

APPENDIX A

	Burial Authority/Board	Chairman	Vice- Chairman		P&R	Chairman	Vice- Chairman		Services	Chairman	Vice- Chairman		Staffing	Chairman	Vice- Chairman
	4 members plus 2 ex-officio members				8 - 10 members plus 2 ex-officio members				8 - 10 members plus 2 ex-officio members				4 members plus 2 ex-officio members		
BICKFORD															
BRADY															
CHALLENGER															
COOK															
COOT															
DENT	Ex-officio				Ex-officio				Ex-officio				Ex-officio		
MILLER															
PARKER															
PHILLIPS															
PINCKNEY															
RANCE															
TAYLOR															
THORN															
WARRINGTON															
WOOLFORD															
YATES	Ex-officio				Ex-officio				Ex-officio				Ex-officio		

APPENDIX B

Outside Body	Representative	Reserve	Requests
Age Concern		Averil Pinckney	Jean Dent
Cornwall Association of Large Councils	Town Clerk		
Livewire		Averil Pinckney	Gary Taylor
Mabbot Trust			Jean Dent
May Fair			Matt Coot
Regatta Committee		Casey Warrington	Steve Thorn
Road Safety Committee		Steve Miller	Mike Parker
Saltash Gateway CIC S106 Panel		John Brady & Chris Cook	Mayor & Deputy Mayor
Saltash Gateway CIC		Chris Cook	John Brady
Saltash Gateway CNA	Mayor	Deputy Mayor	
Saltash Heritage		Mike Parker	Jean Dent
SWRA		Julie Rance	Richard Bickford
TAVATA		Casey Warrington	Deputy Mayor
The Core		Julie Rance	Steve Thorn
Youth Council		Averil Pinckney	Julie Rance

APPENDIX C

Saltash Station site Update for the Saltash Town Council May 2017

Councillor Richard Bickford

Summary

This new council now has an opportunity to achieve a long-standing aspiration of so many within the Saltash community to resolve the issues surrounding the state of our station building.

To restore this building to a useful and important part of life in Saltash will not be easy, cheap or quick to achieve, and we will need considerable agreement and support to achieve this goal.

We have agreed a purchase price of £165,000, part funded by Great Western Railway (£30k) and this is in the hands of solicitors. It is possible that we can Exchange contracts within a week or so.

The proposals before you tonight seek to clarify where STC will get the funding from and start the planning work for the refurbishment. We seek to utilise Section 106 monies to be used as matched funds for further and larger funding applications.

As the two remaining councillors from the previously established working group Councillors Bickford and Brady would carry on in that role, until STC have completed the purchase and are in a position to undertake wider consultations on the use of the building and design aspects.

Aims

The Station Working Group have been working on behalf of STC to try and deliver an outcome for the former Saltash Station site and building that would bring the building into the ownership of the Town Council, and further bring about a refurbishment that would deliver passenger and community facilities that the town would be proud of. The intention has been to utilise already identified funding sources such as GWR CCIF fund, Cornwall Council's Local Transport Plan and S106 funding.

There is significant public support for the Town Council to proceed with such a plan, as there has been over the last decade. A public petition on the 38 Degrees Petition Site has attracted almost 3000 signatures.

The station development featured as a High Priority for the public when they were asked to prioritise the town council priorities at the beginning of the last council, and the extensive survey carried out for the Neighbourhood Plan indicated the same.

Background

Last August the Town Council approved an offer to purchase the station site from the current owner for up to £110k. The offer was rejected with the stated price being £200k at that time.

In January we had contact from a third party developer who had been contacted by the current owner. The third party was interested in working with STC to develop a plan that would see the Town Council take ownership of most of the building and the developer bring forward plans for a residential development on the northern part of the site. Initial talks looked positive with an offer for the Town Council to purchase the building for £1 in return for waiving certain of the covenant rights. However, subsequent detailed assessment by the third party of the financial viability has led them to propose packages that were increasingly negative, whereby the council would probably receive very little return for the covenant, and still have to pay a significant sum for the building.

Throughout this time, the Working Group have been seeking to find additional funding to help deliver the project, both to aid with refurbishment and possibly to help with the purchase. We identified a further £50k of funding that would help STC bridge the funding gap between the original offer of £110k and the then current asking price of £170k.

The £50k was made of two elements, firstly Great Western Railway (GWR) have agreed to give STC £30k towards the purchase of the site. We have signed the contract, and it is expected that it will easily pass through the rubber stamp process at First Group. Their Regional Development Manager has been very supportive and continues to indicate that the project is a very good contender for funding through their Customer and Communities Improvement Fund (CCIF). An upfront donation of £30k surely confirms this.

The other £20k was by way of offers of donations made by private individuals, the council carefully considered this, but resolved to thank them and make up the difference. The individuals in question remain interested in helping with the refurbishment process and we will keep in touch with them.

The history beyond this is well summarised in the current issue of the Saltash Observer.

The next steps

Once the purchase is complete we will need to work up the business case options to ensure we can afford to achieve our goals and that the restored building will be economically viable. We will also need to consult on uses and engage an architect to draw up plans and provide concept drawings.

There will need to be further work on producing high quality funding bids, some of the funding streams available are outlined below.

The Project Development funding of £15k will help us achieve this and we have already identified a well qualified Saltash resident who has agreed at no cost to advise us through this process.

Funding Options

Project Development funding

Cornwall Council – Transport Planning fund - £5k - confirmed
Architectural Heritage Fund – Project Development Grant - £5k
S106 Application - £5,500
Total £15,500

Project Delivery/Refurbishment funding options

Public Works Loan
Cornwall Council – LTP 3 funding
Section 106 funding
Architectural Heritage Fund Great Western Railway's Customer and Community Fund
Railway Heritage Trust

Total possible funding estimated at up to £500k

Station Building Purchase Update - Revised Funding Proposals

On 18 April 2017 Saltash Town Council unanimously resolved to Purchase the Station Building site. The funding for Purchase was £30,000 from GWR, £70,500 from Saltash Town Council and £70,500 from LIDL S106. Totalling £171,000.

It was agreed that should the S106 application be unsuccessful, or only partly successful, the shortfall will be made up by a combination of additional general reserves and other funding earmarked for station matters.

On Tuesday 9th May 2017 the Station working Group, Councillor John Brady and Councillor Richard Bickford met with the Town Clerk and were advised by the Town Clerk that the S106 panel decision was NOT to approve the application to support the purchase of the Building and site.

At the meeting we agreed to look at the Town Council finances and ongoing expenditure to see if the £70,500 could be found from Council committed expenditure. Attached is a detailed statement as at 15/05/2017 of Saltash Town Council possible expenditure for the year ahead.

The working Group are requesting Council support the following amendments/changes to the following EMF headings:

1. Repairs to Cemetery walls £55,120 budgeted, reduce to £25,120.
=£30,000
2. Guildhall maintenance £53,380 budgeted, reduce to £43,380, = £10,000
3. Heritage centre £28,801 budgeted, reduce to £23,801 = £5000
4. Saltash recreation areas, £26740 budgeted, reduce to £16740, =£10,000

5. Public art maintenance £11980 budgeted, reduce to £6980, =£5000

6. Salt bins £19422 budgeted, reduce to £9422, =£10,000

7. Bus shelter installation £10,000, reduce to £5,000, = £5000

From the above headings you will see we have found a possible £75,000, checked by Abbi our finance Officer that these funds have not been committed.

* The difference of £4500 between the 106 requested amount and the £75000 is to put proper boarded fencing around the site for safety reasons and to comply with our insurance requirements

Contracts are due to be exchanged with the owner on Thursday 25th May.

The station EMF holds £15000 and the Working Group are asking approval to use this to support any initial project costs whether they be to secure the site or to engage in project support.

In the light of the S106 decision not to support the funds to PURCHASE the building and site, will Council support an amendment to the original application so as to provide funding for the refurbishment. The S106 Panel have indicated fully that they wish to support the refurbishment.

I am therefore proposing to Council:

Proposal

1. To amend Saltash Town Council's S106 application (agreed on the 18th April 2017) for £70,500, to provide funding towards the refurbishment of the Station Building rather than to fund the purchase.
2. That approved ongoing funded work procurement and works requiring signing off will be by the joint signatures of Councillors Brady, Bickford and the Town Clerk.

Members of Council we are nearly there, please consider fully the above information

John Brady

APPENDIX D

The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX

6 MAR 2017

Your Ref:

My Ref: E2/06/01599/FUL

Date: 01 March 2017

Dear Sir

Re: Lidl, Saltash- s106 money

I am writing to you in relation to the section 106 agreement for the Lidl development in Saltash and the associated contribution towards Town Centre Regeneration and other Community and Employment Improvements. Clause 6.2 of the section 106 states as follows

"If expenditure of any one or more of the Contributions required to be made pursuant to this Agreement has not been fully committed within ten years of the date of its receipt by the Council then the relevant Contribution or any uncommitted balances as may be appropriate shall in each case be repaid to the Applicant together with all interest at the rate of the current Bank of England basic rate that shall have accrued thereon"

According to my records the contribution is currently held by Saltash Town Council and £106,241.00 remains unspent. I would therefore like to take this opportunity to remind you that any funds remaining uncommitted by the 21 January 2018 will need to be returned along with interest accrued to Lidl UK GmbH. I therefore strongly recommend that efforts are made to spend all money held as a matter of urgency.

Yours faithfully



Mrs Eleanor Farnes
Development Officer (s106)
Planning & Enterprise

APPENDIX E

Application withdrawn.

APPENDIX F

From: Thomson Catherine

Sent: Wednesday, May 10, 2017 10:48 AM

Subject: FW: Next Saltash s106 panel meeting

New information was shared from the consultants, regarding the additional works required to be able to complete the full refurbishment of the pontoon and return it to the Saltash waterside in a standard expected of such a facility. The s106 panel in principle approved an additional grant of £4,000 – which is conditional upon the ratification of Saltash TC.

At the last Saltash s106 panel meeting I provided an update with regard to the additional work that Underhills had proposed should be undertaken to the pontoon, to improve its condition and to also ensure that a higher quality facility is returned to the water. Below is an extract from the panel notes:

Attached is the update and costs from Underhills. The remainder of the costs will be funded by Cornwall Council.

The Saltash s106 panel approved an additional £4,000 which is conditional upon the approval of Saltash TC. Can you raise this at the first available town council meeting and then let me know the decision made?

With kind regards
Catherine

Catherine Thomson
Cornwall Gateway Community Link Officer
Localism team
Neighbourhoods Directorate
Cornwall Council

APPENDIX G



NADELIK KERNEWEK 2017

CORNISH CHRISTMAS 2017

An Invitation to participate in Golden Tree's Cornish language learning and activity programme running up to Christmas 2017.

For St Piran's Day 2017, Golden Tree established our first programme of Cornish Language activities and events around the schools, shops, pubs and streets of Penzance. We will be expanding that 'cluster' in the Spring of 2018.

In the meantime, however, we are looking for the right community to inaugurate a further programme of seasonal Cornish Language activity, this time, for Christmas 2017.

The programme will offer a range of festive activities celebrating a traditional Christmas and ensuring that the Cornish Language is seen and heard out and about on the streets of the town.

Golden Tree will deliver the following activities (subsidised by Cornwall Councils' Cornish Language learning and Communication Fund):

- a programme of Cornish language learning for staff and pupils of local schools
- visual artists supporting Cornish language window-dressing around town
- a Christmas town trail expedition for children and families
- informal Cornish Language workshops for beginners
- Cornish Language carol singing workshops and outing
- a residential intensive learning weekend (for fluent Cornish speakers)
- a ticketed Christmas Feast with traditional Cornish language entertainment

We are looking for Expressions of Interest from Cornish towns, to be sent to admin@goldentree.org.uk and received no later than Fri 26th May 2017.

Please include a brief statement outlining the town's interest in the programme. You may wish to support your application by detailing any potential added value and/or support - this might include resources, amenities, organisations, events and additional funding.

Towns will be informed of the result of the selection process on Friday 9th June 2017.

Programme delivery will commence in October 2017 with events taking place in November and December.

A stylized, handwritten signature in black ink, appearing to read 'Joe Lewis'.

Joe Lewis
CLLAC Team Leader
Golden Tree Productions

A stylized, handwritten signature in black ink, appearing to read 'Will Coleman'.

Will Coleman
Artistic Director
Golden Tree Productions

APPENDIX H

From: Jean Dent
Sent: Wednesday, May 17, 2017 7:05 AM
To: Townclerk
Subject: The celtic cross

Hilary has made this suggestion

** The Celtic Cross has never been 'blessed'. I know that Bishop Tim is in Saltash in the morning of 30th June, leading a Confirmation and Baptism service at Bishop Cornish School. And I know that he is keen to bless the Cross. Perhaps, Madam Mayor, you might like to invite the Bishop to lead a short service after he has finished at Bishop Cornish? Rev Cathy (Sigrist) likes the idea, so if you also like it perhaps you could ask the Town Clerk to invite Rev Cathy to pick up contact with the Bishop?*

Please will you contact Rev Sigrist and ask if she will run with this.