



# Saltash Town Council

Konsel An Dre Essa



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

1<sup>st</sup> September 2017

Dear Councillor,

I write to summon you to a meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 7<sup>th</sup> September 2017 at 7.00pm.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website [www.cornwall.gov.uk](http://www.cornwall.gov.uk).

Members of the public may view planning applications during normal working hours of 9.30 am – 4.30 pm daily at the Guildhall or at Saltash Library on Saturday mornings. Any member of the public wishing to speak during the meeting must complete a slip and hand to the Town Clerk prior to the meeting.

Yours sincerely,

R Lane  
Town Clerk

To:

<b>Saltash North</b>	<b>Saltash South</b>	<b>Saltash East</b>	<b>Saltash West</b>
J Brady	VACANCY	R Bickford	G Challen
C Cook	A Pinckney	M Parker	J Dent
B Phillips	S Thorn	J Rance	S Miller
G Taylor	C Warrington	P Samuels	D Yates

## Agenda

1. Health and safety announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers
4. Apologies
5. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
  - c. To consider dispensations required
  - d. To Note ongoing dispensations:
    - i. for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.
    - ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

6. Chairman's Report
7. Monthly Crime Figures – May 2017
8. Report by Community Enterprises PL12
9. Cornwall Gateway Community Network Area

Date of next meeting Tuesday 12<sup>th</sup> September 2017 at 6.30pm  
Venue: Committee Room, Torpoint Town Council, 1-3 Buller Road, Torpoint

10. Questions:  
A 15 minute period when members of the public may ask questions of Members of the Council.
11. To approve the Minutes of the Meetings held on 3<sup>rd</sup> August 2017 and 15<sup>th</sup> August 2017

12. To consider matters arising from the Minutes

13. Finance:

a. To advise the following receipts in:

i. July 2017 - Please see report (to follow)

b. To advise the following payments in:

i. July 2017 - Please see report (to follow)

c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

d. To note that bank reconciliations up to 31<sup>st</sup> July 2017 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk

14. Correspondence

a. Cornwall Councillor D Holley – Double Yellow Lines

b. A Killeya – Sixth Form Panel

c. Cornwall Council – Grateful thanks from Electoral Services and polling day staff for use of Lower Guildhall on 24 August

15. To approve the minutes of the following committees: none

16. To approve the minutes of the following sub committees:

Station Property Sub committee held on 16<sup>th</sup> August 2017

17. To receive the notes and recommendations of the following working parties:

Civic Regalia Working Party held on 22<sup>nd</sup> August 2017

18. To approve the Property Maintenance Working Party being made a sub-committee with delegated authority for expenditure up to £5000

19. To approve the signing of leases for:

a. Longstone Park Toilets

b. Belle Vue Toilets

c. Saltash Heritage Centre

**Pursuant to Business Strategy and Forward Planning Working Party  
02.08.2017 note no. 13/17/18**

## Heritage Centre

It was **RECOMMENDED** to reconsider at a future Full Town Council meeting the lease renewal of the Heritage Centre to 30 years.  
**(Pursuant to minute no.310/16/17 – FTC 03.11.16)**

### 20. Saltash South Ward Vacancy

- a. To note the by election will be re-run on 26<sup>th</sup> October 2017
- b. To consider requesting poll cards

### 21. To note that six members of staff have now been trained as Enforcement Officers

### 22. To note the appointment of a Finance Officer

### 23. To consider a request to use the Town Council Premises Licence for

- a. Saltash Kalan Gwav at Warfelton Field – 4<sup>th</sup> November 2017
- b. Saltash Christmas Festival in Fore Street – 2<sup>nd</sup> December 2017

### 24. To receive correspondence from Peacock and Smith regarding the Quora emerging proposal on the site at Saltash Industrial Estate.

### 25. Planning:

- a. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- b. Applications for consideration:

#### **PA17/06985**

Arquiva Ltd – **Comms Mast Tor Hendra Tor Hill PL12 4QF**

Replacement of existing 14.5m mast and antennas with 15m mast and installation of antennas, ground based apparatus and ancillary development.

#### **Ward: West**

Date received: 09.08.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OTMVHDFGG2A00>

**PA17/07149**

HM and SM Kitt - **Cumbletor Farm, Cumble Tor Lane, Trematon PL12 4RU**

Conversion of barn (formerly a dwelling) into a dwelling with parking and installation of new septic tank and stock proof fence around the plot.

**Ward: West**

Date received: 16.08.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OTSI7SFGJ9T00>

**PA17/07363**

Mr and Mrs D Taylor – **147a Callington Road PL12 6JA**

Alterations and extension to dwelling to form disabled w.c., replacement garage, replacement conservatory, kitchen/diner extension and associated works.

**Ward: North**

Date received: 14.08.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OU3NLSFG0G200>

**PA17/08095**

Mr M Jordan – **21 Deer Park PL12 6HE**

Single storey rear extension.

**Ward: East**

Date received: 30.08.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OV4WUIFG1OU00>

- c. Tree applications/notifications:
  - i. Applications - none
  - ii. Notifications - none
  
- d. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken: none

26. Consideration of License Applications - none

27. Meet your Councillors:

- a. Arrangements for future meetings

28. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

29. To consider any items referred from the main part of the agenda

30. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

31. To consider urgent non-financial items at the discretion of the Chairman

32. Press releases

33. Date of next meeting: Tuesday 19<sup>th</sup> September 2017 at 6.15pm

34. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings