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Saltash Town Council

Konsel An Dre Essa



The Guildhall

12 Lower Fore Street

Saltash

PL12 6JX

Telephone: 01752 844846

www.saltash.gov.uk

17th May 2017

Dear Councillor,

I write to summon you to a meeting **of Saltash Town Council** to be held at the Guildhall on **Tuesday 23rd May 2017 at 6.15pm**

Planning applications can be viewed by Members of the Council **immediately** prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website www.cornwall.gov.uk.

Members of the public may view planning applications during normal working hours of 9.30 am – 4.30 pm daily at the Guildhall or at Saltash Library on Saturday mornings. Any member of the public wishing to speak during the meeting must complete a slip and hand to the Town Clerk prior to the meeting.

Yours sincerely,

R Lane

Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
J Brady	M Coot	R Bickford	G Challen
C Cook	A Pinckney	M Parker	J Dent
B Phillips	S Thorn	J Rance	S Miller
G Taylor	C Warrington	M Woolford	D Yates

Agenda

1. Health and safety announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting
3. Apologies
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required
5. Questions from the public
6. Appointments to Committees
7. Appointments to Outside Bodies
8. Station building - to receive a progress report
9. Churchtown Cemetery land
10. Correspondence from Cornwall Council – Lidl s106 money
Deferred from meeting 6th April 2017
(Pursuant to minute number 06/17/18)
11. S106 Applications
 - a. Saltash Events Team
Deferred from meeting 6th April 2017
(Pursuant to minute number 08/17/18)

b. Pontoon

12. Cornish Christmas 2017 – to consider participating in Cornish language learning and activity programme run by Golden Tree Productions

13. The Cornish Cross – to consider proposal for the Bishop of St Germans to bless the cross

14. Planning:

a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.

b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.

c. Applications for consideration:

PA17/01905

Ms C Hardy – **8 Moorland View PL12 6BZ**

Creation of hardstanding for parking and addition of boundary wall.

Ward: East

Date received: 20.04.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OM3B9ZFG0GW00>

PA17/03420

Mr and Mrs A Neves – **9 Hillside Road PL12 6EX**

Two storey extension to the rear of the dwelling.

Ward: East

Date received: 03.05.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OO6TS7FG1OU00>

PA17/03461

Ms P Foreman – **5 Sunningdale Road, St Stephens PL12 4BN**

Side extension.

Ward: West

Date received: 24.04.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OO8LRWFG1OU00>

PA17/03472

K Hodge – **Longlands Bungalow, Longlands Lane, Burraton Coombe PL12 4QQ**

Application of a Lawful Development Certificate for Existing Use for occupation in breach of an agricultural occupancy restriction (in relation to appeal T/APP/K0805/A/85 and reserved matters 5/84/01000T/SO1).

Ward: West

Date received: 25.04.2017

<http://planning.cornwall.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

PA17/03657

Lord Boyd – **Land adjacent to Voss Cottage, Voss Road, Trematon PL12 4RX**

Construction of a machinery store and a change of use of agricultural land to domestic curtilage.

Ward: West

Date received: 02.05.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OOLMS9FG1OU00>

PA17/03889

AO Goss – **30 St Stephens Road PL12 4BQ**

Extension of the current single width dormer windows to larger dormer windows both at the front and rear of the property. In addition a velux window will also be added to the rear roof of the property.

Ward: East

Date received: 05.05.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OOYQCQ7FGFMY00>

PA17/04050

D Scawn – **33 Broad Walk, St Stephens PL12 4NT**

Proposed rear extension. Garden outhouse. Detached motor garage.

Ward: South

Date received: 09.05.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OP46V4FG1OU00>

PA17/04109

Mrs J Thomson RBS – **40 Fore Street PL12 6JU**

Movement of the existing ATM circa 323mm right of the existing position to allow a secure, standalone ATM room to be created.

Ward: East

Date received: 11.05.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OPBJSOFGFKW00>

PA17/04112

T Whitley – 19 Higher Port View PL12 4BX

Construction of UPVC conservatory with slate roof and solid end wall lean-to on footprint of existing conservatory and new pedestrian access.

Ward: East

Date received: 11.05.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OPBL0WFG1R900>

PA17/04165

C Rimmer – 6 Jubilee Cottages, St Stephens Hill PL12 4AW

Proposed link staircase and enclosure.

Ward: West

Date received: 11.05.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OPDNTEFG10U00>

PA17/04371

Mrs S Davis – 27 Longview Road PL12 6EE

Single storey rear extension.

Ward: North

Date received: 12.05.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OPOII9FGGFN00>

d. Tree applications/notifications:

i. Applications

PA17/03681H Furlong – **23 Grassmere Way, Pillmere PL12 6XD**

Works to trees subject to a Tree Preservation Order, namely:- Prune or fell tree of concern in the applicant's garden.

Ward: North

Date received: 04.05.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OOLZHTFG0H800>

ii. Notifications

PA17/03920D Taylor – **8 Riverside Cottages, Forder PL12 4QS**

Works to trees in a Conservation Area, namely remove the mature sycamore tree growing out of the rock face to the rear of the property.

Ward: West

Date received: 04.05.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OONZNFG1OU00>

e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

PA17/03683Lord Simon Boyd – **Voss Cottage, Voss Road, Trematon PL12 4RX**

Non-material amendment in relation to decision notice PA15/08554: To improve visibility, access and safety and to keep height consistent.

Ward: West

Date received: 22nd April 2017

04.05.17. - Due to time constraints the decision of the Ward Councillors (West) was sent to Cornwall Council as follows: In accordance with our protocol, the Ward Councillors (West) approve this application.

11.05.17. Decision received from Cornwall Council: Approved Unconditional.

15. Consideration of licence applications – none

16. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

17. To consider any items referred from the main part of the agenda

18. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

19. To consider urgent non-financial items at the discretion of the Chairman

20. Press releases

21. Date of next meeting: Thursday 1st June 2017 at 7.00pm

22. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Agenda Item No. 8

**Saltash Station site
Update for the Saltash Town Council
May 2017**

Councillor Richard Bickford

Summary

This new council now has an opportunity to achieve a long-standing aspiration of so many within the Saltash community to resolve the issues surrounding the state of our station building.

To restore this building to a useful and important part of life in Saltash will not be easy, cheap or quick to achieve, and we will need considerable agreement and support to achieve this goal.

We have agreed a purchase price of £165,000, part funded by Great Western Railway (£30k) and this is in the hands of solicitors. It is possible that we can Exchange contracts within a week or so.

The proposals before you tonight seek to clarify where STC will get the funding from and start the planning work for the refurbishment. We seek to utilise Section 106 monies to be used as matched funds for further and larger funding applications.

As the two remaining councillors from the previously established working group Councillors Bickford and Brady would carry on in that role, until STC have completed the purchase and are in a position to undertake wider consultations on the use of the building and design aspects.

Aims

The Station Working Group have been working on behalf of STC to try and deliver an outcome for the former Saltash Station site and building that would bring the building into the ownership of the Town Council, and further bring about a refurbishment that would deliver passenger and community facilities that the town would be proud of. The intention has been to utilise already identified funding sources such as GWR CCIF fund, Cornwall Council's Local Transport Plan and S106 funding.

There is significant public support for the Town Council to proceed with such a plan, as there has been over the last decade. A public petition on the 38 Degrees Petition Site has attracted almost 3000 signatures.

The station development featured as a High Priority for the public when they were asked to prioritise the town council priorities at the beginning of the last council, and the extensive survey carried out for the Neighbourhood Plan indicated the same.

Background

Last August the Town Council approved an offer to purchase the station site from the current owner for up to £110k. The offer was rejected with the stated price being £200k at that time.

In January we had contact from a third party developer who had been contacted by the current owner. The third party was interested in working with STC to develop a plan that would see the Town Council take ownership of most of the building and the developer bring forward plans for a residential development on the northern part of the site. Initial talks looked positive with an offer for the Town Council to purchase the building for £1 in return for waiving certain of the covenant rights. However, subsequent detailed assessment by the third party of the financial viability has led them to propose packages that were increasingly negative, whereby the council would probably receive very little return for the covenant, and still have to pay a significant sum for the building.

Throughout this time, the Working Group have been seeking to find additional funding to help deliver the project, both to aid with refurbishment and possibly to help with the purchase. We identified a further £50k of funding that would help STC bridge the funding gap between the original offer of £110k and the then current asking price of £170k.

The £50k was made of two elements, firstly Great Western Railway (GWR) have agreed to give STC £30k towards the purchase of the site. We have signed the contract, and it is expected that it will easily pass through the rubber stamp process at First Group. Their Regional Development Manager has been very supportive and continues to indicate that the project is a very good contender for funding through their Customer and Communities Improvement Fund (CCIF). An upfront donation of £30k surely confirms this.

The other £20k was by way of offers of donations made by private individuals, the council carefully considered this, but resolved to thank them and make up the difference. The individuals in question remain interested in helping with the refurbishment process and we will keep in touch with them. The history beyond this is well summarised in the current issue of the Saltash Observer.

The next steps

Once the purchase is complete we will need to work up the business case options to ensure we can afford to achieve our goals and that the restored building will be economically viable. We will also need to consult on uses and engage an architect to draw up plans and provide concept drawings. There will need to be further work on producing high quality funding bids, some of the funding streams available are outlined below.

The Project Development funding of £15k will help us achieve this and we have already identified a well qualified Saltash resident who has agreed at no cost to advise us through this process.

Funding Options

Project Development funding

Cornwall Council – Transport Planning fund - £5k - confirmed
Architectural Heritage Fund – Project Development Grant - £5k
S106 Application - £5,500

Total £15,500

Project Delivery/Refurbishment funding options

Public Works Loan
Cornwall Council – LTP 3 funding
Section 106 funding
Architectural Heritage Fund Great Western Railway's Customer and Community Fund Railway Heritage Trust

Total possible funding estimated at up to £500k

Agenda Item No. 8

Station Building Purchase Update - Revised Funding Proposals

On 18 April 2017 Saltash Town Council unanimously resolved to Purchase the Station Building site. The funding for Purchase was £30,000 from GWR, £70,500 from Saltash Town Council and £70,500 from LIDL S106. Totalling £171,000.

It was agreed that should the S106 application be unsuccessful, or only partly successful, the shortfall will be made up by a combination of additional general reserves and other funding earmarked for station matters.

On Tuesday 9th May 2017 the Station working Group, Councillor John Brady and Councillor Richard Bickford met with the Town Clerk and were advised by the Town Clerk that the S106 panel decision was NOT to approve the application to support the purchase of the Building and site.

At the meeting we agreed to look at the Town Council finances and ongoing expenditure to see if the £70,500 could be found from Council committed expenditure. Attached is a detailed statement as at 15/05/2017 of Saltash Town Council possible expenditure for the year ahead.

The working Group are requesting Council support the following amendments/changes to the following EMF headings:

1. repairs to Cemetery walls £55,120 budgeted, reduce to £25,120.
=£30,000
2. Guildhall maintenance £53,380 budgeted, reduce to £43,380, = £10,000
3. Heritage centre £28,801 budgeted, reduce to £23,801 = £5000
4. Saltash recreation areas, £26740 budgeted, reduce to £16740, =£10,000
5. Public art maintenance £11980 budgeted, reduce to £6980, =£5000
6. Salt bins £19422 budgeted, reduce to £9422, =£10,000
7. Bus shelter installation £10,000, reduce to £5,000, = £5000

From the above headings you will see we have found a possible £75,000, checked by Abbi our finance Officer that these funds have not been committed.

* The difference of £4500 between the 106 requested amount and the £75000 is to put proper boarded fencing around the site for safety reasons and to comply with our insurance requirements

Contracts are due to be exchanged with the owner on Thursday 25th May.

The station EMF holds £15000 and the Working Group are asking approval to use this to support any initial project costs whether they be to secure the site or to engage in project support.

In the light of the S106 decision not to support the funds to PURCHASE the building and site, will Council support an amendment to the original application so as to provide funding for the refurbishment. The S106 Panel have indicated fully that they wish to support the refurbishment.

I am therefore proposing to Council:

Proposal

1. To amend Saltash Town Council's S106 application (agreed on the 18th April 2017) for £70,500, to provide funding towards the refurbishment of the Station Building rather than to fund the purchase.
2. That approved ongoing funded work procurement and works requiring signing off will be by the joint signatures of Councillors Brady, Bickford and the Town Clerk.

Members of Council we are nearly there, please consider fully the above information

John Brady

Agenda Item No 10



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX

6 MAR 2017

Your Ref:**My Ref:** E2/06/01599/FUL**Date:** 01 March 2017

Dear Sir

Re: Lidl, Saltash- s106 money

I am writing to you in relation to the section 106 agreement for the Lidl development in Saltash and the associated contribution towards Town Centre Regeneration and other Community and Employment Improvements. Clause 6.2 of the section 106 states as follows

"If expenditure of any one or more of the Contributions required to be made pursuant to this Agreement has not been fully committed within ten years of the date of its receipt by the Council then the relevant Contribution or any uncommitted balances as may be appropriate shall in each case be repaid to the Applicant together with all interest at the rate of the current Bank of England basic rate that shall have accrued thereon"

According to my records the contribution is currently held by Saltash Town Council and £106,241.00 remains unspent. I would therefore like to take this opportunity to remind you that any funds remaining uncommitted by the 21 January 2018 will need to be returned along with interest accrued to Lidl UK GmbH. I therefore strongly recommend that efforts are made to spend all money held as a matter of urgency.

Yours faithfully

Mrs Eleanor Farnes
Development Officer (s106)
Planning & Enterprise
Tel: 01208 265661
Email: efarnes@cornwall.gov.uk



Phil Mason, Head of Planning and Sustainable
Development, Cornwall Council, Chy Trevail,
Beacon Technology Park, Bodmin,
Cornwall, PL31 2FR

Tel: 0300 1234 151 www.cornwall.gov.uk

Agenda Item No 11

Saltash S106 Funding Deployment Panel
Guildhall, Saltash held on 3rd May 2017 at 2.00pm

Attendees: Peter Thistlethwaite (Saltash C.I.C. and Chairman); Cllr Bob Austin (Cornwall Council); Jean Dent (Saltash Town Council); Council; Cllr Hilary Frank (Saltash Town Council & Cornwall Council); Catherine Thomson (Community Link Officer); Christina Dixon (Saltash C.I.C.); Bill Phillips (Saltash Town Council)

Apologies: Joe Ellison (Saltash Town Council & Cornwall Council); Peter Ryland (Saltash Chamber of Commerce)

Item	Decision/Action (Action by)
Apologies and introduction	The Chairman welcomed all to the meeting.
Projects for consideration	<p>Saltash station The application and supporting information was discussed. Whilst sympathetic and supportive of the proposal for the station, with the value for money concerns and absence of a business plan, the s106 panel was minded to encourage the submission of an application linked to the refurbishment and redevelopment of the station building.</p>
Projects update	<p>Saltash Events team Members of Saltash Events team met PT and CT, who explained what was required to fulfil the conditions agreed by the s106 panel and they agreed to revise the constitution and to also provide a detailed breakdown of costings, either estimates or quotes. Once received this information will be shared with the s106 panel.</p> <p>Pop up shop The panel was advised that Mrs Welsh appeared to be unsatisfied by the response she had received so far. A meeting with CT, DH and Mrs Welsh will be sought as it was agreed that the original issues raised in the complaint had been dealt with. In the meantime CT will ascertain the role of CC in such a situation.</p> <p>Pontoon New information was shared from the consultants, regarding the additional works required to be able to complete the full refurbishment of the pontoon and return it to the Saltash waterside in a standard expected of such a facility. The s106 panel in principle approved an additional grant of £4,000 – which is conditional upon the ratification of Saltash TC.</p>
Next meeting	The next meeting was scheduled for Friday 16 th June 10am and in addition to any projects will review the constitution.

Agenda Item No. 11a

Saltash Section 106 Funding Deployment Panel**Application Form****A. Overview**

1. Name & Address of Organisation Saltash Events Team
95 FORE STREET, Saltash, PL12 6AE
2. Title of Project Town Events co-ordination.
3. Brief Description of Project To organise 2 annual community events to increase football and community spirit of Saltash. Also offer more opportunity to Retailers in the High Street, Keast Mews, Lower Fore Street and the Courtyard.
4. Total Funding Requested £ 6000.00 (+3000.00 per event)
5. Dates/instalments that funding is Required 1st Event 1st Oct 2017.
2nd Event 1st JAN 2018
SEE :- D2 for further Details.
6. Please tick to indicate that the following documents have been enclosed

Copy of Accounts (except for public bodies)	<input type="radio"/> N/A
Copy of Standing Orders (except for public bodies)	<input type="radio"/> N/A
Copy of Insurance for this project (if applicable)	<input type="radio"/> N/A

B. Declaration

I confirm that all of the details on this form, including any attachments, are correct to the best of my knowledge, and understand that false or inaccurate information on the form may result in funding being refused or withdrawn

Project Contact MIKE WOOLFORD, MIKE PARKER, DANIELE FRITH.

Date 16th March - 2017.

C. About the applicant organisation

1. Brief description of aims of organisation To co-ordinate and Steer 2 Major events per year in Saltash etc,
See 3. ABOVE.
Our 1st EVENT would be The Christmas Festival DEC 2017
2nd EVENT " " Valentines week FEB 2108

2. Status of organisation

Charity ☐ Public Body ☐ Community Organisation ☒
 CIC ☐ Other ☐

3. Date founded

January 2017

4. Project Contact name

Mike Woolford

Position

Spokes person.

Contact tel.

07807 888528

Email

mhwoolford@gmail.com

5. Senior Contact name

MIKE WOOLFORD

MIKE PARKER

DANIELLE FRITH

Position

CHAIRMAN

TREASURER

SECRETARY

Contact tel.

07807 888528

07811 954830

07580 083083

Email

mhwoolford@gmail.com

mikp_2042@yahoo.co.uk

daniellefrith@
googlemail.com

6. Please give a brief description of other projects delivered by the organisation; particularly those of a similar nature to the project you are bidding for

Saltash Cinema, Love Saltash Festival,
 May fair, Arts Festival, Baby and Toddler Fair,
 Wedding Fair, Pumpkin Rolling, Family Fun Day.

7. In the event that your organisation ceased to exist, what would happen to its resources and assets?

In the event of such,
 a final Audit would be undertaken and all assets
 would be handed back to the community.

D. About the Project / Project Element

1. Title of Project / Project Element

As item A2 above.

2. Description

SALTASH EVENTS TEAM.

wish to continue progress and plan the
 Christmas Festival in December 2017 and introduce
 a new event VALENTINES WEEK

CONTINUED OVER....

CONT'D.

The members of the Saltash Events Team are completely Voluntary and will not expect or accept any Financial Reward.

The Grant will be funding of running expenses of each Event, i.e. Road Closures, environmental requirements, insurance, advertising, first aid etc.

No further grants from the 106 funding will be required as we will be self sustaining for all events in future years.

This will make substantial savings for 106 and council funds. Audited accounts will be published after each event from now and for many years to come.

As our application for the Love Saltash Festival to be held in August has been fully approved, we make the following comments.

Valentines, is a completely NEW EVENT therefore will need a new committee.

Following the resignation of Mr Matt Coot and leaving MIKE WOOLFORD as full chairman, we have resumed responsibility of the Christmas Festival with the committee that had been approved at FROST on FRIDAY 24th FEB 2017.

3. Please tick to indicate which priorities your project (element) meets, and explain how it meets them

i) Town Centre Regeneration ✓

To increase footfall, community spirit and encourage local spending in the Town Centre.

To raise the profile of our existing Town Centre for Retailers, other attractions and the Historic Heritage sites of interest.

Also in increase the volume of visitors from surrounding Towns and Villages.

ii) Generation of Employment Space ✓

Opening of New Shops due to increased footfall and improved economy in Saltash.

iii) Other Community Benefit ✓

Bring Residents of Saltash together and improve community togetherness.

Also allow Retailers and Charities to join together and create an improved community spirit.

4. Details of volunteer time involved in project

The said and named Saltash Events Team are 100% volunteers and will not expect or accept any financial reward.

5. Details of other sources/amounts of funding secured N/A

6. Details of other sources/amounts of funding pending N/A

7. Breakdown of costs PER EVENT i.e. 2 events per annum.

Item	Cost	Source of cost (including estimate)
Marketing costs	500-00	
Road Closures	1500-00	
Waste Disposal	250-00	
Insurances	100-00	
1st Aid, assets and safety equipment as and when required.	650-00	
TOTAL	3000-00	PER EVENT x 2.

8. Total costs requested from Section 106 Funding £6000-009. If approved, when would the project begin? 1st Oct 2017.10. When would the project be complete? March 2018.

11. What ongoing maintenance would be required, and how would this be funded (including if it is part of the bid)?

NONE12. Do you require insurance for this project? Yes ☒ No ☐If yes, please give details To be arranged i.e
Public Liability Prior to the events.13. Does the project require work valued at £2,500 or above from any individual supplier? Yes ☐ No ☒

If yes, please note that submitting this form commits you to obtain three quotations for any such piece of work.

14. Does the project require work valued at £25,000 or above from any individual supplier? Yes ☐ No ☒

If yes, please note that submitting this form commits you to carry out a full tender process for any such piece of work.

15. Do you require any further permission(s) for this work, including planning permission? If so, please indicate the permissions required and current stage _____

1) Temporary event Notice
 2) Road Closures.
 3) Local Public Transport.

16. Please provide a brief summary of any project risks and how they will be mitigated:

Risk Item	Severity	Proposed Mitigation
NOT APPLICABLE.		

NOTE: A FURTHER SECTION D SHOULD BE SUBMITTED FOR EACH DISCRETE PROJECT OR PROJECT ELEMENT. Please number as D1, D2 etc.

E. Project Management

1. Project Manager name	MIKE WOOLFORD	MIKE PARKER	DANIELLE FRITH
Position	CHAIRMAN	TREASURER	SECRETARY
Contact tel.	07807 888528	07811 954830	07580 083083
Email	mhwolford@gmail.com	mike_2042@yahoo.co.uk	daniellefrith@googlemail.com

2. Breakdown of Project Management Costs

Item	Cost	Source of cost (inc. estimate).	Included in Section D estimates?
No management costs	NIL		

Total	£		

F. Total Costs requested from Section 106 Funding

1. Costs from Section D1 £ _____
2. Costs from Section D2 £ _____
3. Costs from Section E £ _____
4. TOTAL COSTS £ _____

G. Treatment of Value Added Tax

Please note that the grants under this scheme are provided net of VAT.

CONSTITUTION OF: SALTASH EVENTS TEAM

ON: 13TH MARCH 2017

1 Name

The name of the Group shall be: SALTASH EVENTS TEAM

2 Aims

The aims of the Group shall be to: Organise community events within Saltash

3 Powers

In order to achieve its aims the Group may:

- a. Raise money
- b. Open bank accounts
- c. Take out insurance
- d. Instruct contractors
- e. Organise events
- g. Work with other groups and exchange information
- h. Do anything that is lawful which will help it to fulfil its aims

4 Management

- (a) The Officers of the Management Committee shall be: the Chairperson, the Treasurer and the Secretary.
- (b) The Management Committee shall meet at least 12 times a year.
- (c) The Chairperson shall Chair all meetings of the Group.
- (d) The quorum for Management Committee meetings shall be 4 members.
- (e) Voting at Management Committee meetings shall be by show of hands. If there is a tied vote then the Chairperson shall have a second vote.

5 Duties of the Officers

- (a) The duties of the Chairperson are to: • chair meetings of the Committee and the Group • represent the Group at functions/meetings that the Group has been invited to • act as spokesperson for the Group when necessary
- (b) The duties of the Secretary are to: • take and keep minutes of meetings • prepare the agenda for meetings of the Committee and the Group in consultation with the Chairperson • maintain the membership list • deal with correspondence • collect and circulate any relevant information within the Group
- (c) The duties of the Treasurer are to: • supervise the financial affairs of the Group • keep proper accounts that show all monies collected and paid out by the Group

6 Finance

- (a) Any money obtained by the Group shall be used only for the Group.
- (b) Any bank accounts opened for the Group shall be in the name of the Group.
- (c) Any cheques issued shall be signed 2 of the 3 nominated officials.

7 Annual General Meeting

- (a) The Group shall hold an Annual General Meeting (A.G.M.) in the month of January.
- (b) All members shall be given at least fourteen days' notice of the A.G.M. and shall be entitled to attend and vote. The quorum for an AGM shall be 4 members.
- (c) The business of the A.G.M. shall include:
 - (i) receiving a report from the Chairperson on the Group's activities over the year
 - (ii) receiving a report from the Treasurer on the finances of the Group
 - (iii) electing a new Management Committee and (iv) considering any other matter as may be decided.

8 Alterations to the Constitution

Any changes to this Constitution must be agreed by at least two-thirds of those members present and voting at any General Meeting.

9 Dissolution

The Group may be wound up at any time if agreed by two-thirds of those members present and voting at any General Meeting. In the event of winding up, any assets remaining after all debts have been paid shall be given back to the community.

This constitution was adopted at a general meeting of the Group on 13th March 2017

Signed by:

Chairperson: Mike Woolford

Secretary: Danielle Frith

Treasurer: Michael Parker

Other Committee members:



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Home Contact Us


Clubs Charities and Societies

How do I open a new CC&S account?


Accounts for CC&S customers are not opened in branch, instead, you must complete a [referral form](#) which is available here. Once the form has been submitted, your customer will receive a call back within 48 hours on working days.

How do I alter a signatory on a CC&S account?

Please see the advice on [mandate variation](#)

 Back to Home

Owner: Community Bank Online Author: Community Bank Online Last updated: Thursday 24 Mar 2016
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[Group Internet Sites](#) [loydsbankinggroup.com](#) [loydsbank.com](#) [halifax.co.uk](#) [bankofscotland.com](#)


LLOYDS BANK
Lisa Webber BA Hons
Bank Manager
Saltash Branch
Direct Line: 0145 3000 000
Mobile: 07855 853657
Lloyds Bank
67 Fore Street
Saltash
PL12 6AJ

UPDATED NOTIFICATION

A bank account has now been fully approved and opened
AT:- Lloyds Bank - SALTASH.
14/03/2017.

It has been agreed in principle, following our meeting with the Manager of Lloyds Bank in Saltash, to above account being opened when needed. This notation made 10th JAN 2017.

http://lbg.intranet.group/rbb_support/new_account_query/clubs_charities_societies.sht... 13/01/2017

Agenda Item No 11b

From: Thomson Catherine [<mailto:Catherine.Thomson@cornwall.gov.uk>]

Sent: Wednesday, May 10, 2017 10:48 AM

To: Townclerk <Townclerk@saltash.gov.uk>

Cc: 'Richard Bickford' (richardbickford@hotmail.com) <richardbickford@hotmail.com>

Subject: FW: Next Saltash s106 panel meeting

New information was shared from the consultants, regarding the additional works required to be able to complete the full refurbishment of the pontoon and return it to the Saltash waterside in a standard expected of such a facility. The s106 panel in principle approved an additional grant of £4,000 – which is conditional upon the ratification of Saltash TC.

Hello Ray

At the last Saltash s106 panel meeting I provided an update with regard to the additional work that Underhills had proposed should be undertaken to the pontoon, to improve its condition and to also ensure that a higher quality facility is returned to the water. Below is an extract from the panel notes:

Attached is the update and costs from Underhills. The remainder of the costs will be funded by Cornwall Council.

The Saltash s106 panel approved an additional £4,000 which is conditional upon the approval of Saltash TC. Can you raise this at the first available town council meeting and then let me know the decision made?

With kind regards
Catherine

Catherine Thomson
Cornwall Gateway Community Link Officer
Localism team
Neighbourhoods Directorate
Cornwall Council

Tel: 01872 224242

Internal: 504242

Mobile: 07769 724877

Email: catherine.thomson@cornwall.gov.uk

www.cornwall.gov.uk

Agenda Item No. 12



NADELIK KERNEWEK 2017

CORNISH CHRISTMAS 2017

An Invitation to participate in Golden Tree's Cornish language learning and activity programme running up to Christmas 2017.

For St Piran's Day 2017, Golden Tree established our first programme of Cornish Language activities and events around the schools, shops, pubs and streets of Penzance. We will be expanding that 'cluster' in the Spring of 2018.

In the meantime, however, we are looking for the right community to inaugurate a further programme of seasonal Cornish Language activity, this time, for Christmas 2017.

The programme will offer a range of festive activities celebrating a traditional Christmas and ensuring that the Cornish Language is seen and heard out and about on the streets of the town.

Golden Tree will deliver the following activities (subsidised by Cornwall Councils' Cornish Language learning and Communication Fund):

- a programme of Cornish language learning for staff and pupils of local schools
- visual artists supporting Cornish language window-dressing around town
- a Christmas town trail expedition for children and families
- informal Cornish Language workshops for beginners
- Cornish Language carol singing workshops and outing
- a residential intensive learning weekend (for fluent Cornish speakers)
- a ticketed Christmas Feast with traditional Cornish language entertainment

We are looking for Expressions of Interest from Cornish towns, to be sent to admin@goldentree.org.uk and received no later than Fri 26th May 2017.

Please include a brief statement outlining the town's interest in the programme. You may wish to support your application by detailing any potential added value and/or support - this might include resources, amenities, organisations, events and additional funding.

Towns will be informed of the result of the selection process on Friday 9th June 2017.

Programme delivery will commence in October 2017 with events taking place in November and December.

A stylized, handwritten signature in black ink.

Joe Lewis
CLLAC Team Leader
Golden Tree Productions

A stylized, handwritten signature in black ink.

Will Coleman
Artistic Director
Golden Tree Productions