



# Saltash Town Council

Konsel An Dre Essa



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

7<sup>th</sup> September 2017

Dear Councillor,

I write to summon you to a meeting of the **Services Committee** to be held at the Guildhall on **Wednesday 13<sup>th</sup> September 2017 at 6:30pm.**

Yours sincerely,

R Lane  
Town Clerk

To: Councillors

J Brady - Chairman	J Dent – (Mayor, ex-officio voting)
R Bickford	D Yates – Vice Chairman (Deputy Mayor, ex-officio voting)
G Challen	
S Miller	
M Parker	
J Rance	
G Taylor	
S Thorn	

All other Councillors for information.

## AGENDA

1. Health and Safety Announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Apologies
4. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
  - c. To consider dispensations required
  - d. To Note ongoing dispensations:
    - i. for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.
    - ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.
5. Questions from the public
6. Finance:
  - a. To receive the current Committee budget statement
7. Reports from Working Groups and Sub Committees:
  - a. Green Infrastructure for Growth Working Party.  
To note that the Working Party will be meeting with Lisa Pender - Green Infrastructure for Growth Project Officer, Cornwall Council on 26.09.2017
  - b. Waterside Management Sub Committee  
To receive the minutes from the meetings held on 19<sup>th</sup> July 2017 and 16<sup>th</sup> August 2017
8. Gritting and Snow Clearing – Councillor Yates
9. Survey of footpaths and footways to identify weeding and access shortfalls – Councillor Yates

10. Review of additional Services commitments as a result of new property and responsibilities and resulting funding requirements including:

- a. Waterfront and Waterside issues
- b. Station Building and platform issues
- c. To consider ownership and future responsibility of highway verges, roundabouts and open spaces  
(Councillor Yates)

11. To receive an update on staff transport – Councillor Parker

12. S106 Funding

- a. Virtual War Memorial – to receive a report from Councillor Taylor

13. Other areas that the Services Committee is responsible for:

The following items will be taken upon notification by members to the Chairman prior to the meeting with a short written report summary.

- a. Street furniture
- b. Community toilet scheme
- c. Additional litter bins in outer areas
- d. Public toilets
- e. Bus shelters & stops
- f. Industrial estate issues
- g. Elwell Woods/Cornish Cross
- h. Notice Boards

14. Public Bodies (Admission to Meetings) Act 1960:

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

15. As required or if necessary

16. Public Bodies (Admission to Meetings) Act 1960:

To resolve that the public and press be re-admitted to the meeting.

17. Urgent non-financial matters brought forward at the discretion of the Chair

18. Press releases

19. Date of next meeting: Wednesday 8<sup>th</sup> November 2017 at 6:30pm