

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 1st June 2017 at 7pm

PRESENT: Councillors: R Bickford, J Brady, G Challen, C Cook, S Miller, M Parker, A Pinckney, J Rance, G Taylor, S Thorn, C Warrington, D Yates.

ALSO PRESENT: 14 Members of the Public, 2 Members of the Press, Councillor Mrs H Frank – Cornwall Councillor, R Lane - Town Clerk, Mrs A Thomas - Senior Administration Officer, Mrs A Browne – Finance Officer, Mr J Diamond - Waterfront and Town Warden.

APOLOGIES: Councillors: M Coot, J Dent, B Phillips.

Councillor D Yates – Deputy Mayor in the Chair.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

88/17/18 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

89/17/18 **PRAYERS**

The Chairman led prayers.

90/17/18 **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

Councillor	Agenda Item	Pecuniary/Non-Pecuniary	Reason
Yates	PA17/04171	Non-Pecuniary	Neighbour
Bickford	24	Pecuniary	Regatta Committee Member
Warrington	24	Pecuniary	Commercial Interest

91/17/18 **CHAIRMAN'S REPORT**

See attached appendix A

It was **RESOLVED** to note.

92/17/18 **MONTHLY CRIME FIGURES**

See attached appendix B

- a. February 2017
- b. March 2017

It was **RESOLVED** to note.

93/17/18 **REPORT BY COMMUNITY ENTERPRISES PL12**

See attached appendix C

It was **RESOLVED** to note.

94/17/18 **CORNWALL COUNCIL REPORT**

See attached appendix D

It was **RESOLVED** to note.

95/17/18 **CNA REPORT FOR NOTING MATTERS ARISING**

No report - the next meeting will be held on Tuesday 27th June 2017 at 6.30 pm.

It was **RESOLVED** to note.

96/17/18 **QUESTIONS FROM THE PUBLIC**

3 members of the public spoke about the use of the Mayoress's Chain by the Mayors consort.

A member of the public spoke about his concern for the dilapidated condition of the disused waterside pub.

A member of the public invited those present to attend the Merchant Navy Day Service at St Andrews Church.

A member of the public spoke in support of PA17/04171.

The Chairman announced he would be taking agenda item 22 as the next item of business.

97/17/18 **MAYORESS'S CHAIN**

See attached appendix E

Members considered a request from Councillor Challen to suspend use of the Mayoress's Chain by the Mayor's Consort until the review of the policy by the Policy and Resources Committee.

Following a recorded vote:

Councillor:

Bickford	For
Brady	For
Challen	For
Cook	For
Coot	Absent
Dent	Absent
Miller	For
Parker	For
Phillips	Absent
Pinckney	For
Rance	For
Taylor	For
Thorn	For
Warrington	Against
Yates	Abstained

It was **RESOLVED** to:

1. Suspend use of the Mayoress's Chain by the Mayor's Consort until the review of the policy by the Policy and Resources Committee.
2. A working party be established to provide reports for consideration by the Policy and Resources Committee.

98/17/18 **MINUTES**

Please see a copy of the minutes on STC website or request to see a copy at the Guildhall.

The minutes of the meetings of the Town Council held on Thursday 6th April 2017, Thursday 13th April 2017, Tuesday 18th April 2017, Tuesday 16th May 2017 and Tuesday 23rd May 2017 were confirmed and signed as a correct record.

It was **RESOLVED** to note.

99/17/18 **MATTERS ARISING FROM THE MINUTES**

None.

100/17/18 **FINANCE**

See attached appendix F

- a. To advise receipts and payments in March and April 2017.

It was **RESOLVED** to note.

- b. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.

None.

- c. To note that bank reconciliations up to 30th April 2017 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.

It was **RESOLVED** to note the above and that the bank mandate had been updated to include all new councillors as signatories.

101/17/18 **TO APPROVE AND SIGN SECTION 1 (ANNUAL GOVERNANCE STATEMENT 2016/17) OF THE ANNUAL RETURN FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2017**

See attached appendix G

It was **RESOLVED** to approve and sign.

102/17/18 **TO APPROVE AND SIGN SECTION 2 (ACCOUNTING STATEMENTS 2016/17) OF THE ANNUAL RETURN FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2017**

See attached appendix H

It was **RESOLVED** to approve and sign.

103/17/18 **CHURCHTOWN CEMETERY LAND**

Members considered an offer for the purchase of a strip of land at Churchtown Cemetery.

It was **RESOLVED** to defer the item to a future meeting.

104/17/18 TO RECEIVE AN UPDATE REPORT ON SALTASH WATERFRONT

Councillor Bickford updated members on the selection of a welfare and office accommodation unit for the Waterfront and Town Warden.

It was **RESOLVED** to note that an accommodation welfare and office unit has been selected and a license agreement has been received from Cornwall Council to locate the unit in the waterfront car park.

105/17/18 CARKEEL ROUNDABOUT

See attached appendix I

In the absence of Councillor Coot, Mr Chris Wells - Artist updated members on progress to date.

It was **RESOLVED** to defer the item to a future meeting pending a formal response being received from Cormac on the outcome of the commissioned risk assessment.

106/17/18 SALTASH NEIGHBOURHOOD PLAN

It was **RESOLVED** to note.

107/17/18 CORRESPONDENCE

See attached appendix J

- a. Office of the Police and Crime Commissioner – CCTV – to note offer of assistance.

It was **RESOLVED** to note.

See attached appendix K

- b. Devon and Cornwall Police – Neighbourhood Policing in Saltash.

It was **RESOLVED** to note.

108/17/18 APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES

Please see a copy of the minutes on STC website or request to see a copy at the Guildhall.

The minutes of the meetings of the Burial Authority and Burial Board Committee held on Wednesday 12th April 2017 and the Policy and

Resources Committee held on Tuesday 18th April 2017 were confirmed and signed as a correct record.

Burial Authority Committee – Wednesday 12th April 2017

No recommendations.

Burial Board Committee – Wednesday 12th April 2017

Minute no.07/17/18

Cemetery Wall.

a. To approve boundary wall repairs.

It was **RESOLVED** to approve repair and replacement works as advised by the Councils Building Consultant up to the value of £20,000.

Policy and Resources Committee – Tuesday 18th April 2017

Minute no.7/17/18

a. To consider Community Chest Application.

212 Saltash Youth Football Club £1,000
Money to create two new girl's teams to play in the Devon Junior
Minor League.

It was **RESOLVED** to award £1,000

Councillors Bickford and Warrington declared a pecuniary interest in the next item and left the meeting.

109/17/18 TO CONSIDER A FESTIVAL FUND APPLICATION

See attached appendix L

76 Saltash Regatta Committee £1,742
The annual Saltash Regatta

It was **RESOLVED** to award £1,742

Councillors Bickford and Warrington were invited and re-joined the meeting.

110/17/18 PLANNING

- a. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- b. Applications for consideration:

Prior to the next item the Chairman – Councillor Yates declared a non-pecuniary interest and left the meeting.

Councillor Bickford in the Chair.

PA17/04171

Mr and Mrs A Andrews – **Katandra, Castle Hill, Forder PL12 4QW.**

Extension to existing dwelling.

Ward: West

Date received: 16.05.2017

It was resolved to **RECOMMEND APPROVAL.**

Councillor Yates was invited and re-joined the meeting.

Councillor Yates in the chair.

PA17/04348

Ms L Clark – **Lynher House, Antony Passage, St Stephens PL12 4QT.**

Proposed alterations to existing internal walls, doors and windows; Proposed addition of new doors, windows and balconies; proposed new bridge to garden and new porch.

Ward: West

Date received: 17.05.2017

It was resolved to **RECOMMEND APPROVAL.**

PA17/04814

Mr and Mrs R Heys – **35 Longview Road PL12 6EE.**

Construction of a single storey rear extension and dormer window to the north-east slope.

Ward: North

Date received: 23.05.2017

It was resolved to **RECOMMEND DEFERRED TO NEXT MEETING FOR CLARIFICATION OF PLAN DETAILS.**

- c. Tree applications/notifications:
 - i. Applications – none.
 - ii. Notifications – none.
- e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken: None.

111/17/18 CONSIDERATION OF LICENCE APPLICATIONS

Saltash Social Club – supply of alcohol.

It was **RESOLVED** to note.

112/17/18 MEET YOUR COUNCILLORS

- a. Arrangements for future meetings.

It was **RESOLVED** Councillors Yates, Taylor and Cook will attend the next meeting in Fore Street to be held on Saturday 3rd June 2017.

113/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

114/17/18 CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None.

115/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the meeting.

116/17/18 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

The Chairman notified members of a petition for the installation of suicide prevention barriers on the Tamar Bridge.

Councillor Brady notified members that the purchase of the Railway Station Building and Land had been successful and is now in the ownership of the council.

The Chairman thanked all those involved in securing the building and land for the council.

117/17/18 PRESS RELEASES

Saltash Town Council ownership of the station building and land

118/17/18 DATE OF NEXT MEETING

Wednesday 7th June at 6:00 pm – Extraordinary Meeting.

119/17/18 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 9.20 pm

Signed: _____
Chairman

Dated: _____