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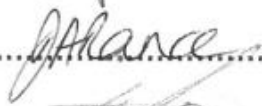
To Mr Ray Lane Town Clerk Saltash Town Council

**Saltash Town Council Standing Order schedule 12 C.**

We the undersigned Councillors request that item 12 STC 06/04/2017 be withdrawn as it is considered this agenda item was pursued during the 'Purdah' period and was not an item considered as 'urgent' under the guidance. We the undersigned also feel no full explanation of the proposal has been given to the New Saltash Town Council.

Cllr John Brady ..... 

Cllr Gloria Challen ..... 

Cllr Julie Rance ..... 

Cllr Mike Parker ..... 

## Addition of names to war memorials



As the creation of war memorials has traditionally been organised locally, with there being no central government directives or funding, the question of who is or is not commemorated and the form in which their details are recorded is usually held to be a local matter.

Please note that there are no definitive 'rules' about the names and inscriptions on war memorials. Different criteria for inclusion were used by different communities and so who is commemorated, which conflicts are commemorated and the style in which these details appear varies from memorial to memorial. This is why some war memorials only include those who fought and died, whilst other also include those who fought and survived, and why some include civilian as well as service casualties.

### Points for consideration

- **Establish 'ownership'**

Use local sources to establish if there is a formal transfer of 'ownership' to a community body (e.g. parish council, local trust, etc) in order to obtain permission for adding names (or conflicts). If this cannot be established, then the War Memorials (Local Authorities' Powers) Act of 1923 and subsequent amendments allow a local authority to add names (or conflicts) to a war memorial within its area whether it 'owns' it or not and you may need to obtain permission from them. The Trust would suggest contacting your local Conservation Officer (normally based in the conservation or planning departments) for further advice. If the memorial is located in a place of worship or in its grounds then you may need to obtain permission from the relevant religious authority to add names (or conflicts).

- **Research the history of the war memorial**

Use local sources (e.g. parish records, local archives at libraries or museums, local newspaper archives) to establish the history of the memorial. You might want to check if there were specific criteria for inclusion on the war memorial and that there are no legal requirements/legacies attached to the site of the war memorial which might affect any proposed additions. Please note that criteria for inclusion can be adapted if the local community feel this is appropriate, but it might be useful to know what they were originally so that the proposed additions do not compromise the original intentions of the community or the memorial's design.

- **Research the names**

Before adding any names to the war memorial, you should research all the names, dates, facts and details - make sure these are correct, especially spellings. Useful sources for research include local and regional libraries (including contemporary press reports), local and regional archives, appeals for information and material in local press, regimental bodies and their records, the Commonwealth War Graves Commission (2 Marlow Road, Maidenhead, Berkshire SL6 7DX, T: 01628 507200/634221, W: [www.cwgc.org](http://www.cwgc.org)), the Public Records Office (The

War Memorials Trust 42a Buckingham Palace Road London SW1W 0RE

Telephone: 020 7233 7356/ 0300 123 0764 Fax: 020 7834 0202/ 0300 123 0765

Email: [conservation@warmemorials.org](mailto:conservation@warmemorials.org) Website: [www.warmemorials.org](http://www.warmemorials.org)

Registered Charity Commission Number: 1062255

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National Archives, Kew, Richmond, Surrey TW9 4DU, T: 020 8876 3444, W: [www.nationalarchives.gov.uk](http://www.nationalarchives.gov.uk)) and the Ministry of Defence (Veterans Agency, Norcross, Thornton Cleveleys, Lancashire FY5 3WP, T: 0800 169 2277, W: [www.mod.uk](http://www.mod.uk)).

- **Record the war memorial**

Take photographs and make a record of the memorial in its current condition, paying particular attention to the inscriptions, before any work begins in case it is damaged.

- **Check the listed status**

Check with the Conservation Officer at your local planning authority if the war memorial is listed or attached to a listed building. If it is then you will need listed building consent from the local planning authority before any changes can be made to the memorial.

- **Notify the community**

The Trust strongly recommends that the local community is made aware of the additions to the existing memorial **before** any work begins (via a local newspaper, newsletter, notice board, etc).

- **Employ an experienced professional**

Always use a suitably qualified conservation/restoration practice to advise about the practicalities of making additions and to establish the costs of works. See War Memorials Trust's 'Conservation contacts' helpsheet for further information. The Trust recommends that you obtain more than one quote for the works and that additions are **always** made in a style which matches the original design of the memorial.

- **Establish a programme of works**

Before any work begins, clearly set out the steps of your project in order to avoid starting a project which cannot be finished. These should include: carefully planning the additions in a style which matches the original design; drawing up a detailed schedule of works; identifying any restoration work which maybe needed at the same time; establishing that your contractor has the experience to complete the project; and making plans for the future.

### **After the addition of names**

- **Plan for the future**

As work has been carried out to the war memorial, it would be an excellent time to establish a maintenance plan and consider insuring it. Please see War Memorials Trust's 'Advice on the maintenance of war memorials' and 'Insurance for war memorials' helpsheets.

- **Inform the Imperial War Museums' War Memorials Archive**

The Archive aims to compile a comprehensive record of all the war memorials in the UK. They should be informed of any changes to an existing war memorial once the work is completed (c/o Imperial War Museum, Lambeth Road, London SE1 6HZ, T: 020 7207 9863/9851, E: [memorials@iwm.org.uk](mailto:memorials@iwm.org.uk), W: [www.ukniwm.org.uk](http://www.ukniwm.org.uk)).

### **Funding**

The Trust's Small Grants Scheme can help with the addition of names (or conflicts) to existing memorials. Please visit the Trust's website for information on eligibility and how to apply: [www.warmemorials.org/grants](http://www.warmemorials.org/grants). You may also wish to fundraise locally for your project. Please see War Memorials Trust's 'Helping your fundraising' helpsheet for further information.

Please note that this helpsheet is intended to offer informal advice and is a distillation of experience. The information contained in this helpsheet is not exhaustive and other sources of information are available.

## Ownership of war memorials



The question of ownership or custodianship of war memorials can be quite difficult to answer. However, the following points offer some guidance about establishing ownership.

- **Research the history of the war memorial**

As the majority of war memorials were created by public subscription through committees formed for their commissioning (and usually dissolved after completion), the ownership can only be established if a formal transfer of responsibility occurred after the war memorial's dedication/creation.

War Memorials Trust recommends researching the history of the war memorial to establish if a formal transfer occurred. The majority of war memorials were created by a local community. These communities may be geographical or based on a workplace, place of worship, school or social group. Therefore research will need to be focussed on that community. Use local sources of information (e.g. parish records, local archives at libraries and museums, local newspaper archives, company records, etc). Please see War Memorials Trust's 'Researching the history of a war memorial' helpsheet for further information.

You could also contact the UK National Inventory of War Memorials (c/o Imperial War Museum, Lambeth Road, London SE1 6HZ, T: 020 7207 9851, E: [memorials@iwm.org.uk](mailto:memorials@iwm.org.uk), W: [www.ukniwm.org.uk](http://www.ukniwm.org.uk)). The Inventory aims to compile a comprehensive record of all war memorials in the UK and may hold information about your war memorial.

If the war memorial is located in the premises or grounds of a particular group or organisation (e.g. a place of worship, bank, post office, scout hut, etc) then contact the relevant authorities to establish if they are responsible for the memorial.

- **The law and war memorials**

If a formal transfer of ownership at any point in the war memorial's history cannot be established, then the War Memorials (Local Authorities' Powers) Act of 1923 and subsequent amendments enables local councils to carry out work to war memorials within their area whether they officially 'own' them or not. However, please note that, although this Act gives such powers to local authorities it does not give an obligation to do so. Please see War Memorials Trust's 'Parliamentary acts related to war memorials' helpsheet for further information.

The Trust would suggest contacting the Conservation Officer at your local authority (normally in the conservation or planning departments) for further clarification on their involvement with local war memorials.

If you are concerned about a war memorial and cannot conclusively establish ownership/custodianship, please contact the Conservation Officer at War Memorials Trust for further advice.

**War Memorials Trust 42a Buckingham Palace Road London SW1W 0RE**

**Telephone:** 020 7233 7356/ 0300 123 0764 **Fax:** 020 7834 0202/ 0300 123 0765

**Email:** [conservation@warmemorials.org](mailto:conservation@warmemorials.org) **Website:** [www.warmemorials.org](http://www.warmemorials.org)

**Registered Charity Commission Number:** 1062255

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Dear Ray

Further to our recent exchange of emails, I am writing to outline the position regarding the ownership and maintenance of the war memorial at St Stephen's Saltash.

The starting point for ownership and maintenance liabilities etc. of a war memorial on church land (so far as it is consecrated land and therefore subject to the Faculty Jurisdiction Rules), remains with the person, body or group of people who erected it, or the heirs or successors of that person or body. This applies to both public and private war memorials. I understand from your email that the land at St Stephens, Saltash is church land. I have also spoken with a member of clergy at St Stephen's Church who has confirmed that the town war memorial is located outside the church but on church land. This land is therefore very likely to be consecrated and accordingly would render the memorial subject to faculty jurisdiction. I asked the member of clergy if she had any information as to who erected the war memorial, but unfortunately was not able to provide any information about this. She did, however, indicate that she might be able to locate more information following a search of the church's records. I would suggest that it may therefore be best for you to contact the PCC and churchwardens about this in the first instance.

No doubt you are aware that county, district, parish and community councils, have certain statutory powers to incur reasonable expenditure on the maintenance, repair and protection of war memorials. However, legal consents and permission for any works will be required from the person, body, group or other organisation that owns or erected it. This includes permission by way of faculty which is needed to carry out any work undertaken to a war memorial which is subject to faculty jurisdiction. Therefore, in order to help the Council establish ownership of the memorial, Historic England notes that further information is available via national sources of information such as War Memorials Online and the Imperial War Museums' War Memorials Archive, both of which may hold relevant information about who has responsibility for the memorial.

I hope this information is useful and will be of some assistance for your meeting.

Kind regards,

Lorna

Lorna Medcraft

Paralegal

## **Bruce Hunt - War Memorial's in Saltash** with reference to item 21 agenda for 5-1-2017

This document only includes factual information that is available from publically accessible sources.

No personal opinions are expressed unless separately stated, although conclusions that are extrapolated from known factual information are included

### **Background Information**

At the end of WWI Saltash and St Stephens were separate administrative areas. Saltash was a Borough Town and St Stephens was a Parish Council within the area of St Germans Rural District Council. Each administrative area raised its own War Memorial. (How this was done and how those named on these memorials were selected is still being researched but is not relevant in this instance).

In 1934, after 12 years of negotiation Saltash Borough Council amalgamated with St Stephens Parish Council creating one administrative area. This was authorised by a 'Local Government Board Order' with the full agreement of all authorities involved.

At this time the Municipal War Memorial for Saltash (Adjacent St Nicholas and St Faith Church) became the memorial of the newly enlarged Borough. The memorial at St Stephens that was within the boundary wall of St Stephens Parish Church and on church land became (or always had been) the responsibility of St Stephens Parish under the control of the Parochial Church Council (PCC).

### **Post WWII**

#### **Saltash Municipal War Memorial**

At the end of WWII Saltash Town Council created a committee chaired by the Mayor to:

- a. Select appropriate names (both military and civil) for the war memorial.
- b. Raise funds to finance the memorial.

Both these tasks relied heavily on local co-operation. This was done by involving organisation like the British Legion (which had over 400 members in Saltash), the WRVS, Toc. H. and all churches and church organisations, it also included the vicar of St Stephens Church, Rev. Wainright and Capt. Wyld, both member of St Stephens PCC and war memorial committee), Notices were also placed in local newspapers. (Names of all committee members can be supplied) Cllr. Vosper stated that the Borough War Memorial now represented the whole of the Borough and any at St Stephens was unnecessary.

The task took almost five years resulting in a list containing 88 names. The committee never did raise enough money estimated at between £3,000 & £4,000. The fund fell short and required topped up by a donation of £84/-/4p from the Town Council.

The memorial was completed early in 1950

## The War Memorial at St Stephens

Because of the limited time available research has been concentrated on the years 1945 - 1955

In Jan 1935 Saltash Council discussed paying the bill for repairs to St Stephens War Memorial. Ald. R Porter, chairman of the Finance Committee raised the point that the property did not belong to the Corporation.

Records show that during this period the war memorial needed repairs. This required the top capping being removed. These repairs were sanctioned by, and the bill paid by St Stephens PCC who continually referred to the war memorial as 'our memorial'.

The idea of putting WWII names on the St Stephens war memorial was first mooted in December 1949 at a meeting of the Parochial Church Council.

### PROPOSED WAR MEMORIAL

Although the names of those of St. Stephens Parish who gave their lives in the last war will be included in the Borough War Memorial for which donations have been given and which is now in course of preparation, a wish has been expressed from various quarters that their names should also be added to the existing War Memorial in the churchyard.

This has been considered by the Parochial Church Council and the principle approved provided the necessary funds are forthcoming.

A small committee was formed and it was proposed to add twenty-six names in the most suitable position, replace railings, etc., which it was estimated should cost approximately £25.

The committee of Miss R. Hunter, Mr. A. Masey, Mr. C. Stanlake and Capt. Wyld were also tasked with collecting donations

In January 1950 the vicar of St Stephens (Rev. Barrington H. Wainwright) wrote:-

The Christian Church deals with people not in masses, but as individuals. It doesn't give the individual a number, or card-index him. It gives him his Christian name at Baptism: not his "first" name or "fore"-name, but "Christian" name, as being a child of God.

*This may account for the fact that Christian names are included on the WWII side*

Jan 1950 the PCC war memorial committee reported.

### ST. STEPHENS WAR MEMORIAL FUND.

Owing to there being a greater number of names to be inscribed than was actually anticipated, a preliminary survey has shown that the original estimate may have to be revised, and it is considered that a minimum of £30 should be aimed at. Whilst a retiring collection was taken in church on Sunday, January 22nd, it is felt there are still a good many who would wish to subscribe who have not already done so who were not in church that day. It has been decided to close the Fund on February 15th, and the committee



hope that this comparatively small sum will be available by then, and that the work can be put in hand. At the moment the fund stands at approximately £14/5/-

Feb 1950

## **WAR MEMORIAL**

In view of questions respecting the commemoration of names of the men of this parish who fell in the Second World War on the St. Stephens War Memorial, the Council offered its services for the collection of names and money. It cannot, of course divert church funds to this purpose. *(the council being the PCC)*

May 1950

A fund has been subscribed to add to the War Memorial the names of those from St. Stephens who fell during the war, and the work should be shortly begun.

May 1951

The names of the men who fell during the war who belonged to St. Stephen's Parish have been added to the War Memorial.

Nov 1953

## **THE WAR MEMORIAL**

After defraying all the expenses of cutting the names on the War Memorial, there remained a small balance which was handed over provisionally to the Church yard Account. The committee which raised the funds and collected the names has chosen the following inscription: —

"Ye that live on mid English pastures green,  
Remember us and think what might have been."

The Church Council has approved and these words will be cut on the memorial, the cost being met entirely from the balance mentioned above.

War Memorials Trust (guidelines) extracted from document

### **Establish 'ownership'**

Use local sources to establish if there is a formal transfer of 'ownership' to a community body (e.g. parish council, local trust, etc.) in order to obtain permission for adding names (or conflicts).

### **Research the history of the war memorial**

Use local sources (e.g. parish records, local archives at libraries or museums, local newspaper archives) to establish the history of the memorial.

Please note that criteria for inclusion can be adapted if the local community feel this is appropriate, but it is useful to know what the original criteria were, so that the proposed additions do not compromise the original intentions of the community or the memorial's design.

The majority of war memorials were created by a local community.

These communities may be geographical or based on a workplace, place of worship, school or social group or event. Therefore research will need to be focussed on that community.

## Conclusions

The War Memorial at St Stephens should be looked at as two separate memorials on the same structure. The west side of the War Memorial (WWI) is based on a geographical community and the south side (WWII) is based on a place of worship and reflects the criteria and wishes of St Stephens Parish through their PCC. (This also applies to the memorials in St Nicholas & St Faith Church, Burraton Methodist Church and the one that was in the chapel at Forder). The memorial on the fire station being a work based memorial.

The war memorial stands on church land within the boundary wall of the Parish Church. In church documents it is repeatedly referred to as 'our' memorial. Maintenance and repairs to the memorial were carried out and paid for by St Stephens PCC. This would indicate that the War Memorial is the church's responsibility and in their care. No evidence has yet been found to the contrary.

The names selected by the PCC (29 out of 88) were selected because of their connection with St Stephens Parish Church. (The vicar Rev. Wainright and Capt. Wyld both sat on the Borough war memorial committee) This PCC have sat continually to this day.

Any suggestion that the firemen were 'overlooked, missed, left off, forgotten,' etc. is incorrect. The names for the memorial at St Stephens were extracted from the names already selected for the Municipal Memorial which included all firemen.

Even if the War Memorial was in the care of the Town Council there is no evidence in this case to justify any additions to the memorial. (see notes A and B)

## Sources of information.

Saltash War Memorial Committee Minutes 1945 -1951

Documents enclosed with the above minutes

St Nicholas and St Faith – St Stephens's Parish Church, Magazine 1945 – 1955

Saltash Gazette Newspaper

Cornish Times Newspaper

Cornish Guardian Newspaper

Western Morning News

St Stephens Parish Council Minutes up to 1934

War memorials Trust

## Further research

Build a database of all Saltash people who lost their lives due to enemy action (Peter Clements has taken this in hand), This will include all known information and sources.

Establish how the memorial at St Stephens was originally funded after WWI

Examine records held at Liskeard, Redruth and Truro.

## Personal view

The whole argument in this case comes down to. "Is there any justification for adding additional names to the WWII section of the War Memorial at St Stephens?"

There are guidelines available via the War Memorials Trust regarding the addition of names on war memorials. No attempt has been made to follow these guidelines.

Those who think the names of two firemen should be added to the War Memorial at St Stephens have, as yet, done little or no research. They have not produced any evidence, not one document, not one reference, not one piece of verifiable information to justify their wishes.

They have used emotive words and phrases like; forgotten, omitted, left off, overlooked, mistake, righting a wrong, will of the people etc. None of these are true.

Another phrase used was; wishes of the decedents. These wishes, in the form of letters, were not spontaneous. They were generated by contacting the decedents of firemen to solicit them to write letters in an orchestrated attempt to influence any decision by bringing emotional pressure to bear.

I also understand that they approached a number of armed forces organisations for support. All declined.

Those who do research, and base decisions on factual evidence and an understanding of how the system worked at that time, know that the whole issue of people from Saltash who lost their lives in both world wars due to enemy action is a huge subject. It will take much time to resolve, if ever completely. The limited time available for research has resulted in much information coming to light which indicates there is much more to discover, (see conclusions above). One cannot 'cherry pick' names on a whim. All should be treated equally with the same respect. Guidelines are there to guide, not be ignored. In this case all evidence indicates that the two firemen (and many others) were not included in the names selected by the Parochial Church Council of St Stephens Church, which represents the congregation and parishioners of that church, because they did not meet the criteria that the church decided on for inclusion

These memorials were erected and the names selected at a moment in time by people at that time and reflected the wishes of those people. Who are we 70 years later to question their decisions?

Carrying out this research has meant diverting resources and time from other projects and should have been carried out by those wanting change before embarking on their course of action.

*Bruce Hunt*

*Historian, researcher and author of 11 books on local history*

*25 years Royal Navy*

*26 Dec 2016*

## Notes

### A. Buried at St Stephens

It has been suggested that because the firemen are buried at St Stephens they should all be on the war memorial. Place of burial is completely irrelevant. Many are buried on the battle fields where they fell and many have no known grave, particularly those who served in the RN and were lost at sea.

### B. Gary Nelson and Leonard Furze

It is quite right and proper that all people that lost their lives due to enemy action should be remembered and included on memorials as long as their family (next of kin) wish it to be.

Gary Nelson lost his life in the Falklands Conflict and his name is on the north side of the memorial at St Stephens. It is usual to list names by conflict (Suez, Korea, Malaya, Balkans, Gulf War, Afghanistan etc.) or just as (Post 1945) but not to add those names to unrelated previous conflicts.

The history behind the inclusion of Leonard Furze on the memorial is less clear. He lost his life in Palestine in unknown circumstances. Why he was added to the WWII section and not independently is not known but is the subject of ongoing research.

It would appear now with hindsight that assumptions were made at the time and actions taken without knowledge of guidelines and protocols. I understand in the case of Furze, family pressure played a part. This does not set a precedent. If anything it teaches us to be more careful in the future.

## Research

Research tends to fall into two general categories

A. To look at something in its current state and work backwards to find out how that was arrived at (a good example is family history).

B. Analyse past events to assist making decisions for the present and future (health and safety).

Quite often it is combination of the two.

What you do not do is decide on an outcome first and try to justify that decision by any means possible.

There are often exceptions to procedures but these are exceptions. Decisions should not be taken on a series of exceptions but on compliance with accepted criteria.

#### Comments on Burial Board Minutes (Cllr Mrs S Hooper)

Councillor Hooper has some valid points although her information seems to be almost wholly internet based with the exception of a paragraph from one booklet. Most web sites (unless specialist) do not go into specifics as deep as origins and history of individual monuments but they do give information on where to look. This information is usually found locally (see WMT for sources).

So far over 40 documents containing related information have come to light and these point the way to many more.

The information above is extracted from some of these documents and cross referenced to others.

#### Archives

The archive at Saltash Heritage was utilised in the research above. It should be noted that Saltash Heritage is an independent non-political organisation run by volunteers to collect and document information about the Saltash area for future generations. To make that information available to everyone. Saltash Heritage has over 80,000 documents and photographs relating to the Saltash area and these are available in the Local History Centre for anyone to study. Saltash Heritage is aware that different people will draw different conclusions from the same documents. It provides advice on where further information can be found.

**Item 21 War Memorials – Councillor Hilary Frank****1. Ownership**

War Memorial Trust guidance states that ownership of memorials must be established before any names are added. While there is evidence showing that the Great War and Second World War memorials situated by the Church of St. Nicholas and St. Faith were conveyed to the Borough of Saltash (as it was at the time) from the Church in 1925, there are no documents showing that the War Memorial in St. Stephen's was conveyed in to Borough ownership.

The Town Clerk has accordingly been in contact with the Diocese to establish ownership of the St. Stephen's War Memorial. The response received from the Diocese in December suggests that since the Memorial is on consecrated ground within the churchyard of St. Stephen's Churchyard it actually belongs to the Diocese.

We as a Town Council therefore have no legal ownership of the War Memorial in St. Stephens. Anyone wishing to have names added to that Memorial is advised to apply to the Diocese, through the PCC.

Having noted that, I would like to make a proposal from the Chair, that STC supports any decision reached by the Diocese regarding the addition of names to the St. Stephen's War Memorial, and that in the event that the Diocese decides that names should be added to the War Memorial, that Saltash Town Council bears the financial costs, to a reasonable sum, of having those names added.

**2. Research**

Guidance from the War Memorial Trust also states that before any additions or alterations are made to any War Memorial, research must be made in to details such as names and dates to ensure that information is accurate. A tremendous amount of research has been carried out, both by councillors and by members of the public. I would like to pay tribute to all their research, especially as it has been conducted on a voluntary basis.

Turning to the research conducted by Mr. Peter Clements: he has discovered that there are possibly as many as 51 people from St. Stephen's who died in the service of their country but whose names are not recorded on the St. Stephen's War Memorial. 24 of these are actually buried within St. Stephen's Churchyard. He has discovered other anomalies too, such as inaccurate spellings.

I am keen for an accurate position to be established as soon as possible to enable us to properly honour those who have given their lives. I would therefore like to propose that at the forthcoming meeting to set the precept for the next financial year we set aside a sum of money sufficient to employ a freelance researcher to expedite the research. The Town Clerk has had preliminary discussions with Peter Clements about this, but I'd like to ask that the Town Clerk brings an estimate of costs involved to the precept meeting

to enable us to have a reasoned debate.

Further, I would like the precept meeting to discuss setting aside a sum of money to enable us to honour those sons and daughters of Saltash who have paid the ultimate sacrifice but whose names are not recorded anywhere. Accordingly, I'd like to ask the Town Clerk to bring estimates of costs, including the erection of new memorial, to the precept meeting.

To summarise:

**Recommendation 1:** that STC agrees to support any decision reached by the Diocese regarding the inclusion of names on the St. Stephen's War Memorial, and that in the event the Diocese decides that names should be added, that Saltash Town Council bears the financial costs, to a reasonable sum, of having those names added.

**Recommendation 2:** that at its forthcoming precept meeting STC debates the expenditure for paid research, with a view to including such expenditure in the precept for the financial year 2017/18.

**Recommendation 3:** that at its forthcoming precept meeting STC debates the expenditure necessary to honour those from Saltash who have paid the ultimate sacrifice but whose names are not currently recorded on any war memorial, with a view to including such expenditure in the precept for the financial year 2017/18.

*(The request to have the names of Bernard Jasper and Leslie Tibbs added to the memorial at St. Stephen's was debated at full council in January 2016. Six councillors voted in favour of having the names added, and 7 councillors voted against. )*

Councillor Hilary Frank

226 Callington Road  
Saltash  
PL12 6LN

01752 842425

[peter.j.clements@btinternet.com](mailto:peter.j.clements@btinternet.com)

02 December 2016

Saltash Town Councillors  
c/o Saltash Town Clerk  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 9JX

Dear Saltash Town Councillors.

At the 15<sup>th</sup> November 2016 Saltash Town Council meeting the individual names on the Royal British Legion, Saltash and District Branch 'Roll of Honour' for Saltash and St. Stephens by Saltash parishes were read out aloud. These 'Rolls of Honour' are based on the individuals whose names are on the Saltash and St. Stephens by Saltash War Memorials.

At the end of reading the lists of individual names all there said 'We will remember them'.

Because they were are and were named individually and remembered as individuals, not as an autonomous group of the war dead, I must ask: Do you know who all those individuals named on the 'Roll of Honour' and War Memorials are?

If so, please could you tell me who:

The St. Nicholas & St. Faith War Memorial has 'First' name initials only. *(The Saltash Branch of the Royal British Legion 'Roll of Honour' does have some first names)*

#### First World War.

C BUCKINGHAM	<i>(Charles?)</i>
G E FREEMAN	<i>(Gilbert E?)</i>
P G GILBERT	<i>(?)</i>
S E GOULD	<i>(Sidney E?)</i>
J C (or G) C. LAMERTON	<i>(?)</i>
R A PRESTON	<i>(Robert A?)</i>

#### Second World War

W BAILEY	<i>(Wilfred?)</i>
M MITCHELL	<i>(Merrick?)</i>
W PAISH	<i>(William?)</i>



E A PIECE  
W C RICHARDS  
E ROGERS  
G W SMITH  
G WESTON

(Evelyn A?)  
(William C?)  
(Eric?)  
(George W?)  
(George?)

The St. Stephens by Saltash War Memorial does have 'First' names.

#### First World War

BOND Frederick  
COOMBE William  
CROOK Samuel  
DYER Herbert H  
GORMAN Frederick  
HEATH Robert M<sup>c</sup>I

#### Second World War

(CUMMINGS is an incorrect spelling. It should be CUMMINS (no 'G'))

WILLIAMS George.

are?

There is one name on the Saltash 1939-1945 War Memorial that is not on the 'Roll of Honour'.

R J WIDDECOMBE

*The Commonwealth War Graves Commission shows that he was Ronald James Widdecombe. Flying Officer, 124521, 199 Sqdn., Royal Air Force Volunteer Reserve who died on 24 August 1943 Age 22. The son of Alfred Stanley Horrell Widdecombe and Eva Jennie Widdecombe, of Saltash, Cornwall.*

Please can his name also be included on any list read out aloud at future Civic Remembrance Services and other Saltash Town Council meetings whenever those lists are used?

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There are also over 50 Saltash and St. Stephens by Saltash Great and Second World War Casualties not named on Saltash or St. Stephens War Memorials or included in the 'Roll of Honour'.

***I have identified the following Names of First and Second War Casualties with a St. Stephens by Saltash or Saltash connection: whose names are not on Saltash Parish or St. Stephens by Saltash Parish or Borough of Saltash War Memorials.***

#### **Buried in St. Stephens Churchyard**

WW1:

AMBROSE. T. T.  
BENNY. C.  
HOCKING. Walter Norman.  
LOVELL. R.  
MUCKLER. J.  
PENNA. R. J.  
RACKHAM. B. J.  
READ. Harry Croad.  
ROBINSON. M. H.  
TAMBLYN. F. T.  
TOFTS. John Richard.  
WIDDICOMBE. William Henry.

## WW2:

BLACKMAN. Alfred William.  
DALE. William J.  
EDWARDS. Alfred.  
LONGHURST. William George.  
MASEY. Alfred Vernon Samuel.  
MILLS. Hedley Thomas.  
MOORMAN. Leonard William.  
STATTON. Thomas.  
STONE. George.  
THORN. Albert Edward.

Among the Saltash Civilian War Casualties listed by the Commonwealth War Graves Commission are two whose names, *unlike the other seven Saltash civilian war casualties who died on the same night*, are not on the War Memorial.

BROOKING. Aaron  
EALES. Walter

**There are Great World War and Second World War Casualties: who have no known grave or are buried elsewhere, with connections to St. Stephens by Saltash Parish or Borough of Saltash; whose names are not on the Borough of Saltash or St. Stephens by Saltash Parish War Memorials.**

## WW1

BALSDON. Morley.  
BENNETT. W G S.  
BILLING. Frederick.  
CHAPMAN. Louis.  
DAWE. George Herbert.  
FLETCHER. Jacob.  
HARRIS. William.  
HOSKING. William Alfred.  
LANGMAID. William.

LUCAS. John Henry.  
MARTIN. Fairlie Russel.  
MUNRO. Donald.  
NORMAN. William Henry.  
PEARCE. Charles Guy.  
TRETHERWEY. James Bassett.  
WHITBURN. Herbert Claud.  
WHITE. W.

WW2

BENNETT. William Arthur James.  
DAVIS. Sidney C.  
DEACON. William John.  
FOOT. Rodney Collum.  
GODFREY. William Alexander.  
LOCK. Edward James.  
REES. Thomas Edward Lionel  
SCRIPPS. Terence Austin.  
SOBEY. William Raby.  
VINCENT. Clifford Edward.

This is not a definitive list of Saltash and St. Stephens by Saltash War Casualties not on 'our' War Memorials – there may be more.

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**Before any additions, alterations or corrections are made to Saltash or St. Stephens by Saltash War Memorials please can proper 'research' be conducted?**

**Researching and establishing 'ownership'; the history of the war memorial and all the names, dates, facts and details - making sure these are correct, especially the spellings.**

And please can this be done before, not after, any additions, alterations or corrections are made.

Thank you

Yours sincerely.

Peter Clements.

We will remember them.

**Saltash S106 Funding Deployment Panel  
Guildhall, Saltash held on 9<sup>th</sup> March 2017 at 10.00am**

**Attendees:** Peter Thistlethwaite (Saltash C.I.C. and Chairman); Cllr Bob Austin (Cornwall Council); Jean Dent (Saltash Town Council); Council; Cllr Derek Holley (Cornwall Council & Saltash Town Council); Cllr Hilary Frank (Saltash Town Council & Cornwall Council); Catherine Thomson (Community Link Officer)

**Apologies:** Joe Ellison (Saltash Town Council & Cornwall Council); Bill Phillips (Saltash Town Council); Christina Dixon – though provided her comments via email (Saltash C.I.C.); Peter Ryland (Saltash Chamber of Commerce)

<b>Item</b>	<b>Decision/Action (Action by)</b>
Apologies and introduction	The Chairman welcomed all to the meeting.
Projects update	<p><b>Saltash cinema</b> The update on how the cinema had performed was noted.</p> <p><b>Pop up shop</b> PT advised that the CIC had discussed the issues raised and had agreed on a number of actions. It was agreed that PT would advise Mrs Welsh of the outcome and offer to meet again, together with CT and Cllr Holley.</p> <p><b>Saltash Events Team – Love Saltash</b> Although supportive of a new group in the town, it was agreed that the information provided does not meet the conditions set: the constitution is not yet for for purpose and the costs provided are not detailed enough for such an event. CT to advise the applicant and provide examples of constitutions and also offer the team a meeting with CT and PT.</p>
Projects for consideration	<p><b>Saltash Events team</b> As Saltash Town Council had, the previous evening, deferred considering this application until the new council was in place, it was agreed that the application could not be considered by the panel. It will be brought back to the panel's attention once approved by Saltash TC.</p> <p><b>War memorial</b> The application and supporting information was discussed. The assessment sheet was completed and approval was given for £15,056 of the Lidl s106 funding to support this application, conditional upon the following: <ul style="list-style-type: none"> <li>applicant to provide a report at the end of the project outlining how the grant had been utilised.</li> </ul> Attached to the minutes is a copy of an email sent by the Mayor of Saltash to the Saltash Chamber of Commerce, which had raised queries about the proposal.</p>
Strategic update	The panel was informed that it is the intention of Saltash TC to submit an application to assist with the purchase of the station building.
Next meeting	The next meeting was scheduled for Friday 16 <sup>th</sup> June 10am and in addition to any projects will review the constitution and finances.

## **Saltash Section 106 Funding Deployment Panel**

### **Assessment Sheet**

#### **A. Overview**

- 1. Name & Address of Organisation:** Saltash Town Council

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- 2. Title of Project:** War Memorial project

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- 3. Brief Description of Project:** Saltash has 10 war memorials but not all names are commemorated. Due to local support to address this issue and ensure that all names are honoured, a programme of research is therefore proposed to validate the names of the fallen with a Saltash connection (estimated 300 in total) and to then publish their stories on a "virtual war memorial" (VWM), which would serve as a perpetual register to those who died.

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- 4. Total Funding Requested** £15,056 (£8,326 for the research programme and £6,730 for the VWM)

#### **5. B. Assessment**

#### **Applications Directed at Lidl S106**

'Employment Space' Factors		
Level	Consideration	Comment and Score (1 to 5, 1 being least impact)
<Primary>	a. Quality of additional jobs created	5
	b. Numbers of additional jobs created	3 (2 p/t jobs created)
	c. Deliverability as a purely Employment based project (rather than mixed use)	2
<Secondary>	d. Other material considerations	5 (cost per job ratio)

TOTAL SCORE =	15
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'Projects of other Community Benefit' Factors		
Level	Consideration	Comment and Score (1 to 5, 1 being least impact)
<Primary>	(a) number of people impacted,	5
	(b) extent of positive impact on people benefiting,	5
<Secondary>	(c) lack of alternative similar provision in Saltash,	5
	(d) degree of match funding	4 (volunteering time)
<Tertiary>	(e) other material considerations	4 (secured researchers input at a discounted rate)
TOTAL SCORE =		23

## Comments

1. Strategic Issues and relationships: Saltash TC adopted the project as it recognises the benefit to the community of the town;  
Timing is crucial as the project completion aligns with the centenary of the end of the Great War (on 11.11.18)\_\_\_\_\_
2. Approach to Best Value: Value for money can be demonstrated by the cost per job ratio. Furthermore, the role of the researcher is highly specialised and Saltash TC has secured the services at beneficial rates\_\_\_\_\_
3. Track record: Saltash TC has monitored and been the accountable body for a number of s106 projects. \_\_\_\_\_
4. Conditions (consider time limit on use of grant, community access, etc):

The applicant to provide the s106 panel with a report outlining how the project met its objectives and made best use of the s106 grant. \_\_\_\_\_

\_\_\_\_\_

5. Other Issues and Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Decision:**

**Approve**

Proposer PT

Seconder CD

**Town Council Minutes 06.04.17. – Appendix F****Saltash Section 106 Funding Deployment Panel  
Application Form  
31.3.17 DRAFT ii****A. Overview****1. Name & Address of Organisation**

Saltash Town Council, The Guildhall, 2 Lower Fore Street, Saltash PL12 6JX.

**2. Title of Project**

Saltash War Memorial Research Project

**3. Brief Description of Project**

Saltash has ten memorials to the Great War, World War II and more recent conflicts which record c. 200 names, although some of these names are not registered by the Commonwealth War Graves Commission (CWGC). In addition, some names registered by CWGC are not recorded on Saltash war memorials, and further names are not commemorated by either. There is significant support from the local community to address this issue and ensure that all names with a Saltash connection who fell in conflict are publicly honoured. As a result, Saltash Town Council (STC) proposes a programme of research to validate names of the fallen with a Saltash connection (estimated at 300 in total) and to publish their stories on a 'virtual war memorial' (VWM) that would serve as a perpetual 'registry of honour' to those who died. The VWM would provide an easily accessible depository of information for the local community and their input to it would be actively encouraged (for example, by contributing letters, photographs, stories from the wars, etc.). The VWM would be of particular interest and value to the families of those who died in the two World Wars, to schoolchildren and students working on local studies projects, and also people researching family ancestry and/or with an interest in Saltash's war-time history and heritage. It would also avert the risks (i.e. in terms of accuracy and completeness) associated with commissioning new physical memorials (e.g. the cost of rectifying mistakes on Bodmin Town Council's 1989 war memorial is estimated at £10k). It is hoped the research itself will enable application to CWGC to register names with a Saltash connection currently not held on their database.

**4. Total Funding Requested**

**£15,056** (£8,326 for the research programme and £6,730 for the VWM).

**5. Dates/instalments that funding is required**

By 1.6.17 so work can be completed within an 18 month timeframe to coincide with the centenary of the end of the Great War (on 11.11.18).

Please tick to indicate that the following documents have been enclosed

Copy of Accounts (except for public bodies) ☐

Copy of Standing Orders (except for public bodies) ☐

Copy of Insurance for this project (if applicable) ☐

**B. Declaration**

I confirm that all of the details on this form, including any attachments, are correct to the best of my knowledge, and understand that false or inaccurate information on the form may result in funding being refused or withdrawn

Project Contact \_\_\_\_\_

Date \_\_\_\_\_



**C. About the applicant organisation**

1. Brief description of aims of organisation

Town Council.

2. Status of organisation

Charity ☐

CIC ☐

Public Body ☐

Other ☐

Community Organisation ☐

3. Date founded

n/a

4. Project Contact name *[complete details after STC decision on 6.4.17]*

Position

Contact tel.

Email

5. Senior Contact name Ray Lane

Position Town Clerk

Contact tel. 01752 844846

Email enquiries@saltash.gov.uk

6. Please give a brief description of other projects delivered by the organisation; particularly those of a similar nature to the project you are bidding for.

n/a

In the event that your organisation ceased to exist, what would happen to its resources and assets?

n/a

#### **D. About the Project / Project Element**

1. Title of Project / Project Element

Saltash War Memorial Research Project

2. Description

See attached project proposal.

3. Please tick to indicate which priorities your project (element) meets, and explain how it meets them.

(i) Town Centre Regeneration ☐

(ii) Generation of Employment Space ☐

The project will create two jobs in Saltash: a war memorial researcher; and a VWM designer. The former role will last for at least the life of the project (12-18 months) with the intention of ongoing employment afterwards. This would be either with STC (e.g. in a second phase of the programme) or with other organisations looking to carry out similar research. For the VWM designer, two options are being considered. Firstly, a local IT student (or group of students) for whom this would be either a first paid contract, or completed as work experience in the final year of studies. Four schools/colleges had been approached so far and all have expressed an interest. Secondly, a local service leaver, recuperating serviceperson or veteran with appropriate skills. The MoD's resettlement arm, the Career Transition Partnership, has expressed an interest in this. Ongoing employment at the end of the project would come from continued VWM support and maintenance for STC and/or securing further work with other organisations looking to create similar websites. It is noted that there is a groundswell of interest in such work, both nationally and internationally, and it is hoped that the researcher and VWM designer will be able to use credentials gained from this project to secure ongoing employment further afield than Saltash, albeit based in Saltash.

(iii) Other Community Benefit ☐

There is significant local interest in ensuring those with a Saltash connection who fell in conflict are appropriately and publicly commemorated. Such interest is evident across the country and STC is not alone in wishing to fulfil the wishes of its residents in this respect. In some places (e.g. Bodmin and Tidworth), the matter has become contentious and caused negativity within the local community. STC is keen to avert such a situation and instead leverage the interest constructively and in a way that creates positive community spirit. In particular, many of those with a Saltash connection who fell in conflict still have relatives in the town, and these family members are keen to see their loved ones publicly remembered and honoured. This is particularly the case, for example, where their loved one is not recorded on a Saltash memorial. Given an estimated 300 names with a Saltash connection who fell in conflict, there is possibly over a thousand surviving relatives who would be touched by the work. They also may have artefacts, information and mementos from their loved ones that could be held on the VWM for posterity.

As examples of current local interest in commemoration, families of two of the fallen from World War II are lobbying for their relatives' names to be added to a Saltash memorial, and another local resident has lobbied CWGC for a new headstone in St Stephen's churchyard for Able Seaman George Stone (RN). The latter application was successful, with a dedication service taking place on 29.3.17. This was attended by over 50 people, including George Stone's daughters, grandchildren and great grandchildren, plus representatives from HMS Heroes, HMS Raleigh, the RBL, STC, and other local community groups. A photo of the new headstone is attached to this application.

Both the research and VWM will provide an invaluable information resource for schoolchildren and students about both World Wars, particularly where their studies are set in a local context. It also will provide a free, easily-accessible database of information for historians, people researching family ancestry, and those with an interest in local heritage.

There are further plans to use the work as a platform for ongoing community engagement, with initial ideas including an exhibition or similar event to commemorate the centenary of the end of the Great War on 11.11.18.

STC is committed to researching and honouring those with a Saltash connection who fell in conflict and believes this project proposal to be the only viable means of achieving this. Out of respect for the fallen and their families, it is vital that the research be completed in a robust, professional and sensitive manner, and this requires significant commitment from an experienced, local researcher. Once

Saltash S106 application war memorial project 310317 DRAFT ii

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information has been collected and validated, the VWM is considered to be the most effective and efficient means of publicising the outputs, and of publicly honouring those who gave their lives in conflict. This is particularly important for those who are not recorded on a physical Saltash memorial at present.

The attached project proposal includes the following points in favour of a VWM: provides a formal, structured framework in which to record information about those who lost their lives; provides a free, public-access archive of local heritage data (for research and educational purposes); can be used to encourage community input to the project (e.g. information about names such as letters, photographs, official records, etc.); demonstrates a transparent civic commitment to perpetual commemoration; and does not preclude a physical memorial in the longer term (and may inform a decision on such).

#### 4. Details of volunteer time involved in project

Saltash resident, Peter Clements, has spent over 200 hours investigating war memorial issues that he subsequently brought before STC. Saltash resident, Christine Douglas, who has submitted a formal proposal for the project (on which this application is based) has spent over 50 volunteer hours on preliminary research in order to understand the scale and scope of the required work. It is envisaged that a Saltash Town Councillor will oversee the project and this will involve volunteer time over and above their statutory duties. The time estimated for this is one hour per week over 18 months, i.e. 78 hours. Total volunteer time, therefore, is estimated at a minimum 328 hours vs 1,085 chargeable hours.

#### 5. Details of other sources/amounts of funding secured

n/a

#### 6. Details of other sources/amounts of funding pending

n/a

#### 7. Breakdown of costs

Item	Cost	Source of cost (inc. estimate)
Desk research for WW1	£1,870	See attached project proposal.
Desk research for WW2	£2,620	
Non-desk research for WW1 and WW2	£150	
Final outputs for WW1 and WW2	£240	
Application for CWGC registration of Saltash names for WW1 and WW2	£800	
Project management for WW1 and WW2	£600	
Research hours contingency @ 5%	£628	
Ancillaries	£1,182	
Ancillaries contingency @ 20%	£236	
<b>Total cost for research programme</b>	<b>£8,326</b>	

Item	Cost	Source of cost (inc. estimate)
Website creation	£1,500	See attached project proposal.
Website support and maintenance (first 12 months)	£500	
Domain name registration (first 12 months)	£10	
Domain name hosting (first 12 months)	£150	
Prepare/upload research material (300 names @ 1 hour per name )	£3,000	
Monthly blog (for first 12 months @ 2 hours per blog)	£240	
Handling emails from the public (first 12 months @ 2 hours per month)	£240	
Administration, e.g. writing website page text, seeking copyright permission for uploading material (first 12 months @ 4 hours per month)	£480	
Project management	£610	
<b>Total cost for virtual war memorial</b>	<b>£6,730</b>	

8. Total costs requested from Section 106 Funding

**£15,056**

9. If approved, when would the project begin?

**1.6.17**

10. When would the project be complete?

**Latest 11.11.18 (to coincide with the centenary of the end of the Great War).**

11. What ongoing maintenance would be required, and how would this be funded (including if it is part of the bid)?

**Ongoing maintenance of the VWM would be included in STC's annual precept.**

12. Do you require insurance for this project? Yes ☐ **No** ☒

If yes, please give details

13. Does the project require work valued at £2,500 or above from any individual supplier?

**Yes** ☐ No ☐

If yes, please note that submitting this form commits you to obtain three quotations for any such piece of work.

**Under STC's Financial Regulation 11.1.a(ii), competitive quotes are not required because the work constitutes a specialist service. As per Financial Regulation 11.1.c, STC has resolved to appoint a local researcher and web designer in order to generate local employment.**

14. Does the project require work valued at £25,000 or above from any individual supplier?

Yes ☐ **No** ☒

If yes, please note that submitting this form commits you to carry out a full tender process for any such piece of work.

15. Do you require any further permission(s) for this work, including planning permission? If so, please indicate the permissions required and current stage

**No.**

16. Please provide a brief summary of any project risks and how they will be mitigated.

Risk Item	Severity	Proposed Mitigation

**NOTE** A further Section D should be submitted for each discrete project or project element. Please number as D1, D2, etc.



**E. Project Management**

1. Project Manager name tbc after the May 2017 election  
 Position Saltash Town Councillor  
 Contact tel. tbc after the May 2017 election  
 Email tbc after the May 2017 election

**Note** this covers all aspects of day-to-day project management except for invoice payment which will be handled by the Town Clerk.

## 2. Breakdown of Project Management Costs

Item	Cost	Source of cost (inc. estimate).	included in Section D estimates?
Research programme	£600	See attached project proposal.	Yes
Virtual war memorial	£610		
<b>Total</b>	<b>£1,210</b>		

**F. Total Costs requested from Section 106 Funding**

1. Costs from Section D1 Research programme £8,326  
 VWM £6,730  
 2. Costs from Section D2 n/a  
 3. Costs from Section E Included in D1  
 4. TOTAL COSTS **£15,056**

**G. Treatment of Value Added Tax**

Please note that the grants under this scheme are provided net of VAT.

Saltash S106 application war memorial project 310317 DRAFT ii

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Commonwealth War Graves Commission Headstone for Able Seaman George Stone RN  
 Dedicated at St Stephen's by Saltash on 29.3.17



**Town Council Minutes 06.04.17. Appendix F**

Last year, the Town Council was issued with a 'call to arms' regarding the need to show fitting respect to people with a Saltash connection who have given their lives in conflict.

And in his letter dated 2nd December 2016 Peter Clements says: *Before any additions, alterations or corrections are made to Saltash or St. Stephens by Saltash War Memorials please can proper research be conducted? Researching and establishing 'ownership'; the history of the war memorial and all the names, dates, facts and details - making sure these are correct, especially the spellings. And please can this be done before, not after, any additions, alterations or corrections are made."*

Peter Clement's letter was debated at our Full Council meeting, held on 5th January. We gave thanks to Peter Clements, who had conducted many, many hours of research on his own - all in a voluntary capacity. At the meeting, we resolved to search for a genealogist to progress Peter's research. Recognising the possibility that future research establishes there are names that are not recorded on existing war memorials, we further resolved to set aside money in the precept so that we had the capacity to recognise all our war heroes.

We are fortunate that an expert genealogist living in Saltash has come forward to help out. Christine Douglas is with us tonight. So far, she has given 50 hours of research on a completely voluntary basis. Christine has delivered excellent work, and uncovered a wealth of information on people with a Saltash connection who fell in WW1. Her projections, however, show that many, many more hours of work are required.

On 7th March 2017, in an email to all councillors, Peter Clements says: "I think I have now gone just about as far as I can with this project." Christine has therefore put together comprehensive costings for the research required, including the Virtual War Memorial.

The Town Council has a duty to approach various bodies for funding, and it should be remembered that the deadline for committing the LIDL money is fast approaching. The VWM project does incorporate an element of work experience and employment; Christine has been in touch with Saltash.net, for example, who are very interested in the valuable work experience this would afford their Design and Technology students. It must be remembered that the wording of the S106 deed says: *'This Contribution will be channelled into Town Centre Regeneration and other Community and Employment Improvements.'* So the S106 money is not exclusively for Town Centre regeneration...

The direct impact on living relatives of war heroes is of paramount importance. But there is also the wider impact as we believe Saltash will be the first town in the UK to establish a Virtual War Memorial, a website that is not 'set in stone' as traditional war memorials literally are, which can be amended as new information comes to light. There is also the opportunity for young people in Saltash to get involved. I've spoken with the head of Saltash.net, for example, who is very keen for students there to be involved in the research of the names listed on the Memorial Board in the school.

Personally, I am keen for the project to be completed by November 2018, as it will be a fitting tribute to mark the centenary of the end of WW1. I feel that the Town Council, as a compassionate council, should be leading this project, and I feel that S106 funding is a potential avenue of funding in the journey to achieving that goal.



**Minutes of Saltash Town Council 6<sup>th</sup> April 2017**

**7/17/18      S106 APPLICATION - WAR MEMORIAL RESEARCH**

See attached appendix F to the minutes

It was **RESOLVED** that Saltash Town Council adopt and support the application with delegated authority to the Town Clerk, Mayor and Chairman of Staffing to organise the management of the project.

226 Callington Road  
Saltash  
PL12 6LN

[peter.j.clements@btinternet.com](mailto:peter.j.clements@btinternet.com)

Tel.: 01752842425

Mob.: 07766040308

Monday, 26 June 2017

Saltash Town Councillor Garry Taylor.  
War Memorial Project Liaison Member  
C/O The Guildhall  
Lower Fore Street  
Saltash  
PL12 6JX

Dear Councillor Taylor

26 JUN 2017

### War Memorial Projects

I understand, from the minutes of the last Service Committee, that you have been appointed War Memorials Research and Virtual War Memorials Project Liaison Member.

You may know that I've done a considerable amount of work in:

- trying to put identities to all those named on all 'our' local War Memorials
- finding, identifying and photographing the War Graves in local Church and Chapel yards.
- and during this work I have also discovered many names of War Casualties not included on 'our' War Memorials.

I enclose Compact Disks of my as yet incomplete work which you may find of some use?

I am copying this to the Town Clerk as there may be other Saltash Town Council Members or Officer's interested in my work to-date.

I am asking that please can I have some role in Saltash Town Councils effort in progressing this work further?

Thank you.

Yours sincerely,



Peter Clements  
CC Town Clerk.

**Services Committee Appendices 14<sup>th</sup> June 2017**

**APPENDIX C**

To appoint a liaison Member for the War Memorial research and Virtual War Memorial project

At 6 April Town Council Meeting, it was agreed to conduct War Memorial research as agreed below

**7/17/18 S106 APPLICATION - WAR MEMORIAL RESEARCH**

See attached appendix F to the minutes.

It was **RESOLVED** that Saltash Town Council adopt and support the application with delegated authority to the Town Clerk, Mayor and Chairman of Staffing to organise the management of the project.

Full details of the project are in the S106 proposal in the appendices of the 6 April minutes.

**Minutes of the Services Committee 14<sup>th</sup> June 2017:**

**9/17/18      TO APPOINT A LIAISON MEMBER FOR THE WAR MEMORIAL RESEARCH AND VIRTUAL WAR MEMORIAL PROJECT**

It was **RESOLVED** to:

1. Appoint Councillor Taylor as the liaison member for the War Memorial Research and Virtual War Memorial Project reporting back to the Services Committee. (Appendix C).
2. Defer this item to a future meeting and suspend any works until further consideration given pending a report from Councillor Taylor.
3. Pay the researcher for any chargeable work undertaken to date.