

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 6th July 2017 at 7:00pm

PRESENT: Councillors: J Brady, G Challen, C Cook, J Dent, M Coot, S Miller, M Parker, B Phillips, A Pinckney, J Rance, G Taylor, C Warrington, D Yates.

ALSO PRESENT: 2 Members of the Press, 13 Members of the Public, P Thistlethwaite - CIC, Sgt Jo Williams – Neighbourhood Team Leader South East Cornwall, S Tamlin – Cornwall Councillor, R Lane - Town Clerk, S Burrows – Administration Officer.

APOLOGIES: Councillors: R Bickford, S Thorn.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

143/17/18 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

A Member of the public informed the Chairman that she would be recording the meeting.

144/17/18 **PRAYERS**

Reverend Michelle Parkman led the prayers.

145/17/18 **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

Councillor	Agenda Item	Pecuniary/Non-Pecuniary	Reason
None			

146/17/18 **CHAIRMAN'S REPORT**

It was **RESOLVED** to note. (Appendix A)

147/17/18 **MONTHLY CRIME FIGURES**

a. April 2017

Sgt Jo Williams provided a presentation to members and confirmed that updated crime figures for Saltash Town would be provided.

It was **RESOLVED** that the Chairman write to the Home Secretary, Office of the Police and Crime Commissioner and the MP regarding the police cuts to PCSO's. (Appendix B)

148/17/18 **REPORT BY COMMUNITY ENTERPRISES PL12**

It was **RESOLVED** to note. (Appendix C)

149/17/18 **CNA REPORT FOR NOTING MATTERS ARISING**

No report.

150/17/18 **QUESTIONS FROM THE PUBLIC**

A resident of the town asked the council to consider not selling the strip of land at Churchtown Cemetery.

The Chairman announced she would be taking agenda item 30 as the next item of business.

151/17/18 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

152/17/18 **CHURCHTOWN CEMETERY LAND**

Following a unanimous vote, it was **RESOLVED** that the land at Churchtown Cemetery is not sold and is retained in the ownership of STC in perpetuity.

153/17/18 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the meeting.

154/17/18 **MINUTES**

Please see a copy of the minutes on STC website or request to see a copy at the Guildhall.

The minutes of the meetings of the Town Council held on Thursday 1st June 2017, Wednesday 7th June 2017 and Tuesday 20th June 2017 were confirmed and signed as a correct record.

It was **RESOLVED** to note.

155/17/18 **MATTERS ARISING FROM THE MINUTES**

None.

156/17/18 **FINANCE**

- a. To advise receipts and payments in May 2017.

It was **RESOLVED** to note.

- b. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.

None.

- c. To note that bank reconciliations up to 30th April 2017 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.

It was **RESOLVED** to note.

157/17/18 **CORRESPONDENCE**

- a. Local Government Boundary Commission for England – Electoral Review of Cornwall Council.

It was **RESOLVED** to note and that Councillors respond individually by 7th August 2017. (Appendix D)

- b. Cornwall Council 2017 Off-Street Consolidation Order.

It was **RESOLVED** to note and that Councillors respond individually by 26th July 2017. (Appendix E)

158/17/18 **CORNWALL COUNCIL – CONSULTATIONS FOR PLANNING POLICY AND GUIDANCE DOCUMENTS**

- a. Cornwall Site Allocations Development Plan Document (DPD) Submission Consultation (June 2017) (Regulation 19/20 Consultation).

Cornwall Minerals Safeguarding Development Plan Document (DPD) Submission Consultation (June 2017) (Regulation 19/20 Consultation).

Community Infrastructure Levy (CIL) Draft Charging Schedule.

It was **RESOLVED** to note and delegate authority to the Saltash Neighbourhood Plan to submit a statement on the consultation documents. (Appendix F)

- b. Terrestrial European Sites Mitigation Supplementary Planning Document.

Biodiversity Supplementary Planning Document.

It was **RESOLVED** to note and delegate both documents to Cornwall Councillors and the Saltash Neighbourhood Plan to submit a statement on the consultation documents. (Appendix F)

159/17/18 WAR MEMORIAL RESEARCH AND VIRTUAL WAR MEMORIAL

- a. Saltash Town Council Standing Order schedule 12 C

We the undersigned Councillors request that item 12 STC 06/04/2017 be withdrawn as it is considered this agenda item was pursued during the 'Purdah' period and was not an item considered as 'urgent' under the guidance. We the undersigned also feel no full explanation of the proposal has been given to the New Saltash Town Council.

Cllr John Brady 
Cllr Gloria Challen 
Cllr Julie Rance 
Cllr Mike Parker 

Following a recorded vote of 5 in favour 8 against and 0 abstentions.

It was **RESOLVED** to note that the motion was defeated and that the item not be rescinded. (Appendix G)

160/17/18 STATION BUILDING

It was **RESOLVED** to note. (Appendix H)

161/17/18 CARKEEL ROUNDABOUT

It was **RESOLVED** that a meeting is to be held in the Guildhall at 2pm on Friday 7th July 2017.

162/17/18 TO CONSIDER

- a. Amending Full Council and Committee meeting times and update Standing Orders. **(Pursuant to Services minute no 22/17/18).**

It was **RESOLVED** that the Services Committee Meetings will commence at 6:30pm as of 13th September 2017 and that Standing Orders be amended accordingly.

- b. Committee structure and terms of reference (CALC Report).

It was **RESOLVED** that the Chairman of all Committees, the Mayor and Deputy Mayor (ex-officio voting) form a Working Party reporting back to Full Council.

- c. Amending the agenda format regarding planning applications and Standing Orders.

It was **RESOLVED** that planning applications be listed at the end of the agenda and brought forward by the Chairman if necessary.

163/17/18 **GROUND MAINTENANCE AND WATERING FOOTPATH MAINTENANCE 3 YEAR TENDER REPORT AND TO APPOINT A CONTRACTOR ON AN ANNUAL RENEWABLE BASIS**

It was **RESOLVED** to award both contracts to Glendale on an annual renewable basis at the lowest combined tender to the value of £18,239.97 which represents best value. (Appendix I)

164/17/18 **GOLDEN TREE CORNISH CHRISTMAS**

It was **RESOLVED** to note and that on this occasion Saltash was not selected.

165/17/18 **ANTI-SOCIAL BEHAVIOUR WORKING PARTY**

It was **RESOLVED** to appoint Councillors Challen, Dent, Rance and Yates to the Anti-Social Behaviour Working Party.

It was **RESOLVED** to note that the Anti-Social Behaviour Working Party is not a committee of the Town Council nor serviced by the Town Council administration however room hire at the Guildhall is available free of charge.

166/17/18 **STATION PROPERTY WORKING PARTY**

It was **RESOLVED** to appoint Councillors Bickford, Brady, Phillips, Taylor, the Mayor and Deputy Mayor (ex-officio voting) to the Station Property Working Party reporting back to Full Council.

167/17/18 **BUSINESS STRATEGY AND FORWARD PLANNING WORKING PARTY**

It was **RESOLVED** to appoint the Chairmen of each standing committee including the Mayor and Deputy Mayor (ex-officio voting) on the understanding that the Vice Chairmen of each committee will attend in place of the Chairmen.

168/17/18 **COMMISSIONING OF YOUTH WORK**

It was **RESOLVED** to appoint Councillor Rance as the Liaison Officer for the commissioning of youth work and that an order for a dispensation be approved for Full Town Council and all associated Committees.

169/17/18 **APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES**

Please see a copy of the minutes on STC website or request to see a copy at the Guildhall.

The minutes of the meetings of the Services Committee held on Wednesday 14th June 2017 and the Staffing Committee held on Tuesday 20th June 2017 were confirmed and signed as a correct record.

170/17/18 **PLANNING**

- d. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- e. Applications for consideration: None.
- f. Tree applications/notifications:
 - i. Applications:

PA17/05787
Land to the Rear of 7 Babis Farm Way Saltash
Application for works to an Oak tree subject to a tree preservation order
Ward: East
Date received: 22.06.2017
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=ORUPR9FG0GW00>
It was resolved to **RECOMMEND APPROVAL**
 - ii. Notifications: None.
- g. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken: None.

