

## **SALTASH TOWN COUNCIL**

### **Minutes of the Station Property Sub-Committee held at The Guildhall on Wednesday 16<sup>th</sup> August 2017 at 2:00pm**

**PRESENT:** Councillors: R Bickford - Chairman, J Dent, G Taylor, D Yates.

**ALSO PRESENT:** R Lane - Town Clerk, S Burrows – Administration Officer.

**APOLOGIES:** Councillors: J Brady – Vice Chairman, W Phillips.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

**11/17/18** **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

**12/17/18** **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non-Pecuniary</b>	<b>Reason</b>
None			

**13/17/18** **QUESTIONS FROM THE PUBLIC**

None.

**14/17/18** **FINANCE UPDATE**

- a. Funding received or allocated

It was **RESOLVED** to note and that the Chairman will liaise with GWR with regards to their funding. (Appendix A)

- b. Spend to date

It was **RESOLVED** to note and that the Chairman be one of the signatories for all Station invoices received. (Appendix A)

**15/17/18      STATION BUILDING SECURITY AND SAFETY**

It was **RESOLVED** to note that the asbestos survey has been carried out and that the security and safety of the building meets the insurance requirements.

**16/17/18      OPTIONS APPRAISAL AND FEASIBILITY STUDY**

The Chairman updated members on the options appraisal and feasibility study. (Appendix B)

It was **RESOLVED** that:

1. The Chairman pursues the Options Appraisal for the redevelopment and re-use of the Station Building.
2. Three quotes be obtained for members consideration at the next Station Property Sub-Committee.
3. Architects quotes will be sought shortly after the Options Appraisal quotes, and will be considered by the Station Property Sub Committee before proceeding.
4. The Chairman will circulate final tender/quote documents for both the Options Appraisal and Architects proposals for comment and final approval by email before they are sent out.

**17/17/18      PUBLIC CONSULTATION**

The Chairman informed members of an appropriate website to communicate all works taking place at the Station.

It was **RESOLVED** that the Chairman liaises with Hilary Bracegirdle in producing an appropriate website.

**18/17/18      FUNDING BID UPDATES**

The Chairman informed members of available official funding pots from the Isle of Scilly LEP and One Public Transport for Cornwall for integrated transport.

It was **RESOLVED** to note.

**19/17/18      PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

**20/17/18      CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None.

**21/17/18      PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the meeting.

**22/17/18      URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

None.

**23/17/18      PRESS RELEASES**

None.

**24/17/18      DATE OF NEXT MEETING**

To be confirmed.

Rising at: 15:00

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_