

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 18th April 2017 at 7.00pm.

PRESENT: Councillors: Mrs H Frank (Mayor, ex-officio), Mrs J Dent (Deputy Mayor, ex-officio), R Bickford, J Ellison, Mrs S Hooper MBE, W Phillips, J Shepherd, D Yates.

ALSO PRESENT: Members of the Public 1, Ray Lane – Town Clerk, Mrs A Browne – Finance Officer, Mrs S Burrows - Administration Officer.

APOLOGIES: A Killeya, Mrs J Rance.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

1/17/18 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

2/17/18 DECLARATIONS OF INTEREST

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. To consider dispensations required.

Councillor	Item	Pecuniary/Non-pecuniary	Reason
None			

3/17/18 To note an ongoing dispensation for Councillor Shepherd to act as Chairman of the Saltash Team for Youth.

It was **RESOLVED** to note.

4/17/18 QUESTIONS FROM THE PUBLIC

None.

5/17/18

FINANCE

- a. Report from Finance Officer.

See attached appendix A to the minutes.

It was **RESOLVED** to note.

- b. To receive the current Committee budget statement.

See attached appendix A to the minutes.

It was **RESOLVED** to note.

- c. To receive a report on investments.

See attached appendix A to the minutes.

It was **RESOLVED** to note.

- d. VAT.

See attached appendix A to the minutes.

It was **RESOLVED** to note.

- e. To receive report on VAT partial exemption for 2017/18.

See attached appendix B to the minutes.

It was **RESOLVED** to note and approve the VAT consultant visit to review the VAT implications on future projects.

- f. To receive report on Banking Options.

See attached appendix C to the minutes.

It was **RESOLVED** to note and approve Sage Pay as the online payment system.

- g. To receive report on New Booking Procedures.

See attached appendix D to the minutes.

It was **RESOLVED** to note and approve the changes to the Guildhall booking procedures and system.

h. To receive report on Switching Energy Suppliers.

See attached appendix E to the minutes.

It was **RESOLVED** to note and approve the merging of 13 energy accounts to the most cost effective and best value for money energy supplier.

6/17/18 **CLERKS REPORT ON DELEGATED AUTHORITY TO SPEND**

None.

7/17/18 **TO CONSIDER COMMUNITY CHEST AND FESTIVAL FUND APPLICATIONS**

a. To consider Community Chest applications.

See attached appendix F to the minutes.

212 Saltash Youth Football Club £1000
Money to create two new girls teams to play in the Devon Junior Minor League.

It was **RECOMMENDED** that £1,000 be awarded.

b. To consider Festival Fund applications.

None.

8/17/18 **S106 FUNDING**

No Report.

9/17/18 **TRANSPORTATION (BUS/TRAIN/ROAD)**

No Report.

10/17/18 **SERVICE DEVOLUTION AND ASSET TRANSFERS**

a. Update on accommodation for Town and Waterfront Warden.

It was **RESOLVED** that the Town and Waterfront Warden carry out further research in providing suitable welfare facilities.

11/17/18 **MAURICE HUGGINS ROOM**

No report.

12/17/18 **TO REVIEW THE TOWN MESSENGER**

See attached appendix G to the minutes.

It was **RESOLVED** to defer this item to the first P&R meeting of the new council.

13/17/18 **SALTASH TEAM FOR YOUTH (COUNCILLOR SHEPHERD)**

See attached appendix H to the minutes.

It was **RESOLVED** to note. It was further agreed that when councillors are appointed to outside bodies in the new council, the appointment of a councillor or specialised person to Saltash Team for Youth be considered.

The Council thanked Councillor Shepherd for his hard work and support to the Saltash Team for Youth.

14/17/18 **TO RECEIVE REPORTS FROM WORKING GROUPS AND OUTSIDE BODIES:**

a. Neighbourhood Plan Steering Group

No Report

b. Road Safety Committee.

See attached appendix I to the minutes.

It was **RESOLVED** to note.

c. Anti-social Behaviour

No Report.

d. Guildhall Property Maintenance and Marketing Working Party - to receive the notes of the meeting held on 5th April 2017.

See attached appendix J to the minutes.

It was **RESOLVED** to note.

15/17/18 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

16/17/18 **AS REQUIRED OR IF NECESSARY**

None.

17/17/18 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that the public and press be re-admitted to the meeting.

18/17/18 **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

None.

19/17/18 **PRESS REPORTS**

None.

20/17/18 **DATE OF NEXT MEETING**

Tuesday 18th July 2017

Rising at: 20:20

Signed: _____
Chairman

Dated: _____