

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Burial Board held in the Guildhall on Wednesday 12th April 2017 at 2:00pm

PRESENT: Councillors: R Austin (Co-Chairman), Mrs J Dent, (Deputy Mayor ex-officio), W Phillips, Rev. C Sigrist (Co-Chairman), Mr B Jones (St Stephens PCC), Mr J Reid (St Stephens PCC).

ALSO PRESENT: Mr R Lane (Town Clerk), Mrs S Burrows (Administration Officer).

APOLOGIES: Councillors: Mrs H Frank, (Mayor ex-officio), D Holley, Mr R Parson, (Hub Manager, The Co-operative Funeralcare), Mr S Watt, (Westcountry Funeral Services Limited), Mr D Fowell, (PFS Funeral Directors), Mark Orchard – Cemetery Warden.

Councillor R Austin (Co-Chairman) in the chair.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

BB/01/17/18 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

BB/02/17/18 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
None			

The Chairman introduced and welcomed Reverend Cathy Sigrist the Co-Chairman for the Burial Board and thanked Mr B Jones for his interim assistance.

BB03/17/18 QUESTIONS FROM THE PUBLIC

None.

BB04/17/18 ST STEPHEN'S CEMETERY – BURIAL BOARD

a. To receive the current Committee budget statement.

See attached appendix A to the minutes.

It was **RESOLVED** to note.

BB05/17/18 REPORT FROM THE CEMETERY WARDEN

See attached appendix B to the minutes.

It was **RESOLVED** to note

**BB06/17/18 TO CONSIDER GRASS CUTTING OPTIONS
(Pursuant to Burial Board 07.12.2017 Minute no. BB42/16/17)**

See attached appendix C to the minutes.

It was **RESOLVED** to note STC are waiting to receive Cornwall Council's Local Maintenance Partnership Agreement to consider the requirements and level of payment.

BB07/17/18 CEMETERY WALL

a. To approve boundary wall repairs.

It was **RECOMMENDED** to conduct repair and replacement works as advised by the Council's Building Consultant up to the value of the allocated EMF budget of £50,000

BB08/17/18 HEALTH AND SAFETY

a. Cornwall Council maintained tombs and memorials.

No report.

BB09/17/18 MUNICIPAL FUNERAL SERVICE PROVISION

It was **RESOLVED** to defer this item to the first Burial Board meeting of the new council.

BB10/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

BB11/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting.

BB12/17/18 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

Virtual War Memorial Website

Councillor Mrs J Dent informed members about the production of the virtual war memorial website.

It was **RESOLVED** to note.

BB13/17/18 PRESS RELEASES

None.

BB14/17/18 DATE OF NEXT MEETING

Wednesday 12th July 2017 at 2.00 p.m. at St Stephen's Cemetery.

Rising at: 14:40

Signed _____
Chairman

Dated _____