



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

6th April 2017

Dear Councillor,

I write to summon you to a meeting of the **Burial Authority** be held on Wednesday, 12th April 2017 upon the rising of the Burial Board at the Guildhall.

Yours sincerely,

R Lane
Town Clerk

To: Burial Authority

R Austin (Chairman)	Mrs H Frank (Mayor, ex-officio)
D Holley	Mrs J Dent (Deputy Mayor, ex-officio, Vice Chairman)
W Phillips	
	Other members of the Council for information

AGENDA

1. Health and safety announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting
3. Apologies
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required
5. Questions from the public
6. To receive the current Committee budget statement
7. Report from the Cemetery Warden
8. To consider any issues arising from the burial operational management and administration of the cemetery.
9. To consider quotes for new compound gates
Pursuant to Burial Authority 07.12.2017 Minute no. BA/19/16/17
10. Municipal Funeral Service provision
11. Sale of cemetery land - update
12. Apprentice Cemetery Warden – request for full report and job description
Pursuant to Staffing Committee 17.01.2017 Minute number 65/16/17f
13. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary.)
14. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
15. Urgent non-financial matters brought forward at the discretion of the Chairmen
16. Press releases

17. Date of next meeting: Wednesday 12th July 2017 on the rising of the
Burial Board at Churchtown Cemetery