

**Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 96
held on Wednesday 1st November 2017 at Saltash Guildhall.**

Attending:- Cllr. David Yates (In the chair) (Town : Saltash West) (DY)
 Cllr. Jean Dent (Town : Saltash West) (JD)
 David Bennett (SWRA & Essa Cycling) (DB)
 Mike Hocking (N&M Pill Neighbourhood Association) (MH)
 Ian Taylor (Port View Estate) (IT)
 John Percil (Latchbrook Neighbourhood Association) (JP)
 William Holman (N&M Pill Landowners Consortium) (WH)
 Steve Besford-Foster (Consultant) (SB-F)

Apologies:- Cllr. Derek Holley (County : Saltash East) (DH)
 Cllr. Sheila Lennox-Boyd (County & Town : Saltash North) (SL-B)
 Alex Sharpe (China Fleet Country Club) (AS)

The meeting was not recorded.

Minute No.	Item	Action
635.	<p>Declarations of Interest.</p> <p>Declarations of Interest were recorded by William Holman with regard to his pecuniary interest in a development project at North & Middle Pill.</p>	
636.	<p>Minutes of Meetings 95.</p> <p>Approved</p>	WH
637.	<p>Matters Arising from Meeting 95.</p> <p>1. E-mail from (AS) re Local Green Spaces and Settlement Boundaries. These matters had been identified in the Consultation Draft and would be subject to a mapping workshop for the Steering Group. See Minute 638.12 below.</p> <p>2. A. Minute 632.a - Local Listing of Non-designated Heritage Assets. It was agreed to include the name of the house which included the most typical architectural and design features on the Port View Estate. IT to discuss with the Trustees of the port View Estate.</p> <p>B. JD had contacted Saltash Heritage who were willing to complete the Local Heritage Listing Pro-forma and identify additional important buildings and structures. JD to send list of same to SB-F.</p> <p>3. Minute 632. e : Policy GRN 4 – Conservation, Enhancement and Creation of Local Green Spaces. JD and DY advised that GI4G (Green Infrastructure for Growth), an EU programme lead by Cornwall Council, were continuing discussions with the Town Council on greening – up and increasing the bio-diversity of urban landscape areas. Longstone Park, Warfelton and other medium and small sites</p>	<p>IT</p> <p>JD</p>

	<p>in the town were being considered, with work specifications and budget estimates being prepared prior to public consultation. How this should fit within SNP policy or project list needed to be considered.</p> <p>JP drew attention to the World Health Organisation (WHO) report on Clean Air Standards. The recommended maximum particulate pollution levels was 9ppm, however measurements for parts of Saltash were 10ppm and 11ppm for Plymouth. The use of pollution removing trees needed to be considered.</p> <p>4. Minute 632.k : Photographs. SB-F reminded the Group on the need to source photographs for the Consultation Draft. He would examine the feasibility of setting up a “drop-box.”</p> <p>5. Minute 632.4 : Saltash Neighbourhood Plan Budget Update. SB-F had provided the information for DY to take forward to the Town Council.</p> <p>6. Minute 633.2 : The Broadmoor Farm Development. DY reminded the steering group of the briefing being provided by CEG at the Town Council meeting the following evening. The briefing was scheduled for 6.30pm.</p>	<p>SB-F</p> <p>ALL SB-F</p> <p>DY</p> <p>ALL</p>
638.	<p>The Saltash Neighbourhood Development Plan Consultation Draft.</p> <p>SB-F presented his draft sections of the latest version (v12) of the Pre-submission Draft Plan relating specifically to The Built Environment , The Natural Environment, Natural Environment, Managing Rural Areas, and Changing demands in Health, Education and Community (incl Emergency) Services and Facilities. These and other sections were reviewed at the meeting and the following comments made.</p> <p>1. Regeneration of the Town Centre Amendments agreed. SB-F to include reference to the “Callington Road Boulevard” running in from Carkeel roundabout within the “Objectives” schedule. TC2- Monitoring the Town Centre : Extra content on the “evening economy” agreed subject to providing more guidance on how noise levels would be measured. Could the same approach be applied to HMO’s (Houses in Multiple Occupation)?</p> <p>2. Revitalising the Waterfront. Agreed that inclusion of the list of improvement proposals needed to be reviewed due to a potential obligation to undertake both a Habitat Impact Assessment and an Environmental Impact Assessment. Improvements should be couched in more general terms establishing criteria against which to judge the suitability of initiatives and proposals. There may need be the need to review Figure ZZ once proposals arising from the present design work of Coastal Communities Team are known.</p> <p>3. Housing : Policy H4</p>	<p>SB-F</p>

	<p>Incorporate stronger landscaping obligations.</p> <p>4. Section 10 : Protect and Enhance the Built Environment. Characteristics of Good Design and Design Principles are now included.</p> <p>5. Enhance the Natural Environment. SB-F advised that there might be an issue of including large open spaces such as the China Fleet Country Club in the schedule of sites. A mapping workshop session was agreed to complete Policy GRN3.</p> <p>6. Policy GRN5 : Drainage and Flooding. Revised wording approved.</p> <p>7. Rural Areas. Include a justification statement.</p> <p>8. Policy RUR1 : landscape and Bio-diversity. Wording on enhancement needed along the lines of “taking opportunities to enhance and improve.” Check against Cornwall Council Bio-diversity policy.</p> <p>9. Policy RUR2 : Policy on Local Settlements. SB-F to look at the planning history around Carkeel in terms of the creep of development and linkage from the south east. Should consider exceptional permissions on sites at the edge of Saltash boundaries by undertaking a mapping workshop.</p> <p>10. Section 13 : Health, Education and Community Facilites etc. Policy HWB1 : Saltash Community Campus (Plougestel Drive). This area was planned as a Civic Centre for Saltash which combined numerous public services in one central area of the town. It was important that this area was retained for future public service use, however extended care housing might be acceptable however the issue of affordable housing needed careful consideration.</p> <p>11. Improving Connectivity : Broadband. SB-F had researched other Neighbourhood Plans and had incorporated wording on the topic which would be considered in more detail when considering this section in detail.</p> <p>12. Next Meeting. The next meeting will include a Mapping Workshop to consider :-</p> <ul style="list-style-type: none"> • Vistas and Views; • Local Green Spaces; and • Settlement boundaries. <p>DY/DB to locate and provide the large Saltash Parish Plans.</p>	<p>ALL</p> <p>DY/DB</p>
639.	<p>Any Other Business.</p> <p>1. Saltash DPD : Transport Strategy. JP enquired of the status of the proposed £1M cyclepath network improvements for Saltash. JD advised that a meeting with Cornwall Council officers was taking place shortly.</p>	

	<p>2. The Cornwall Local Plan Saltash DPD Consultation Responses and Inquiry.</p> <p>DY reported on the e-mail received from Cornwall Council advising that the responses to the DPD Consultation conducted in the summer had now been considered and presented together with responses on issues raised to the Secretary of State for examination at Public Inquiry in February/March 2018. The Steering Group would need to consider the implications of Cornwall's responses in due course to ensure synergy with the Neighbourhood Plan. WH to circulate the link to the Steering Group.</p> <p>For the purpose of the minutes the link is :-</p> <p>https://www.cornwall.gov.uk/environment-and-planning/planning/planning-policy/adopted-plans/development-plan-documents/cornwall-site-allocations-development-plan-document/</p>	DY WH
640.	<p>Dates of Next Meetings.</p> <p>Steering Group – Wednesday 15th November 2017, The Guildhall at 6.00pm.</p> <p>Diary Note. Meetings will then be held each Wednesday in the Guildhall commencing at 6.00pm.</p>	ALL

The meeting ended at 7.52 pm.

All Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at plan4saltash.co.uk

Circulation List

(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<i>Cllr. David Yates</i>	<i>Saltash West (STC)</i>	Matthew Tunley	Commercial Estates Gp (Broadmoor Fm)
<i>Cllr. Jean Dent</i>	<i>Saltash West (STC)</i>	Catherine Thomson	CC Community Network
Cllr. Sheila Lennox-Boyd	Saltash North (CC)	Peter Ryland	Chamber of Commerce; CIC; STIG
Cllr. Chris Cook	Saltash North (STC)	Andy Rance	Cornwall County Youth Work
<i>Cllr Derek Holley</i>	<i>Saltash East (CC)</i>	Colin Breed	Resident
<i>Cllr. Richard Bickford</i>	<i>Saltash East (STC)</i>	Simon Cronk	Resident and Chartered Surveyor
<i>Cllr. Matthew Coot</i>	<i>Saltash South (STC)</i>	Ray Lane	Town Clerk
<i>Bob Austin</i>	<i>Former CC & STC</i>	Zoe Bernard-John	CC Senior Development Officer
<i>Mike Finch</i>	<i>Saltash Environmental Action</i>	Richard Hall	Resident
<i>Mike Hocking</i>	<i>N&M Pill Neighbourhood Assoc'n</i>	Vanessa Luckwell	CC Community Regeneration Officer
<i>Leslie Rust</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Caroline Righton	Aston Getty (Broadmoor Farm)
<i>John Percil</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Tunde Awe	Resident
<i>Denise Watkins</i>	<i>Waterfront Residents Assoc@n</i>	Geoff Mawson	Resident
<i>Gail Swift</i>	<i>Pillmere Community Association</i>	Michael Griffin	MA Griffin Associates (Hole Farm)
<i>William Holman</i>	<i>N&M Pill Landowner Consortium</i>	Andrew Williams	Resident (Middle Pill)
<i>Jane Hamlyn</i>	<i>Architect & Pillmere Resident</i>	Simon Walker	(Landrake and St. Erney N. Assocn.)
<i>David Bennett</i>	<i>SWRA & Essa Cycling</i>	Sue Newell	(Landrake and St. Erney N. Assocn.)
<i>Ian Taylor</i>	<i>Port View Estate</i>	Ken Martin	Governor Saltash.net
<i>Lee Russell</i>	<i>Pillmere</i>	William Cotton	Chamber of Commerce
David Orr	Consultant	Rev. Tom Osborne	Methodist Church
Steve Besford-Foster	Consultant PlanSupport	Alex Sharpe	China Fleet Country Club

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