



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

6th April 2017

Dear Councillor,

I write to summon you to a meeting of the **Burial Board on Wednesday 12th April 2017 at 2.00pm** at the Guildhall.

Yours sincerely,

R Lane
Town Clerk

To: Burial Board

R Austin (Co-Chairman)	Mrs H Frank (Mayor, ex-officio)
D Holley	Mrs J Dent (Deputy Mayor, ex-officio)
W Phillips	
Rev. C Sigrist (Co-Chairman)	
B Jones - St Stephens PCC	Other members of the Council for information
M Orchard (Cemetery Warden)	
J Reid (St Stephens PCC)	

Observers:

D Fowell	PFS Funeral Director
R Parson	Hub Manager, The Co-operative Funeralcare
S Watt	Westcountry Funeral Services Ltd

AGENDA

1. Health and safety announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting
3. Apologies
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required
5. Questions from the public
6. To receive the current Committee budget statement
7. Report from the Cemetery Warden
8. To consider grass cutting options
Pursuant to Burial Board 07.12.2017 Minute no. BB42/16/17
9. Cemetery wall
To approve boundary wall repairs
10. Health and Safety
 - a. Tombs Cornwall Council maintained tombs and memorials
11. Municipal Funeral Service provision
12. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary.)
13. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
14. Urgent non-financial matters brought forward at the discretion of the Chairman
15. Press releases

16. Date of next meeting: Wednesday 12th July 2017 at 2.00pm
at St Stephen's Cemetery