

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Burial Authority held at St Stephens Church on Wednesday 12th July 2017 Upon the Rising of the Burial Board

PRESENT: Councillors: Mrs J Dent, M Parker (Vice Chairman), W Phillips (Chairman), A Pinckney, D Yates.

ALSO PRESENT: 1 Member of the Public, Rev. C Sigrist, Mark Orchard – Cemetery Warden, Mrs S Burrows - Administration Officer.

APOLOGIES: Councillor C. Warrington, Mr R Parson, (Hub Manager, The Co-operative Funeralcare), Mr S Watt, (Westcountry Funeral Services Limited), Mr D Fowell, (PFS Funeral Directors), Mr B Jones (St Stephens PCC), Mr G Hawke (St Stephens PCC).

Councillor J Dent in the chair.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

BA/16/17/18 TO ELECT A CHAIRMAN

Following a vote, it was **RESOLVED** that Councillor Phillips be appointed Chairman.

Councillor Phillips in the Chair.

BA/17/17/18 TO ELECT A VICE CHAIRMAN

Following a vote, it was **RESOLVED** that Councillor Parker be appointed Vice Chairman.

BA/18/17/18 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

None.

BA/19/17/18 DECLARATIONS OF INTEREST

- Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- Dispensations required.

Councillor	Agenda Item	Pecuniary/Non-Pecuniary	Reason
None			

BA/20/17/18 QUESTIONS FROM THE PUBLIC

A resident of the town asked members to consider the period of the Exclusive Rights of Burial and the current depth of graves at the next Burial Authority Committee.

It was **RESOLVED** that the item be added to the next Burial Authority agenda.

BA/21/17/18 TO RECEIVE THE CURRENT COMMITTEE BUDGET STATEMENT

It was **RESOLVED** to note. (Appendix A)

BA/22/17/18 REPORT FROM THE CEMETERY WARDEN

It was **RESOLVED** to note. (Appendix B)

BA/23/17/18 TO CONSIDER ANY ISSUES ARISING FROM THE BURIAL OPERATIONAL MANAGEMENT AND ADMINISTRATION OF THE CEMETERY

None.

BA/24/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

BA/25/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting.

BA/26/17/18 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

None.

BA/27/17/18 PRESS RELEASES

None.

BA/28/17/18 DATE OF NEXT MEETING

Wednesday 11th October 2017 at 2.00 p.m.

Rising at: 14:50pm

Signed _____
Chairman

Dated _____