

## SALTASH TOWN COUNCIL

### Minutes of an Extraordinary Meeting of Saltash Town Council held in The Guildhall on Thursday 7<sup>th</sup> June 2017 at 6.00 p.m.

**PRESENT:** Councillors: R Bickford, J Brady, G Challen, C Cook, J Dent, S Miller, M Parker, B Phillips, A Pinckney, J Rance, G Taylor, S Thorn, C Warrington, D Yates.

**ALSO PRESENT:** 1 Member of the public, R Lane – Town Clerk, J Diamond – Waterfront and Town Warden.

**APOLOGIES:** Councillors: M Coot, M Parker late arrival, J Rance early departure.

---

### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

Prior to the start of the meeting a minutes silence was held for those murdered, maimed and injured as a result of the terrorist attack in London.

**120/17/18** **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

**121/17/18** **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non Pecuniary</b>	<b>Reason</b>
None			

**122/17/18**    **PONTOON**

- a. To consider and agree the pontoon fees, charges, letting policy and letting licence.

It was **RESOLVED** that:

1. The scale of fees and charges be approved on a pro rata basis until 31<sup>st</sup> March 2018. (Appendix A).
2. The letting policy and license be approved with delegated authority to Councillors Bickford, Brady and Town Clerk to amend as necessary to meet any unidentified or changing administration or operational requirements. (Appendix B).
3. The sale of advertising boards on the pontoon be approved.

Councillor Parker joined meeting.  
Councillor Rance left the meeting.

- b. To consider pontoon management, security and access controls.

It was **RESOLVED** that:

1. West Country Group be appointed to conduct security and access control work to the pontoon at a cost of £5062 funded from the Waterfront EMF. (Appendix C).
2. Three Waterfront and Town Wardens be appointed on fixed term contracts 25 hours per week from 1<sup>st</sup> July – 31<sup>st</sup> December 2017 at a cost of £21,000.

Funding to be sought via an S106 application or General Reserves if not funded by S106.

**123/17/18**    **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

**124/17/18**    **CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

**125/17/18**    **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the meeting.

**126/17/18**     **URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

Councillor Bickford requested the Community Payback Team work programme be re-prioritised to carry out grounds maintenance works to the waterfront areas prior to the Regatta.

The Chairman reported the core responsibility for the Community Payback Team is maintenance of the cemeteries and STC grounds and property and that as the waterfront areas are the responsibility of Cornwall Council they have been contacted to conduct the work.

It was **RESOLVED** that:

1. The Ward County Councillor be contacted to progress the works with Cornwall Council.
2. Services Committee consider the town wide issue of Cornwall Council's responsibility and current level of maintenance to its green spaces and outside areas.

**127/17/18**     **PRESS RELEASES**

None.

**128/17/18**     **DATE OF NEXT MEETING**

Tuesday 20<sup>th</sup> June 2017 at 6.15 p.m.

**129/17/18**     **COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 7.45 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_