

SALTASH TOWN COUNCIL

Minutes of The Civic Amenities Committee held at the Guildhall on Wednesday 29th October 2008 at 7:00pm

PRESENT:- Councillors G Ellison (Chairman), R Austin (for part of meeting)
R Bickford, P Clements, D Holley, Mrs S Hooper MBE, C Oakes,

ALSO PRESENT:- Councillor R Austin (for part for the meeting),
Mrs F de Rijke-Winter (Tree Preservation Orders)
Mr M Down (Minute No.136/08/09)
Mrs T Fulcher (Minute No. 136/08/09)
Mrs M Small (Town Clerk)

APOLOGIES: Councillor P Stephens ISM, Mr E Jacobs

135/08/09 **DECLARATIONS OF INTEREST**

Councillor Mrs Hooper declared a personal interest in Minute No. 138/08/09 regarding an application for Festival Funding from Ashtorre Rock, as she was aware of the content of the bid prior to this meeting. Councillors Bickford and Ellison declared a personal interest in the same application as they are very involved with Ashtorre.

136/08/09 **CHRISTMAS EVENT**

The Clerk reported that Mr Whipp had submitted a Christmas poem for Town Criers and he would like to read this at the start of the Christmas event and this was **AGREED**.

Mr Taylor is bringing both the Burraton Male Voice Choir and the Saltash Amalgamated Choir and therefore, together with Saltash Ladies Choir there could be up to 100 singers. The road closure orders have been applied for and a maximum closure had been agreed with the Police and they will then monitor on the night to open as much as possible. Councillor Holley reported that Mr Whipp will be in Fore Street on Friday morning the 28th of November and will not charge for this day and he has been booked for the Saturday morning and Saturday afternoon at a cost of £50 and this was **AGREED**.

137/08/09 **TREES**

- (a) The Clerk reported that she had received the location of the trees not previously identified and it was **AGREED** that this is now ready to be submitted.
- (b) A letter was reported from the County Council regarding the Parish Tree Warden Scheme and the Cornwall Great Tree Hunt. Mrs de Rijke-Winter reported that she had joined the Parish Tree Wardens Scheme and will now undertake the training session and report back following this. The Great Tree Hunt project will encourage communities to record their great trees on the Ancient Tree Hunt website.

138/08/09

FESTIVAL FUNDING

- (a) An application for Festival funding for the 150th Anniversary Celebrations of the Royal Albert Bridge was considered from Ashtorre Rock. The overall costs are estimated to be £17,455.00 and it was **RECOMMENDED** by 6 in favour with 1 abstention (Councillor Holley abstained as he had been referee for the Awards for All Grant) that a grant of £7,300.00 be given.
- (b) The Clerk reported that she had received a refund of £44.21 from the Sue Hooper Charitable Foundation being the profit made at the Trematon Festival. Photographs were also submitted of the Festival which may be used in future publicity. Councillor Mrs Hooper spoke on the success of the Festival. The refund of the profit was noted with thanks.
- (c) It was suggested that the Council look into having a Gallery of Town events on the Town Council website.
- (d) The Clerk reported that an application for Festival Funding had been received from the Saltash Music Speech and Drama Festival and this will be considered at the next meeting of the Committee

139/08/09

PARKING AT LONGSTONE PARK

The Clerk stated that she had received no further information from the District Council and a reminder will be sent.

(Councillor Austin arrived)

140/08/09

CCTV/BIDS TO COMMUNITY FUND

The Clerk reported that Liskeard Town Council had contacted her yesterday to ask if the Town Council would consider putting in a bid to the Caradon Community Funds for CCTV. Two separate bids were suggested: the first, to update the recording system of the existing CCTV Control Room to provide up-to-date digital recording of camera images both in real time and for record purposes. The cost of the project was £16,600.00 and this would be a joint bid with Liskeard Town Council. The second bid would be to update the existing cameras in Saltash and this was estimated at £4,500.00 per camera. This bid would be submitted in the name of Saltash Town Council and Liskeard would submit a similar bid in their name for Liskeard. It was **AGREED** that:

- (a) the two bids are submitted but the Town Council's other bids should take priority. There will be no funding provided by the Town Council for these bids.
- (b) in view of the information provided on the cost of a camera, the Town Council's bid for an additional CCTV camera be amended to £4,500.00 and the Town Council's contribution to £2,500.00.
- (c) Councillor Holley reported that Mr Vinson at the District Council had advised the Scouts to request the Town Council to submit a bid to the

Community Fund on their behalf for funding of a fence around the Latchbrook Community Centre.

There was much discussion on submitting the application on behalf of another organisation and the Clerk advised that it was not appropriate to use the Council's name to submit an application. On being put to the vote, it was **AGREED** by four against, 2 in favour and 1 abstention (Councillor Mrs Hooper), not to submit the application.

141/08/09 LIGHTING AT MURAL

The Clerk reported that one estimate had been received and the second was awaited. It was **AGREED** to leave on the agenda until the next meeting.

142/08/09 FORMER TOILETS IN ALEXANDER SQUARE

Councillor Austin reported that the documentation is with the District Council's Legal Department and therefore this is ongoing.

143/08/09 ELWELL LANE WOODS

Councillor Ellison reported that Groundwork has not yet completed the plans but the first draft should be available next week. It was **AGREED** that Councillors will look at the draft when it arrives.

144/08/09 SALTASH STATION BUILDING

Councillor Bickford reported that he had received an e-mail from the owner showing the new plans for the Station, including a new planning application which will be submitted. The Riviera project will be undertaken by Cormac and will not involve the new owners of the Station. Councillor Austin referred to the Brunel Celebrations next year and the possibility of putting boarding up and doing artwork.

It was **AGREED** that:

- (a) the environmental sub-committee look at planting schemes at the station and report back to this Committee.
- (b) Councillor Bickford will approach the owner regarding the boarding up and report back.

145/08/09 ALLOTMENTS IN SALTASH

Councillor Ellison stated that he is still waiting on Caradon regarding the allotments they will give to the Town Council. The Clerk advised that the internal auditor had suggested that enquiries are made to make sure that the allotments proposed on the cemetery land can be taken back when needed for cemetery purposes. It was **AGREED** that this is followed up.

146/08/09 BUS SHELTERS

- (a) Two letters were reported regarding the bus shelter in Callington Road facing the wrong way. It was **AGREED** to send County Councillor

Mrs McTaggart a copy of the letters and the letter from the Divisional Surveyor regarding the possible widening of the pavement in Callington Road which would allow the bus shelter to be turned around and ask that she keeps money in her budget to make the pavement wider.

- (b) A letter was reported from a resident at Carkeel, stating that people were interested in having a bus stop and suggested that not all people were consulted on this. Councillor Clements confirmed that he delivered a letter to all residents on the main road. Councillor Mrs Hooper stated that at the site meeting, Mr Craven made it clear that he would not approve a site for a bus shelter if there was an objection from residents. It was **AGREED** that this is placed on the February agenda to review again after six months.
- (c) Councillor Ellison reported that there had been a request for a shelter at Pillmere. It was felt this was the wrong time to consider this as the Council is still in discussions with First to get a bus further into Pillmere and therefore it was **AGREED** to defer for the time being.

147/08/09 GROUND'S MAINTENANCE

The Clerk reported that the District Council has not yet confirmed if they have a bowser for sale. Mr Hine had stated that they needed a bigger bowser than currently used, as it has to be refilled to complete watering. It was **AGREED** to consider purchasing a bowser in February.

148/08/09 TOWN GREENS

It was **AGREED** to ask Mr Foster at the District Council, if the application for Town Green status for Warfelton had yet been submitted to the County Council.

149/08/09 GORSEDD 2009

Councillor Ellison stated that he had met Mrs Maureen Fuller and they had looked at Saltmill and Longstone Park and had agreed that the Gorsedd will be held at the top of Longstone Park. A meeting is now needed to make arrangements for the Gorsedd.

150/08/09 BEATING OF THE BOUNDS IN 2009

Councillor Clements reported that he will be a back marker on Beating of the Bounds walk and Mr Lister had agreed to take the lead. It was **AGREED** to invite Mr Herbert Davey who had been bounced on the boundary stones and also to ask Miss Miller if she has a copy of the Beating of the Bounds poem.

151/08/09 PRECEPT FOR 2009/2010

The draft precept for 2009/10 was discussed, as follows:-

- (a) Mr Hines had undertaken the first cut of the footpaths and calculated the cost per cut. The overall figure for the year will be £3,205, leaving a balance of £4795. A further £5000 to be added to the footpath budget.

Councillor Clements stated that some of the footpaths needed to be signed from the road. This should be taken up with the County Council.

- (b) the Clerk will check the budget for notice boards to see if the new notice board in Fore Street has been included.
- (c) £1,200 is added to the monument budget, giving a total of £2650.
- (d) the Grounds Maintenance budget is increased to £16,000 to allow for new bark at Silver Street at a cost of £705 and extra planting at the station.
- (e) the budget for Trematon Pound to be included with Grounds Maintenance. Some bulb planting at the Pound to be looked at.
- (f) £5,000 is added for the purchase of a bowser.
- (g) A further £5,000 is added for CCTV
- (h) £750 is added to the mural budget for the lighting
- (i) £5000 is added for the Bridge 150 celebrations
- (j) £500 is added for the Gorsedd
- (k) the Clerk will check if funding is added to another budget for the Welcome to Pillmere sign
- (l) ICTT Committee to be asked to clarify the position regarding the notice board at the Travel Lodge

It was **AGREED** that with the above amendments, the draft budget is submitted for consideration by the Policy and Resources Committee.

152/08/09 FOOTPATHS

- (a) It was noted that the footpath trimming this year will cost £3075.
- (b) A paper was circulated regarding the Undercliff at Forder and it was **AGREED** that this is discussed at the January meeting. The options are:
 - (i) do nothing
 - (ii) ask for the path to be shut
 - (iii) ask for the path to go on the Definitive Rights of Way map
 - (iv) ask for the path to go on the map as a restricted bye-way
 - (v) include on list of streets maintained at public expense
- (c) The Clerk stated that she still had to follow up the Modification Order from Waterside to Coombe Road

153/08/09 PRESS RELEASES It was **AGREED** that no press releases were required.

154/08/09 DATE OF NEXT MEETING Wednesday 3rd December 2008 at 7:00pm