

APPENDIX A

Sabbath Town Council

Burial Authority - Churchtown - Budget Report - March 2017

Code	Income Description	Received 2015/16	Budgeted Income 2016/17	Received YTD 2016/17	% to Receive	Comments	Proposed Estimated Y/E Income	Proposed Budgeted Income 2017/2018	Comments	Forecast 2016/2017	Forecast 2016/2018			
Income														
4812	Cemetery Fees	9,370	21,730	8,495	13.23%		10,000	10,000		10,200	10,404			
4814	Memorial Bench Income	-	-	-	-		-	-		-	-			
	Total Income	9,370	21,730	8,495	13.23%		10,000	10,000		10,200	10,404			
Code	Expenditure Description	Spend 2015/16	Budget 2016/17	Actual Spend YTD 2016/17	Actual Funds Available to date	Funds Available after Planned Spend	Comments	Proposed Estimated Y/E Spend	Proposed Budget 2017/2018	Comments	Forecast 2016/2017	Forecast 2016/2018		
5883	Petrol	183	200	200	-	-		200	200		206	212		
5884	Machinery Maintenance Costs	182	200	201	39	39		200	200		206	212		
5895	Refuse Disposal Backs	27	50	-	50	50		-	50		51	52		
5938	Health & Safety	46	100	50	40	40		100	100		102	104		
5957	General Site Maintenance	311	3,300	1,395	1,795	1,795	FREE (see Budget, Tree Planting, Botanic Centre)	1,500	1,000		1,020	1,040		
5959	Fire Extinguishers	18	50	-	50	50		50	50		51	52		
5959	Miscellaneous Costs	-	100	-	100	100		100	100		102	104		
5990	Plant Tool Costs	80	100	25	75	75		100	100		102	104		
5991	Telephone - Warden	-	250	90	190	190		100	125		128	130		
5993	Tree Survey & Tree Maintenance	-	450	-	450	450		450	450		450	456		
5993	Electricity Costs	181	250	145	105	105		250	250		255	260		
5993	PLWS Loan Interest & Repayment	21,385	21,385	21,385	0	0		21,385	21,385	FREE COST	21,315	22,249		
5993	Water	-	60	-	60	60		60	200		506	512		
5974	Memorial Bench Expenditure	-	-	-	-	-	Costs paid to offset income	-	-		-	-		
5987	Security Alarm Maintenance	-	-	-	-	-		-	145		148	151		
	Total Expenditure	22,412	26,495	23,431	3,664	3,664		34,795	24,655		25,352	25,659		
Code	Ear Marked Reserves (EMR)	Spend 2015/2016	Balance 8/F	Budget 2016/17	Forecast reserve 2016/17	Actual Spend YTD 2016/17	Funds Available to date	Funds Available after Planned Spend	Comments	Proposed Estimated Y/E Balance	Proposed Budget 2017/2018	Comments	Forecast 2016/2017	Forecast 2016/2018
8178	Churchtown Cemetery Capital Works	-	5,000	5,700	3,512	3,675	10,309	10,309	Including Churchtown Water Pipe Brackets Work (£1500) - 1st Report Programme Figure 2017/18	10,309	-	Including Churchtown Water Pipe Brackets Work (£1500)	-	-
8818	EMR Replace Machinery & Equipment	3,748	5,000	0,500	5,000	8,640	4,573	4,573		4,573	3,500		-	-
9882	EMR Burial Administration	1,125	300	3,000	-	495	3,110	3,110	Digital Mapping System - 1st Report Programme Figure 2017/18	3,110	-		-	-
	Total EMRs	4,873	10,300	11,200	8,512	13,115	18,025	18,025		18,025	2,900		-	-
	Grand Totals	27,285	10,200	37,695	8,570	36,543	18,989	18,989		43,720	27,355		25,352	25,659

APPENDIX B

Cemetery Warden's Report to Burial Authority Meeting 12.04.17.

Churchtown Cemetery;

Grass cutting is to schedule.

The wind damaged Silver Birch tree has been replaced.

All funerals have gone without problems.

Allan Roberts has levelled the first 4 graves in row A. (he can't do anymore because they are still too new).

Everything else is OK and have no problems.

APPENDIX C

Churchtown Cemetery Compound Gates

(Pursuant to minute nr.BA/19/16/17)

Works to be carried out:

- Remove existing timber gates & posts
- Supply & fit new galvanised steel gate posts
- Supply & fit new galvanised steel gates
- To face front of gates in featheredge planking to match existing fence
- Remove all waste from site.

Quotes received:

- a. Devon and Cornwall Maintenance Solutions Ltd
- b. FD Builders
- c. Harrisons Builders Ltd

Quote amount:

1. £2,455.00
2. £2,467.00
3. £2,140.00