prominent siting design and associated paraphernalia, such as tables and chairs and the potential for parasols and umbrellas, would cause harm to the character and appearance of the parent building, surrounding street scene and conservation area. The proposal would form an unrelated and cluttered addition to the frontage of the building.
- (ii) planning application number 08/01149/FUL use of Unit 4 as D1 Veterinary Consulting Surgery with ancillary use, Saltash Parkway. The Town Council recommended approval but it was refused by the District Council as the proposed change of use would result in the loss of employment, land/buildings to other uses to the detriment on the supply and availability of light industrial units in the locality. Furthermore, the nature of the use is one which is considered more suited to a Town Centre or edge of centre location and no clear case has been made to satisfactorily demonstrate that the use cannot be accommodated in a more appropriate location.

173/08/09

#### **CORRESPONDENCE**

- (a) The Town Council was consulted on the proposed rise in fares for crossing the Tamar Bridge. It was **RESOLVED** to write to the Tamar Bridge Committee stating the Town Council's dissatisfaction with the consultation to date with the public as:

- (i) the leaflet does not allow the public to comment on the rise as an issue or to comment properly on a level of rise that might be appropriate.
  - (ii) the consultation does not allow the Torpoint Ferry to be used as a separate business case.
  - (iii) the level of the rise is unjustified based on the operational maintenance and improvements planned and on the statements of accounts. Furthermore, it is believed that at this difficult economic time, the toll rise should be kept to the absolute minimum for personal and economic reasons, as it will have a negative impact on the local economy.
- (b) A statement of Community Involvement 2008 Review was received from Plymouth City Council. It was **RESOLVED** to respond that the Town Council welcome their attempts to consult with the Plymouth urban area but feel that consultation, where it could have an impact on neighbouring authorities, should be made more specifically aware by direct contact also, for example, the affect of the proposed Ernesettle waste disposal site and it was only by chance that this was picked out of the huge document.
- (c) The Plymouth City Council document on City Centre and University Area Action Plan was received. Councillors were asked to look at the document and in particular Councillor Bickford will report back if there is anything which might affect Saltash.
- (d) The final report of the Park and Ride strategy was received via the Gateway Community Interest Company from Plymouth City Council. It was **AGREED** to e-mail a copy to all Councillors, except Councillor Mrs Hooper who will receive a printed copy and any Councillor wishing to bring this to the attention of the Council should ask for it to be put on a future agenda.
- (e) Enterprise Mouchell provided a Multi Agency Response plan for the A38 Saltash Tunnel. It was **RESOLVED** that Councillor Yates reviews this and reports back if any action is required.

174/08/09

**INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE**

It was **RESOLVED** that the Minutes of the Industry, Commerce, Transportation and Tourism Committee held on the 27<sup>th</sup> October 2008 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed.

175/08/09

**CIVIC AMENITIES COMMITTEE**

It was **RESOLVED** that the Minutes of the Civic Amenities Committee held on 29<sup>th</sup> October 2008 be confirmed and signed as a correct record subject to the deletion of “**RECOMMENDED**” and substitution of “**AGREED**” in Minute No. 151/08/09 and that the recommendations contained therein be endorsed.

(Councillors Bickford, Mrs Hooper and Ellison declared the same interests as declared in Minute No. 135/08/09 of the Committee Minutes relating to Festival Funding.)

**176//08/09      POLICY AND RESOURCES COMMITTEE**

The Clerk reported that the Minutes of the Policy and Resources Committee held on the 4<sup>th</sup> November and 18<sup>th</sup> November 2008 had not been prepared. At the meeting on 18<sup>th</sup> November there had been a long discussion regarding possible increase in Precept and it was noted that all Committees have been asked to re-calculate their Precept requests. The Minutes will be added to the next full Town Council meeting for approval.

**177/08/09      PRESS RELEASES**

It was **RESOLVED** that press releases are issued on the Town Council's response to the Bridge Authorities consultation and also on the Bids approved by the District Council.

**178/08/09      COMMON SEAL**

It was unanimously **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Signed:.....  
Chairman

Dated:.....