

APPENDIX A

Saltash Town Council

Burial Board - St. Stephens - Budget Report - June 2017

Code	Income Description	Received 2016/17		Budgeted Income 2017/18		Received YTD 2017/18	Yet to Receive		Comments
	Income								
4600	Cemetery Fees	8,850		6,180		1,830	- 4,350		
4613	Memorial Bench Income	-		-		-	-		
	Total Income	8,850		6,180		1,830	- 4,350		
Code	Expenditure Description	Spend 2016/17		Budget 2017/18		Actual Spend YTD 2017/18	Actual Funds Available to date	Funds Available after Planned Spend	Comments
6100	Petrol	422		700		181	519	519	
6101	Machinery Maintenance Costs	234		1,000		-	1,000	1,000	
6102	Refuse Disposal Sacks	37		170		-	170	170	
6103	Health & Safety	-		250		-	250	250	
6104	General Site Maintenance	323		900		18	882	882	
6105	Fire Extinguishers	-		100		-	100	100	
6106	Miscellaneous Costs	15		170		-	170	170	
6107	Hand Tool Costs	-		50		-	50	50	
6108	Tree Survey & Tree Maintenance	113		3,000		220	2,780	2,780	
6109	Memorial Bench (Expenditure)	-		-		-	-	-	
	Total Expenditure	1,144		6,340		419	5,921	5,921	
Code	Earmarked Reserves (EMF)	Spend 2016/2017	Balance B/F	Budget 2017/18	From/to reserve 2017/18	Spend YTD 2017/18	Funds Available to date	Funds Available after Planned Spend	Comments
6170	EMF Repairs to Cemetery Wall	4,445	5,120	50,000	- 30,000	-	25,120	25,120	£50,000 (Cemetery Wall)
6171	EMF Grave Restoration	320	4,680	-	-	-	4,680	4,680	
6172	EMF War Memorial (St. Stephens)	-	500	250	-	-	750	750	
	Total EMFs	4,765	10,300	50,250	- 30,000	-	30,550	30,550	
	Grand Total	5,909	10,300	56,590		419	36,471	36,471	

APPENDIX B

REPORT TO BURIAL BOARD

St Stephens Churchyard

Grass cutting slightly behind schedule in a couple of places but will be caught up very soon.

As far as I am aware there are no problems with anything other than the old shed roof which has been quoted for.

Mark Orchard
Cemetery Warden