



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

5th October 2017

Dear Councillor,

I write to summon you to a meeting of the **Burial Authority** be held on Wednesday 11th October 2017 upon the rising of the Burial Board at the Guildhall.

Yours sincerely,

R Lane
Town Clerk

To: Burial Authority

M Parker – Vice Chairman	J Dent (Mayor ex-officio voting)
W Phillips - Chairman	D Yates (Deputy Mayor ex-officio voting)
A Pinckney	
C Warrington	Other members of the Council for information

AGENDA

1. Health and safety announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Apologies
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required
 - i. for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.
 - ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.
5. Questions from the public
6. To receive the current Committee budget statement
7. Report from the Cemetery Warden
8. To consider Churchtown Cemetery Management Policy and Regulations.

(Pursuant to BA minute number BA20/17/18)
QUESTIONS FROM THE PUBLIC

A resident of the town asked members to consider the period of the Exclusive Rights of Burial and the current depth of graves at the next Burial Authority Committee.

It was **RESOLVED** that the item be added to the next Burial Authority agenda.

9. To consider Municipal Funeral Service Provision
(Pursuant to BA minute number BA08/17/18)

BA/08/17/18

MUNICIPAL FUNERAL SERVICE PROVISION

It was **RESOLVED** to defer this item to the first Burial Authority meeting of the new council.

10. To receive a request from Pengelly funeral regarding burial fees
11. To consider any issues arising from the burial operational management and administration of the cemetery.
12. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary.)
13. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
14. Urgent non-financial matters brought forward at the discretion of the Chairmen
15. Press releases
16. Date of next meeting – To be confirmed