



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

6th July 2017

Dear Councillor,

I write to summon you to a meeting of the **Burial Authority** to be held on Wednesday 12th July 2017 upon the rising of the Burial Board at Churchtown Cemetery (site visit meeting).

Yours sincerely,

R Lane
Town Clerk

To: Burial Authority

M Parker	(Mayor ex-officio voting)
B Phillips	(Deputy Mayor ex-officio voting)
A Pinckney	
C Warrington	Other members of the Council for information

AGENDA

1. Health and safety announcements
2. To elect a Chairman
3. To elect a Vice-Chairman
4. Recording of meetings – please notify the Chairman if you are intending to record this meeting
5. Apologies
6. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required
7. Questions from the public
8. To receive the current Committee budget statement
9. Report from the Cemetery Warden
10. To consider any issues arising from the burial operational management and administration of the cemetery.
11. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary.)
12. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
13. Urgent non-financial matters brought forward at the discretion of the Chairmen
14. Press releases of articles required
15. Date of next meeting – Wednesday 11th October 2017 at the Guildhall following the meeting of the Burial Board at 2.00pm