

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Burial Board held at St Stephens Church on Wednesday 12th July 2017 at 2:00pm

PRESENT: Councillors: Rev. C Sigrist (Co -Chairman), A Pinckney (Co -Chairman), Mrs J Dent, M Parker, W Phillips, D Yates.

ALSO PRESENT: 1 Member of the Public, Mark Orchard – Cemetery Warden, Mrs S Burrows - Administration Officer.

APOLOGIES: Councillor C. Warrington, Mr R Parson, (Hub Manager, The Co-operative Funeralcare), Mr S Watt, (Westcountry Funeral Services Limited), Mr D Fowell, (PFS Funeral Directors), Mr B Jones (St Stephens PCC), Mr G Hawke (St Stephens PCC).

Councillor J Dent in the chair.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

BB/15/17/18 TO ELECT A CO-CHAIRMAN

Following a vote, it was **RESOLVED** that Councillor Pinckney be appointed Co-Chairman.

Councillor Dent remained in the Chair for the entirety of the meeting.

BB/16/17/18 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

None.

BB/17/17/18 DECLARATIONS OF INTEREST

- Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- Dispensations required

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
None			

BB/18/17/18 QUESTIONS FROM THE PUBLIC

None.

BB/19/17/18 TO RECEIVE THE CURRENT COMMITTEE BUDGET STATEMENT

It was **RECOMMENDED** that the sum of £4,000 be transferred from EMF Grave Restoration to General Reserves. (Appendix A)

BB/20/17/18 REPORT FROM THE CEMETERY WARDEN

It was **RESOLVED** to note. (Appendix B)

BB/21/17/18 TO CONSIDER GRASS CUTTING OPTIONS

It was **RESOLVED** to note STC are waiting to receive Cornwall Council's Local Maintenance Partnership Agreement to consider the requirements and level of payment.

BB/22/17/18 HEALTH AND SAFETY

a. Cornwall Council maintained tombs and memorials.

It was **RESOLVED** that the tombs and memorials are the responsibility of Cornwall Council and that this item be removed from all future agendas.

b. To approve the removal of existing damaged asbestos sheet roof from store in cemetery and provide new profiled metal roof plus disposal of asbestos at a cost of £4090.00 plus VAT plus c/w disposal certificate.

It was **RECOMMENDED** to:

1. Remove the existing damaged asbestos sheet roof from the shed located at St Stephens Churchyard and replace with a new profiled metal roof.
2. Dispose the asbestos in the correct manner.
3. Fund up to a maximum value of £4,090.00.
4. Allocate funds from General Reserves.

BB/23/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

BB/24/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:
To resolve that the public and press be re-admitted to the meeting.

**BB/25/17/18 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT
THE DISCRETION OF THE CHAIRMAN**

None.

BB/26/17/18 PRESS RELEASES

None.

BB/27/17/18 DATE OF NEXT MEETING

Wednesday 11th October 2017 at 2.00 p.m.

Rising at: 14:15pm

Signed _____
Chairman

Dated _____