

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Burial Authority held at the Guildhall on Wednesday 11th October 2017

PRESENT: Councillors: J Dent, M Parker (Vice Chairman), W Phillips (Chairman), A Pinckney, C Warrington.

ALSO PRESENT: Mrs M Thomas, Senior Administration Officer, L Elliott, Administration Assistant, J Virgo - Grounds and Premises Warden, M Orchard – Cemetery Warden, Mr B Jones (St Stephens PCC), 2 Members of the Public.

APOLOGIES: Rev. C Sigrist, Councillor D Yates, Mr D Fowell, (PFS Funeral Directors)

Councillor Phillips requested and it was **RESOLVED** that the Burial Authority Meeting would commence before the Burial Board.

BA/29/17/18 HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

BA/30/17/18 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

None.

BA/31/17/18 DECLARATIONS OF INTEREST:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public interest regarding matters to be considered at this meeting.
- c. To consider dispensations required.

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
None			

BA/32/17/18 QUESTIONS FROM THE PUBLIC

None.

BA/33/17/18 TO RECEIVE THE CURRENT COMMITTEE BUDGET STATEMENT

It was **RESOLVED** to note. (Appendix A)

BA/34/17/18 REPORT FROM THE CEMETERY WARDEN

It was **RESOLVED** to note. (Appendix B)

**BA/35/17/18 TO CONSIDER CHURCHTOWN CEMETERY MANAGEMENT POLICY AND REGULATIONS
(Pursuant to BA minute number (BA20/17/18))**

Following a request from a member of the public, **(Minute no. BA20/17/18)** the Chairman reported that research is being undertaken to try to find a satisfactory solution within the statutory requirements. He will write to keep the member of the public updated. .

**BA/36/17/18 TO CONSIDER MUNICIPAL FUNERAL SERVICE PROVISION
(Pursuant to BA minute number BA08/17/18)**

It was **RESOLVED** to note that Cornwall Council provide this service in the County.

BA/37/17/18 TO RECEIVE A REQUEST FROM PENGELLY FUNERAL REGARDING BURIAL FEES

It was **RESOLVED** to note that the request had been withdrawn.

BA/38/17/18 TO CONSIDER ANY ISSUES ARISING FROM THE BURIAL OPERATIONAL MANAGEMENT AND ADMINISTRATION OF THE CEMETERY

The Senior Administration Officer reported that an additional member of staff is being trained in burial administration.

It was **RESOLVED** to note.

BA/39/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary.)

BA/40/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting.

BA/41/17/18 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

It was **RESOLVED** to note. None.

BA/42/17/18 PRESS RELEASES

None.

BA/43/17/18 DATE OF NEXT MEETING

To be confirmed.

Rising at: 2.18 p.m

Signed _____
Chairman

Dated _____