



# Saltash Town Council

Konsel An Dre Essa



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

6<sup>th</sup> July 2017

Dear Councillor,

I write to summon you to a meeting of the **Burial Board** Wednesday 12<sup>th</sup> July 2017 at 2pm at St Stephen's Cemetery (site visit meeting).

Yours sincerely,

R Lane  
Town Clerk

To: Burial Board

M Parker	J Dent (Deputy Mayor, ex-officio voting)
B Phillips	D Yates (Deputy Mayor, ex-officio voting)
A Pinckney	
C Warrington	
	Other members of the Council for information
Rev C Sigrist (Co-Chairman, St Stephens PCC)	
M Orchard (Cemetery Warden)	
Mr Fowell (PFS Funeral Director)	
G Hawke (St Stephens PCC)	

## **AGENDA**

1. Health and safety announcements
2. To elect a Co-Chairman
3. Recording of meetings – please notify the Chairman if you are intending to record this meeting
4. Apologies
5. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
  - c. To consider dispensations required
6. Questions from the public
7. To receive the current Committee budget statement
8. Report from the Cemetery Warden
9. To consider grass cutting options  
(Pursuant to BB minute no. BB42/16/17 and BB06/17/18)
10. Health and Safety
  - a. Tombs Cornwall Council maintained tombs and memorials
  - b. To approve the removal of existing damaged asbestos sheet roof from store in cemetery and provide new profiled metal roof plus disposal of asbestos at a cost of £4090.00 plus VAT plus c/w disposal certificate
11. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary.)
12. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that the public and press be re-admitted to the meeting.
13. Urgent non-financial matters brought forward at the discretion of the Chairman
14. Press releases of articles required

15. Date of next meeting: Wednesday 11<sup>th</sup> October 2017 at 2pm at the Guildhall