

# APPENDIX A

Saltash Town Council

Burial Authority - Churchtown - Budget Report - June 2017

Code	Income Description	Received 2016/17		Budgeted Income 2017/18		Received YTD 2017/18	Yet to Receive		Comments
	Income								
4612	Cemetery Fees	8,595		10,000		2,225	- 7,775		
4614	Memorial Bench Income	-		-		-	-		
	<b>Total Income</b>	<b>8,595</b>	<b>-</b>	<b>10,000</b>		<b>2,225</b>	<b>- 7,775</b>		
Code	Expenditure Description	Spend 2016/17		Budget 2017/18		Actual Spend YTD 2017/18	Actual Funds Available to date	Funds Available after Planned Spend	Comments
6000	Petrol	200		300		-	300	300	
6001	Machinery Maintenance Costs	261		300		-	300	300	
6002	Refuse Disposal Sacks	37		50		-	50	50	
6003	Health & Safety	60		100		-	100	100	
6004	General Site Maintenance	1,223		1,000		36	964	964	
6005	Fire Extinguishers	-		50		-	50	50	
6006	Miscellaneous Costs	-		100		-	100	100	
6007	Hand Tools Costs	25		100		-	100	100	
6008	Tree Survey & Tree Maintenance	-		650		-	650	650	
6009	Electricity Costs	145		250		31	219	219	
6010	PWLB Loan Repayment & Interest	21,385		21,385		-	21,385	21,385	
6011	Water	-		300		-	300	300	
6012	Memorial Bench (Expenditure)	-		-		-	-	-	
6013	Security Alarm Maintenance	145		145		-	145	145	
	<b>Total Expenditure</b>	<b>23,480</b>		<b>24,730</b>		<b>67</b>	<b>24,663</b>	<b>24,663</b>	
Code	Ear Marked Reserves (EMF)	Spend 2016/2017	Balance B/F	Budget 2017/18	From/to reserve 2017/18	Actual Spend YTD 2017/18	Funds Available to date	Funds Available after Planned Spend	
6070	EMF Churchtown Cemetery Capital Works	4,782	9,495	-			9,495	9,495	Including Churchtown Water Pipe Brackets Work (£1500)
6071	EMF Replace Machinery & Equipment	8,694	4,459	2,500			6,959	6,959	
6072	EMF Burial Administration	495	2,110	-			2,110	2,110	
	<b>Total EMFs</b>	<b>13,971</b>	<b>16,064</b>	<b>2,500</b>	<b>-</b>	<b>-</b>	<b>18,564</b>	<b>18,564</b>	
	<b>Grand Totals</b>	<b>37,451</b>	<b>16,064</b>	<b>27,230</b>	<b>-</b>	<b>67</b>	<b>43,227</b>	<b>43,227</b>	

# APPENDIX B

## REPORT TO BURIAL AUTHORITY

### Churchtown Cemetery

Grass cutting up to schedule.  
All funerals have gone without hitch.  
No problems that I am aware of.

Mark Orchard  
Cemetery Warden