



# Saltash Town Council

Konsel An Dre Essa



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

8<sup>th</sup> June 2017

Dear Councillor,

I write to summon you to a meeting of the **Services Committee** to be held at the Guildhall on **Wednesday 14<sup>th</sup> June 2017 at 7.00pm.**

Yours sincerely,

R Lane  
Town Clerk

To: Councillors

tbc- Chairman	G Taylor
R Bickford	S Thorn
M Coot	
S Miller	
M Parker	J Dent (Mayor, ex-officio)
J Rance	D Yates (Deputy Mayor, ex-officio)

All other Councillors for information.

## **AGENDA**

1. Health and Safety Announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting
3. To appoint a Chairman
4. To appoint a Vice-Chairman
5. Apologies
6. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
  - c. To consider dispensations required
7. Questions from the public
8. Green Infrastructure for Growth – GI4G
  - a. To receive a presentation from Lisa Pender – Project Officer GI4G.
  - b. To establish a GI4G Working Party.
9. Finance:  
To receive the current Committee budget statement
10. To appoint a liaison Member for the War Memorial research and Virtual War Memorial project
11. Allotments
  - a. Review of regulations
  - b. Proposed additional guidance for bonfires on allotments
12. Grounds Maintenance
  - a. To review outside area maintenance responsibilities
  - b. To consider grounds maintenance staff transport options
13. To consider management arrangements and reporting waterfront and town deficiencies
14. Christmas 2017
  - a. Brief on Christmas celebration planning arrangements
  - b. Establishment of Christmas Lights Working Party

- 15. Waterfront
  - a. Update
  - b. To appoint Members to the Waterside Management Working Party

- 16. Saltash Town Improvement Group (STIG)
  - a. Options

- 17. Public Toilets
  - a. To consider issues and operation
  - b. Operational toilets:
    - Alexandra Square
    - Belle Vue
    - Longstone Park
    - Waterside
  - c. Disused toilets:
    - Belle Vue (upper)
    - Callington Road
    - St Stephens

- 18. Saltash Visitors Guide – report (Councillor Bickford)

- 19. Traffic Management for Community Events (Councillor Coot)

- 20. Other areas that the Services Committee is responsible for:

The following items will be taken upon notification by members to the Chairman prior to the meeting with a short written report summary.

- a. Street furniture
- b. Community toilet scheme
- c. Additional litter bins in outer areas
- d. Bus shelters & stops
- e. Industrial estate issues
- f. Elwell Woods/Cornish Cross
- g. Notice Boards

- 21. Public Bodies (Admission to Meetings) Act 1960:

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

- 22. As required or if necessary

- 23. Public Bodies (Admission to Meetings) Act 1960:

To resolve that the public and press be re-admitted to the meeting.

- 24. Urgent non-financial matters brought forward at the discretion of the Chair

25. To consider any press releases or articles required

26. Date of next meeting: **Wednesday 13<sup>th</sup> September 2017** at 7.00pm (TBC)