



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

5th October 2017

Dear Councillor,

I write to summon you to a meeting of the **Burial Board** Wednesday 11th October 2017 at 2.00pm at the Guildhall.

Yours sincerely,

R Lane
Town Clerk

To: Burial Board

A Pinckney Co-Chairman)	J Dent (Mayor, ex-officio voting)
M Parker	D Yates (Deputy Mayor, ex-officio voting)
B Phillips	
C Warrington	Other members of the Council for information
Rev. C Sigrist (St Stephens PCC – Co Chairman)	
M Orchard (Cemetery Warden)	
G Hawke (St Stephens PCC)	
B Jones (St Stephens PCC)	

Observers:

D Fowell PFS Funeral Director
R Parson Hub Manager, The Co-operative Funeralcare
S Watt Westcountry Funeral Services Ltd

AGENDA

1. Health and safety announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Apologies
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required
 - i. for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.
 - ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.
5. Questions from the public
6. To receive the current Committee budget statement
7. Report from the Cemetery Warden
8. To consider Municipal Funeral Service Provision
(Pursuant to BB minute no. BB09/17/18)

BB09/17/18 <u>MUNICIPAL FUNERAL SERVICE PROVISION</u>
--

It was RESOLVED to defer this item to the first Burial Board meeting of the new council.

9. To consider letter received by Reverend Sigrist from Cornwall Council regarding St Stephens Churchyard

10. Cornwall Council - Grass cutting in Open Cemeteries

11. Update on grass cutting option
Pursuant to BB minute no. BB21/17/18

BB/21/17/18 TO CONSIDER GRASS CUTTING OPTIONS

It was **RESOLVED** to note STC are waiting to receive Cornwall Council's Local Maintenance Partnership Agreement to consider the requirements and level of payment.

12. Upkeep of the cemetery

13. Recycling of original Cornish Stone to be used to help maintain original church wall

14. Health and Safety

15. Public Bodies (Admission to Meetings) Act 1960:

To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary.)

16. Public Bodies (Admission to Meetings) Act 1960:

To resolve that the public and press be re-admitted to the meeting.

17. Urgent non-financial matters brought forward at the discretion of the Chairman

18. Press releases

19. Date of next meeting: To be confirmed