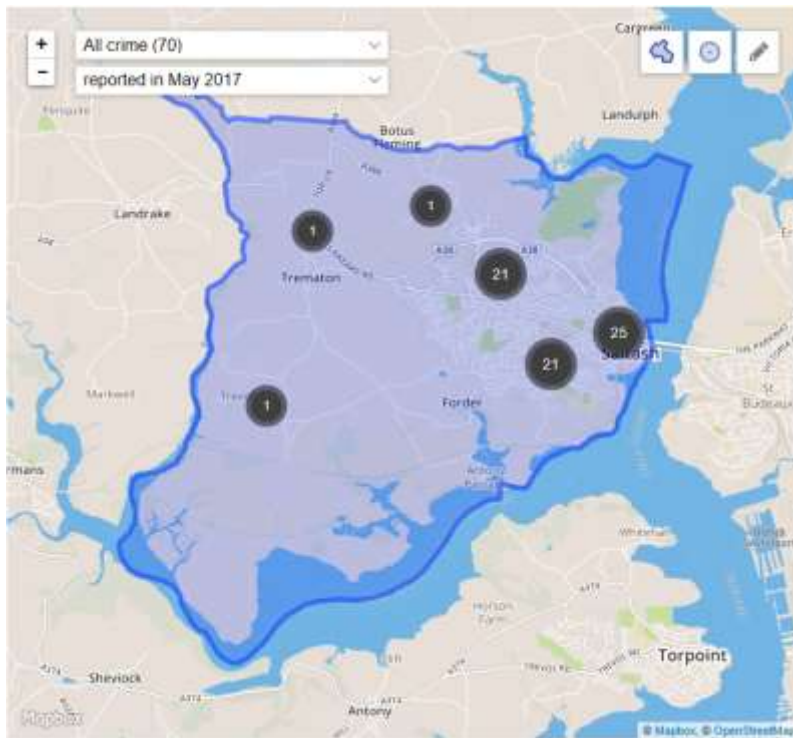


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## MAYOR'S REPORT TO SALTASH TOWN COUNCIL 7TH SEPTEMBER 2017

Since the last meeting the Mayor has attended:

Friday 4 <sup>th</sup> August	Grand Male Choir Concert at Saltash Wesley Church in aid of the Coverack flood.
Sunday 6 <sup>th</sup> August	St.Columb Major Town Council Civic Event.
Saturday 19 <sup>th</sup> August	Saltash Foodbank Annual Coffee and Information Morning at Saltash Wesley Church.
Tuesday 22 <sup>nd</sup> August	"Poppies: Wave" Commonwealth War Graves Commission at Plymouth Naval War Memorial on The Hoe.
Thursday 24 <sup>th</sup> August	"Cake & Chatter" charity event at Saltash Fire Station.
Thursday 31 <sup>st</sup> August	Tamar Canoe Association official launch of new fleet of stand-up paddle boards on Jubilee Green.
Sunday 3 <sup>rd</sup> September	Merchant Navy "Red Duster" Service at Tideford RBL Monument.

Agenda no. 7**Monthly Crime Figures****Reported in May 2017**

Anti-social behaviour (19)  
Bicycle theft (0)  
Burglary (6)  
Criminal damage and arson (5)  
Drugs (2)  
Other crime (1)  
Other theft (4)  
Possession of weapons (0)  
Public order (8)  
Robbery (0)  
Shoplifting (4)  
Theft from the person (0)  
Vehicle crime (2)  
Violence and sexual offences (19)

**Total 70**

Agenda no. 14a

**From:** Holley Derek CC

**Sent:** Monday, August 14, 2017 5:22 PM

**To:** Jean Dent, Townclerk

**Subject:** Double yellows

Hi Jean and Ray

I have had several lots of thanks for the short stretch of double yellow lines at the south east end of Hillside Road. The thanks (the latest today) have come from residents of Glebe Avenue and Hillside Road who now can drive along Hillside in the evenings with much less risk.

In each case I have pointed out that it was Saltash Town Council who came to the rescue and funded all the traffic regulation orders across Saltash that have just been completed, so I would be very grateful if you could pass on these thanks to the town council at your next meeting.

For the future I have increasing concerns about the situation at the St Stevens end of Essa Road where the access situation seems to be worsening on the corner in the middle of the North Western stretch. With the benefit of hindsight a short extension of the double yellow around that corner should have been done. Perhaps we can add that to a future list and I would be grateful for any feedback. The timescale for these orders is about 3 to 4 years.

Kind regards

Derek

Agenda no. 14b

**From:** adam killeya

**Sent:** Thursday, August 24, 2017 3:23 PM

**To:** Jean Dent

**Cc:** Townclerk <[Townclerk@saltash.gov.uk](mailto:Townclerk@saltash.gov.uk)>

**Subject:** Saltash Town Council - possible Sixth Form panel

Hi Jean,

This is another email about speaking to Sixth Formers, but this time with your Mayoral Chain on rather than your Legion hat! A couple of years ago we did a 'councillor panel' with the Sixth Form, having a Q&A with cllrs to make students more aware of community issues, ways of getting involved etc. I'd like to do this again, ideally with both Yr 12 and Yr 13 (separately). My preferred dates would be 11th Oct with Yr 13 (unless the Legion works better for 11th Oct, in which case 1st Nov for Yr 13); and probably (tbc) 4th Oct with Yr 12, but if not then 20th Sept. If those dates don't work then we can try others later in the year, as unlike the poppy appeal it is less date specific. In all cases it'd be a Wednesday morning 0900-1000.

Ideally I'd like two town cllrs and a Cornwall Cllr on the panel, preferably with a mixture of political affiliation, ward and demographics although you can't have everything!

Would you be willing to ask the council at its September meeting whether any of them might be available and willing to take part? I have copied in Ray so that he also has a copy of the suggested dates for the meeting.

Many thanks,

Adam

Agenda no. 14c

**From:** Holland Sharon

**Sent:** 29 August 2017 11:01

**To:** enquiries <[enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk)>

**Subject:** Grateful thanks from electoral services and polling day staff for use of Lower Guildhall on 24 August

Hi Fiona and Julia

Just a quick note to say thank you from us for giving such a good service last week and for looking after our staff so well.

The presiding officer, Dr Wendy Hudson, has emailed me to say how good you were and I am more than happy to pass on her thanks here

“Huge thanks are also due, as always, to our wonderful Guildhall staff: Julia and Fiona in the office, assisting us with queries; David, Jim, Graham and Jeannett for the setting-up, frequent checks to make sure we had everything we needed and a continual supply of hot water for teas and coffee. For the second Election in a row, however, the Gold Star must go to Jeannett who, out of her own pocket, not only provided Swiss Roll but also decorated the place with sunflowers! They are all brilliant and I feel very privileged to be stationed at Saltash Guildhall with them.”

Many thanks again,

kind regards Sharon

Sharon Holland (Mrs)

Constituency Lead - South East Cornwall

Electoral Services – Governance and Information - Customer and Support  
Services directorate - Assurance

[sjholland@cornwall.gov.uk](mailto:sjholland@cornwall.gov.uk)

Room 12, St Austell One Stop Shop, 39 Penwinnick Road, St Austell PL25  
5DR

[www.cornwall.gov.uk](http://www.cornwall.gov.uk)



“Onen hag oll”

Agenda no. 17

Civic Regalia Working Party – Notes for approval

**SALTASH TOWN COUNCIL****Notes of the Civic Regalia Working Party held at The Guildhall on Tuesday 22nd August 2017 at 6:30pm**

**PRESENT:** Councillors: G Challen, J Dent, S Miller, M Parker, W Phillips, C Warrington, D Yates.

Members: S Adkins, B Brooking, E Distin, A Hearl, S Hooper MBE, D Kent, S Martin.

**ALSO PRESENT:** 1 Members of the Press, 3 Members of the Public, R Lane - Town Clerk, S Burrows - Administration Officer.

**APOLOGIES:** None.

---

Councillor Phillips in the Chair.

**HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

Councillor Challen informed the Chairman that she would be recording the meeting.

**01/17/18** **TO ELECT A CHAIRMAN**

It was unanimously **AGREED** that Councillor Phillips be appointed Chairman.

Councillor Phillips remained in the Chair.

**02/17/18** **TO AGREE THE COMPOSITION OF THE GROUP**

Councillors and members of the public wishing to co-opt onto the Working Party considered the formation of the group.

It was **AGREED** to consider opinions from all those attending the meeting and that the Working Party be equal to STC Councillors and Members of the Public.

**03/17/18** **HISTORICAL PROTOCOL**

Mrs Hooper MBE informed the Working Party of the Saltash historical protocol.

It was **AGREED** to note.



**04/17/18      CURRENT STATUS**

The Working Party considered all opinions regarding the wearing of the Mayoress Chain.

It was **AGREED** to note.

**05/17/18      LEGAL IMPLICATIONS**

The Working Party considered legal implications.

It was **AGREED** to note and that STC had obtained legal advice from the National Association of Local Councils.

**06/17/18      ALTERNATIVE OPTIONS**

The Working Party received a number of options.

It was **AGREED** that the options to be considered be:

1. To continue with the existing historical protocol.
2. The choice be that of any elected Mayor.
3. Remove the Mayoress's Chain from use and it be put on display in the Saltash Heritage Museum and that the Mayors Consort whether it be male or female wear the consort badge.
4. That a lady Mayor has the choice to wear either chain and that the Mayors Consort wears the consorts badge.

**07/17/18      THE WAY FORWARD**

The Working Party considered at length the four options and held a vote with the Chairman holding the casting vote.

**7 FOR** to continue with the existing historical protocol.

**7 FOR** the choice be that of any elected Mayor.

**8 FOR including the Chairman's casting vote** remove the Mayoress's Chain from use and it be put on display in the Saltash Heritage Museum and that the Mayors Consort whether it be male or female wear the consort badge.

**3 FOR** that a lady Mayor has the choice to wear either chain and that the Mayors Consort wears the consort's badge.

It was **AGREED** that option 3 to remove the Mayoress's Chain from use and it be put on display in the Saltash Heritage Museum and that the Mayors Consort whether it be male or female wear the consort badge be proposed as a **RECOMMENDATION** to Full Council for adoption as policy.

**08/17/18      AOB**

Maintenance and Security of Civic Regalia

A member of the Working Party raised concern regarding the care, maintenance, security and insurance of the chains of office whilst in transit and being worn at civic events.

The Town Clerk informed the Working Party that the insurance had been revalidated and that chains of office are either returned to the Guildhall or kept in the Mayor or Deputy Mayors personal safe following civic events.

A member of the Working Party also queried the protocol for the wearing of the Civic Robe by the Mayor.

The Mayor informed the Working Party that she is finalising a Civic Protocol with the Senior Administration Officer for the Councils consideration which will include the wearing of the robe and a risk assessment for all civic regalia when it is in transit, being carried or worn.

It was **AGREED** to note.

Consorts Badge – Repair Works

The Working Party considered essential works required to the Consorts badge and other Civic Regalia.

It was **AGREED** to **RECOMMEND** to Full Council that repairs to the Consorts badge and other Civic Regalia items be approved.

**09/17/18      DATE OF NEXT MEETING**

No further meetings will be held.

The Chairman thanked all those who attended.

Rising at: 20:40

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_

Agenda no. 22b

Mr Ray Lane  
Clerk To Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

**Your ref:**  
**My ref:** PA17/06985  
**Date:** 9 August 2017

Dear Mr Lane

<b>Application</b>	PA17/06985
<b>Proposal</b>	Replacement of existing 14.5m mast and antennas with 15m mast and installation of antennas, ground based apparatus and ancillary development
<b>Location</b>	Comms Mast Tor Hendra Tor Hill Saltash
<b>Applicant</b>	Arqiva Ltd
<b>Grid Ref</b>	240787 / 58335

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

1. You can access the application on which we are inviting your comments using the following link: <http://planning.cornwall.gov.uk/online-applications>
2. Retrieve the application by entering the reference quoted above and then clicking the "Search" button.
3. Details can then be found by clicking the "Documents" tab and then selecting "View Associated Documents".
4. If possible we would prefer that comments are submitted online by registering then selecting the "submit comments" icon and completing the online form which will immediately update our database and ensure that your comments are made available to the public.

If your response is likely to be longer than the equivalent of one side of A4 paper, please also submit a short executive summary of your comments.

If you are unable to submit comments online, any views you may have on the application should be emailed to [planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk) quoting reference number PA17/06985 by 30 August 2017.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Kind regards

**Justine Rolfe**  
**Development Officer Introductory**  
**Planning and Sustainable Development Service**  
**Email: [planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk)**

Planning and Sustainable Development Service  
Cornwall Council  
Chy Treveil Beacon Technology Park Bodmin Cornwall PL31 2FR  
[planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk)  
Tel: 0300 1234 151 [www.cornwall.gov.uk](http://www.cornwall.gov.uk)

J Rolfe – Tel: 01872 224275



Mr Ray Lane  
Clerk To Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

**Your ref:**  
**My ref:** PA17/07149  
**Date:** 16 August 2017

Dear Mr Lane

<b>Application</b>	PA17/07149
<b>Proposal</b>	Conversion of barn (formerly a dwelling) into a dwelling with parking and installation of new septic tank and stock proof fence around the plot.
<b>Location</b>	Cumbletor Farm Cumble Tor Lane Trematon PL12 4RU
<b>Applicant</b>	HM & SM Kitt
<b>Grid Ref</b>	238531 / 59093

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

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If your response is likely to be longer than the equivalent of one side of A4 paper, please also submit a short executive summary of your comments.

If you are unable to submit comments online, any views you may have on the application should be emailed to [planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk) quoting reference number PA17/07149 by 6 September 2017.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Kind regards

**James Hills**  
**Senior Development Officer**  
**Planning and Sustainable Development Service**  
**Email: [planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk)**

Planning and Sustainable Development Service  
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J Hills Tel: 01579 341454





Mr Ray Lane  
Clerk To Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

**Your ref:**  
**My ref:** PA17/07363  
**Date:** 11 August 2017

Dear Mr Lane

**Application** PA17/07363  
**Proposal** Alterations and extension to dwelling to form disabled w.c, replacement garage, replacement conservatory, kitchen/diner extension and associated works  
**Location** 147A Callington Road Saltash Cornwall PL12 6JA  
**Applicant** Mr And Mrs D. Taylor  
**Grid Ref** 241686 / 59269

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

1. You can access the application on which we are inviting your comments using the following link: <http://planning.cornwall.gov.uk/online-applications>
2. Retrieve the application by entering the reference quoted above and then clicking the "Search" button.
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If your response is likely to be longer than the equivalent of one side of A4 paper, please also submit a short executive summary of your comments.

If you are unable to submit comments online, any views you may have on the application should be emailed to [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk) quoting reference number PA17/07363 by 1 September 2017.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Kind regards

**Josep Sandercock**  
**Development Technical Officer**  
**Planning and Sustainable Development Service**  
**Email: [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk)**

Planning and Sustainable Development Service  
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Tel: 0300 1234 151 [www.cornwall.gov.uk](http://www.cornwall.gov.uk)

J Sandercock Tel: 01208 265614



Mr Ray Lane  
Clerk To Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

**Your ref:**  
**My ref:** PA17/08095  
**Date:** 30 August 2017

Dear Mr Lane

<b>Application</b>	PA17/08095
<b>Proposal</b>	Single storey rear extension.
<b>Location</b>	21 Deer Park Saltash Cornwall PL12 6HE
<b>Applicant</b>	Mr M Jordan
<b>Grid Ref</b>	242626 / 59253

The above-mentioned application has been received by the Planning and Sustainable Development Service and is available for you to view and submit comments through the "Consultee Access Site".

1. You can access the application on which we are inviting your comments using the following link: <http://planning.cornwall.gov.uk/online-applications>
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If your response is likely to be longer than the equivalent of one side of A4 paper, please also submit a short executive summary of your comments.

If you are unable to submit comments online, any views you may have on the application should be emailed to [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk) quoting reference number PA17/08095 by 20 September 2017.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Kind regards

**Josep Sandercock**  
**Development Technical Officer**  
**Planning and Sustainable Development Service**  
**Email:** [planninghouseholder@cornwall.gov.uk](mailto:planninghouseholder@cornwall.gov.uk)  
**Tel:** 01208 265614

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