



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

15th March 2017

Dear Councillor,

I write to summon you to a meeting of the **Staffing Committee** to be held at the Guildhall on **Tuesday 21st March 2017 at 7.00pm.**

Yours sincerely,

R Lane
Town Clerk

To:

J Brady (Vice Chairman)	Mrs H Frank (Mayor, ex-officio)
A Killeya	Mrs J Dent (Deputy Mayor ex-officio, Chairman)
W Phillips	
Mrs J Rance	Other members of the council for information

AGENDA

1. Health and Safety Announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting
3. Apologies
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required
5. Questions from the public
6. Health and Safety
7. To consider training requests and to report back on training attended
8. Budget statements
 - a. To receive the current Committee budget statement
9. Staffing:
 - a. Staff Welfare.
 - b. Emerging staff structure
 - c. To consider an S106 application for 3 part time Waterfront and Town Wardens from April 2017
 - d. To report back on appraisals
 - e. Administration support
 - f. To approve the nationally agreed pay award for 2017 of 1% as of 1st April 2017.
10. Public Bodies (Admission to Meetings Act 1960)
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted
11. Public Bodies (Admission to Meetings) Act 1960
To resolve that the public and press be re-admitted to the meeting.
12. Reports on exercise of delegated powers under policy
13. Any other urgent staffing matters at the discretion of the Chair

14. Press releases

15. Date of next meeting: Tuesday 20th June 2017 at 7.00pm