

**Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 81
held on Wednesday 31st May 2017 at Saltash Guildhall.**

Attending:- Cllr. David Yates (In the chair) (Town : Saltash West) (DY)
John Percil (Latchbrook Neighbourhood Association) (JP)
William Holman (N&M Pill Landowners Consortium) (WH)
Steve Besford-Foster (Consultant) (SB-F)

Apologies:- Cllr. Derek Holley (County : Saltash East) (DH)
Alex Sharpe (China Fleet Country Club) (AS)
Ian Taylor (Port View Estate) (IT)
Bob Austin (Formerly STC and CC) (BA)
Robert Taylor (Persimmon Homes) (RT)

The meeting was not recorded.

Minute No.	Item	Action
544.	Declaration of Interests. A Declaration of Interest was recorded by William Holman with regard to his pecuniary interest in a development project at North & Middle Pill.	
545.	Minutes of Meeting 80. The Minutes were approved.	WH
546.	Matters Arising from Minutes of Meeting 80. See Policy Review minute 547 below.	
547.	Policy Writing Review. 1. Commission for the Built Environment (CABE) A Saltash Design Guide/Pattern book would be extra to the existing Cornwall Design Guide and should be informed by The Cornwall and Scilly Urban Survey Historic Characterisation for Regeneration – Saltash September 2005. a. It was agreed that it should be included as a SNP Project to include Guidance on Saltash Character Assessment and Pattern Book. Carefully worded design criteria/rules on matters such as scale, materials etc. There is also the need to allow for innovation in design. b. Work led by the Coastal Communities Team was commencing on a Waterfront Character Assessment. c. There was the need to check on the ability to prevent development within gardens of the designated areas of “Sub-urban Villas.” d. There is a need to prepare a local list of special and/or significant buildings. Is this a project ?	SB-F WH/IT SB-F SB-F

	<p>2. Other Areas for Character Assessment, Design Guide and/or Pattern Book and/or Design and Access Statement Treatments. The following were identified :-</p> <ul style="list-style-type: none"> • Callington Road (The proposed Town Centre Boulevard); • The Tamara Estate; • Burraton Coombe; • Other including modern estates. <p>3. Town Centre Shopfronts and Signs It was agreed that General Guidance should be produced for Town Centre shop-fronts and shop signs addressing style, font, colour, illumination etc. It was agreed that the Hackney and/or Wigan policies would be helpful here.</p> <p>4. Town Centre Hi-speed Broadband It was agreed that the provision of faster broad-band connections should be included as a project under the SNP.</p> <p>5. Safety and Security Measures DY advised that the Town Council Services Committee was investigating the provision of CCTV for the Town Centre. The matter was being put to the STC Policy and Resources Committee for consideration.</p>	<p>SB-F</p> <p>SB-F</p> <p>SB-F</p> <p>DY</p>
548.	<p>Any Other Business.</p> <p>a) Control of Hair Salon Numbers in The Town Centre. DH had written to the Chairman expressing concern over the growing number of hair salons in the Town Centre. SB-F advised that Hairdressers were regarded under The Town and Country Planning (Use Classes) Order 1987 as amended as Class A1</p> <p><i>"A1 Shops - Shops, retail warehouses, hairdressers, undertakers, travel and ticket agencies, post offices, pet shops, sandwich bars, showrooms, domestic hire shops, dry cleaners, funeral directors and internet cafes."</i></p> <p>It was outside the scope of the Neighbourhood Plan to set policy in this Instance.</p> <p>b) Briefing on the process and progress to date in preparing the Saltash Neighbourhood Plan to the new Saltash Town Council. DY would be briefing the new Town Council at their next meeting and inviting new membership of the Steering Group. WH to be advised to ensure Agenda and Minutes are circulated.</p>	<p>DY/WH</p>
549.	<p>Dates of Next Meetings.</p> <p>The dates were reviewed but it was agreed to run with the existing programme.</p> <p>Steering Group – Wednesday 7th June 2017, The Guildhall at 6.00pm. Cancelled</p> <p>Steering Group – Wednesday 14th June 2017, The Guildhall at 6.00pm. Cancelled</p>	<p>ALL</p>

Steering Group – Wednesday 21st June 2017, The Guildhall at 6.00pm. Steering Group – Wednesday 28 th June 2017, The Guildhall at 6.00pm. Steering Group – Wednesday 5 th July 2017, The Guildhall at 6.00pmand all subsequent Wednesdays until September 2017	ALL
--	------------

The meeting ended at 20.10 pm.

Circulation List

(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<i>Cllr. David Yates</i>	<i>Saltash West (STC)</i>	Matthew Tunley	Commercial Estates Gp (Broadmoor Fm)
<i>Cllr. Jean Dent</i>	<i>Saltash West (STC)</i>	Catherine Thomson	CC Community Network
<i>Cllr Derek Holley</i>	<i>Saltash East (CC)</i>	Peter Ryland	Chamber of Commerce; CIC; STIG
<i>Cllr. Richard Bickford</i>	<i>Saltash East (CC & STC)</i>	Andy Rance	Cornwall County Youth Work
<i>Cllr. Matthew Coot</i>	<i>Saltash South (STC)</i>	Colin Breed	Resident
<i>Bob Austin</i>	<i>Former CC & STC</i>	Simon Cronk	Resident and Chartered Surveyor
<i>Mike Finch</i>	<i>Saltash Environmental Action</i>	Ray Lane	Town Clerk
<i>Mike Hocking</i>	<i>N&M Pill Neighbourhood Assoc'n</i>	Zoe Bernard-John	CC Senior Development Officer
<i>Leslie Rust</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Richard Hall	Resident
<i>John Percil</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Vanessa Luckwell	CC Community Regeneration Officer
<i>Denise Watkins</i>	<i>Waterfront Residents Assoc@n</i>	Caroline Righton	Aston Getty (Broadmoor Farm)
<i>Gail Swift</i>	<i>Pillmere Community Association</i>	Tunde Awe	Resident
<i>William Holman</i>	<i>N&M Pill Landowner Consortium</i>	Geoff Mawson	Resident
<i>Jane Hamlyn</i>	<i>Architect & Pillmere Resident</i>	Michael Griffin	MA Griffin Associates (Hole Farm)
<i>David Bennett</i>	<i>SWRA & Essa Cycling</i>	Andrew Williams	Resident (Middle Pill)
<i>Ian Taylor</i>	<i>Port View Estate</i>	Simon Walker	(Landrake and St. Erney N. Assocn.)
<i>Lee Russell</i>	<i>Pillmere</i>	Sue Newell	(Landrake and St. Erney N. Assocn.)
David Orr	Consultant	Ken Martin	Governor Saltash.net
Steve Besford-Foster	Consultant PlanSupport	William Cotton	Chamber of Commerce
Robert Taylor	Persimmon Homes	Rev. Tom Osborne	Methodist Church
Alex Sharpe	Trustee China Fleet Country Club		

All Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at plan4saltash.co.uk