



# Saltash Town Council

Konsel An Dre Essa



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

27<sup>th</sup> October 2017

Dear Councillor,

I write to summon you to a meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 2<sup>nd</sup> November 2017 at 7.00pm.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website [www.cornwall.gov.uk](http://www.cornwall.gov.uk).

Members of the public may view planning applications during normal working hours of 9.30 am – 4.30 pm daily at the Guildhall or at Saltash Library on Saturday mornings. Any member of the public wishing to speak during the meeting must complete a slip and hand to the Town Clerk prior to the meeting.

Yours sincerely,

R Lane  
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
J Brady	VACANCY	R Bickford	G Challen
C Cook	A Pinckney	M Parker	J Dent
B Phillips	S Thorn	J Rance	S Miller
G Taylor	C Warrington	P Samuels	D Yates

## Agenda

1. Health and safety announcements
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers
4. Apologies
5. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
  - c. To consider dispensations required
  - d. To Note ongoing dispensations:
    - i. for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.
    - ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.
6. Chairman's Report
7. Monthly Crime Figures
8. Report by Community Enterprises PL12
9. CNA report for noting or matters arising
10. Questions:

A 15 minute period when members of the public may ask questions of Members of the Council.
11. To approve the Minutes of the Meetings held on 5<sup>th</sup> October 2017 and 17<sup>th</sup> October 2017
12. To consider matters arising from the Minutes

13. Finance:

- a. To advise the following receipts in September 2017:

Report to follow.

- b. To advise the following payments in September 2017:

Report to follow.

- c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

- e. To note that bank reconciliations up to (TBC) were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk

- f. Notice of Conclusion of Audit 2016-17

14. Correspondence

- a. Cornwall Council – Waste Incentive Scheme Update – Saltash

- b. Department of Transport – Safety on the A38

- c. Mrs E Sharpe-Asprey, Hon. Secretary - Saltash Heritage

- d. Cormac Ltd – Countywide School Keep Clear Markings - Consultation

15. To approve the minutes of the following committees:

Burial Authority - 11<sup>th</sup> October 2017

Burial Board – 11<sup>th</sup> October 2017

Policy and Resources Committee – 17<sup>th</sup> October 2017

16. To receive bid proposals and award Youth Work Service Delivery/appoint Youth Service Delivery agencies.

17. Saltash Register Office

18. Tamar Crossings – Councillor Miller

19. To consider a request from the Saltash May Fair Committee to use the Premises Licence

20. To consider a request to make May Fair 2018 a Civic Event

**Pursuant to FTC 05.10.2017 Minute no. 330/17/18**

It was **RESOLVED** to defer the request pending further information on the request from the May Fair committee.

21. S106 – Review and outstanding applications

## 22. Pillmere Development – Proposed Transfer of Two Parcels of Land

**Pursuant to FTC 05.10.2017 Minute no. 323/17/18**

It was **RESOLVED** to defer to the next meeting pending further information on the land.

## 23. Saltash Station Building

To consider the appointment of architects for the first stage

## 24. Planning:

- a. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.

- b. Applications for consideration:

### **PA17/09591**

K Hodge, Hodge Electrical and Mechanical Ltd. – **Longlands Bungalow, Longlands Lane, Burraton Coombe PL12 4QQ**

Change of use of an existing agricultural building into B8 Storage and distribution use.

**Ward: West**

Date received: 20.10.2017

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OXKE2DFGLWA00>

- c. Tree applications/notifications:
  - i. Applications - none
  - ii. Notifications - none
- d. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken: none

## 25. Consideration of License Applications

**LA 00197PL14P** – Two Bridges Inn, Albert Road PL12 4EB

Applicant: LT Management Services Ltd

Application type: Minor Variation

Licensable activities: Amend conditions

Decision (of Ward Councillors due to time constraints): To note

Sent 20.10.2017

26. Meet your Councillors:  
a. Arrangements for future meetings

27. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

28. To consider any items referred from the main part of the agenda

29. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

30. To consider urgent non-financial items at the discretion of the Chairman

31. Press releases

32. Date of next meeting: Tuesday 21<sup>st</sup> November 2017 at 6.15pm

33. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings