



Saltash Town Council

Konsel an Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

12th July 2017

Dear Councillor,

I write to summon you to a meeting of the **Policy and Resources Committee** to be held at the Guildhall on **Tuesday 18th July 2017 at 7.00pm.**

Yours sincerely,

R Lane
Town Clerk

To:

R Bickford	J Dent (Mayor, ex-officio voting)
G Challen	D Yates (Deputy Mayor, ex-officio voting)
C Cook	
S Miller	
B Phillips	
J Rance	
G Taylor	All other councillors for information

AGENDA

1. Health and Safety Announcements.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please be aware that this meeting may be filmed. If you do not wish to be filmed please leave the meeting.
3. To elect a Chairman.
4. To elect a Vice-Chairman.
5. Apologies.
6. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
 - c. To consider dispensations required.
 - d. To Note an ongoing dispensation for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.
7. Questions from the public.
8. Finance:
 - a. Report from Finance Officer
 - b. To receive the current Committee budget statement
 - c. To receive a report on investments.
 - d. VAT
 - e. To receive the Internal Audit Report To The Members Of Saltash Town Council Year Ended 31st March 2017 and to note the following recommendations:
 1. Honoraria are paid through the payroll.
 2. The Councils website page dedicated to the Transparency Code is fully populated at the earliest opportunity and those items included within the Model Publication Scheme are also made available on the website.
9. Clerks report on delegated authority to spend.
10. Civic Regalia
(Pursuant to FTC minute no. 97/17/18)
(Pursuant to FTC (Planning) minute no. 70/17/18)
(Pursuant to FTC (Planning) minute no. 39/16/17)
11. Appointments to Working Parties:

- a. Property Maintenance and Marketing Working Party
To appoint seven members
 - b. Neighbourhood Plan Steering Group
To appoint one member
 - c. Saltash Publicity Local Action Team
To appoint two members plus the Mayor
 - d. Saltash Team for Youth Working Party
To appoint four members and to note that the Mayor and Deputy are ex officio voting members
12. To consider Community Chest and Festival Fund applications:
- a. Community Chest:

213	Saltash Sailing Club Cadets	£964.85
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13. S106 funding
14. Transportation (Bus/Train/Road)
15. Saltash Town Improvement Group (STIG)
- a. To consider the purpose of re-establishing the group
16. Service Devolution and Asset Transfers.

These items will come under the Business Strategy and Forward Planning Working Party being established and reporting to Full Council.

- a. Saltash Library
 - b. Jubilee Green Boat Park and Facilities
(Pursuant to Waterfront Management Working Party minute no. 09/17/18)
 - c. Waterfront Development and the Neighbourhood Plan – Councillor Yates
 - d. Disused Toilets – Belle Vue (upper)
(Pursuant to Services minute no. 15/17/18)
 - e. Guildhall - Review of Hall Letting marketing
17. Maurice Huggins Room:
- a. Building upgrade
(Pursuant to P&R 21.02.2017 Minute no. 131/16/17a)
 - b. Hire and lettings
(Pursuant to P&R 21.02.2017 Minute no. 131/16/17b)
18. Citizens Advice Cornwall – Request for support for Citizens Advice Cornwall
19. To review the Town Messenger.
(Pursuant to P&R 18.04.2017 Minute no. 12/17/18)
20. To consider travel costs for civic events for the Deputy Mayor
21. Coastal Communities Team: Saltash Waterfront Development Partnership Application for funding for professional services.

22. To receive reports from Working Groups and Outside Bodies:
 - a. Neighbourhood Plan Steering Group
 - b. Road Safety Committee
 - c. Anti-social Behaviour
 - d. Guildhall Property Maintenance and Marketing Working Party
23. Public Bodies (Admission to Meetings) Act 1960: To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
24. As required or if necessary.
25. Public Bodies (Admission to Meetings) Act 1960: To resolve that the public and press be re-admitted to the meeting.
26. Urgent non-financial matters brought forward at the discretion of the Chair.
27. Press Releases.
28. Date of next meeting – Tuesday 17th October 2017 at 7.00pm