

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of Saltash Town Council held in The Guildhall on Tuesday 18<sup>th</sup> April 2017 at 6.15 p.m.

**PRESENT:** Councillors: Mrs H Frank (Chairman), R Austin, R Bickford, Mrs J Dent, J Ellison, D Holley, Mrs S Hooper MBE, A Killeya, W Phillips, J Shepherd, D Yates.

**ALSO PRESENT:** 2 Members of the Press, 4 Members of the Public, R Lane - Town Clerk, Mrs A Browne – Finance Officer, Mrs S Burrows - Administration Officer.

**APOLOGIES:** Councillors: J Brady, Mrs G Challen, M Coot, Mrs J Rance.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Mayor informed those present of the actions required in the event of a fire or emergency.

**38/17/18** **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

**39/17/18** **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non Pecuniary</b>	<b>Reason</b>
None			

**40/17/18** To note an ongoing dispensation for Councillor Shepherd to act as Chairman of the Saltash Team for Youth.

It was **RESOLVED** to note.

**41/17/18** **QUESTIONS FROM THE PUBLIC**

None.

The Chairman announced that agenda item 7 would be received as the next item of business.

**42/17/18**      **STATION BUILDING - UPDATE**

Councillor Austin left the meeting.

It was **RESOLVED** unanimously that:

1. STC proceed with the purchase of the Station Site and Building for a price of £165,000 plus £1,000 contribution to the Seller's legal costs on completion.
2. STC appoint Nicholls & Sainsbury to act for the Council in connection with the purchase and to carry out the work on behalf of the Council.
3. All conveyancing searches recommended by the Solicitor be adopted.

The Chairman paid tribute to the Working Group for their work in negotiating a sale with the owner.

**43/17/18**      **TO CONSIDER AN S106 APPLICATION BY SALTASH TOWN COUNCIL**

See attached appendix A to the minutes.

It was **RESOLVED** unanimously that:

1. STC adopt and support the application for funding of £70,500 to purchase the Station Site and Building.
2. STC accept First Greater Western Ltd (GWR) funding of £30,000 towards the purchase and that remaining funds be allocated from General Reserves.
3. STC implement GWR special terms:
  - i. Saltash Town Council to complete purchase of the building by end December 2017.
  - ii. Saltash Town Council to use reasonable endeavours to secure funding for the refurbishment of the building.
  - iii. Part of the building to provide facilities for rail users including but not limited to waiting room, toilet facilities, café.
  - iv. GWR to be consulted on the plans for the refurbishment of the building.

44/17/18

**PLANNING**

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. It was noted that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

**PA17/01993**

D Wills - **2 Campion Close PL12 6XN**

Retention of changing area of land to a car hard stand.

**Ward: North**

Date received: 05.04.2017

It was resolved to **RECOMMEND APPROVAL**

**PA17/02386**

A Pethick – **12 Deer Park PL12 6HE**

Rear conservatory.

**Ward: East**

Date received: 22.03.2017

It was resolved to **RECOMMEND APPROVAL subject to the east elevation windows being obscure glass to avoid overlooking onto 10 Deer Park.**

**PA17/02459**

D Ryder – **Hawkins Farm House, Broad Lane, Trematon PL12 4RS**

Demolition of conservatory and construction of single storey rear extension.

**Ward: West**

Date received: 23.03.2017

It was resolved to **RECOMMEND APPROVAL**

Councillor Austin returned to the meeting.

**PA17/02472**

**S Pott – 1 Fayre View, Trehan PL12 4QL**

Removal of conservatory and replacement with single storey rear extension, first floor extension over existing garage, replacement front porch, new flue, replacement of windows and roof covering, relocation and replacement sheds to rear garden and associated internal remodelling.

**Ward: West**

Date received: 30.03.2017

It was resolved to **RECOMMEND APPROVAL**

**PA17/02581**

**C Hatch – Tamar Tyres, Unit 10 Edgcumbe Trade Park Tamar View Industrial Estate, Edgcumbe Road PL12 6LD**

Change of use to allow installation of MOT bay.

**Ward: North**

Date received: 05.04.2017

It was resolved to **RECOMMEND APPROVAL**

**PA17/02655**

**A Palin – The Old Barn, South Broadmoor, Elmgate PL12 4QX**

Intervention to the old barn including repairs and renovation works. Replacement cladding to the large outbuilding and internal bat mitigation measures to the small stone outbuilding.

**Ward: West**

Date received: 05.04.2017

It was resolved to **RECOMMEND APPROVAL**

**PA17/02792**

**M Ash – 17 Lower Port View PL12 4BY**

Construct a garage.

**Ward: East**

Date received: 07.04.2017

It was resolved to **RECOMMEND APPROVAL**

**PA17/03042**

**A Palin – The Old Barn, South Broadmoor, Elmgate PL12 4QX**

Listed building consent for proposed interventions to the old barn including repairs and renovation works. Replacement cladding to the large outbuilding and internal bat mitigation measures to the small stone outbuilding.

**Ward: West**

**Date received: 05.04.2017**

It was resolved to **RECOMMEND APPROVAL**

d. Tree applications/notifications:

i. Applications – none.

ii. Notifications – none.

- e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken: None.

**45/17/18**      **CONSIDERATION OF LICENCE APPLICATIONS**

None.

**46/17/18**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

**47/17/18**      **CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None.

**48/17/18**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the meeting.

**49/17/18**      **URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

**Saltash Police Station**

Councillor Holley informed members of the possibility of a reduction in PCSO's in Saltash.

It was **RESOLVED** that the Chairman writes a letter seeking urgent clarification and that a meeting is arranged for the new council.

The Council wish to thank the Mayor Councillor Mrs Hilary Frank for her hard work and dedication in bringing the community together throughout her term as Mayor of Saltash.

The Council wish to thank Mrs Sue Hooper MBE for her outstanding service given to the town over her 30 years as Councillor.

The Council wish to thank the Town Clerk for his exemplary service to the council and his staff for their hard work and excellent support over this Council's term of office.

**50/17/18**      **PRESS RELEASES**

None.

**51/17/18**     **DATE OF NEXT MEETING**

Tuesday 16<sup>th</sup> May 2017 at 6.00 p.m. (to elect the new Mayor).  
Tuesday 23<sup>rd</sup> May 2017 at 6.15 p.m.

**52/17/18**     **COMMON SEAL**

The Common Seal was read by Councillor Mrs Sue Hooper MBE as the last final meeting of the Council and her time in Office.

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 19:20

Signed: \_\_\_\_\_  
                    Chairman

Dated: \_\_\_\_\_